

## Briefing for PWSRCAC Board of Directors – January 2026

**ACTION ITEM**

**Sponsor:** Hans Odegard and the LRP Committee

**Project number and name or topic:** 2100 - Long Range Planning

1. **Description of agenda item:** During the months of September through December 2025, the Long Range Planning Committee worked with PWSRCAC staff, committees, and the Board to update the Five-Year Long Range Plan for Fiscal Years 2027–2031. The updated draft will be provided for Board consideration and approval. Board, committee, and staff members will participate in a Long Range Planning workshop just prior to the January Board meeting to discuss the draft plan and develop a recommendation for Board approval.

2. **Why is this item important to PWSRCAC:** The Board adopted the current PWSRCAC Five-Year Long Range Plan and has committed to the use of the plan and the planning process to develop annual work plans and budgets as well as continually revising and improving the Long Range Plan itself. The Board has directed its members and staff to work together to follow the Long Range Planning process.

3. **Previous actions taken by the Board on this item:** Contact staff for a list of action items prior to 2019.

Meeting	Date	Action
Board	1/24/19	Approved the projected project list for the upcoming Long Range Planning Process as presented in Attachment A to the 4-9 briefing sheet.
Board	5/2/19	The Board appointed the following to the FY20 Long Range Planning Committee: Thane Miller, Rebecca Skinner, Cathy Hart, and the chairs of the five technical committees.
Board	9/19/19	Approved the projected project list for the upcoming Long Range Planning Process as presented in Attachment A to the 4-9 briefing sheet.
Board	1/24/20	Approved the Five-Year Long-Range Plan for Fiscal Years 2021–2025 as developed and finalized for consideration by the Board at the January 22, 2020, Long-Range Plan work session.
Board	1/28/22	Approved the Five-Year Long Range Plan for Fiscal Years 2023-2027, as developed and finalized for consideration by the Board at the January 26, 2022 Long Range Plan work session.
Board	9/23/22	Approved the protected project list for the upcoming LRP process as presented in Attachment A to the Item 4-8 briefing sheet.
Board	1/26/23	Approved Five-Year Long Range Plan for Fiscal Years 2024–2028, as developed and finalized for consideration by the Board at the January 25, 2023 Long Range Plan work session.
Board	9/21/23	Approved the protected project list for the upcoming Long Range Planning process as presented in Attachment A to the briefing sheet under Item 4-7 in the meeting notebook.
Board	1/25/24	Approved the Five-Year Long Range Plan for Fiscal Years 2025–2029, as developed and finalized for consideration by the Board at the January 24, 2024 Long Range Plan work session.

## Report Approval: PWSRCAC Annual Long Range Plan 4-6

Board	9/19/24	Approved the protected project list for the upcoming Long Range Planning process as presented in Attachment A to briefing sheet 4-7.
Board	1/25/25	Approved the Five Year Long Range Plan for FY2026-2030, as developed and finalized for consideration at the January 22, 2025 Long Range Plan work session, and accepted the "Five Year Planning and Annual Budget Improvement" report, as presented by contractor Professional Growth Systems during the Long Range Plan work session prior to the January 2025 Board meeting.
Board	9/18/25	Approved protected project list for the upcoming Long Range Planning process as presented in Attachment A to the 4-6 briefing sheet.

4. **Summary of policy, issues, support, or opposition:** Over the years, the project development, prioritization, and ranking processes, as well as the December workshop where proposed projects are reviewed prior to ranking, have received feedback from some Board and technical committee members indicating that the process could be confusing and overly cumbersome. In response to these concerns, the Board accepted the "Five Year Planning and Annual Budget Improvement" report produced by Professional Growth Systems at its January 2025 meeting. The recommendations from this report, which were designed to streamline and clarify the process, have now been largely implemented.

5. **Relationship to LRP and Budget:** This agenda item includes the Long Range Plan update created to refine and enhance the Council's existing Five-Year Long Range Planning process for developing projects and the annual budget preparation process.

6. **Action Requested of the Board of Directors:** Approval of the Five-Year Long Range Plan for Fiscal Years 2027–2031, as developed and finalized for consideration by the Board at the January 21, 2026 Long Range Plan work session.

7. **Alternatives:** None recommended.

8. **Attachments:** Draft PWSRCAC Five-Year Long Range Plan for Fiscal Years 2027–2031 to be provided under separate cover.