

PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date Action Item



PRINCE WILLIAM SOUND
REGIONAL CITIZENS' ADVISORY COUNCIL

Board	12/11/2025	Approval of FY2025 Audit: The Board accepted the June 30, 2025 audited financial statements and governance letter. Are these documents in place?	File Code (if any)		Responsible Hamilton	Disposition Done
Board	12/11/2025	Approval of FY2026 Budget Modifications: The Board approved the FY2026 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$218,866. Are these modifications in place?	File Code (if any)		Responsible Hamilton	Disposition Done
Board	12/11/2025	Approval of Sole Source Contract for Ballast Water Treatment Efficacy Analysis: The Board authorized the Executive Director to enter into a sole source contract with the Smithsonian Environmental Research Center for project 9522 - Analysis of Ballast Water Treatment Efficacy in Commercial Vessels and Ballast Water Activity in Alaskan Ports in an amount not to exceed \$85,883. Is this contract in place?	File Code (if any)		Responsible Verna	Disposition Pending
XCOM	11/25/2025	Acceptance of Taku Engineering Analyses of Alyeska's Proposed Hydro-Test: The Executive Committee approved, via poll, Taku Engineering's analysis and assessment of the proposed Secondary Containment System Testing for support and incorporation to the Council's submittal to ADEC regarding Alyeska's proposed hydro-test to demonstrate the integrity of the catalytically blown asphalt liner used for secondary containment in the East Tank Farm at the VMT. Is this report in place?	File Code (if any)	500.431.251124.TakuHydroMemo	Responsible Lally	Disposition Done
XCOM	11/20/2025	Approval of FY2026 Budget Modification: The Executive Committee authorized a FY2026 budget modification of \$20,000 from the Contingency Fund to project 6510 - Contingency Plan Review to replace funds used to hire hydrological experts at Geosyntec to evaluate Alyeska's proposed hydro-test of the secondary containment liner at the VMT. Is this budget modification in place?	File Code (if any)		Responsible Hamilton	Disposition Done
XCOM	11/20/2025	Acceptance of Expert Analyses of Alyeska's Proposed Hydro-Test: The Executive Committee accepted the following analyses to be attached and/or incorporated into the Council's submittal to ADEC regarding Alyeska's proposed hydro-test to demonstrate the integrity of the catalytically blown asphalt liner used for secondary containment in the East Tank Farm at the VMT: "Proposed hydraulic test to evaluate catalytically blown asphalt (CBA) liner at Valdez Marine Terminal" memorandum by Dr. Craig Benson; and, "Hydrological Expert Review of Hydro-Test Proposal" letter by Geosyntec. Are these reports in place?	File Code (if any)	500.431.25111. GeosynthHydroMemo; 500.431.251116	Responsible Lally	Disposition Done
XCOM	11/20/2025	Acceptance of Repsol Donation: The Executive Committee accepted the \$5,000 donation from Repsol to sponsor the Cordova Public Reception event held September 18, 2025, under the FY2026 3500 Community Outreach Program budget. Is this donation in place?	File Code (if any)		Responsible Hamilton /	Disposition Done

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XCOM	11/20/2025	Acceptance of Saltchuk Giving Committee Donation: The Executive Committee accepted \$12,000 from the Saltchuk Giving Committee for use in the 3530 - Youth Involvement project, pending processing of paperwork and receipt of funds. Is this donation in place?	File Code (if any)	Responsible Hamilton	Disposition Done
XCOM	11/20/2025	Terminal Operations & Environmental Monitoring Committee Appointment: The Executive Committee appointed Director Mike Brittain to the Terminal Operations & Environmental Monitoring (TOEM) Committee. Is this appointment in place?	File Code (if any)	Responsible Vanderburg	Disposition Done
XCOM	11/20/2025	2025 Holiday Bonus for the Executive Director: The Executive Committee authorized a one-time 2025 holiday bonus for Executive Director Donna Schantz in the amount of \$600. Is this bonus in place?	File Code (if any)	Responsible Hamilton	Disposition Done
XCOM	10/8/2025	Approval of Out of State Travel to Attend PWSRCAC Volunteer Events: The Executive Committee approved, via poll, out of state travel for Jane Eisemann to attend the 2025 Volunteer Events in Anchorage taking place December 4-5, 2025 in the approximate amount of \$2,300. Has the travel taken place?	File Code (if any)	Responsible Willahan	Disposition Done
Board	9/18/2025	REPORT ACCEPTANCE - SUBSISTENCE MEMORIAL GATHERING WORKSHOP: The Board accepted the report titled "The 23rd Annual Subsistence Memorial Gathering Workshop," by Danielle Verna and Davin Holen, dated August 1, 2025, as meeting the terms and conditions of project 9700 in the Fiscal Year 2025 budget and for distribution to the public. Is the report in place?	File Code (if any) 900.431.250327.Gathering	Responsible Verna	Disposition Done
Board	9/18/2025	REPORT ACCEPTANCE - ALASKA NORTH SLOPE CRUDE OIL PROPERTIES REPORT: The Board accepted the report titled "Review of the 2024 Alaska North Slope Oil Properties Relevant to Environmental Assessment and Prediction," by Dr. Merv Fingas of Spill Science as meeting the terms and conditions of contract 5640.25.01, and for distribution to the public. Is the report in place?	File Code (if any) 500.431.250601.MFrwwANSprops	Responsible Robertson	Disposition Done
Board	9/18/2025	REPORT ACCEPTANCE: TANK 93 OUT-OF-SERVICE INSPECTION REPORT: The Board accepted the report titled "Review of Ballast Water Tank 93 Out-of- Service Inspection Report and Tank Repairs," by Taku Engineering, LLC, dated July 2025, as meeting the terms and conditions of contract number 5081.25.01, and for distribution to the public. Is the report in place?	File Code (if any) 500.431.250701.TakuTk93	Responsible Lally	Disposition Done

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Board	9/18/2025	PWSRCAC LONG RANGE PLANNING: The Board approved protected project list for the upcoming Long Range Planning process as presented in Attachment A to the 4-6 briefing sheet.	File Code (if any)	Responsible Odegard	Disposition Done
Board	9/18/2025	TITLE V AIR QUALITY PERMIT REVIEW CONTRACT CHANGE ORDER APPROVAL: The Board approved an increase to contract 5057.24.01 with Dr. Ranajit (Ron) Sahu in the amount of \$25,000, and authorization for the Executive Director to carry out a corresponding change order increasing the total contract amount not to exceed \$93,000. Is the change order in place?	File Code (if any)	Responsible Lally	Disposition Pending
Board	9/18/2025	Scheduling of January 2026 Board meeting and other events: The Board directed staff to work with the Board Governance Committee to consider various options for Board meeting schedules and the December events, and develop a recommendation for Board consideration at the January 2026 meeting. Has this issue been brought to the BGC?	File Code (if any)	Responsible Schantz	Disposition Pending
XCOM	9/9/2025	Out-of-State Travel to Pacific Marine Expo: The Executive Committee approved out-of-state travel for Max Mitchell to attend the Pacific Marine Expo, November 20-22, 2025 in Seattle, Washington with total travel costs in an approximate amount of \$2,585. Has the travel taken place?	File Code (if any)	Responsible Willahan	Disposition Done
XCOM	9/9/2025	Agenda for Upcoming PWSRCAC Board Meeting: The Executive Committee approved the agenda for the PWSRCAC Board meeting, September 18-19 in Cordova. Has the agenda been distributed?	File Code (if any)	Responsible Fleming	Disposition Done
XCOM	9/9/2025	Out-of-State Travel to Pacific Marine Expo: The Executive Committee approved out-of-state travel for Max Mitchell to attend the Pacific Marine Expo, November 20-22, 2025 in Seattle, Washington with total travel costs in an approximate amount of \$2,585. Has the travel taken place?	File Code (if any)	Responsible Draper Reich	Disposition Done
XCOM	9/9/2025	Agenda for Upcoming PWSRCAC Board Meeting: The Executive Committee approved the agenda for the PWSRCAC Board meeting, September 18-19 in Cordova. Has the agenda been distributed?	File Code (if any)	Responsible Fleming	Disposition Done

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XCOM	7/17/2025	FY2026 Budget Modification Request – IT/Computer Infrastructure: The Executive Committee authorized a FY2026 budget modification of \$11,091 from the Contingency Fund to project 1300 Information Technology/Computer Infrastructure to cover increased costs related to the server migration project. Is this budget modification in place?	File Code (if any)	Responsible Odegard	Disposition Done	
XCOM	7/17/2025	FY2026 Budget Modification Request for Timeline of VMT Tank Repairs and Inspection Intervals: The Executive Committee authorized authorize a FY2026 budget modification transferring \$13,740 from contingency to project to project 5082 Timeline of Valdez Marine Terminal (VMT) Tank Repairs and Inspection Intervals to complete work associated with the corresponding contract with Taku Engineering. Is this budget modification in place?	File Code (if any)	Responsible Blancaflor	Disposition Done	
XCOM	7/17/2025	Terminal Operations and Environmental Monitoring Committee Appointment: The Executive Committee appointed Kevin Berry to the Terminal Operations and Environmental Monitoring Committee with a term set to expire at the May 2026 annual Board meeting. Is this appointment in place?	File Code (if any)	Responsible Vanderburg	Disposition Done	
XCOM	7/17/2025	Port Operations and Vessel Traffic Systems Committee Appointment: The Executive Committee appointed appoint Richard Frost to the Port Operations and Vessel Traffic Systems Committee with a term set to expire at the May 2026 annual Board meeting. Is this appointment in place?	File Code (if any)	Responsible Vanderburg	Disposition Done	
XCOM	7/17/2025	Response to the Government Accountability Office (GAO) report titled “Trans-Alaska Pipeline, Clarifying the Roles of the Joint Pipeline Office Agencies Would Enhance Safety Oversight” dated June 2025: The Executive Committee approved a letter from PWSRCAC to Alaska’s Congressional Delegation stating the Council’s response to the GAO’s report with the amendments as discussed and the addition of a short cover memo. Has this letter been transmitted?	File Code (if any)	440.105.250721.AkDelGAOrsp	Responsible Schantz	Disposition Done
Board	5/1/2025	DIRECTOR APPOINTMENTS: The Board approved the confirmation of the two-year terms of the selected representatives for each of the member entities listed: Archibald (Homer), Donaldson (Kodiak), Zinck (Seldovia), Brittain (Seward), Bauer (Valdez), Haggerty (Kenai Peninsula Borough), Jackson (Kodiak Village Mayors Assn.), Crump (PWSAC), Herbert (OSRRC), and Totemoff (Tatitlek). Are these appointments in place?	File Code (if any)	Responsible Fleming	Disposition Done	
Board	5/1/2025	APPROVAL OF FY2026 BUDGET: The Board adopted the FY2026 budget as presented during the Budget Workshop on April 25, 2025, with total expenses of \$5,177,664 and a contingency of \$75,000. The budget includes a 2.5% salary increase for the Executive Director. Is the FY26 budget in place?	File Code (if any)	Responsible Hamilton	Disposition Done	

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Meeting Date Action Item



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Board	5/1/2025	APPROVAL OF RESOLUTION DESIGNATING PWSRCAC CHECK SIGNERS: The Board adopted the resolutions provided by First National Bank Alaska to update the list of authorized individuals to sign checks and conduct financial transactions on PWSRCAC's account. Are these resolutions in place?	File Code (if any)	Responsible Hamilton	Disposition Done
Board	5/1/2025	APPROVAL OF FY2026 CONTINGENCY PLAN CONTRACTOR POOL: The Board authorized individual contracts with Nuka Research and Planning, LLC., and Attorney Breck Tostevin for professional services with the aggregate total not to exceed the amount approved for 6510 - Contingency Plan Reviews in the final FY2026 budget, and delegation of authority to the Executive Director to enter into individual contracts with the selected consultants. Are these contracts in place?	File Code (if any)	Responsible Swiss	Disposition Done
Board	5/1/2025	FY2026 LTEMP CONTRACT AUTHORIZATION: The Board authorized individual contracts with Pace Analytical Services and Fjord & Fish Sciences with the aggregate total not to exceed the amount approved in the final FY2026 LTEMP budget (Project 9510) for contract expenses, and delegation of authority to the Executive Director to enter into individual contracts with the aforementioned consultants; and, authorized a contract work to commence prior to the start of FY26, as approximately \$20,000 of these funds will need to be expended in April and May 2025. Are these steps in place?	File Code (if any)	Responsible Verna	Disposition Done
Board	5/1/2025	FY2026 MARINE BIRD FALL AND EARLY WINTER SURVEYS CONTRACT AUTHORIZATION: The Board authorized the Executive Director to enter into a sole source contract with the Prince William Sound Science Center to conduct Project 9110 – Marine Bird Fall and Early Winter Surveys in 2025, in an amount not to exceed \$80,060. Is this contract in place?	File Code (if any)	Responsible Verna	Disposition Done
Board	5/1/2025	ANNUAL TECHNICAL COMMITTEE MEMBER APPOINTMENTS: The Board made the following two-year technical committee appointments: Cheng, Kennish, Moore, Green Pegau, and Donaldson to SAC; Blehm, Foltmar, Goudreau, and Kuckertz to TOEM; Scott and Melton to OSPR; Terpening, and Mitchell to POVTS, and Dodson, Eisemann, Hart, Korbe and Glazier to IEC. Are these appointments in place?	File Code (if any)	Responsible Vanderburg &	Disposition Done
Board	5/1/2025	APPROVAL OF AMENDMENTS TO COUNCIL'S DOCUMENT RETENTION PROCEDURE: The Board accepted proposed revisions to the Council's document retention procedure as presented. Is the revised procedure in place?	File Code (if any)	Responsible Odegard	Disposition Done
Board	5/1/2025	APPROVAL OF FEDERAL GOVERNMENT AFFAIRS MONITOR RETAINER: The Board authorized a retainer agreement with Blank Rome Government Relations to assist PWSRCAC's Federal Legislative Monitor Roy Jones in the amount of \$57,000. is this agreement in place?	File Code (if any)	Responsible Lally	Disposition Done

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Board	5/1/2025	APPROVAL OF FY2025 BUDGET MODIFICATIONS: The Board approved the proposed FY2025 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$269,786. Are these modifications in place?	File Code (if any)		Responsible Hamilton	Disposition Done
Board	5/1/2025	REPORT ACCEPTANCE: MARINE BIRD FALL AND EARLY WINTER SURVEY: The Board accepted the report titled "Marine Winter Bird Surveys in Prince William Sound" by the Prince William Sound Science Center, dated March 12, 2025, as meeting the terms and conditions of the contract (Contract 9110.25.01) and for distribution to the public. Is the report in place?	File Code (if any)	900.431.250312.WinterBirdSurv	Responsible Verna	Disposition
Board	5/1/2025	REPORT ACCEPTANCE REGARDING THE SECONDARY CONTAINMENT LINER: The Board accepted the report titled "Review of Electrical Leak Location and Electrical Resistivity Tomography Pilot Study of the Secondary Containment System at the Valdez Marine Terminal West Tank Farm Conducted July 2024" by Dr. Joseph Scalia and Dr. Craig H. Benson in fulfillment of contract 6512.24.01. Is this report in place?	File Code (if any)	651.104.250501.BensonLinerRpt	Responsible Blancaflor	Disposition Done
Board	5/1/2025	REPORT ACCEPTANCE: VESSEL BIOFOULING: The Board accepted the report titled "Assessing the likelihood of non-indigenous species biofouling on vessel arrivals within the Exxon Valdez Oil Spill Region" by Natalie Kiley-Bergen dated February 2025, as final and for distribution to the public. Is this report in place?	File Code (if any)	952.104.250501.APUbiofouling	Responsible Verna	Disposition Done
Board	5/1/2025	REPORT ACCEPTANCE: 2022 VMT CRUDE OIL STORAGE TANK VENT INCIDENT: The board accepted the report titled "Volatile Organic Compound (VOC) Emissions from the Snow Removal Incident at the Alyeska Pipeline Service Company's Valdez Marine Terminal East Tank Farm in Early 2022" as meeting the terms and conditions of contract 5057.24.01 with Dr. Ranajit (Ron) Sahu. Is this report in place?	File Code (if any)	557.431.241201.SahuVOCEmisIncid	Responsible Blancaflor	Disposition Done
Board	5/1/2025	REPORT ACCEPTANCE: 2024 ANNUAL DRILL MONITORING REPORT: The Board accepted the 2024 Annual Drill Monitoring Report for distribution to the public. Is this report in place?	File Code (if any)	752.431.250101.DrillMon2024	Responsible Robertson	Disposition Done
Board	5/1/2025	REPORT ACCEPTANCE: PEER LISTENER MANUAL DISTRIBUTION PLAN: The Board accepted the Peer Listener Manual distribution plan and outreach materials prepared by Agnew::Beck Consulting, Inc., dated April 2025, as meeting the terms and conditions of contract number 6560.25.01, and for distribution to the public. Is the report and outreach materials in place?	File Code (if any)	656.431.250403.ABPeerListManual	Responsible Verna	Disposition Done

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Board	5/1/2025	ELECTION OF OFFICERS AND MEMBERS-AT-LARGE: The Board elected the following: President - Robert Archibald; Vice President - Amanda Bauer; Treasurer - Mako Haggerty; Secretary - Bob Shavelson; Members-at-Large - Ben Cutrell, Dave Janka, and Jim Herbert. Are these confirmations in place?	File Code (if any)	
			Responsible Fleming	Disposition Done
Board	5/1/2025	ANNUAL BOARD SUBCOMMITTEE APPOINTMENTS: The Board approved the appointments to the following Board subcommittees: <u>Finance</u> - Mako Haggerty (Treasurer), Angela Totemoff, Jim Herbert, Wayne Donaldson, Robert Archibald; <u>Long Range Planning (LRP)</u> - Aimee Williams, Robert Archibald, Jim Herbert, Amanda Bauer, the five technical committee chairs, and IEC member Cathy Hart; <u>Board Governance (BGC)</u> - Robert Beedle, Dorothy Moore, Luke Hasenbank; and <u>Legislative Affairs (LAC)</u> - Robert Archibald, Dorothy Moore, Robert Beedle, Kirk Zinck, Mako Haggerty, Elijah Jackson. Are these appointments in place?	File Code (if any)	
			Responsible Fleming	Disposition Done
Board	5/1/2025	SOLE SOURCE CONTRACT WITH SMITHSONIAN ENVIRONMENTAL RESEARCH CENTER – PROJECT 9520: The Board authorized a sole source contract in FY2026 with the Smithsonian Environmental Research Center in an amount not to exceed \$151,344 for Project 9520: Decadal Assessment of Non-Indigenous Marine Species in Southcentral Alaska. Is this contract in place?	File Code (if any)	
			Responsible Verna	Disposition Done
XCOM	4/23/2025	Request of Support from Native Village of Eyak (NVE): The Executive Committee directed staff to respond to NVE explaining the information outlined in our 2022 letter still stands, and stating that we cannot act further as we do not have updated information from NVE, and requesting NVE give a presentation to the Board at the September 2025 meeting in Cordova so the Board has the necessary information to make an informed decision in the future. Has this letter been sent?	File Code (if any)	600.105.250506.NVEShepPt
			Responsible Schantz	Disposition Done
XCOM	4/23/2025	Agenda for Upcoming PWSRCAC Board Meeting: The Executive Committee approved the agenda for the PWSRCAC Board meeting, May 1-2, 2025 as amended and discussed. Has the agenda been distributed?	File Code (if any)	
			Responsible Fleming	Disposition Done
Board	3/19/2025	FY2025 Budget Modifications: The Board approved the FY2025 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$268,409. Are these modifications in place?	File Code (if any)	
			Responsible Hamilton	Disposition Done
Board	3/19/2025	Marine Bird Fall and Early Winter Surveys Contract Change Order: The Board authorized a FY2025 budget modification transferring \$1,300 from the contingency fund to project 9110 and authorize the Executive Director to carry out a corresponding change order to increase contract 9110.25.01 with the Prince William Sound Science Center in an amount not to exceed \$80,228. Are these steps in place?	File Code (if any)	
			Responsible Verna	Disposition Done

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Board	3/19/2025	Maintaining the Secondary Containment Liner Contract Change Order: The Board approved a FY2025 budget modification transferring \$7,000 from the contingency fund to project 6512, and authorize the Executive Director to carry out a corresponding change order to increase contract 6512.24.01 with Dr. Craig Benson and Dr. Joe Scalia in an amount not to exceed \$45,000. Are these steps in place?	File Code (if any)	Responsible Blandaflor	Disposition Done
Board	3/19/2025	Air Quality Review of the VMT Contract Change Order: The Board authorized a FY2025 budget modification transferring \$20,000 from the contingency fund to project 5057 Air Quality, and authorize the Executive Director to carry out a corresponding change order to increase contract 5057.24.01 with Dr. Ranajit (Ron) Sahu in an amount not to exceed \$70,000. Are these steps in place?	File Code (if any)	Responsible Blancaflor	Disposition Done
Board	3/19/2025	Port Valdez Weather Buoys Contract Change Order: The Board authorized a FY2025 budget modification of \$5,000 from the contingency fund to project 6531 in the FY2025 budget and authorize the Executive Director to carry out a corresponding change order to increase contract 6531.25.01 with the Prince William Sound Science Center in an amount not to exceed \$38,500. Are these steps in place?	File Code (if any)	Responsible Guthrie	Disposition Done
Board	3/19/2025	ADEC's Response to PWSRCAC's Request for Informal Review: The Board directed staff to request an adjudicatory hearing pertaining to Condition of Approval #1 related to the inspection of the secondary containment liners as outlined in the recently approved Valdez Marine Terminal Oil Discharge Prevention and Contingency Plan; and to authorize a FY2025 budget modification of \$15,000 from the contingency fund to project 6510: State Contingency Plan Reviews, and to authorize a corresponding contract increase for selected contingency plan review contractors for an aggregate amount not to exceed \$95,000; and, to authorize a FY2025 budget modification of \$25,000 from the contingency fund to project 6512: Secondary Containment Systems at the VMT, and authorize a contract increase of \$16,800 for Dr. Benson and Dr. Scalia for new not to exceed amount of \$61,800. Are these steps in place?	File Code (if any)	651.110.250326.ADECreqAdjHrng Responsible Swiss/Blancaf	Disposition Done
Board	3/19/2025	Executive Director Annual Evaluation: The Board extended the Executive Directors contract for one year, and for the Finance Committee to amend the Executive Director's salary with a 2.5% increase to be included in the proposed FY2026 budget. Are these steps in place?	File Code (if any)	Responsible Hamilton/Sch	Disposition Done
Board	1/25/2025	DELEGATION OF AUTHORITY OF MULTIFUNCTIONAL COPIER/PRINTER LEASE AGREEMENTS: The Board authorized a new five-year sole-source lease agreement and maintenance contract with Konica Minolta for multifunctional copier/printers to be located in the Valdez and Anchorage offices, in an approximate amount of \$49,315,00. Is this contract in place?	File Code (if any)	Responsible Odegard	Disposition Done

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Meeting Date Action Item



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Board	1/25/2025	APPROVAL OF FY2025 BUDGET MODIFICATIONS: The Board approved the proposed FY2025 budget modifications as listed on the sheet provided (under Item 3-2), with a total revised contingency in the amount of \$465,771. Are these modifications in place?	File Code (if any)		Responsible Hamilton	Disposition Done
Board	1/25/2025	APPROVAL OF TRANSCRIPTOMICS RESEARCH CONTRIBUTION TO THE USGS: The Board approved a transfer of \$109,703 from contingency to Project 9850 – Transcriptomic Monitoring – and provide the United States Geological Survey a research contribution of \$109,703 to genetically analyze blue mussel samples already obtained to monitor the environmental impacts of the Valdez Marine Terminal. Is the research contribution in place?	File Code (if any)		Responsible Verna	Disposition Done
Board	1/25/2025	REPORT ACCEPTANCE: ASSUMPTIONS & CALCULATIONS USED IN TANK VENT HEADSPACE REPORT: The Board accepted the report titled "2022 Tank Pressure/Vacuum Pallet Damage: Crude Oil Storage Tank Headspace Gas Assessment" by Taku Engineering, LLC, dated December 2024, as meeting the terms and conditions of Contract number 5000 and for distribution to the public. Is this report in place?	File Code (if any)	500.431.241201.TakuCalcHeadspace	Responsible Blancaflor	Disposition Done
Board	1/25/2025	APPROVAL OF ANCHORAGE OFFICE LEASE AND RELOCATION: The Board authorized the Executive Director to sign a lease with Michael Investments, LLC, for a new Anchorage office location at the RAM Building, 2525 Gambell Street, Suite 305, commencing May 1, 2025, in a not-to-exceed amount of \$533,989 over the five-year term plus any pass-through costs, and to terminate PWSRCAC's current lease at 3709 Spenard Road, Suite 100, by the March 31, 2025 deadline. Is this lease in place?	File Code (if any)		Responsible Odegard	Disposition Done
Board	1/25/2025	ANNUAL REVIEW OF THE EXECUTIVE DIRECTOR'S JOB DESCRIPTION AND PERFORMANCE GOALS: The Board approved the addition of a bullet point to the Executive Director's job description and performance goals under Public Relations, to wit: "Ensure the execution of the Strategic Outreach and Communications Plan". Is this amendment in place?	File Code (if any)		Responsible Archibald	Disposition Done
Board	1/25/2025	REPORT ACCEPTANCE: 2024 LONG-TERM ENVIRONMENTAL MONITORING: The Board accepted the reports titled "Long-Term Environmental Monitoring Program 2024 Summary Report," "Long-Term Environmental Monitoring Program 2024 Technical Supplement," and "Long-Term Environmental Monitoring Program 2024 Sediment Metals Report" by Morgan Bender of Fjord & Fish Sciences dated December 2024, as meeting the terms and conditions of Contract number 9510.25.06, and for distribution to the public. Is the report in place?	File Code (if any)	951.431.241201.FFSltmpSummary; 951.431.241201.FFSltmpTechSup; 951.431.250101.FFSltmpMinerals	Responsible Verna	Disposition Done
Board	1/25/2025	PWSRCAC ANNUAL LONG RANGE PLAN AND REPORT ACCEPTANCE: The Board approved the Five Year Long Range Plan for FY2026-2030, as developed and finalized for consideration at the January 22, 2025 Long Range Plan work session, and accepted the "Five Year Planning and Annual Budget Improvement" report, as presented by contractor Professional Growth Systems during the Long Range Plan work session prior to the January 2025 Board meeting. Are these reports in place?	File Code (if any)	100.431.250110.PGSlrpReview; 210.101.250124.FiveYearLRP	Responsible Odegard	Disposition Done

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Board	1/25/2025	APPROVAL OF IRS FORM 990: The Board authorized the Executive Director to sign the IRS Form 990 on behalf of PWSRCAC and submit it to the IRS on or before May 15, 2025, with the corrections/additions/clarifications noted. Is the 990 in place?	File Code (if any)		Responsible Hamilton	Disposition Done
XCOM	1/15/2025	Report Acceptance – Miscommunication in Maritime Contexts Phase 2 Report: The Executive Committee accepted the report titled “Exploring Miscommunication at Sea: Causes and Contributing Factors” by Dr. Nicole Ziegler as meeting phase two of contract 8520.23.01, and allow Dr. Ziegler to seek professional publication of the paper. Is this paper in place?	File Code (if any)	852.431.240831.MiscomsPhase2	Responsible Guthrie	Disposition Done
XCOM	1/15/2025	Report Acceptance – Miscommunication in Maritime Contexts Final Report: The Executive Committee accepted the report titled “Miscommunication in Maritime Contexts: Insights from Phase 1 and Phase 2” by Dr. Nicole Ziegler as meeting the final deliverable of contract 8520.23.01 and allow Dr. Ziegler to seek professional publication of the paper. Is this paper in place?	File Code (if any)	852.431.241121.MiscomsInsight	Responsible Guthrie	Disposition Done
XCOM	1/15/2025	Contract Approval: Miscommunication in Maritime Contexts: The Executive Committee authorized a sole source contract with Dr. Ziegler of Sky Island Language Learning Research in an amount not to exceed \$50,000 for Phase 3 of Project 8520 – Miscommunication in Maritime Contexts. Is this contract in place?	File Code (if any)		Responsible Guthrie	Disposition Done
XCOM	1/15/2025	Agenda for Upcoming PWSRCAC Board Meeting: The Executive Committee approved the agenda for the PWSRCAC Board meeting, January 23-24, 2025. Has the agenda been distributed?	File Code (if any)	210.001.250125.JanAgenda	Responsible Fleming	Disposition Done