

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date      Action Item



**PRINCE WILLIAM SOUND**  
REGIONAL CITIZENS' ADVISORY COUNCIL

Board	11/21/2023	<b>Approval of FY2023 Audit:</b> The Board approved the FY2023 audit by BDO. Is this audit in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Hamilton	<b>Disposition</b> Done
Board	11/21/2023	<b>Appointment of Tim Robertson to OSPR Committee:</b> The Board approved Tim Robertson to the OSPR Committee with a term set to expire at the May 2024 annual Board meeting. Is this appointment in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Vanderburg	<b>Disposition</b> Done
Board	11/21/2023	<b>Executive Director 2023 Evaluation:</b> The Board awarded an 8.1% increase to Schantz' pay, retroactive to the first pay period of FY2024. Is this increase in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Hamilton	<b>Disposition</b> Pending
Board	11/21/2023	<b>Approval of FY2024 Budget Modifications:</b> The Board approved the FY2024 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$181,607. Are these modifications in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Hamilton	<b>Disposition</b> Done
Board	11/21/2023	<b>Approval of Travel for K. Morse and C. Hart to NTEN:</b> The Board approved travel for IEC members Kate Morse and Cathy Hart to attend the NTEN Conference, March 13-15, 2024 in Portland, Oregon, with travel costs in an approximate amount of \$3,272 and \$2,963, respectively. Has the travel taken place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Willahan	<b>Disposition</b> Pending; travel
Board	9/21/2023	<b>APPROVAL OF ANNUAL SAGE INTACCT LICENSING FEE:</b> The Board approved a FY2024 budget modification in the amount of \$17,094 from the contingency fund into budget 1300 Information Technology for the annual Sage Intacct licensing fee; and the FY2024 licensing fee with Sage Intacct in the amount of \$17,094 for continued support of the Council's accounting system. Are these steps in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Hamilton	<b>Disposition</b> Done
Board	9/21/2023	<b>APPROVE DEFERRAL OF PROJECT 5591: CRUDE OIL PIPING INSPECTION REVIEW:</b> The Board approved the deferral of TOEM project 5591: Crude Oil Piping Inspection Review transferring \$51,744 of the funds into the FY2024 contingency fund. Is this deferral in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Blancaflor	<b>Disposition</b> Done

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Board	9/21/2023	<b>REPORT ACCEPTANCE: PORT VALDEZ WEATHER BUOY DATA ANALYSIS 2019-2022:</b> The Board accepted the Port Valdez Weather Buoy Data Analysis 2019-2022 by Robert W. Campbell, Ph.D., and the Prince William Sound Science Center, as meeting the terms and conditions of the Contract 6536.23.01, and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	653.431.230901.PtVdzWxBuoyData	<b>Responsible</b>	<b>Disposition</b>
					Robertson	Done
Board	9/21/2023	<b>APPROVAL OF RESOLUTION IN SUPPORT OF COAST GUARD CUTTER HOMEPORTING:</b> The Board adopted Resolution 23-01 "Urging the United States Coast Guard to Homeport a Sentinel-Class Cutter, Also Known as the Fast Response Cutter, in Port Valdez." Is this resolution in place?	<b>File Code</b> (if any)	210.106.230921.USCCutter	<b>Responsible</b>	<b>Disposition</b>
					Sorum	Done
Board	9/21/2023	<b>PWSRCAC EFFORTS TO ADDRESS VMT SYSTEM INTEGRITY &amp; SAFETY CULTURE ISSUES:</b> The Board authorized a FY2024 budget modification moving \$15,000 from the contingency fund to project 5053 and authorized a professional services agreement with Billie Garde in the amount of \$15,000 to assist staff in following up on the recommendations contained in the report titled "Assessment of Risks and Safety Culture at Alyeska's Valdez Marine Terminal." Are these steps in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Blancaflor	Done
Board	9/21/2023	<b>Class I Recreation Seat:</b> The Board voted in favor of supporting the efforts to form a coalition of recreation entities to potentially fill a Class I Recreation seat on the PWSRCAC Board of Directors, and delegation of authority to the Executive Director to engage PWSRCAC legal counsel to review the draft Memorandum of Agreement provided by the groups currently proposing the Recreation Coalition. Are these steps in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Crawford	Done
Board	9/21/2023	<b>REPORT ACCEPTANCE: OXYGENATED HYDROCARBONS:</b> The Board accepted the report titled "Examining the Effectiveness of Ballast Water Treatment Processes: Insights into Hydrocarbon Oxidation Product Formation and Environmental Implications" by Maxwell Harsha and Dr. David Podgorski from the University of New Orleans dated August 1, 2023, as meeting the terms and conditions of Contract 9512.22.01, and ready for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	951.431.230921.NOLAOxyHydro	<b>Responsible</b>	<b>Disposition</b>
					Verna	Done
Board	9/21/2023	<b>REPORT ACCEPTANCE: PRINCE WILLIAM SOUND MARINE BIRD WINTER SURVEYS:</b> The Board accepted the report titled "Marine Bird Winter Surveys in Prince William Sound" by the Prince William Sound Science Center dated June 26, 2023, as meeting the terms and conditions of Contract 9110.23.01, and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	900.431.230626.WinterBrdSvy	<b>Responsible</b>	<b>Disposition</b>
					Verna	Done
Board	9/21/2023	<b>REPORT ACCEPTANCE: PEER LISTENER TRAINING MANUAL:</b> The Board accepted the "Peer Listener Training Manual" by Agnew::Beck Consulting, Inc., dated August 1, 2023, as meeting the terms and conditions of Contract 6560.23.01, and for distribution to the public. Is the report in place?	<b>File Code</b> (if any)	656.431.230921.CopeTechDstrs	<b>Responsible</b>	<b>Disposition</b>
					Verna	Done

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REGIONAL CITIZENS' ADVISORY COUNCIL

Board	9/21/2023	<b>PWSRCAC LONG RANGE PLANNING:</b> The Board approved the protected project list for the upcoming Long Range Planning process as presented in Attachment A to the briefing sheet under Item 4-7 in the meeting notebook. Is the project list in place?	File Code (if any)	Responsible Crawford	Disposition Done
Board	9/21/2023	<b>CONTRACT AUTHORIZATION: MARINE BIRD WINTER SURVEYS:</b> The Board authorized the Executive Director to enter into a sole source contract with the Prince William Sound Science Center to conduct project 9110 Marine Bird Winter Surveys in 2024 in an amount not to exceed \$65,138. Is this contract in place?	File Code (if any)	Responsible Verna	Disposition Done
XCOM	9/14/2023	<b>Deferral of Project 8018 - State of the Industry: Advances in Escort Tugboat Technology and Regulatory Frameworks:</b> The Executive Committee approved the transfer of \$45,000 from project 8018 – State of the Industry: Advances in Escort Tugboat and Regulatory Frameworks to the FY2024 contingency. Is this transfer in place?	File Code (if any)	Responsible Sorum	Disposition Done
XCOM	9/14/2023	<b>Acceptance of Report Titled "Crude Oil Storage Tank Vent Snow Damage," by Taku Engineering, LLC.:</b> The Executive Committee accepted the technical memorandum titled, "Crude Oil Storage Tank Vent Snow Damage," by Taku Engineering, dated July 2023, with direction for staff to forward the memo to Alyeska and state and federal regulators accompanied by a cover letter summarizing findings and recommendations with requests for appropriate action and a complete response. Has the report been transmitted?	File Code (if any)	Responsible Blancaflor	Disposition Done
XCOM	9/14/2023	<b>FY2024 budget modification to update "Then &amp; Now," not to exceed \$6,000:</b> The Executive Committee approved an FY2024 budget modification in the amount of \$6,200 from the contingency fund into budget 3562 Then & Now for the update and reprinting of this document ahead of the 35th anniversary of EVOS. Is this budget modification in place?	File Code (if any)	Responsible Taylor	Disposition Done
XCOM	9/14/2023	<b>PWSRCAC's State Legislative Monitor Contract Increase:</b> The Executive Committee approved Gene Therriault's requested contract increase from \$25,700 to \$31,700 to continue as a legislative monitor for FY24. Approve a budget modification from the contingency fund to Project 4410 State Government Affairs in the amount of \$6,000 to increase PWSRCAC's Legislative Monitor contract amount to \$31,700. Is the revised contract in place?	File Code (if any)	Responsible Lally	Disposition Done
XCOM	9/14/2023	<b>Out-of-State Travel to Pacific Marine Expo:</b> The Executive Committee approved out-of-state travel for Max Mitchell and Matt Melton to attend the Pacific Marine Expo, November 8-10, 2023 in Seattle, Washington with total travel costs in an approximate amount of \$2,116 for Mitchell (based in Homer) and \$1,456 for Melton (based in Anchorage). Has the travel taken place?	File Code (if any)	Responsible Draper-Reich	Disposition

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XCOM	9/14/2023	<b>Agenda for Upcoming PWSRCAC Board Meeting:</b> The Executive Committee approved the agenda for the PWSRCAC Board meeting, September 21-22, 2023 in Homer as presented with the changes. Is the agenda in place?	<b>File Code</b> (if any)	210.001.230921.SeptAgenda	<b>Responsible</b>	<b>Disposition</b>
					Fleming	Done
XCOM	7/13/2023	<b>Acceptance of Sustainable Shipping: Regulatory Mandate Review Report:</b> The Executive Committee accepted the Nuka Research and Planning Group report titled "Sustainable Shipping: Regulatory Mandate Review", dated June 2023, as meeting the terms and conditions of contract number 8300.23.01 and allow for its distribution to the public.	<b>File Code</b> (if any)	800.431.060123.NukaSustainShip	<b>Responsible</b>	<b>Disposition</b>
					Sorum	Done
XCOM	7/13/2023	<b>Acceptance of POVTS Tanker Speed Reduction Operational Review Internal Memo:</b> The Executive Committee accepted the POVTS Committee memo titled "TAPS Tanker Speed Reduction Operational Review", dated April 5, 2023 and allow for its distribution to the public. Is this report in place?	<b>File Code</b> (if any)	240.109.230405.TAPSSpeedReduce	<b>Responsible</b>	<b>Disposition</b>
					Sorum	Done
XCOM	7/13/2023	<b>OSPR Committee Member Appointment:</b> The Executive Committee appointed Nick Crump to the OSPR Committee with a term set to expire at the May 2024 annual Board meeting. Is this appointment in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Vanderburg	Done
XCOM	7/13/2023	<b>Approval of In-State Travel:</b> The Executive Committee approved in-state travel for Robert Archibald to attend the USCG Sector Anchorage Change of Command ceremony in Anchorage, Alaska on July 14, 2023 in an approximate amount of \$500. Has the travel taken place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Fleming	Done
Board	5/4/2023	<b>4-1 DIRECTOR APPOINTMENTS:</b> The Board approved the two-year terms of the selected representatives for the following: R. Archibald (Homer); W. Donaldson (City of Kodiak); K. Zinck (City of Seldovia); M. Brittain (City of Seward); A. Bauer (City of Valdez); M. Haggerty (Kenai Peninsula Borough); E. Jackson (Kodiak Village Mayors' Association); N. Crump (PWSAC); and A. Totemoff (Tatitlek Corp. & Tatitlek IRA Council). Are these appointments in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Fleming	Done
Board	5/4/2023	<b>FY2024 BUDGET APPROVAL:</b> The Board approved the adoption of the 2024 budget as presented during the budget workshop on April 29, 2023, and as described in the Draft Budget 2024 dated April 25, 2023. Total income is assumed to be \$4,264,106, total expenses are \$4,745,278, contingency of \$75,000, capital budget of \$15,000 for a total of \$571,172 net assets used. Is the budget in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Hamilson	Done

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Board	5/4/2023	<b>3-1 APPROVAL OF RESOLUTION DESIGNATING PWSRCAC CHECK SIGNERS:</b> The Board adopted the resolutions provided by First National Bank Alaska to update the list of authorized individuals to sign checks and conduct financial transactions on PWSRCAC's account. Are these resolutions in place?	File Code (if any)	Responsible	Disposition
				Hamilton	Done
Board	5/4/2023	<b>3-2 APPROVAL OF FY2024 LTEMP CONTRACT AUTHORIZATION:</b> The Board approved the following: a) Authorization of individual contracts with Alpha Analytical and Owl Ridge Natural Resource Consultants, Inc. with the aggregate total not to exceed the amount approved in the final FY2024 LTEMP budget (Project #9510) for contract expenses, and b) Authorization of contract work to commence prior to the start of the 2024 fiscal year to accommodate timing considerations and purchasing needs. It is estimated that up to \$15,000 of the above contract work may be performed before June 30, 2023. Are these steps in place?	File Code (if any)	Responsible	Disposition
				Verna/Love	Done
Board	5/4/2023	<b>3-3 FY2024 MARINE INVASIVE SPECIES SURVEY ANALYSIS CONTRACT INCREASE:</b> Authorization of a contract increase of \$156,629 to contract #9520.23.01 - Marine Invasive Species Broadscale Survey in Prince William Sound - with the Smithsonian Environmental Research Center for a new cumulative contract total of \$216,883. (Note: \$60,254 of the proposed contract was approved in FY2023. This action is contingent upon approval of the FY2024 budget adding new funding of \$156,629 for a cumulative contract total of \$216,883.) Is this contract in place?	File Code (if any)	Responsible	Disposition
				Verna	Done
Board	5/4/2023	<b>3-4 ANNUAL TECHNICAL COMMITTEE MEMBER APPOINTMENTS:</b> The Board made the following two-year technical committee appointments: Cheng, Kennish, moore, Green and Donaldson to SAC; Blehm, Foltmar, Coudreau, and Kuckertz to TOEM; Scott, Steritz, and Melton to OSPR; Terpening, Mitchell, and Lewis to POVTS, and Dodson, Eisemann, Hart, Korbe and Sav. Lewis to IEC. Are these appointments in place?	File Code (if any)	Responsible	Disposition
				Vanderburg/O	Done
Board	5/4/2023	<b>3-5 APPROVAL OF FY2023 CONTINGENCY PLAN CONTRACTOR POOL:</b> The Board Authorized individual contracts with Nuka Research and Planning, LLC, and Attorney Breck Tostevin for professional services with the aggregate total not to exceed the amount approved for Project 651 Contingency Plan Review in the final FY2024 budget, and delegation of authority to the Executive Director to enter into individual contracts with selected consultants. Are these contracts in place?	File Code (if any)	Responsible	Disposition
				Swiss	Done
Board	5/4/2023	<b>APPROVAL OF PWSRCAC/ALYESKA CONTRACT COMPLIANCE VERIFICATION REPORT:</b> The Board accepted the PWSRCAC/Alyeska Annual Contract Compliance Verification Report. Is the report in place?	File Code (if any)	Responsible	Disposition
			100.109.230331.ContrComplRpt	Schantz/Hamil	Done

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Board	5/4/2023	<b>4-3 REPORT ACCEPTANCE: LTEMP TRANSCRIPTOMICS:</b> The Board accepted the reports titled "Executive Summary: Transcriptomic responses to an Alaskan oil spill over time reveal a dynamic multisystem involvement in exposed mussels" and "Transcriptomic responses to an Alaskan oil spill over time reveal a dynamic multisystem involvement in exposed mussels (Mytilus trossulus)" by Lizabeth Bowen, William B. Driskell, Brenda Ballachey, James R. Payne, Shannon Waters, Eric Litman, and Austin Love as meeting the terms and conditions of research contribution number 951.22.07, and for distribution to the public. Are these reports in place?	<b>File Code</b> (if any)	951.431.230301.TrnScriptomcFull	<b>Responsible</b>	<b>Disposition</b>
					Love	Done
Board	5/4/2023	<b>4-4 REPORT ACCEPTANCE: 2019 ALASKA NORTH SLOPE CRUDE OIL PROPERTIES:</b> The Board accepted the report titled "Review of the 2019 Alaska North Slope Oil Properties Relevant to Environmental Assessment and Prediction" by Dr. Merv Fingas as meeting the terms and conditions of contract #5640.23.01, and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	500.431.230301.MFrwwANSprops	<b>Responsible</b>	<b>Disposition</b>
					Love	Done
Board	5/4/2023	<b>4-7 REPORT ACCEPTANCE: 2022 DRILL MONITORING ANNUAL REPORT:</b> The Board accepted the 2022 Annual Drill Monitoring Report for distribution. Is this report in place?	<b>File Code</b> (if any)	752.431.230101.DrillMon2022	<b>Responsible</b>	<b>Disposition</b>
					Robertson	Done
Board	5/4/2023	<b>4-9 ANNUAL BOARD COMMITTEE APPOINTMENTS:</b> The Board made the following committee appointments: FINANCE - Treasurer Wayne Donaldson (chair), Robert Archibald, Mako Haggerty Angela Totemoff, Jim Herbert; LONG RANGE PLANNING COMMITTEE - The chairs of all the technical committees, Robert Archibald, Jim Herbert, Angela Totemoff, and Cathy Hart from the IE Committee; BOARD GOVERNANCE COMMITTEE - Luke Hasenbank, Dorothy Moore, Robert Beedle, Mike Bender; LEGISLATIVE AFFAIRS COMMITTEE - Robert Beedle, Robert Archibald, Mako Haggerty, Kirk Zinck, Dorothy Moore, Elijah Jackson. Are these appointments in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Fleming	Done
XCOM	4/28/2023	<b>Dispersant Literature Report Acceptance:</b> The Executive Committee approved the report titled "Review of Literature on Oil Spill Dispersants: 2021-2023", dated January 2023, by Dr. Merv Fingas of Spill Science, LLC, as meeting the terms and conditions of contract number 9550.22.02, and for distribution to the public.	<b>File Code</b> (if any)	955.431.230101.FingasLitRww	<b>Responsible</b>	<b>Disposition</b>
					Verna	Done
XCOM	4/28/2023	<b>Board Strategic Planning Contract Approval:</b> The Executive Committee authorized the Executive Director to enter into contract with Agnew::Beck Consulting for an amount necessary from FY2023 funds that will extend to June 30, 2023 for the purpose of Board strategic planning and facilitated workshop to be held September 20, 2023, in Homer, Alaska. The remainder of the funds would be subsequently passed in the FY2024 budget. Is the contract in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Crawford	Done

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XCOM	4/28/2023	<b>Approval of International Travel to the 45th Annual AMOP Technical Seminar:</b> The Executive Committee approved international travel for Dr. Roger Green to attend the 45th Annual AMOP Technical Seminar, June 6-8, 2023, in Edmonton, Canada in an approximate amount of \$2,541. Has the travel taken place?	File Code (if any)	Responsible	Disposition
				Odegard	Done
XCOM	4/28/2023	<b>OSPR Committee Appointment:</b> The Executive Committee appointed Matt Melton to the OSPR Committee with a term set to expire at the May 2023 annual Board meeting. Is this appointment in place?	File Code (if any)	Responsible	Disposition
				Vanderburg	Done
Board	4/14/2023	<b>Acceptance of the report titled "Assessment of Employee Concerns Regarding the Valdez Marine Terminal":</b> Once out of executive session, the Board accepted the report titled "Assessment of Risks and Safety Culture at Alyeska's Valdez Marine Terminal" by Billie Garde as meeting the terms of contract 5053.22.01. Is this report in place?	File Code (if any) 500.431.230401.GardeVMTriskassmt	Responsible	Disposition
				Schantz	Done
Board	4/14/2023	<b>Transmittal of the report titled "Assessment of Employee Concerns Regarding the Valdez Marine Terminal":</b> The Board approved the letter transmitting the report to the Alaska Delegation, to be signed by all PWSRCAC Board members, with the release of the report to other government regulators, elected officials, formal transmittal to Alyeska, and availability to the public to occur 7-10 days after transmittal of the report to congress. Has the letter been sent?	File Code (if any) 440.105.230415.AKDeITAPS	Responsible	Disposition
				Schantz	Done
Board	3/14/2023	<b>Participation in May 2 Youth Involvement Bligh Reef Expedition:</b> The Board authorized the additional expenditure of an estimated \$215 per person for Council volunteers to attend the May 2, 2023 youth Involvement Bligh Reef Expedition in Valdez.	File Code (if any)	Responsible	Disposition
				Draper-Reich	Done
Board	3/14/2023	<b>Approval of Resolution Increasing MasterCard Account at FNBA:</b> The Board adopted the attached corporate resolution provided by First National Bank Alaska authorizing an increase in the total credit limit for the Council's Mastercard account to \$80,000.	File Code (if any)	Responsible	Disposition
				Hamilton	Done
Board	3/14/2023	<b>Approval of Travel for President Archibald to Anchorage:</b> The Board approved costs for President Robert Archibald to travel to Anchorage on March 16 to meet with Alyeska interim president Betsy Haines in an approximate amount of \$500.	File Code (if any)	Responsible	Disposition
				Fleming	Done

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Board	3/14/2023	<b>Approval of IRS Form 990:</b> The Board authorize the Executive Director to sign the Form 990 on behalf of PWSRCAC and submit it to the IRS on or before May 15, 2023.	<b>File Code</b> (if any)	<b>Responsible</b> Hamilton	<b>Disposition</b> Done	
Board	3/14/2023	<b>Annual Evaluation of the Executive Director:</b> The Board approved extending the Executive Director's contract for one year	<b>File Code</b> (if any)	<b>Responsible</b> Crawford	<b>Disposition</b> Done	
XCOM	2/21/2023	<b>Dispersant Literature Report Acceptance:</b> The Executive Committee the report titled "Review of Literature on Oil Spill Dispersants: 2021-2023", dated January 2023, by Dr. Merv Fingas of Spill Science, LLC, as meeting the terms and conditions of contract number 9550.22.02, and for distribution to the public." Has the report been distributed?	<b>File Code</b> (if any)	955.431.230101.FingasLitRww	<b>Responsible</b> Verna	<b>Disposition</b> Done
XCOM	2/21/2023	<b>Board Strategic Planning Contract Approval:</b> The Executive Committee authorized the Executive Director to enter into contract with Agnew::Beck in an amount necessary from FY2023 funds that will extend into June 30, 2023 for the purpose of Board strategic planning and facilitated workshop to be held September 20, 2023 in Homer, Alaska The remainder of the funds would be subsequently passed in the FY2024 budget. Is this contract in place?	<b>File Code</b> (if any)	<b>Responsible</b> Crawford	<b>Disposition</b> Done	
XCOM	2/21/2023	<b>Approval of International Travel to the 45th Annual AMOP Technical Seminar:</b> The Executive Committee approved approve International travel for Roger Green to attend the 45th Annual AMOP Technical Seminar, June 6-8, 2023 in Edmonton, Canada in an approximate amount of \$2,541. Has the travel taken place?	<b>File Code</b> (if any)	<b>Responsible</b> Odegard	<b>Disposition</b> Done	
XCOM	2/21/2023	<b>OSPR Committee Appointment:</b> The Executive Committee appointed Matt Melton to the OSPR Committee with a term set to expire at the May 2023 annual Board meeting. Is this appointment in place?	<b>File Code</b> (if any)	<b>Responsible</b> Vanderburg	<b>Disposition</b> Done	
Board	1/26/2023	<b>DIRECTOR APPOINTMENT FOR CDFU AND CITY OF CORDOVA:</b> The Board accepted the confirmations of the appointments of Robert Beedle representing Cordova District Fishermen United, and David Janka representing the City of Cordova, each with a term set to expire in May 2024. Are these appointments in place?	<b>File Code</b> (if any)	<b>Responsible</b> Fleming	<b>Disposition</b> Done	



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Board 1/26/2023	<p><b>APPROVAL OF LTEMP BUDGET MODIFICATION AND CONTRACT CHANGE ORDER:</b> The Board authorized an FY2023 budget modification from the contingency fund to project #9510 – Long Term Environmental Monitoring Program adding \$836 for contract expenses and approval of negotiation of a contract change order, for contract #951.22.06, with Owl Ridge Natural Resource Consultants, adding \$5,058 for compensation to archive the 1993-2021 Long-Term Environmental Monitoring Program data in the Alaska Ocean Observing System and extending the term of the contract to March 31, 2023. [Note: This change order would increase the total contract amount to \$68,007.]Are these steps in place?</p>	<p><b>File Code</b> (if any)</p> <hr/> <p><b>Responsible      Disposition</b></p> <p>Love                      Done</p>
Board 1/26/2023	<p><b>APPROVAL OF FY2023 BUDGET MODIFICATIONS:</b> The Board approved the proposed FY2023 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$128,778. Are these modifications in place?</p>	<p><b>File Code</b> (if any)</p> <hr/> <p><b>Responsible      Disposition</b></p> <p>Hamilton              Done</p>
Board 1/26/2023	<p><b>REPORT ACCEPTANCE: SECONDARY CONTAINMENT SYSTEM EVALUATION METHODS:</b> The Board accepted the report titled "Methodologies for Evaluating Defects in the Catalytically Blown Asphalt Liner in the Secondary Containment System at the Valdez Marine Terminal" by Dr. Craig H. Benson dated November 29, 2022, as meeting the terms and conditions of Contract 6512.22.02, with direction to staff to forward the report to Alyeska, and state and federal regulators accompanied by a cover letter summarizing findings and recommendations with requests for appropriate action and a complete response; and authorized staff to negotiate a contract change order, for contract #6512.22.02, with Dr. Craig H. Benson, adding \$7,900 for compensation to attend meetings with the Council, Alyeska, and state and federal regulators promoting the findings and recommendations of his November 29, 2022 report and extending the term of the contract to June 30, 2023. Are these steps in place?</p>	<p><b>File Code</b> 500.431.221129.BensonCBAMethods (if any)</p> <hr/> <p><b>Responsible      Disposition</b></p> <p>Love                      Done</p>
Board 1/26/2023	<p><b>CREATION AND APPOINTMENT OF TEMPORARY RECREATION SEAT:</b> The Board approved: a waiver of Administrative Procedure 16-01 "Consideration of an Entity for the PWSRCAC Board of Directors" for the Temporary Recreation Seat; the proposed amendment to section 2.2.1 of the PWSRCAC Bylaws to add Temporary Recreation Seat to the list of Class I Membership; the proposed amendment to section 3.2 of the PWSRCAC Bylaws to add the following language: The Board of Directors may appoint an entity or individual to serve as a Class I or Class II member on a temporary basis, on terms and conditions as may be determined by the Board, by action of the Board as provided in this section; and, the appointment of Jim Herbert to fill the Temporary Recreation Seat as a Class I member with a term set to expire at the January 2024 Board meeting or at the completion of the Request for Qualifications process, whichever comes first. Are these steps in place?</p>	<p><b>File Code</b> (if any)</p> <hr/> <p><b>Responsible      Disposition</b></p> <p>Taylor/Crawfo      Done</p>
Board 1/26/2023	<p><b>REPORT ACCEPTANCE: 2022 FORAGE FISH SURVEY:</b> The Board accepted the report titled "2022 Prince William Sound Forage Fish Observations" by Dr. Scott Pegau of the Prince William Sound Science Center dated November 28, 2022, as meeting the terms and conditions of Contract 9511.22.01, and for distribution to the public. Is the report in place?</p>	<p><b>File Code</b> 900.431.221128.PegauForageRpt (if any)</p> <hr/> <p><b>Responsible      Disposition</b></p> <p>Verna                      Done</p>

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date Action Item



**PRINCE WILLIAM SOUND**  
REGIONAL CITIZENS' ADVISORY COUNCIL

Board	1/26/2023	<b>REPORT APPROVAL - PWSRCAC ANNUAL LONG RANGE PLAN:</b> The Board approved the Five-Year Long Range Plan for Fiscal Years 2024–2028, as developed and finalized for consideration by the Board at the January 25, 2023 Long Range Plan work session. Is this report in place?	<b>File Code</b> (if any)	210.101.230129.FiveYearLRP	<b>Responsible</b>	<b>Disposition</b>
					Crawford/Van	Done
Board	1/26/2023	<b>APPROVAL OF DISPERSANTS USE POSITION SUPPORTING MATERIALS:</b> The Board accepted the document titled "PWSRCAC Dispersant Use Position Supporting Materials" by Elise DeCola of Nuka Research and Planning Group, LLC, dated December 2022, as meeting the terms and conditions of Contract 9550.22.01, and for distribution to the public. Are the materials available to the public?	<b>File Code</b> (if any)	955.431.230127.PositionStatement	<b>Responsible</b>	<b>Disposition</b>
					Verna	Done
Board	1/26/2023	<b>REPORT ACCEPTANCE - PORT VALDEZ WEATHER BUOY DATA ANALYSIS 2019 - 2021:</b> The Board accepted the report titled "Port Valdez Weather Buoy Data Analysis 2019-2021" by Robert W. Campbell, Ph.D., of the Prince William Sound Science Center dated December 7, 2022, as meeting the terms and conditions of the Contract 6536.22.01, and for distribution to the public. Is the report in place?	<b>File Code</b> (if any)	653.431.221207.PtVdzWxBuoyData	<b>Responsible</b>	<b>Disposition</b>
					Robertson	Done
Board	1/26/2023	<b>APPROVAL OF MARINE INVASIVE SPECIES SOLE SOURCE CONTRACT:</b> The Board authorized a budget modification from the contingency fund to project 9520 Marine Invasive Species in the amount of \$8,645 for FY2023 contract expenses; and authorized the Executive Director to enter into a sole source contract with the Smithsonian Environmental Research Center for the project Marine Invasive Species Broadscale Survey in Prince William Sound in an amount not to exceed \$60,254. Are these steps in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Verna	Done
XCOM	1/19/2023	<b>Agenda for Upcoming PWSRCAC Board Meeting:</b> The Executive Committee approved the agenda for the PWSRCAC Board meeting, January 26-27, 2021 with changes as presented and discussed. Has the agenda been distributed?	<b>File Code</b> (if any)	210.001.230126.JanAgenda	<b>Responsible</b>	<b>Disposition</b>
					Fleming	Done
Board	12/20/2022	<b>Update on Assessment of Employee Concerns Regarding the VMT:</b> The Board authorized a budget modification from the contingency fund to project 5053: System Integrity and Safety Culture Issues in the amount of \$5,000; and authorized a \$5,000 increase to the agreement with Billie Garde for graphic design/publishing services, bringing the total contract amount for project 5053 to a not to exceed amount of \$55,000. Are these steps in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Schantz	Done
Board	12/20/2022	<b>PWSRCAC Member Entity and Board Seats:</b> The Board directed staff to contact individuals from the EVOS region to temporarily fill the recreation seat, with the intent to temporarily waive Administrative Procedure 16 -01 and temporarily seat the representative selected at the January 2023 Board meeting, after which a full RFP process will be conducted. Are these steps in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Taylor/Crawfo	Done

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date      Action Item



**PRINCE WILLIAM SOUND**  
REGIONAL CITIZENS' ADVISORY COUNCIL

Board	12/20/2022	<b>Facilitated Strategic Planning Session and Related Events:</b> The Board directed staff to plan on holding a Strategic Planning workshop in FY2024, by adding the full day facilitated workshop to the September Board meeting in Homer. Has the workshop taken place?	File Code (if any)	Responsible	Disposition
				Crawford	Done
Board	12/20/2022	<b>Rescind COVID 19 Restrictions for In-Person Meeting:</b> The Board rescinded specific COVID-19 safety mitigation's and restrictions that were previously approved by the Board in March 2022. Rescinded restrictions to include: required mask usage, social distancing of a minimum of three feet, and requirement for food items to be served via individually packaged meals. Has this action taken place?	File Code (if any)	Responsible	Disposition
				Fleming	Done
XCOM	12/15/2022	<b>Acceptance of Memo by Taku Engineering Regarding the Maintenance of ballast Water Storage Tank 93:</b> The Executive Committee accepted the technical memorandum titled "Valdez Marine Terminal Tank 93 Preliminary Recommendations" by William Mott of Taku Engineering dated October 28, 2022, as meeting the terms and conditions of Contract 5081.22.01, with direction to staff to forward the memo to Alyeska and state and federal regulators. Has the report been distributed?	File Code (if any)	Responsible	Disposition
			500.431.221028.VMTtk93Memo.pdf	Love	Done
XCOM	12/15/2022	<b>Approval of Travel to the 2023 Nonprofit Technology Conference:</b> The Executive Committee approved travel for IEC member Cathy Hart to attend the NTEN Conference, April 12-14, 2023, in Denver, Colorado, with travel costs in an approximate amount of \$2,572. Has the travel taken place?	File Code (if any)	Responsible	Disposition
				Willahan	Done
XCOM	12/15/2022	<b>Planning and Process for Executive Director FY2024 Evaluation:</b> The Executive Committee approved forwarding the Executive Director performance goals to the Board for approval at the January 2023 Board meeting. Has this taken place?	File Code (if any)	Responsible	Disposition
				Schantz	Done