

**PRINCE WILLIAM SOUND
REGIONAL CITIZENS' ADVISORY COUNCIL
Board Meeting
Anchorage**

January 21-22, 2010

MOTIONS & ACTIONS SUMMARY

AGENDA (1-0)

Approved:

- Final agenda (green-colored sheet) with the addition of:
 - A discussion of Resolution 10-01 added to Item H on 1/22/10 agenda
 - A brief, informal address by representatives from Sen. Mark Begich' office - added right after the lunch recess on 1/21/10.

MINUTES (1-1, 1-2, 1-3, 1-4, 1-5)

Approved as presented:

- 1-1 Minutes of Board Meeting of September 17-18, 2009.
- 1-2 Minutes of Board Poll of July 1, 2009.
- 1-3 Minutes of September 3, 2009
- 1-4 Minutes of October 15, 2009
- 1-5 Minutes of Board Poll of November 19, 2009

CONSENT AGENDA (3-1)

Approved:

3-1 Approval of New Office Machinery Lease

Authorization given to the Acting Executive Director to enter into two five year lease agreements with Frontier Business Systems at a cost of \$490 per month (each) and to authorize the Acting Executive Director to buy out the remaining terms of the two existing Xerox leases.

FY2011-FY2015 LONG RANGE PLAN (4-5)

Approved:

- The Five Year Strategic Plan for Fiscal Years 2011-2015 as developed and finalized for consideration by the Board at the January 21, 2010 work session.

CONTINGENCY PLAN CONTRACTOR SELECTION PROCESS (4-7)

Approved:

- The following process for contingency plan contractor selection:

Process for Contingency Plan Contractor Selection: Advertise Request for Qualifications (RFQ) for contingency plan contractor technical support every five (5) years. Selected contractors will be included on a list of qualified contingency plan contractors and will be valid for a five year term. Interested contractors are welcome to submit qualifications at any time to be considered for inclusion on the list of qualified contractors. The list of qualified contingency plan contractors will be submitted to the Board for approval at the next Board meeting following OSPR Committee recommendation. An

annual letter will be submitted to contractors on the list to confirm availability and any other changes.

ASSET STABILIZATION POLICY (4-8)

Approved:

- The following net asset stabilization policy:

PWSRCAC's net assets as shown on the year-end audited statement of financial position are targeted to be no less than \$350,000. The use of net assets for extraordinary or unplanned events or for purchase of capital assets shall require authorization by the Board of Directors.

PORT GRAHAM CORPORATION REQUEST FOR CLASS I MEMBERSHIP (4-10)

Approved (2/3rd vote):

- An amendment to Section 2.2.1 **Class I Membership** of the Bylaws to add Port Graham Corporation as a Class I member, as follows:

2.2.1. Class I Membership: The following entities shall be Class I members of the corporation:

*Alaska State Chamber of Commerce
Cordova District Fishermen United
Chugach Alaska Corporation
City of Cordova
City of Homer
City of Kodiak
City of Seldovia
City of Seward
City of Valdez
City of Whittier
Kenai Peninsula Borough
Kodiak Village Mayors Association
Kodiak Island Borough
Prince William Sound Aquaculture Corporation
Community of Chenega
Community of Tatitlek
Alaska Wilderness Recreation and Tourism Association
Oil Spill Region Environmental Coalition
Port Graham Corporation*

SEATING OF DIRECTOR (4-10)

Approved:

- The seating of Diane Selanoff as the Port Graham Corporation representative for a term to expire in May 2012.

PWSRCAC BOARD JOB DESCRIPTIONS

Approved and appointed:

- *Ad hoc* committee consisting of Bird, Hart, Moore , and French to assist staff in reviewing and finalizing draft Board job descriptions, for final approval by the Board at the May meeting.

PWSRCAC BOARD RETREAT

Approved:

- A one day Board retreat with a facilitator. Prior to that retreat, an *ad hoc* Board retreat development committee will hold a facilitated one day retreat with staff and report back to the Board the issues staff would like addressed at the Board retreat.

Appointed:

- Board Retreat Development Committee: Miller, Hart, French, and Stephens.

RESOLUTION 10-01

Approved:

- Resolution 10-01, as follows:

Recognizing the professionalism displayed by Crowley crew, the crew of the tanker Kodiak, and personnel of the Alyeska Ship Escort/Response Vessel System (SERVS) in responding after the Kodiak lost power during a transit of Prince William Sound.

WHEREAS, during the early morning hours of January 17, 2010, the Exxon oil tanker Kodiak temporarily lost power while transiting the waters of Hinchinbrook Entrance;

WHEREAS, the captain and crew of the Kodiak acted immediately and professionally to manage the equipment failure aboard the vessel and to all in escort tugs for assistance;

WHEREAS, the captain and crew of the tugs Aware and Tan'erliq rendered immediate assistance to the tanker, with the tug Aware taking a towline to the bow of the tanker and the tug Tan'erliq tethered to the stern;

WHEREAS, SERVS mobilized additional response resources to assist the disabled tanker;

WHEREAS, the NOAA buoy station 46061 at Seal Rocks reported weather conditions at the time of the incident of wind speed 13.6 knots gusting to 17.5 knots and wave height at 10.5 feet; and

WHEREAS, the tanker Kodiak was assisted to safe anchorage at Knowles Head by the captain and crew of the Aware.

THEREFORE BE IT RESOLVED that the Prince William Sound Regional Citizens' Advisory Council hereby commends SERVS, the captain and the crew of the Kodiak, and the captain and crew of the Crowley tugs Aware and Tan'erliq for the tremendous professionalism after the Kodiak's power loss in reduced visibility and adverse weather conditions.

PASSED AND APPROVED by the Prince William Sound Regional Citizens' Advisory Council Board of Directors on the 22nd day of January, 2010.

ICE DETECTION RADAR STATUS AND UPGRADE (4-11)

Approved:

- Sending of a letter to the USCG 17th District, Juneau, expressing PWSRCAC's belief that the waters of Prince William Sound should be protected and that the USCG should use every tool available to it to do so. To that end, PWSRCAC requests that when the ice detection radar is again operational, which it hopes will occur as quickly as possible, that the Vessel Traffic Center be required to use the ice detection radar in its VTC watch on a daily basis or demonstrate that its current systems have an equivalent performance to the ice detection radar at Reef Island. Copies of the letter are to be sent to Alaska's congressional delegation.