

**Prince William Sound Regional Citizens' Advisory Council
Special Board of Directors Meeting Minutes
Thursday, March 19, 2026**

Members Present: Robert Archibald, Amanda Bauer, Mike Bender, Mike Brittain, Ben Cutrell, Mako Haggerty, Jim Herbert, Elijah Jackson (9:11 a.m.), Dave Janka, Dorothy Moore, Aimee Williams, and Kirk Zinck

Members Absent: Robert Beedle, Nick Crump, Wayne Donaldson, Lois Epstein, Luke Hasenbank, Melvin Malchoff, Angela Totemoff, and Michael Vigil

Staff Present: Jennifer Fleming, Donna Schantz, Hans Odegard, Joe Lally, Brooke Taylor, and Ashlee Hamilton

Call to Order and Roll Call

President Archibald called the meeting to order at 9:00 a.m. A roll call was taken, and the following 11 members were present for the conduct of business: Archibald, Bauer, Bender, Brittain, Cutrell, Haggerty, Herbert, Janka, Moore, Williams, and Zinck.

Approve Agenda

Bauer moved to approve the agenda as presented. Zinck seconded. Archibald asked for amendments/objections; hearing none, the agenda was approved.

Public & Opening Comments (please limit as appropriate)

There were none.

Executive Session to Deliver Executive Director Annual Evaluation

Bauer moved to go into executive session to deliver the Executive Director's annual evaluation. Herbert seconded.

The Board entered executive session at 9:04 a.m. Director of Finance, Ashlee Hamilton, joined the Board in executive session to support the Board during the Executive Director's evaluation discussion.

Elijah Jackson joined the meeting at approximately 9:11 a.m. and joined the Board in executive session. Donna Schantz was asked to join the Board in executive session at approximately 9:35 a.m.

The Board came out of executive session at approximately 9:42 a.m.

Report on Executive Session:

Archibald reported that the Board discussed the Executive Director's evaluation results and delivered its findings to the Executive Director. Herbert added that it was a very satisfactory evaluation.

Herbert moved to extend the Executive Director's contract for one year and increase the Executive Director's base salary by 2.5% for FY2027. Haggerty seconded. Archibald asked for objections; hearing none, the action was approved.

Closing Comments

Many members of the Board recognized Schantz for her hard work and dedication to the organization, not just over the past year but during her tenure overall. Jackson added that he is looking forward to seeing Schantz when she visits Kodiak next month for the Fishing Vessel Outreach event. Haggerty and Archibald recognized Herbert for stepping into the role of Secretary this past January, and conducting a smooth and thorough evaluation process. Fleming reminded members to complete their travel questionnaires for the May Board meeting, if they haven't already done so.

Adjourn

Herbert moved to adjourn. The meeting adjourned at 9:50 a.m.

Secretary