

**PRINCE WILLIAM SOUND
REGIONAL CITIZENS' ADVISORY COUNCIL**

**Board Meeting
Anchorage**

May 6, 7 and 8, 2009

MOTIONS & ACTIONS SUMMARY

AGENDA (1-0)

Approved:

- Final agenda (green colored sheet) as amended to include a continuation of discussion of personnel matters from the executive session on the first day's agenda.

DIRECTOR APPOINTMENTS (4-1)

Approved and seated:

- Confirmation and seating of the following selected representatives for two-year terms for each of the member entities listed below:

John Allen	Tatitlek Corp. & Tatitlek Village IRA Council
Jane Eisemann	City of Kodiak
John French	City of Seward
Blake Johnson	Kenai Peninsula Borough
Stan Stephens	City of Valdez
Stephen Lewis	City of Seldovia
Thane Miller	PWS Aquaculture Corporation
Iver Malutin	Kodiak Village Mayors Association
Cathy Hart	Alaska Wilderness Recreation & Tourism Assoc.
John Velsko	City of Homer

MINUTES (1-1, 1-2)

Approved as presented:

- 1-1 Minutes of Board Meeting of January 22-23, 2009.
- 1-2 Record of Full Board Poll of March 9, 2009.
- 1-3 Record of Full Board Poll of Marcy 19, 2009.
- 1-4 Record of Full Board Poll of April 6, 2009.

FY2010 BUDGET APPROVAL

Approved:

- FY2010 Budget with the following amendments:
 - Defer project 3510, transferring \$56,583 into the contingency.
 - Remove annual public opinion survey from Project 3100, transferring \$12,000 into the contingency.
 - Defer project 7580, transferring \$30,000 into the contingency.

CONSENT AGENDA (3-1, 3-2, 3-4, 3-5, 3-6)

(Item 3-3 was pulled for later consideration)

Approved:

The following items on the consent agenda:

3-1 Long Term Environmental Monitoring Program 2005/2006 Annual Report Approval

- Approval of the LTEMP report titled “Final 2005-2006 LTEMP Oil Monitoring Report Restoration Project 050763” as meeting the terms of the contract.

3-2 Long Term Environmental Monitoring Program Review Report Approval

- Approval of the LTEMP Review Report titled “Prince William Sound RCAC Long Term Environmental Monitoring Program Review, October 2007” as meeting the terms of the contract.

3-4 State Lobbying by PWSRCAC Board Members Policy Approval

- Approval of policy as follows:

PWSRCAC will pay a \$25 stipend once per calendar year to each board member who is reimbursed for expenses associated with performing state lobbying services on behalf of PWSRCAC.

3-5 Resolution Designating PWSRCAC Check Signers

- Adopted the resolutions provided by First National Bank Alaska to update PWSRCAC’s three accounts.

3-6 Oil Spill Simulations Materials Review

- Approval of the report titled “Oil Spill Simulation Materials Review” by Science Applications International Corporation.

EXECUTIVE SESSION

Approved:

- To go into executive session to discuss committee member appointments and personnel matters.

RESIGNATION OF THE EXECUTIVE DIRECTOR

Approved and accepted:

- The resignation of John Devens as PWSRCAC Executive Director

COMMITTEE MEMBER APPOINTMENTS (4-2)

Approved:

- Appointments of the following applicants to PWSRCAC standing technical committees:

Scientific Advisory Committee

Roger Green

John Kennish

Debasmita Mirsa

Mark Udevitz

Directors on SAC: French and Moore

Terminal Operations & Environmental Monitoring Committee (TOEM)

Janice Weigers

Directors on TOEM: Bird

Oil Spill Prevention & Response Committee (OSPR)

Bob Flint

Joe Jabas

John LeClair
Gordon Scott
Directors on OSPR: French, Parker and Velsko

Port Operations & Vessel Traffic Systems (POVTS)

Duane Beland
Cliff Chambers
Bill Conley
Directors on POVTS: Duffy and Eisemann

Information & Education Committee

Kate Alexander
Directors on IED: Faulkner, Bird, Eisemann, Hart and Moore

ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE MEMBERS-AT-LARGE

President: Stephen Lewis
Vice President: Walter Parker
Secretary: Cathy Hart
Treasurer: Sheri Buretta
Members-at-Large: Jane Eisemann, Blake Johnson and Dorothy Moore

LONG TERM ENVIRONMENTAL MONITORING PROGRAM 2010 CONTRACT APPROVAL (4-4)

Approved:

- Staff to negotiate a five-year contract with PEI to perform work (except the analytical laboratory services) under LTEMP in an amount not to exceed \$270,164, and to delegate authority to the Executive Committee to enter into a contract for analytical laboratory services.

APPROVAL OF PWSRCAC'S INCIDENT RESPONSE PLAN (4-5)

Approved:

- PWSRCAC's incident response plan as presented with the understanding that it is a living document.

LONG RANGE PLANNING (4-10)

Approved:

- The following directors were appointed to the FY2011-2015 long range planning committee, along with all five technical committee chairs:

Cathy Hart
John Allen
Walter Parker
Thane Miller

ANNUAL SEATING OF THE FINANCE COMMITTEE (4-11)

Approved:

- The following directors were appointed to the FY2010 Finance Committee:

Sheri Buretta
Nancy Bird
Pat Duffy
John Velsko

AD HOC POLICY COMMITTEE APPOINTMENT (4-12)

Approved:

- The following directors were appointed to an ad hoc policy committee, with the support of the Director of Administration and the Executive Assistant:

Blake Johnson
Dorothy Moore
John French
Stephen Lewis
Iver Malutin

POLICY REVISION: PURCHASE OF USED COMPUTERS (3-3)

Approved:

- Modification to policy 513 as follows:

Purchase of Used Computers: After three (3) years, the volunteer has the option to purchase computers and/or printers, which have been furnished to him or her. PWSRCAC shall maintain the ownership and maintenance of the computers and/or printers for the first three years; however, after three years the maintenance and upkeep on the computer and/or printer is the responsibility of the volunteer while it is in her/her possession. If volunteers wish to purchase computers, the price shall be established by the Financial Manager, referring to a commercially accepted computer appraisal system. Other surplus equipment may also be purchased by volunteers or staff if it has been determined by the Financial Manager to be of no use to PWSRCAC. The price for such surplus equipment shall be set in the in the same manner. The minimum age of computers, printers or other surplus equipment, which may be purchased from PWSRCAC by volunteers or staff, shall be three years.

Items Deferred until the next meeting:

Valdez Narrows and Arm Navigation (4-3): This item was postponed until the September 2009 meeting. Additionally, a presentation will be given by staff on the PWS operating area to educate the Board on the Vessel Traffic Center and its general operating procedures.