

Checklists – Things to Ask for and Things to Bring

Specific needs will vary with the individual and the situation, but here are a few things to keep in mind.

Provided by the Unified Command/Responsible Party:

- ◇ Adequate seating, space, and facilities for extended meetings. This space is ideally adjacent to the command post, but private enough to be removed from the general commotion and allow for quiet discussions or conducting phone calls.
- ◇ Information about the location and how to access it (entry into the command post will be controlled).
- ◇ Travel arrangements as appropriate.
- ◇ Internet and phone connectivity.
- ◇ Basic meeting supplies (tape, markers, flip charts, note pads, pens, sticky notes).
- ◇ Computer, printer, projector, display, etc. as needed for briefings.
- ◇ Miscellaneous power cords and power bars for phone charging, computers, etc.
- ◇ Poster-sized nautical chart of Prince William Sound/spill area.
- ◇ Copies of the Ship Escort/Response Vessel System (SERVS) Technical Manual, Alaska Regional Contingency Plan, and Prince William Sound Area Contingency Plan for reference.

Links:

State-approved company contingency plan for the facility or vessel involved. Search by company name here:

<https://dec.alaska.gov/Applications/SPAR/PublicMVC/IPP/ApprovedCPlans/>

SERVS Technical Manual (provided with the Plan at Alaska Department of Environmental Conservation link above)

[Alaska Regional Contingency Plan](#)

[Prince William Sound Area Contingency Plan](#)

[Geographic Response Strategies \(GRS\) for the area](#)

RSC members should bring:

- ◇ Rosters and contact lists from your respective organization or community
- ◇ Cell phone and charger
- ◇ Identification (Command Post access will be restricted and you may need to show ID to enter)

- ◇ Municipal or Tribal policy, guidance, or plans relevant to a spill response (e.g., emergency response plan)
- ◇ Documentation or resources that will help you bring local or Indigenous knowledge to the RSC, particularly regarding subsistence harvest activities
- ◇ Preferred method for notetaking and organization (computer and accessories, notebook and pen, etc.)
- ◇ Snacks or other personal requirements for several days, especially if you have specialized needs