

**Prince William Sound Regional Citizens' Advisory Council
Special Board of Directors Meeting Minutes
May 21 and 27, 2020**

Members Present: Patience Andersen Faulkner, Robert Archibald, Amanda Bauer, Robert Beedle, Mike Bender (9:06am), Ben Cutrell, Rob Chadwell, Wayne Donaldson, Mako Haggerty, Luke Hasenbank, Thane Miller, Dorothy Moore, Bob Shavelson (9:07am), Rebecca Skinner, Roy Totemoff, Michael Vigil, Kirk Zinck

Members Absent: Melvin Malchoff, Conrad Peterson

Staff Present: Gregory Dixon, Amanda Johnson, Joe Lally, Betsi Oliver, Roy Robertson, Jeremy Robida, Alan Sorum, Donna Schantz, Linda Swiss, Brooke Taylor, Walt Wrede,

Others Present: Jim Herbert (OSPR Committee Chair), Steve Lewis (POVTS Committee), Joe Levesque (Levesque Law Group)

Call to Order: President Robert Archibald called the meeting to order at 9:00am. A roll call was taken. The following 15 Directors were present, representing a quorum for the conduct of business: Faulkner, Archibald, Bauer, Beedle, Cutrell, Chadwell, Donaldson, Haggerty, Hasenbank, Miller, Moore, Skinner, Totemoff, Vigil, and Zinck.

Approve Agenda: Archibald asked if there were any changes to the agenda. Fleming encouraged the group to view the latest version of the agenda, that was distributed the day before. The agenda was approved as presented.

Public & Opening Comments: Archibald asked for comments from the public; there were none.

Approval of FY2021 Budget: Staff is seeking approval of the proposed FY2021 budget, as reviewed at the May 20, 2020 Board budget workshop.

Moore moved to approve the FY2021 budget in the total amount of \$4,454,570 as presented in the draft May 13, 2020 budget booklet and as discussed at the May 20, 2020 workshop. Haggerty seconded. No objection.

Consent Agenda: The consent agenda consisted of eight items: A – G.

Bauer moved to approve the Consent Agenda as presented. Miller seconded. Archibald asked for objection; hearing none, the consent agenda was approved as follows.

- A) Approval of FY2020 Contract and Budget Modification for Project 5056 Tank 8 Internal Inspection Review: Authorizing a budget modification adding \$56,233 to the Tank 8 Internal Inspection Review Project 5056 in the FY2020 PWSRCAC budget; and authorizing the Executive Director to enter into a contract with Taku Engineering LLC., for work to review the inspection and repair of Tank 8, at an amount not to exceed \$71,233.
- B) Approval of FY2020 Change Order with the PWS Science Center for Project 6531 Port Valdez Weather Buoys: Approving an FY2020 contract change order to the Prince William

Sound Science Center for Project 6531 Port Valdez Weather Buoys adding \$5,000 for new a total of \$35,000.

- C) Approval of FY2020 Contract for Project 6511 History of Contingency Planning: Approving a FY2020 contract with Nuka Research and Planning Group, LLC for Project 6511 History of Contingency Planning in an amount not to exceed \$50,000.
- D) Approval of FY2021 Contract for Project 4410 State Legislative Monitor: Approving a new one year contract for FY 2021 with the current State Legislative Monitor Kate Troll, with the same terms and conditions set in the FY 2020 contract, in an amount not to exceed \$19,000, and authorize the Executive Director to execute the appropriate documents.
- E) Approval of Two-Year Sole Source Agreement with Arctic IT for Arctic Care Services to support the Council's computer network: Approving a two-year sole source agreement with Arctic Information Technology for their Arctic Care Service in an estimated amount of \$74,520 over the two-year period.
- F) Approval of FY2021 Contractor Pool & Contract Authorization for Project 6510 C-Plan Review (revised briefing sheet): Authorize individual contracts with Integrity Environmental, LLC; Nuka Research and Planning Group, LLC.; Polaris Applied Sciences, Inc.; Shannon & Wilson; and 152 Degrees West Environmental Services for professional services with the aggregate total not to exceed the amount approved for 651 Contingency Plan Review in the final FY2021 budget, and delegate authority to the Executive Director to enter into individual contracts with selected consultants.
- G) Approval of FY2021 Project 9590 Hydrocarbon Toxicity Memorandum of Agreement Continuation: Approving new Memorandum of Agreement (MOA) or an amendment to the existing MOA for FY 2021 in an amount of \$80,000 for Project 9590 Hydrocarbon Toxicity, which will continue an agreement between Prince William Sound Regional Citizens' Advisory Council and the Northwest Fisheries Science Center, National Oceanic and Atmospheric Administration, and U.S. Department of Commerce.
- H) Approval of FY2021 Contracts for Project 9510 LTEMP: Approval of the following action items for FY2021:
 1. Authorizing a contract negotiation with Payne Environmental Consultants Inc., for work to be performed under LTEMP, at an amount not to exceed \$115,064.
 2. Authorizing a contract negotiation with Newfields Environmental Forensics Practice, for work to be performed under LTEMP, at an amount not to exceed \$95,807.
 3. Authorizing a contract negotiation with the United States Geological Survey, for work to be performed under LTEMP, at an amount not to exceed \$65,371.
 4. Authorizing a contract negotiation with Oregon State University, for work to be performed under LTEMP, at an amount not to exceed \$22,030.
 5. Authorizing contract work to commence prior to the start of FY2021, as approximately \$33,000 of these funds will need to be expended in May and June 2020.

Consideration of Consent Agenda Items: There were none.

Executive Session – PWSRCAC/Alyeska Funding Addendum: Moore moved to go into Executive Session to discuss the PWSRCAC / Alyeska funding addendum. Bauer seconded, and the motion passed. The following were asked to join the Board in Executive Session: All staff present, Jim Herbert, Steve Lewis, and Joe Levesque. The Board entered in to Executive Session at approximately 9:10am.

Recess: The meeting recessed at approximately 10:30am.

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The meeting was called back to order at 8:00am, in Executive Session.

Members Present: Patience Andersen Faulkner, Robert Archibald, Amanda Bauer, Mike Bender, Ben Cutrell, Rob Chadwell, Wayne Donaldson, Mako Haggerty (8:05am), Luke Hasenbank, Thane Miller, Dorothy Moore, Bob Shavelson, and Rebecca Skinner

Others Present: Jennifer Fleming, Donna Schantz, Amanda Johnson, Betsi Oliver, Brooke Taylor, Gregory Dixon, Hans Odegard, Jeremy Robida, Jim Herbert, Joe Levesque, Joe Lally, Leigh Lubin, Linda Swiss, Nelli Vanderburg, Roy Robertson, Steve Lewis, and Walt Wrede

The Board came out of executive session at approximately 8:28 am.

Report on Executive Session: Archibald reported that the Board has given direction to himself (Archibald) and Schantz on the parameters of which to move forward on funding negotiations with Alyeska.

Skinner asked if the Board would have to meet again once negotiations are concluded. Schantz explained that as long as the matter is settled within the parameters discussed in Executive Session, it will not need to go back to the Board.

Closing Comments: Archibald asked for closing comments.

Faulkner and Bender each recognized staff for the work and thoughtfulness that went in to the negotiation matrix the Board reviewed. Skinner agreed, and added that the discussions had with the Finance Committee the previous day was also very helpful.

The meeting adjourned at 8:36am.