

**Consent Agenda Briefing for PWSRCAC Board of Directors – May 2026**

**ACTION ITEM**

**Sponsor:** Ashlee Hamilton, Director of Finance

**Project number and name or topic:** FY2026 Budget Modifications

1. **Description of agenda item:** The Board is asked to approve modifications to the FY2026 budget as outlined on the attached list. These modifications were recently identified by staff. The Finance Committee has reviewed these budget modifications at their April 13, 2026 meeting and are in support of their approval. If the changes proposed in this briefing sheet are approved, the FY2026 contingency will be \$264,111.90.

2. **Why is this item important to PWSRCAC:** PWSRCAC’s annual budget provides the organization’s spending plan and authorities. While some of the listed modifications are within the authorities of the Executive Director and the Executive Committee, others are not. The entire list is therefore presented to the Board to simplify the approval process.

3. **Previous actions taken by the Board on this item:**

Meeting	Date	Action
Board	5/1/2025	Approved the FY2025 budget.
XCOM	7/17/2025	Authorized a FY2026 budget modification of \$11,091 from the Contingency Fund to project 1300 Information Technology/Computer Infrastructure to cover increased costs related to the server migration project.
XCOM	7/17/2025	Authorized a FY2026 budget modification transferring \$13,740 from contingency to project to project 5082 Timeline of Valdez Marine Terminal (VMT) Tank Repairs and Inspection Intervals to complete work associated with the corresponding contract with Taku Engineering.
Board	12/11/2025	Approved the FY2026 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$218,866.
Board	1/22/2026	Approved the FY2026 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$91,866.
Board	1/22/2026	Approved the FY2026 budget modification transferring \$25,000 from the contingency fund to project 5595 – Review of VMT Cathodic Protection System Testing and authorize the Executive Director to carry out a corresponding change order to increase contract 5595.26.01 with Dr. Kevin Garrity of the Mears Group in an amount not to exceed \$59,000.
Board	1/22/2026	Approved of a transfer of \$65,000 from the contingency to Project - 6538 Relocating the Duck Flats Buoy to Naked Island in the FY2026 budget.

4. **Committee Recommendation:** The Finance Committee supports these proposed budget modifications.

5. **Action Requested of the Board of Directors:** Approve the FY2026 budget modifications as listed on the provided sheet, with a total revised contingency in the amount of \$264,111.90.

## Approval of FY2026 Budget Modifications 3-7

6. **Alternatives:** None recommended.
7. **Attachments:** The list of proposed budget modifications.

Description	Project	Name	To/from Contingency
Travel funds no longer needed	1000	General & Administrative	\$7,000.00
Moving funds no longer needed	1050	General & Administrative - Anchorage	\$4,646.75
Travel and conference funds no longer needed	2100	Board Administration	\$3,240.00
Meeting expenses no longer needed ( vol workshop and party)	2250	Committee Support	\$8,233.19
Travel and conference funds no longer needed	2300	Oil Spill Prevention & Response (OSPR)	\$6,198.41
Travel and conference funds no longer needed	2400	Port Ops & Vessel Traffic System (POVTS)	\$5,397.34
Travel and conference funds no longer needed	2500	Scientific Advisory Committee (SAC)	\$7,757.28
Travel and conference funds no longer needed	2600	Terminal Ops & Environmental Monitoring (TOEM)	\$5,600.00
Travel and conference funds no longer needed	2800	Information & Education Committee (IEC)	\$7,535.00
Conference funds no longer needed	3100	Public Information Program	\$300.00
Printing and reproduction funds no longer needed for FY2026	3300	Annual Report	\$972.83
Youth Involvement funds to be given back for FY2026 - remainder after all qualifying proposals are funded.	3530	Youth Involvement	\$16,339.51
Travel no longer needed for FY2026	3600	Public Communications Program	\$3,200.00
Professional Services no longer needed for FY2026	3610	Web Presence Best Available Technology	\$2,000.00
Professional Services no longer needed for FY2026	4400	Federal Government Affairs	\$30,000.00
Travel and business meal funds no longer needed	4410	State Government Affairs	\$3,000.00
Travel and conference funds no longer needed	5000	Terminal Operations Program	\$4,000.00
Contract funding no longer needed for FY2026	5053	VMT System Integrity and Safety Culture (Billie Garde)	\$25,000.00
Contract funds no longer needed for FY2026	5081	Storage Tank Maintenance Review	\$3,530.00
Travel and conference funds no longer needed	6000	Spill Response Program	\$4,000.00
Travel funds no longer needed	6540	Copper River Delta/Flats GRS	\$1,899.23
Non-capitalized equipment funds no longer needed	7520	Preparedness Monitoring Program	\$500.00
Travel funds no longer needed	8520	Miscommunication in Maritime Contexts	\$5,000.00
Contract funds no longer needed for FY2026	9510	Long-Term Environmental Monitoring	\$14,396.00
Stipend and supplies no longer needed for FY2026	9521	Marine Invasive Species Internship	\$2,500.00
		Total	\$172,245.54
		Beginning Contingency	\$91,866.36
		<b>Ending Contingency</b>	<b>\$264,111.90</b>

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