

**PRINCE WILLIAM SOUND
REGIONAL CITIZENS' ADVISORY COUNCIL**

**Board of Directors Meeting
Seldovia**

September 16-17, 2010

MOTIONS & ACTIONS SUMMARY

AGENDA (1-0)

Approved:

- Final agenda (green-colored sheet) as amended.
Amendments:
 - Reorder of Items Q and R on the 9/16/10 agenda
 - Add discussion of Dept of Interior's request to the ARRT.
 - Sole consent agenda item 3-1 pulled for consideration under Item J on 9/17/10 agenda.

MINUTES (1-1)

Approved as presented:

- 1-1 Minutes of Annual Meeting of May 6-7, 2010.

DISCUSSION OF DEPT OF INTERIOR'S REQUEST TO ARRT

Approved:

- To send a letter to the ARRT co-chairs asking them to ensure that the open meeting requested by the Department of the Interior (DOI) take place within a reasonable time, as suggested in the DOI letter to the ARRT dated 9/2/10.

CONSENT AGENDA (3-1)

None. *(Item 3-1 Acceptance of US Fish & Wildlife Grant Funding was pulled at the request of John French for consideration under Item J later in the agenda.)*

GOVERNMENT AFFAIRS (4-1)

Approved:

- Staff and contractors of PWSRCAC are to continue to provide information to any requesting party on our perspective on citizen oversight, but are not to expend significant amounts of money or staff time lobbying for citizen oversight in other geographic regions outside Prince William Sound, nor is PWSRCAC to direct or allow our lobbyist in Washington DC to do so under his contract with PWSRCAC.

FY2010 FINANCIAL AUDIT (4-2)

Approved:

- Acceptance of June 30, 2010, audited financial statements and audit report.

VALDEZ MARINE TERMINAL MAINTENANCE AUDIT (4-3)

Approved:

- To proceed with Project 504 - VMT Maintenance Audit - and to transfer \$102,800 from contingency to fund an examination of maintenance procedures and a detailed audit of maintenance activities of VMT systems

with respect to both procedures and bottom-line effectiveness of the activities; and

- To authorize the Executive Director to negotiate contracts with experts to perform the maintenance audit that in the aggregate do not exceed \$102,800 in value.

ALASKA NORTH SLOPE CRUDE PROPERTIES REPORT APPROVAL (4-5)

Approved:

- Acceptance of the report titled “Review of the North Slope Oil Properties Relevant to Environmental Assessment and Prediction,” by Merv Fingas, Spill Science, Edmonton, Alberta, Canada, June 2010 as meeting the terms and conditions of PWSRCAC’s contract.

PWSRCAC POLICY ON UNSOLICITED PROPOSALS (4-16)

Approved:

- Staff to draft and bring back to the Board for approval at the January/May meeting a policy on unsolicited proposals that will integrate the review and evaluation of unsolicited proposals with the project rankings systems that is the basis of the PWSRCAC Long Range Plan.

FY2011 PROJECT APPROVAL “MAPPING COASTAL HABITATS & OIL SPILL RESPONSE (4-15)

Approved:

- A new project titled “Mapping Coastal Habitats and Oil Spill Response” in collaboration with the Kachemak Bay Research Reserve in the amount of \$11,200 and the transfer of \$11,200 from the contingency fund to this new project in the FY2011 budget.

PWSRCAC BYLAWS AND DEVELOPMENT OF A GOVERNANCE COMMITTEE AND CODE OF CONDUCT APPROVAL (4-7)

Approved (by 2/3rd vote):

- The PWSRCAC Code of Conduct as proposed.
- Recommended changes to the Bylaws and Policies, which include the creation of a standing Board Governance Committee and the adoption of a code of conduct and the clarification of definitions and
- Solicitation and appointment of members to the standing Governance Committee.

- Governance Committee: Eisemann, Faulkner, French, van den Broek, and Buretta (pending confirmation).

EXECUTIVE SESSION

Approved:

- An executive session to discuss:
 - The Executive Director’s 90-day performance review.
 - Recent email from USCG CDR Verfallie on PWSRCAC’s role under OPA90.

REPORT ON EXECUTIVE SESSION

EXECUTIVE DIRECTOR'S 90-DAY PERFORMANCE REVIEW

Approved:

- Acceptance of the Executive Director's 90-day performance review as meeting and exceeding his employment contract and approving his retention.

EMAIL FROM CDR. VERFAILLIE/USCG

Approved:

- Legal counsel to draft a written response to the email from CDR. Verfaillie/USCG (on PWSRCAC's purview under OPA90) and to hold it until the Executive Director receives a response to his verbal request for clarification from the USCG 17th District.

SCIENTIFIC ISSUE PAPER ON THE USE OF DISPERSANTS IN THE DEEPWATER HORIZON SPILL (4-4)

Approved:

- Acceptance of the draft issue paper providing SAC's scientific opinion on the use of dispersants in the BP Deepwater Horizon spill and approval for distribution and posting on the PWSRCAC website.

SAFETUG DATA ANALYSIS REPORT (4-8)

Approved:

- Acceptance of the white paper "Analysis of SAFETUG Wave Spectra with Respect to PWS Wave Conditions - Project Report" as documenting the activities reported therein of the SAFETGUG Data Analysis project team are in accordance with the tasking given to the project team.

CLASSIFICATION SOCIETY TUG REVIEW (4-9)

Approved:

- Authority to transfer \$30,000 from contingency to be combined with the balance remaining of Project #801--Tanker Escort System -- for the purpose of having a classification society or naval architect compare the specification and performance testing data for the PWS tugs with appropriate class society standings for escort tugs; and
- Authority for the Executive Director to negotiate a sole source contract with a classification society or naval architect to be selected to perform the comparison.

ACCEPTANCE OF US FISH & WILDLIFE GRANT FUNDING (3-1)

Approved:

- Acceptance of \$72,000 grant payment from the US Fish & Wildlife Service and authority for staff to select and contract unsolicited proposals greater than \$30,000 without regard for the unsolicited proposal requirement under the Long Range Plan.