



## REQUEST FOR STATEMENT OF QUALIFICATIONS

Title                    **Review Title V Air Quality Operating Permit Renewal of the Valdez Marine Terminal (Permit Number AQ0092TVP03) for Alyeska Pipeline Service Company**

LRFP Number            **5057.24.01**

Project Manager        **Sadie Blancaflor**

Submittal Deadline    **~~October 1, 2023~~ Extended to: November 15**

Award Announcement   **~~October 15, 2023~~ Extended to December 1**

Submit Statement of Qualifications (SOQ) to:

**Sadie Blancaflor, PWSRCAC Terminal Operations Project Manager  
Prince William Sound Regional Citizens' Advisory Council**

via email at the following address: **[mercedes.blancaflor@pwsrcac.org](mailto:mercedes.blancaflor@pwsrcac.org)**

**Submittal format:** SOQs shall be submitted in electronic form in Adobe Portable Document form (PDF) (Acrobat 7.0 or later). The PDF file for the SOQ itself shall be created directly from the authoring application. It is permissible but not preferred for appendices and other attachments to the SOQ to be submitted in scanned PDF format.

Address questions via email to: **Sadie Blancaflor at (907).834.5050 ex. 2233 or at [mercedes.blancaflor@pwsrcac.org](mailto:mercedes.blancaflor@pwsrcac.org).**

## REQUEST FOR QUALIFICATIONS

The Prince William Sound Regional Citizens' Advisory Council (Council) is seeking an environmental consulting firm, specializing in air quality monitoring and regulatory oversight, to provide technical support for the Council's Terminal Operations and Environmental Monitoring (TOEM) Program as a time and materials contract. The goal of the TOEM program is to minimize the actual and potential environmental impacts associated with the operation and maintenance of the Valdez Marine Terminal, and a component of this is providing public comments on the Valdez Marine Terminal Title V Air Quality Permit renewals. The Valdez Marine Terminal is operated by Alyeska Pipeline Service Company.

This list identifies and prequalifies technical experts who may be called upon to offer expert advice on PWSRCAC's issues and concerns. The contract would be issued for FY2024 (June 2023 – June 2024), with potential renewal dependent on permit release for public comment.

Please read the full list of services requested and expertise desired below, as well as the requirements for submittal.

## **STATEMENT OF QUALIFICATION REQUIREMENTS**

Submittals shall include the following:

### **Cover Sheet**

- Name, address, email, office and cell telephone numbers of submitter
- Submittal Title and Number
- Name(s) of Technical Expert(s)

**Table of Contents.** A list of tables and figures if appropriate may be included.

**Introduction.** This section shall include the RFQ title and number, and brief general discussion of how the submitter's qualifications satisfy the expertise requirements cited within to produce the desired work product. Scientific and technical terms shall be clearly defined, and a list of pertinent enclosures included. Previous relevant work performed for PWSRCAC should be cited.

**Statement of Qualifications.** Describe previous work experience, related technical accomplishments, and educational background for each of the principal investigators and subcontractors if used. If multiple investigators are involved, describe the role of each individual and previous work experience, technical accomplishments, and educational background.

**Materials and Methods.** Describe in detail the methods to be used and how these methods will provide the desired work product. Cite references for background information where applicable.

**Management Scheme.** Clearly describe the role of key individuals expected to be involved in any awarded work. Provide the names and resumes of key individuals. This section should also include information on how the development of scope, time and costs of the work product will be controlled for any awarded work.

**Terms and Conditions.** Include information pertaining to standard terms and conditions expected should work be awarded. This information should include at a minimum hourly rates and other material deemed by the submitter to be relevant to a contractual relationship with PWSRCAC. Include information pertaining to how costs are determined in producing work product(s), including professional fees, expenses, and contingencies. In case of overhead rates or administrative fees, fully burdened personnel rates shall be cited. Indicate the extent to which subcontractors may be used.

**References.** The names, contact persons, and telephone numbers of firms for which the respondent recently performed services shall be included. A minimum of three such references is suggested.

**Conflict of Interest.** Describe all financial, business or personal ties contractor has to Alyeska Pipeline Service Company, or members of the Alyeska consortium, excluding normal commercial purchases of petroleum products.

Failure to comply with requested information may disqualify the submitter from consideration.

**Liability Insurance Statement.** Describe willingness and ability to have \$1,000,000 in liability insurance and workers' compensation insurance, as required under the Council's standard Professional Services Agreement.

## ABOUT PWSRCAC

MISSION STATEMENT: Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers.

**RFP# 5057.24.01**

Form revised 8/30/2023

PWSRCAC was formed following the Exxon Valdez oil spill to advise Alyeska Pipeline Service Company and the public on issues related to oil spill prevention and response and mitigating the environmental impacts of terminal and tanker operations. PWSRCAC also advises oil shippers, regulatory agencies, and elected officials on these issues.

PWSRCAC's membership comprises communities affected by the Exxon Valdez oil spill and interest groups with a stake in safe oil transportation in the region. PWSRCAC's member organizations are communities and boroughs impacted by the 1989 Exxon Valdez oil spill, as well as Alaska Native, commercial fishing, aquaculture, recreation, tourism and environmental representatives.

PWSRCAC was chartered as a non-profit corporation by the State of Alaska on December 26, 1989. PWSRCAC is funded under a contract with Alyeska and is certified as the alternative voluntary advisory group for Prince William Sound under the Oil Pollution Act of 1990 (OPA90).

*Please note: All of PWSRCAC's products and the products resulting from contracts are considered public information. Proposals and work plans may be distributed throughout the organization for review and comment. Proprietary information should not be submitted in any proposal. PWSRCAC will not knowingly reveal the contents of a proposal that is not subsequently accepted for contract; however, PWSRCAC accepts no liability should such contents inadvertently be revealed to third parties.*

## **SERVICES REQUESTED**

The types of services sought by the Council would include, but are not limited to, the following:

*Review of current or proposed changes to Title V Air Quality Operating Permit Renewal of Alyeska Pipeline Service Company's Valdez Marine Terminal (Permit Number AQ0092TVP03) related to:*

- Limiting excess emission events related to tank venting
- System and facility design, and operating and maintenance procedures
- Accounting for fugitive emissions
- Source inventory of service equipment
- Marine vessel visible emissions
- Implementation of best available emission control technology (BACT) and best management practices (BMP)
- Current Hazardous Air Pollutants (HAPs) estimates at the Valdez Marine Terminal
- Updates to incinerator particulate matter emission testing
- Updates to incinerator nitrogen oxide emission and sulfur dioxide testing
- Updates to incinerator Volatile Organic Compounds (VOC) emission testing
- Emissions from pigging operations at East Metering
- Alaska Department of Environmental Conservation (ADEC) Required Source Testing
- Excess emissions reporting and impact assessment
- Actual emissions reporting

*Other services include:*

- Draft of proposed recommendations from review of air quality permit to minimize the actual and potential environmental impacts at the Valdez Marine Terminal
- Regular communications with the Council's project manager
- Participation and presentations at meetings with the Council's Terminal Operations and Environmental Monitoring Committee, Council's Board of

Directors, Alyeska Pipeline Service Company, State of Alaska and federal regulators

The draft proposed recommendations will be incorporated into a document submitted to the ADEC on behalf of the Council.

### **EXPERTISE DESIRED**

Experience, knowledge, and abilities desired by PWSRCAC to perform the services described above includes but is not limited to the following:

- Experience and knowledge of air quality monitoring requirements and methods
- Experience working with and knowledge of State of Alaska and federal regulations related to air quality
- Technical experience reviewing and evaluating Title V air quality permitting for oil terminal facilities
- Experience and knowledge of the operation and maintenance of oil terminal facilities and systems as it relates to emissions and emission reduction
- Experience and ability to provide accurate and objective recommendations to the oil industry, and State of Alaska and federal regulators, showing successful implementation of recommendations

## EVALUATION PROCESS

**Evaluation Criteria.** SOQs will be evaluated based on, but not limited to, the following:

- 1) **SOQ Format.** Does the SOQ follow the requested format?
- 2) **Expertise.** Does the SOQ demonstrate that submitter has the experience desired?
- 3) **Ability to Produce Work Project.** Does the SOQ demonstrate that submitter can produce the work product(s) described above?
- 4) **Materials and Methods.** Will use of the methods and materials cited in the SOQ reasonably lead to the desired work product(s)?
- 5) **Management Scheme.** Will the proposed management scheme, including key individuals who will be providing services, reasonably lead to successful development of the work product(s) described above?
- 6) **Terms and Conditions.** Are the submitter's terms and conditions in reasonable agreement with PWSRCAC's terms and conditions for award of contract? Is the fee structure reasonable and adequate for the work proposed? Does the fee structure provide good value for the funds requested?
- 7) **References and Conflicts of Interest.** Does a reference check indicate submitter has the potential to successfully complete the proposed scope of work? If conflicts of interest are stated, are these sufficiently relevant to preclude an offer to perform work for PWSRCAC?

**Selection for Prequalification.** The successful SOQ will be those that, in PWSRCAC's sole opinion, best meet PWSRCAC's needs as outlined in this Request for Statement of Qualifications. In the event that PWSRCAC determines that no statement meets PWSRCAC's needs as outlined in the Request for Statement of

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*Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers*

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Qualifications, PWSRCAC shall have the option not to accept any statements of qualifications.

**Professional Services Contract.** A copy of PWSRCAC's standard professional services contract form can be found at [pwsrcac.org](http://pwsrcac.org) or can be made available upon request. This contract form should be reviewed prior to submission of SOQs.

**PWSRCAC Information.** The following information about PWSRCAC is available upon request to the project manager:

PWSRCAC/Alyeska Contract

PWSRCAC Bylaws

PWSRCAC Observer Newsletter

PWSRCAC Annual Report

## **APPENDIX**

- A. DRAFT 2017 Title V Air Quality Permit for Valdez Marine Terminal, submitted to ADEC (attached PDF)