

## Briefing for PWSRCAC Board of Directors – September 2025

**ACTION ITEM**

**Sponsor:** Hans Odegard, Donna Schantz, and the Long Range Planning Committee

**Project number and name or topic:** 2100 - Long Range Planning

1. **Description of agenda item:** Staff and the Long Range Planning Committee are requesting the Board review and approve a list of proposed protected projects for the upcoming Long Range Planning cycle. The proposed protected project list for FY2027 will be provided prior to the meeting and will be included as Attachment A to this briefing sheet. The definition of a protected project is found in the currently approved Long Range Plan and reads:

*However, some projects—such as the Observer and the annual report—do not have clear starting and ending dates but instead are presumed to be permanent, ongoing parts of the Council's operations. Any such projects determined to be permanent and ongoing or mandatory obligations based on OPA 90 or our contract with Alyeska are to be classified as protected projects. The Board will annually review and approve any recommendations for protected projects. Protected projects are not subject to the project scoring and ranking as outlined later in the Plan.*

Protected projects have been a part of the Long Range Planning process since 2012. For many years, protected projects were reviewed by the full Board in January, after the December project scoring process had already taken place. Since 2018, the Board has been asked to review and approve the proposed list of protected projects at the September meeting, to allow any projects the Board would like removed from protected status to be scored and ranked during the upcoming planning cycle. Changing the Board's review of protected projects from January to September aligns better with the overall project scoring process.

Through this agenda item, the full Board is also asked to participate in the current Long Range Planning effort. To help foster Board enthusiasm and participation, the Long Range Plan Guidance Memo and associated documents are included as Attachment B.

2. **Why is this item important to PWSRCAC:** The Board adopted the current PWSRCAC Five-Year Long Range Plan and has committed to the use of the plan and the Long Range Planning process to develop annual work plans and budgets, as well as continually revising and improving the Long Range Plan itself. The Board has directed its members and staff to work together to follow the Long Range Planning process that is now focused on preparing a draft FY2027-FY2031 work plan for consideration and adoption by the Board.

3. **Previous actions taken by the Board on this item:** A Long Range Plan for the upcoming five fiscal years has been annually approved by the Board since approximately 2001. Please contact staff for a complete and extensive list of all Long Range Planning actions.

4. **Committee Recommendation:** A recommendation from the Long Range Planning Committee will be delivered to the Board at the meeting.

Current Long Range Planning Committee members include Board members Robert Archibald, Amanda Bauer (also POVTS Chair), Jim Herbert (also OSPR Chair), and Aimee Williams, as well as technical committee chairs Sarah Allan (SAC Chair), Tom Kuckertz (TOEM Chair), and Cathy Hart (IEC Chair).

5. **Action Requested of the Board of Directors:**

A. Approve the protected project list for the upcoming Long Range Planning process as presented in Attachment A to this briefing sheet.

B. Each Director is also asked to take individual action over the next several months by participating in the Long Range Planning process.

6. **Attachments:**

A: Proposed List of Protected Projects for FY27

B: Guidance Memo

- Projects ranked for FY2026
- Projects proposed for FY2026 that were not funded
- Projects proposed for out-years FY2027-FY2030
- Proposed FY2027 budget template
- One-page strategic plan
- OPA 90 & Alyeska contract requirements

## Proposed Protected Projects for Long Range Planning

Below is a list of proposed protected projects for FY27. Definitions of these projects are presented on the following pages, along with the current Board approved funding amounts. The Board is asked to review and approve these protected projects.

### OPA90 Mandated Projects

Project #	Project Name	Justification	Committee
6510	State Contingency Plan Reviews	OPA90 Mandate	OSPR
9510	LTEMP	OPA90 Mandate	SAC

### Permanent/Ongoing Projects

Project #	Project Name	Justification	Committee
3200	Observer Newsletter	Permanent/ongoing	IEC
3300	Annual Report	Permanent/ongoing	IEC
3610	Web Presence BAT	Permanent/ongoing	IEC
6530	Weather Data & Sea Currents	Permanent/ongoing	OSPR/POVTS
6531	Port Valdez Weather Buoys	Permanent/ongoing	OSPR/POVTS

#### What is a Protected Project?

The definition of a protected project can be found the Board-approved Long Range Plan, and states:

*However, some projects—such as the Observer and the annual report—do not have clear starting and ending dates but instead are presumed to be permanent, ongoing parts of the Council's operations. Any such projects determined to be permanent and ongoing or mandatory obligations based on OPA90 or our contract with Alyeska are to be classified as protected projects. The Board will annually review and approve any recommendations for protected projects. Protected projects are not subject to the project scoring as outlined later in this plan.*

## **Proposed Protected Projects:**

### **6510 State Contingency Plan Reviews (FY2026 budget \$105,000):**

The purpose of this project is to monitor, review, and comment on state and federal oil discharge prevention and contingency plans (c-plans) for the Valdez Marine Terminal (VMT), the Trans Alaska Pipeline System (TAPS) tankers that transit Prince William Sound, the Alaska Regional Contingency Plan, and associated Area Plans. This project supports continuous improvement of both the VMT and Prince William Sound Tanker c-plans. As these c-plans outline prevention and response activities that would be undertaken to clean up spilled oil in the Prince William Sound region, review of these plans is of critical importance and is a major task for PWSRCAC as outlined in both the PWSRCAC/Alyeska contract and OPA 90.

### **9510 Long Term Environmental Monitoring Program (FY2026 budget \$137,860):**

This project is to monitor the environmental impacts of the Valdez Marine Terminal and associated tankers by analyzing hydrocarbon contamination in the marine environment. This project is necessary because it enables the Council to meet its OPA 90 mandates and provides information that can be used to assess whether Alyeska and TAPS shippers are operating the Valdez Marine Terminal and associated tankers in a manner that reduces environmental impacts. The Council has been conducting similar environmental monitoring since 1993, and has generated a unique and comprehensive long-term dataset that can be used to assess trends and changes in the environment, which would be particularly beneficial in the event of another spill. In all years, samples are collected at four sites in Port Valdez. Every five years, sampling is expanded to 13 sites including Port Valdez, Prince William Sound, the outer coast of the Kenai Peninsula, and Shuyak Island on the northern tip of the Kodiak Archipelago. These expanded sampling sites largely follow the path of the Exxon Valdez oil spill and include unoiled sites for comparison. In 2025, sampling will take place in Port Valdez only. Hydrocarbon contamination levels will be measured in blue mussels, marine sediments, and the water column.

### **3200 Observer Newsletter (FY2026 budget \$7,400):**

This project funds the publication of Observer newsletters on PWSRCAC's work and issues related to the safe transportation of oil in the Prince William Sound region. The Observer keeps the general public, as well as our members, industry, and agency associates, informed on our issues, concerns, activities, programs, and projects.

### **3300 Annual Report (FY2026 budget \$8,000):**

This project funds the publication of the Council's annual report each year, documenting the Council's work and issues related to the safe transportation of oil in PWS. The annual report keeps the general public, as well as our members, industry, and agency associates, informed on our issues, concerns, activities, programs, and projects. It is also the primary attachment provided to the USCG during our annual recertification process.

**3610 Web Presence BAT (FY2026 budget \$6,240):**

This project funds the Council's websites, including our public website ([www.pwsrcac.org](http://www.pwsrcac.org)), committee extranet ([pwsrcac.net](http://pwsrcac.net)), project team website ([teams.pwsrcac.net](http://teams.pwsrcac.net)), spill/drill website ([pwsoilspill.org](http://pwsoilspill.org)), and online presence. These websites support communication between PWSRCAC's volunteers, staff, industry, and agency partners, and the public. This budget item funds security and technology maintenance, upgrades, and new features for these websites to ensure the sites are secure, useable, and functional.

**6530 Weather Data and Sea Currents\*\* (FY2026 budget \$19,050):**

This project studies wind, water current, and other environmental factors near the Valdez Marine Terminal, in Prince William Sound, and in the Gulf of Alaska. Weather conditions affect the safe navigation of vessels and aids the ability to prevent, respond to, contain, and clean up an oil spill. Accurate weather data for the region supports research and decision making in areas like oil spill response, traffic management, vessel performance specification, and contingency planning. The council currently maintains automated weather stations at Cape St. Elias on Kayak Island, at Kokinhenik Bar in the Copper River Delta and a webcam at Nuchek on Hinchinbrook Island.

**6531 Port Valdez Weather Buoys\*\* (FY2026 budget \$58,200):**

The Council assembled and installed two buoys in 2019, which it continues to maintain, capable of measuring ocean currents and common weather parameters. The first buoy is located near Jackson Point in Port Valdez [61.0910°N, 146.3811°W], near the Valdez Marine Terminal (VMT). The second buoy is located at the edge of the Valdez Duck Flats, near the Valdez Container Terminal [61.1201°N, 146.2914°W]. Data collected from the buoys is used to verify current and wind speed and direction in the vicinity of the VMT and the Valdez Duck Flats. The Prince William Sound Science Center (PWSSC) partners with the Council to facilitate this project.

**\*\* Note for weather-related projects:** One of the responsibilities the Council is charged with under the Oil Pollution Act of 1990 is to "Study wind and water currents and other environmental factors in the vicinity of the terminal facilities which may affect the ability to prevent, respond to, contain, and clean up an oil spill."

## PWSRCAC Long Range Planning Guidance Memo & Supporting Documents

This packet is intended to provide Committees with useful information and guidance to help identify projects for fiscal years 2027-2031. The approved schedule for this year's LRP process is as follows:

- **September 3, 2025:** External project idea deadline
- **September - October 2025:** Technical committees meet to develop project ideas for FY27-FY31
- **October 22, 2025:** FY27 project budget sheets due
- **November 7, 2025:** Internal management review of FY27 budget sheets due
- **November 14, 2025:** Committee prioritization of FY27 projects due
- **December 5, 2025:** Volunteer workshop to review proposed projects
- **December 8, 2025:** Board and staff ranking of projects due (COB Monday after workshop)
- **Early January 2026:** LRP Committee approves draft LRP for Board approval
- **January 21, 2026:** Board LRP workshop
- **January 22-23, 2026:** Board meeting to approve LRP
- **March 6, 2026:** Edits to budget briefing sheets due
- **Week of March 9, 2026:** Manager review of briefing sheets
- **Week of March 16, 2026:** All staff budget refinement meeting
- **Early April 2026:** Finance Committee meeting to review proposed budget
- **April 13, 2026:** Mail budget books to Board members
- **April 30, 2025:** Budget workshop in Valdez

The information contained in this packet includes:

- 1) Projects previously ranked for FY2026
- 2) Projects proposed for FY2026 that were not funded
- 3) Projects proposed for out-years FY2027-FY2030
- 4) FY27 project budget template. Please note that some of the projects that were not included in this year's budget may need additional planning before they are brought back again for future years.
- 5) Board-approved One-Page Strategic Plan
- 6) List of OPA 90 and Alyeska Contractual Requirements to help in identifying what OPA 90 or Alyeska Contract requirements each project addresses.

Committees are asked to look at projects previously proposed for the current fiscal year but were ultimately not included in the budget. If they are still relevant, please review the goals and objectives and submit an updated budget briefing sheet before proposing the project again.

In addition to reviewing deferred FY26 projects, committees are also asked to develop any new projects for fiscal years 2027-2031. Committees are asked to identify priority goals and objectives, and outline how proposed projects fulfill these goals. When considering potential projects, some questions that should be answered include:

- How does the project support PWSRCAC's mission?
- What OPA 90 or Alyeska Contract requirements does this project address? (See attached list)
- Which projects most directly support the high-priority goals of PWSRCAC?
- What is the rationale for continuing current projects? What will be solved or accomplished by continuing an existing project into the coming fiscal year?
- Do the projects have clear and definitive goals? Are any of the committee's projects likely to continue for multiple years? Please provide a clearly defined end point for each project or indicate how long the project is expected to take to complete.
- Are there any projects that would benefit from multi-committee involvement (i.e., done in partnership with one or more committees)?
- How will information and/or results from the project be used to promote PWSRCAC's mission? Objectives should be clear, specific, and measurable.

Please also think about the following:

- Would your committee like assistance from the Information and Education Committee (IEC) in promoting and/or educating the public on your project? IEC stands ready to help if any projects are identified and brought to them.
- If your project has a scientific component, would it benefit from Scientific Advisory Committee (SAC) review and input? SAC stands ready to help if any projects are identified and brought to them.
- Is this project likely to be supported or opposed by regulators and/or industry?
- Will this project complement other work done by regulators and/or industry?

### Project Scoring Matrix - Proposed FY2026 Projects, Ranked and Sorted

Sort Index	Staff	Lead Comm	Lead Comm Rank		FY2026 Projects	Projected FY2026 Budget	Assigned by Staff	Assigned by Board	Assigned By All
							Points	Points	Points
1	SB	TOEM	1	6512	<a href="#">Maintaining the Secondary Containment Liner</a>	\$30,000	72	86	158
2	SB	TOEM	3	5053	<a href="#">Addressing Risks &amp; Safety Culture at the VMT</a>	\$25,000	69	77	146
3	MDR	IEC	1	3530	<a href="#">Youth Involvement</a>	\$50,750	75	67	142
4	DV	SAC	1	9521	<a href="#">Marine Invasive Species - Internships</a>	\$12,000	70	67	137
5	MDR	IEC	3	3410	<a href="#">Fishing Vessel Pgm Community Outreach</a>	\$19,000	73	62	135
6	JG	OSPR	2	6536	<a href="#">Port Valdez Wx Buoy Data Analysis 2024 &amp; 2025</a>	\$18,000	63	72	135
7	SB	TOEM	2	5XXX	<a href="#">Review of Tank Bottom Processing Best</a>	\$35,000	61	73	134
8	JG	OSPR	1	65XX	<a href="#">Improving Oil Spill Trajectory Modeling in Prince</a>	\$40,000	68	65	133
9	SB	TOEM	4	5057	<a href="#">Air Quality Review of VMT</a>	\$30,000	52	70	122
10	DV	SAC	4	9550	<a href="#">Dispersants</a>	\$10,000	43	78	121
11	JG	POVTS	1	8XXX	<a href="#">Tanker-Mounted Thermal Camera to Reduce Vessel Whale Strikes</a>	\$80,000	51	62	113
12	JG	POVTS	3	8XXX	<a href="#">PWS Tanker Reference Guide</a>	\$20,500	55	56	111
13	DV	SAC	3	9110	<a href="#">PWS Marine Bird &amp; Mammal Fall &amp; Early Winter Survey</a>	\$80,060	56	54	110
14	DV	SAC	6a	9XXX	<a href="#">Analysis of Ballast Water Treatment Efficacy in Commercial Vessels</a>	\$85,883	46	57	103
15	AJ/ MDR	IEC	2	3XXX	<a href="#">Communities in Focus</a>	\$5,000	48	52	100
16	DV	SAC	5	9XXX	<a href="#">Assessment of Contaminant Exposure Using Transcriptomics of Mussels</a>	\$132,922	43	56	99
17	JR	OSPR	3	7035	<a href="#">Meeting with SERVS FV Program Representatives</a>	\$19,000	43	55	98
18	MDR	IEC	4	3903	<a href="#">Internship</a>	\$4,000	37	57	94
19	SB	TOEM	5	5081	<a href="#">Timeline of VMT Tank Repairs and Inspection Intervals</a>	\$20,000	38	56	94
20	DV	SAC	2	6560	<a href="#">Peer Listener Manual Video</a>	\$25,000	44	44	88
21	JG	POVTS	2	8XXX	<a href="#">MASS Technology Review Whitepaper</a>	\$40,000	33	45	78
22	SB	TOEM	6	5XXX	<a href="#">Minimizing the Environmental Impacts of PFAS at the VMT</a>	\$40,000	26	50	76
23	DV	SAC	6b	9520	<a href="#">Decadal Assessment of Non-Indigenous Marine Species in Southcentral Alaska: Kachemak Bay and Cook Inlet</a>	\$133,895	28	40	68

### Protected Projects

Staff	Lead Cte	Lead Cte Rank		FY25 Projects	Budget
AJ	IEC	Protected	3200	<a href="#">Observer Newsletter</a>	\$7,500
BT	IEC	Protected	3300	<a href="#">Annual Report</a>	\$8,000
AJ	IEC	Protected	3610	<a href="#">Web BAT</a>	\$7,140
LS	OSPR	Protected	6510	<a href="#">State Contingency Plan Reviews</a>	\$80,000
JG	OSPR	Protected	6530	<a href="#">Weather Data &amp; Sea Currents</a>	\$18,500
JG	OSPR	Protected	6531	<a href="#">Port Valdez Weather Buoys</a>	\$46,500
DV	SAC	Protected	9510	<a href="#">LTEMP</a>	\$145,860



**Prince William Sound Regional Citizens' Advisory Council**  
**Projects Not Included FY2026**

3903	Internship Project deferred based on long range plan ranking and lack of funds. Project may be brought back mid-year if funding allows.	Maia Draper-Reich	IEC	\$4,000
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5610	Minimizing the Environmental Impacts of PFAS at the VMT \$40,000  A suitable contractor has not been identified to complete the finalization of this report, and the work may need to be done in-house. Project may be brought back mid-year if funding allows.		Sadie Blancaflor	TOEM
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6560	Peer Listener Manual Video Project deferred based on long range plan ranking and lack of funds and may be brought back mid-year if funding allows.	Danielle Verna	SAC	\$25,000
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7035	Meeting with SERVS Vessel of Opportunity Program Reps \$16,750 Project deferred based on long range plan ranking and lack of funds and may be brought back mid-year if funding allows.		Jeremy Robida	OSPR
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7080	Improving Oil Spill Trajectory Modeling in PWS NOAA will not have capacity to partner with PWSRCAC on this project in FY2026 due to personnel attrition.	John Guthrie	OSPR	\$40,000
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8061	Maritime Autonomous Surface Ships (MASS) Tech Review \$40,000 Project deferred based on long range plan ranking and lack of funds and may be brought back mid-year if funding allows.		John Guthrie	POVTS
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9522	Analysis of Ballast Water Treatment Efficacy in Com Vehicles Project deferred based on long range plan ranking and lack of funds and may be brought back mid-year if funding allows.	Danielle Verna	SAC	\$85,883

<b>Programs and Projects</b>	<b>Current Approved Budget FY2026</b>	<b>Proposed FY2027</b>	<b>Proposed FY2028</b>	<b>Proposed FY2029</b>	<b>Proposed FY2030</b>
<b>INFORMATION &amp; EDUCATION</b>					
3200--Observer Newsletter	\$7,400	\$7,600	\$7,800	\$8,000	\$8,200
3300--Annual Report	\$8,000	\$8,800	\$9,200	\$9,600	\$10,000
3410--Fishing Vessel Program Community Outreach	\$19,000	\$19,570	\$20,157	\$20,762	\$21,385
3530--Youth Involvement	\$91,163	\$50,750	\$50,750	\$50,750	\$50,750
3555--Communities in Focus	\$5,000				
3562--Then & Now			\$5,000	\$4,000	
3610--Website Presence BAT	\$6,240	\$6,740	\$7,240	\$7,740	\$8,240
3810--Illustrated Prevention & Response System Outreach	\$35,720				
3903--Internship	\$0	\$4,000	\$4,000	\$4,000	\$4,000
3XXX--EVOS 40th Anniversary Commemoration Planning			\$15,000		
<b>Subtotal</b>	\$172,523	\$97,460	\$119,147	\$104,852	\$102,575
<b>TERMINAL OPERATIONS &amp; ENVIRONMENTAL MONITORING</b>					
5051--Water Quality Permit Review	\$23,800				
5053--Addressing Risks & Safety Culture at the VMT	\$25,000				
5057--Title V Air Quality Permit Review	\$60,963	\$30,000			
5081--Storage Tank Maintenance Review	\$55,611				
5541--Review of Tank Bottom Processing Best Practices	\$35,000				
5595--Review of VMT Cathodic Protection System Testing Protocols	\$34,000				
6512--Maintaining the Secondary Containment Systems at the VMT	\$25,000	\$30,000			
5XXX--Shore Power for Tankers at the VMT		\$40,000			

5XXX--Decommissioning the VMT - DR&R Governance Updates and a Definition of Restoration					\$25,000
<b>Subtotal</b>	\$259,374	\$100,000	\$0	\$0	\$25,000
<b>OIL SPILL PREVENTION &amp; RESPONSE</b>					
5640--ANS Crude Oil Properties	\$6,000				
6510--State Contingency Plan Reviews	\$105,000	\$88,000	\$96,800	\$99,704	\$102,695
6511--History of Contingency Planning	\$0	\$10,000	\$50,000		
6530--Weather Data/Sea Currents	\$19,050	\$19,050	\$19,050	\$19,050	\$19,050
6531--Port Valdez Weather Buoys	\$58,200	\$46,200	\$46,200	\$46,200	\$46,200
6536--Analysis of Weather Buoy Data	\$18,000	\$18,540	\$19,096	\$19,669	\$20,259
6540--Copper River Delta/Flats GRS Workgroup	\$38,000				
7060--Vessel Decon Best Practices		\$20,000			
<b>Subtotal</b>	\$244,250	\$201,790	\$231,146	\$184,623	\$188,204
<b>PORT OPERATIONS &amp; VESSEL TRAFFIC SYSTEMS</b>					
8021--PWS Tanker Reference Guide	\$20,500				
8060--Tanker-Mounted Thermal Imaging Camera to Reduce Vessel-Whale Strikes	\$35,000				
8300--Sustainable Shipping		\$35,000		\$35,000	
8520--Miscommunication in Maritime Contexts (Phase III)	\$55,000	\$50,000	\$55,000		
8XXX--Alternative Fuels/Hybrid Tugs		\$85,000			
<b>Subtotal</b>	\$110,500	\$170,000	\$55,000	\$35,000	\$0
<b>SCIENTIFIC ADVISORY</b>					
9110--PWS Marine Bird & Mammal Winter Survey	\$80,060	\$81,224	\$100,535		

9510--Long Term Environmental Monitoring Program	\$137,860	\$129,860	\$133,860	\$137,876	\$142,012
9520--Decadal Assessment of Non-Indigenous Marine Species in Southcentral Alaska: Kachemak Bay and Lower Cook Inlet	\$151,344	\$56,000			
9521--Marine Invasive Species Internships	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
9550--Dispersants	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000
9850--Assessment of Contaminant Exposure Using Transcriptomics of Mussels	\$78,231				
<b>Subtotal</b>	\$479,495	\$289,084	\$256,395	\$159,876	\$164,012
<b>Committee Subtotals</b>	\$1,266,142	\$858,334	\$661,688	\$484,351	\$479,791
<b>PROGRAMS</b>					
3100--Public Information	\$3,397	\$3,499	\$3,604	\$3,712	\$3,823
3500--Community Outreach	\$62,060	\$63,922	\$65,839	\$67,815	\$69,849
3600--Public Communications Program	\$4,599	\$4,737	\$4,879	\$5,025	\$5,176
4000--Program and Project Support	\$1,909,687	\$1,966,978	\$2,025,987	\$2,086,767	\$2,149,370
4010--Digital Collections Program	\$2,500	\$2,575	\$2,652	\$2,732	\$2,814
5000--Terminal Operations Program	\$24,000	\$24,720	\$30,001	\$30,901	\$30,002
6000--Spill Response Program	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
7000--Oil Spill Response Operations Program	\$6,400	\$4,900	\$5,150	\$5,305	\$5,464
7520--Preparedness Monitoring	\$41,300	\$48,400	\$50,400	\$51,912	\$53,469
8000--Maritime Operations Program	\$17,000	\$22,000	\$22,000	\$22,000	\$22,000
9000--Environmental Monitoring Program	\$20,200	\$18,100	\$18,100	\$18,100	\$18,100
<b>Subtotal</b>	\$2,095,143	\$2,163,830	\$2,232,613	\$2,298,268	\$2,364,067
<b>LEGISLATIVE AFFAIRS</b>					
4400--Federal Government Affairs	\$109,100	\$112,373	\$115,744	\$119,217	\$122,793
4410--State Government Affairs	\$39,100	\$40,273	\$41,481	\$42,726	\$44,007

<b>Subtotal</b>	\$148,200	\$152,646	\$157,225	\$161,942	\$166,800
<b>BOARD OF DIRECTORS</b>					
1350--Information Technology	\$0	\$515	\$530	\$546	\$563
2100--Board Administration	\$135,093	\$139,146	\$143,320	\$147,620	\$152,048
2150--Board Meetings	\$189,600	\$195,288	\$201,147	\$207,181	\$213,396
2200--Executive Committee	\$3,000	\$3,090	\$3,183	\$3,278	\$3,377
2220--Governance Committee	\$0	\$0	\$0	\$0	\$0
2222--Finance Committee	\$4,500	\$4,635	\$4,774	\$4,917	\$5,065
2700--Legislative Affairs Committee	\$15,950	\$16,429	\$16,921	\$17,429	\$17,952
<b>Subtotal</b>	\$348,143	\$359,102	\$369,875	\$380,972	\$392,401
<b>COMMITTEES &amp; COMMITTEE SUPPORT</b>					
2250--Committee Support	\$210,597	\$216,915	\$223,422	\$230,125	\$237,029
2300--Oil Spill Prevention & Response	\$12,000	\$12,360	\$12,731	\$13,113	\$13,506
2400--Port Operations & Vessel Traffic System	\$8,000	\$7,500	\$8,000	\$8,500	\$9,000
2500--Scientific Advisory Committee	\$9,500	\$9,785	\$10,079	\$10,381	\$10,692
2600--Terminal Operations & Environmental Monitoring	\$6,100	\$7,500	\$8,000	\$8,500	\$9,000
2800--Information and Education Committee	\$7,500	\$7,725	\$7,957	\$8,195	\$8,441
<b>Subtotal</b>	\$253,697	\$261,785	\$270,188	\$278,814	\$287,669
<b>GENERAL &amp; ADMINISTRATIVE</b>					
1000--General and Administrative	\$538,270	\$554,418	\$571,051	\$588,182	\$605,828
1050--General and Administrative--Anchorage	\$183,387	\$188,889	\$194,555	\$200,392	\$206,404
1100--General and Administrative--Valdez	\$184,888	\$190,435	\$196,148	\$202,032	\$208,093
1300--Information Technology	\$147,794	\$152,228	\$156,795	\$161,498	\$166,343
<b>Subtotal</b>	\$1,054,339	\$1,085,969	\$1,118,548	\$1,152,105	\$1,186,668
<b>Subtotals</b>	\$5,165,664	\$4,881,667	\$4,810,138	\$4,756,451	\$4,877,396
<b>Contingency (Current Year Budget)</b>	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
<b>Total Expenses</b>	\$5,240,664	\$4,956,667	\$4,885,138	\$4,831,451	\$4,952,396

**Prince William Sound Regional Citizens' Advisory Council  
Budget Briefing Sheets FY2027**

**DIRECTIONS:**

1. Complete all categories and questions listed. Do not delete/alter any questions.
2. Ensure all content noted in red direction text is included in answers.
3. After entering all answers above each red direction text section, delete red text.

**Type:**

- ☐ Capital project (Note: separate Capital Projects checklist required)
- ☐ Program      ☐ Protected
- ☐ Project      ☐ Protected
- ☐ Program/Project Support

**Project Number:**

**Project Title:**

**Lead Staff:**

**Project Team Members:** Include all staff directly supporting the project/program and the associated committee. If it's an ongoing project with a determined project team, ensure all participants are listed.

**Cross Committee Interest:** List other committees that have been informed about the project/program and have shown interest in updates/participation if the project is funded.

**1. Overview**

- Provide a brief description of the program/project, aiming to keep it within 150-250 words.
  - Save more specific details about the work to be done for section 3a objectives.
- Explain why this program/project is necessary.
- Describe the needs or information gaps that this program/project addresses.

**2. Goals, mission, and strategic plan**

**a. Goals**

- Describe how this program/project supports PWSRCAC's mission.
- Explain the specific goals and outcomes of the program/project, and what it is intended to achieve (ensure goals state clear, specific, measurable, and achievable outcomes).

**b. How the information or results will be used**

- List the end products of this program/project.
- Identify the target audiences.
- Describe how the end products will be distributed/shared with the target audiences.

**c. How the program/project success will be measured**

- Explain how someone would know the goals are accomplished.
- List the measurable results to be achieved, as per the goals under 2a.

**d. Strategic goal(s)/strategy(s), OPA 90 and Alyeska contract requirements**

See all applicable checked items on the attached pages (last two pages of this document).

**3. Project objectives/implementation**

**a. How the program/project will be accomplished**

- Define the project/program objectives, outlining measurable actions that will be done to achieve the goals in 2a.
- Explain how the objectives contribute to achieving the goals in 2a.
- Specify whether the work will be done in-house or by an outside contractor.
  - If a contractor is used, indicate whether it will be selected through RFP or sole source.
  - If sole source, briefly describe the chosen contractor and the reason for not using an RFP process.

**b. Cooperation required from Alyeska, shippers, or others**

Is cooperation required from external groups? If no, state: None required.

If yes, include:

- Names of groups cooperation is needed from.
- Information on what is needed from each group.
- Any known or anticipated barriers that could prevent participation.
- If delays or other timing considerations for obtaining required information are anticipated, ensure those considerations are factored in and note them here.

**c. Ongoing or short-term program/project**

If this is a long-term or ongoing program/project, state: This is an ongoing [program/project].

If this is a one-year or short-term ongoing project, be specific about start and end dates, and fiscal years covered. Examples:

- This is an ongoing project that began in FY20XX and is proposed to be completed in FY20XX.
- This project is new and anticipated to continue over two fiscal years (FY20XX-FY20XX).
- This project is intended to be completed by the end of the fiscal year.
- This is anticipated to be a one-year project, but may need carryover to the next fiscal year to complete the contracted work.

**d. Required/potential partnerships or cost sharing with other organizations**

Are there any potential partnerships or cost-sharing opportunities? If no, state: None.

If yes, provide details on potential partnerships and/or cost sharing, including organization names, possible contribution amounts and/or services, etc.

**4. Budget**

**a. Description of each line item covered by FY2027 budget table below**

Provide the account number, title, and amount for each FY2027 budget line item, along with a brief description of the work/deliverables covered by each item.

For example:

5XXXX – [Account Title] = \$XXXX [brief description of what the budget item will cover]

6XXXX – [Account Title] = \$XXXX [brief description of what the budget item will cover]

**b. Potential carryover from the current fiscal year (FY2027)**

Is there a potential carryover from the current fiscal year? If none, state: None.

If you do not know the exact amount, provide a conservative estimate (i.e., the maximum amount that might need to be carried over). Include the account number, title, and amount to be carried over from the current fiscal year, as well as a brief description of why the carryover is occurring (e.g., work delayed for X reason; X activities under the contract could not take place due to X).

For example:

5XXXX – [Account Title] = \$XXXX [brief description of why the carryover is occurring]

6XXXX – [Account Title] = \$XXXX [brief description of why the carryover is occurring]

Note: If funds are not committed by a contract or other agreement, they cannot be carried over. You will need to request new funds during next LRP/budgeting process.

**c. How much was previously spent on this program/project**

This information may be obtained from the Director of Finance

- If it is a new project, indicate that no previous budget has been spent.
- If this is a short-term ongoing project, include total amount already spent on the project and the fiscal years over which those expenses took place (e.g., \$10,000 between FY2023-FY2026)
- If this is a long-term, ongoing program/project, state: This is an [ongoing program or ongoing protected project].

**d. Projected costs for future fiscal years**

Are there any known or anticipated future costs for the project in FY2028 and/or beyond?

- If this is a one-year project, state: This is a one-year project with no costs anticipated beyond FY2027.
- If this is a one-year project with carryover anticipated, state: This is a one-year project with some carryover to the next fiscal year anticipated (see 4.b.).
- If this is a long-term, ongoing program/project, state: This is an [ongoing program or ongoing protected project].
- If this is a short-term, multi-year project or will otherwise have future expenses associated with it, provide a brief description of future costs known or anticipated and in what fiscal years those costs would potentially need to be budgeted.

**e. Total cost of the program/project over its life**

What are the known/anticipated total costs of the project from start to finish (i.e., what is the total of 4a- 4d)?

If this is a long-term, ongoing program/project, state: This is an [ongoing program or ongoing project].



**Budget**

<b>Acct #</b>	<b>Account Title</b>	<b>Notes</b>	<b>FY2027</b>	<b>FY2028</b>	<b>FY2029</b>
50000	Salaries and Wages				
50100	Employer Payroll Taxes				
50400	Group Health Insurance				
50500	Rents				
50600	Utilities—Telephone & Data				
50700	Supplies (consumable)				
50800	Equipment Leases				
50850	Software & Software Subscriptions	Included only in 1300 budget			
50900	Internet & E Mail Access	Included only in 1300 budget			
51000	Equipment Purchases (Non-capitalized < \$5,000)	Generally, anything \$5,000 or more is depreciated over the asset's useful life			
51100	Dues and Subscriptions	Magazine and other subscriptions			
51200	Accounting	Included only in 1000 budget			
51300	Legal Fees				
51450	Professional Fees -- Other				
51600	Advertising				
51700	Education	Tuition and other training expenses, excluding travel			
51800	Printing & Reproduction				
51900	Postage, Delivery & Shipping				
52300	Conference & Conventions	Conference registration fees and other conference costs, excluding travel			
52400	Equipment Maintenance				
53000	Insurance	Excluding group health insurance			
54000	Library & Reference Materials				
55100	Recruiting Expenses				
57000	Research Contributions				
58000	Depreciation & Amortization				
59000	Miscellaneous				
59100	Stipends				
59500	Contracts				
60000	Travel	Describe who is traveling, where they are going, and for what purpose			
61000	Business Meals				
62000	Meeting Expenses	Meeting room rental and catering expenses			
	Total				

# Prince William Sound Regional Citizens' Advisory Council Strategic Plan

*This Plan is intended to summarize the Board's priorities for organizational goals and direction. Board, staff, and committee members are to refer to this Plan to help guide decision-making and project development.*

## Vision

Establish PWSRCAC as a premier advisory group, such that governments and industries solicit and value citizen input at all levels and stages of oil transportation decisions that potentially impact the environment

## Mission

Citizens promoting the environmentally safe operation of the Alyeska terminal and associated tankers

## Core Values

**Advocacy:** Provide a voice for citizens in the region impacted by the Exxon Valdez oil spill.

**Stewardship:** Promote and protect the people, environment, and communities of our region

**Partnership:** Collaborate with partners, volunteers, and stakeholders; facilitate open communications; and respectfully invite diverse perspectives

**Accountability:** To seek and verify information, promote scientific integrity, and encourage transparency

**People:** Recognize volunteers and staff as the most important assets of our organization

**Excellence:** Demonstrate organizational excellence and commit to continuous improvement

## Core Functions, Goals, and Strategies

### Maintain Compliance with OPA 90 and Alyeska Contractual Requirements

- ☐ (1) Obtain annual recertification and funding
- ☐ (2) Maintain regional balance
- ☐ (3) Link projects and programs to OPA 90 and Alyeska contract

### Prevent Oil Spills, Reduce Risks, Promote Response Readiness, and Facilitate Research

- ☐ (4) Combat complacency and reduce risk by means of observing, monitoring, informing, and advising
- ☐ (5) Monitor and advise on the condition and operation of the terminal, tankers, and spill prevention and response system
- ☐ (6) Monitor and advise on environmental indicators and reportable incidents
- ☐ (7) Monitor and advise on the development of, and compliance with, applicable laws and regulations
- ☐ (8) Advocate for funding and staffing of regulatory agencies to provide comprehensive oversight
- ☐ (9) Advocate for interagency coordination, and public transparency and participation within the regulatory framework
- ☐ (10) Advocate for continuous improvement to the environmental safety of marine terminal operations and oil transportation
- ☐ (11) Promote and facilitate effective research for scientific, operational, and technical excellence
- ☐ (12) Promote risk reduction measures, best available technologies, and best practices for oil spill prevention and response.

### Develop and Maintain Effective External and Internal Communication

- ☐ (13) Maintain and improve relationships and information sharing with key partners
- ☐ (14) Engage and educate the public, partners, and member entities
- ☐ (15) Advocate for timely and responsive information from Alyeska
- ☐ (16) Ensure availability of PWSRCAC information
- ☐ (17) Foster public awareness, responsibility, and citizen participation in our work

### Achieve Organizational Excellence

- ☐ (18) Recruit and develop knowledgeable and committed volunteers and staff
- ☐ (19) Improve efficiency of internal processes, including introducing new technology
- ☐ (20) Improve systems that preserve documentation and institutional knowledge
- ☐ (21) Be a model for citizen oversight
- ☐ (22) Assess and improve the Long Range Planning process
- ☐ (23) Demonstrate fiscal responsibility

## OPA 90 and Alyeska Contractual Requirements

PWSRCAC's structure and responsibilities stem from the Oil Pollution Act of 1990 (OPA 90) and our contract with Alyeska Pipeline Service Company (Alyeska). These documents guide our organization and it is important to review the following requirements, and if possible the source documents, when developing proposed projects for Board consideration and approval. Following are abbreviated summaries of some of the major requirements from both documents. Please check the box next to each requirement that the proposed project addresses.

[Link to full text of OPA 90 Sec 5002: Terminal and Tanker Oversight and Monitoring, August 18, 1990](#)

[Link to full text of contract between PWSRCAC and Alyeska, February, 1990](#)

### OPA 90 Contractual Requirements

- ☐ (1) Regional Balance, broadly representative of communities and interests in the region.
- ☐ (2) Provide advice to regulators on the federal and state levels.
- ☐ (3) Provide advice and recommendations on policies, permits, and site-specific regulations relating to the operation and maintenance of terminal facilities and crude oil tankers.
- ☐ (4) Monitor the environment impacts of the operation of terminal facilities and crude oil tankers, as well as operations and maintenance that affect or may affect the environment in the vicinity of the terminal facilities.
- ☐ (5) Review the adequacy of oil spill prevention and contingency plans for the terminal facilities and crude oil tankers operating in Prince William Sound and review the plans in light of new technological developments and changed circumstances.
- ☐ (6) Provide advice and recommendations on port operations, policies, and practices.
- ☐ (7) Conduct scientific research and review scientific work undertaken by or on behalf of the terminal or oil tanker operators or government entities.
- ☐ (8) Devise and manage a comprehensive program of monitoring the environmental impacts of the operations of the terminal facility and crude oil tankers.
- ☐ (9) Monitor periodic drills and testing of oil spill contingency plans.
- ☐ (10) Study wind and water currents and other environmental factors in the vicinity of the terminal that may affect the ability to prevent, respond to, contain, and clean up an oil spill.
- ☐ (11) Identify highly sensitive areas that may require specific protective measures.
- ☐ (12) Monitor developments in oil spill prevention, containment, response, and cleanup technology.
- ☐ (13) Periodically review port organizations, operations, incidents, and the adequacy and maintenance of vessel traffic service systems designed to ensure safe transit of crude oil tankers pertinent to terminal operations.
- ☐ (14) Periodically review the standards for tankers bound for, loading at, exiting from, or otherwise using the terminal facilities.
- ☐ (15) Foster partnerships among industry, government, and local citizens.

### Alyeska Contractual Requirements

- ☐ (1) Provide local and regional input, review and monitoring of Alyeska's oil spill response and prevention plans and capabilities, environmental protections capabilities, and the actual and potential environmental impacts of the terminal and tanker operations.
- ☐ (2) Increase public awareness of subjects listed above.
- ☐ (3) Provide input into monitoring and assessing the environmental, social, and economic consequences of oil related accidents and actual or potential impacts in or near Prince William Sound.
- ☐ (4) Provide local and regional input into the design of appropriated mitigation measures for potential consequences likely to occur as a result of oil or environmental related accidents or impacts of terminal and tanker operations.
- ☐ (5) Provide recommendations and participate in the continuing development of the spill prevention and response plan, annual plan review, and periodic review of operations under the plan including training and exercises.
- ☐ (6) Other concerns: comment on and participate in selection of research and development projects.
- ☐ (7) Review other important issues related to marine oil spill prevention and response concerns that were not obvious with the contract was signed.
- ☐ (8) Review other concerns agreed upon by the Council regarding actual or potential impacts of terminal or tanker operations.