

PRINCE WILLIAM SOUND
 REGIONAL CITIZENS' ADVISORY COUNCIL
 MINUTES
 REGULAR BOARD MEETING
 September 17 and 18, 2020

Members Present

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| Robert Archibald | City of Homer |
| Amanda Bauer | City of Valdez |
| Robert Beedle | City of Cordova |
| Mike Bender | City of Whittier |
| Rob Chadwell | City of Seward |
| Ben Cutrell | Chugach Alaska Corporation |
| Wayne Donaldson | City of Kodiak |
| Patience Andersen Faulkner | Cordova District Fishermen United |
| Mako Haggerty | Kenai Peninsula Borough |
| Luke Hasenbank | Alaska State Chamber of Commerce |
| Melvin Malchoff | Port Graham Corporation |
| Thane Miller | Prince William Sound Aquaculture Corporation |
| Dorothy Moore | City of Valdez |
| Bob Shavelson (9/17/2020 only) | Oil Spill Regional Environmental Coalition |
| Rebecca Skinner | Kodiak Island Borough |
| Roy Totemoff | Tatitlek Corporation & Tatitlek Village IRA Council |
| Michael Vigil | Chenega Corp. & Chenega IRA Council |
| Kirk Zinck | City of Seldovia |

Members Absent

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| (Vacant Seat) | Kodiak Village Mayors Association |
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Ex-Officio Members Present

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| Craig Ziolkowski | Alaska Dept. of Environmental Conservation |
| CDR Patrick Drayer | U.S. Coast Guard MSU Valdez |
| Lee McKinley | Alaska Dept. of Fish & Game |
| Paul Degner | Bureau of Land Management |
| Jacquelyn Schade | Alaska Dept. of Natural Resources |

Committee Members Present

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|----------------|-----------------|
| Linda Robinson | IE Committee |
| Cathy Hart | IE Committee |
| Steve Lewis | POVTS Committee |
| Orson Smith | POVTS Committee |
| Cliff Chambers | POVTS Committee |
| Jim Herbert | OSPR Committee |
| John Kennish | SA Committee |

Staff Members Present

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|---------------|----------------------------|
| Donna Schantz | Executive Director |
| Walt Wrede | Director of Administration |
| Joe Lally | Director of Programs |
| Brooke Taylor | Director of Communications |

Gregory Dixon
 Jennifer Fleming
 Betsi Oliver
 Linda Swiss
 Jeremy Robida
 Alan Sorum
 Austin Love
 Roy Robertson
 Amanda Johnson
 Nelli Vanderburg
 Hans Odegard
 Natalie Novik

Financial Manager
 Executive Assistant
 Outreach Coordinator
 Project Manager
 Project Manager
 Project Manager
 Project Manager
 Project Manager
 Project Manager Assistant
 Project Manager Assistant
 Administrative Assistant

Others Present

Andres Morales
 Mike Day
 Angelina Fuschetto
 Paul Manzi
 Monty Morgan
 Chris Merten
 Capt. Ian Maury
 Rob Kinnear
 Diane Dunham
 Lori Nelson
 Mary Goolie
 LCDR Tom Olson
 Bart Buesseler
 Commissioner Jason Brune
 Deputy Commissioner Emma Pokon
 Becky Spiegel
 Denise Koch
 Graham Wood
 Anna Carey
 Anthony Payne
 Melissa Woodgate
 Sarah Moore
 Seth Robinson
 Clare Pavia
 Diane Munson
 Stephanie Lovell
 Jacqueline Keating
 Robin Dublin
 Jim Fall
 Steve “Vinnie” Catalano
 Joe Levesque
 Sierra Fletcher
 Dr. Jonathan Geller
 Elwood Brehmer
 Joy Merriner
 Heidi Embley
 Steve Fink

Alyeska Pipeline Service Company
 Alyeska Pipeline Service Company
 Crowley Alaska Tankers
 Crowley Alaska Tankers
 Polar Tankers
 Alaska Tanker Company
 Southwest Alaska Pilots Association (SWAPA)
 Hilcorp Alaska, LLC
 Hilcorp Alaska, LLC
 Hilcorp Alaska, LLC
 US EPA
 USCG MSU Valdez
 NOAA
 Alaska Dept. of Environmental Conservation
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 Alaska Dept. of Fish and Game
 Alaska Dept. of Fish and Game
 Alaska Dept. of Fish and Game
 CIRCAC
 Levesque Law Group, legal counsel
 Nuka Research & Planning Group, LLC
 Moss Landing Marine Laboratory
 Alaska Journal of Commerce
 BDO
 Helvey Communications
 AVTEC

[Recorder's Note: Due to the COVID-19 pandemic, this meeting of the Prince William Sound Regional Citizens' Advisory Council was conducted in its entirety by videoconference, with participants primarily located in the EVOS region.]

Thursday, September 17, 2020

CALL TO ORDER, WELCOME, AND INTRODUCTIONS

A regular meeting of the Board of Directors of the Prince William Sound Regional Citizens' Advisory Council was held September 17 and 18, 2020, by videoconference via Zoom, from various remote locations. President Robert Archibald called the meeting to order at 8:30 a.m. on September 17, 2020.

A roll call was taken. The following 16 Directors were present at the time of the roll call, representing a quorum for the conduct of business: Archibald, Bauer, Beedle, Bender, Chadwell, Cutrell, Donaldson, Faulkner, Haggerty, Hasenbank, Malchoff, Miller, Moore, Skinner, Vigil, and Zinck. Roy Totemoff joined the meeting later at 1:45 p.m.

Introductions and Directors' reports followed.

1-0 AGENDA

President Archibald presented the agenda (green-colored sheet) for approval. **Michael Vigil moved to approve the agenda. Dorothy Moore seconded, and the agenda was approved unanimously as presented.**

1-1 MINUTES

Dorothy Moore moved to approve the minutes of the Special Meeting of the Board of Directors of March 30, 2020. Amanda Bauer seconded, and the minutes were approved as presented.

1-2 MINUTES

Amanda Bauer moved to approve the minutes of the Annual Meeting of the Board of Directors of May 7 and 8, 2020, with a minor typographical correction. Dorothy Moore seconded, and the minutes were approved with the typo corrected.

1-3 MINUTES

Dorothy Moore moved to approve the minutes of the Special Meeting of the Board of Directors of May 21 and 27, 2020. Amanda Bauer seconded, and the minutes were approved as presented.

PUBLIC COMMENTS

(None at this time.)

INTERNAL OPENING COMMENTS - PWSRCAC TECHNICAL COMMITTEES

OIL SPILL PREVENTION & RESPONSE COMMITTEE (OSPR)

Chair Jim Herbert reported on the activities of the OSPR Committee since the last Board meeting, as follows:

- The committee was updated about the Hilcorp-BP buyout, the Valdez Marine Terminal (VMT) C-Plan Amendment 2020-1, the aftermath of the VMT Admin

Sump spill, hydraulic fluid spills from the ECO tugs, and ADEC's regulatory reform efforts.

- Draft materials were being generated for the web-based Regional Stakeholder Committee resources project. The OSPR Committee was currently reviewing this material.
- Port Valdez weather buoys were reporting and logging data since they were positioned in early fall 2019. (Marine pilots use that buoy.) The committee recommended approving the hiring of contractor JOA Surveys for buoy maintenance and support.
- Due to COVID-19 precautions and restrictions, staff was not able to observe many SERVS' exercises. Various exercise reports have been reviewed and accepted by the OSPR Committee.
- The committee has recommended Board acceptance of the 2019 Annual Drill Monitoring Report. This will be an action item at this Board meeting. Herbert stated that it was frustrating to the committee to see the recommendations that Robertson makes each year based on his annual reports go unheeded. The same recommendations appear repeatedly each year in his reports.
- The committee received a presentation regarding a potential Barry Arm Landslide Tsunami Hazard which could have implications for oil spill response, as well as the social and physical implications for the City of Whittier and the west side of Prince William Sound.
- In-person Fishing Vessel Training was cancelled this season because of COVID-19. Alyeska has put forth a suggestion that participants take an 8-hour HAZWOPER class in lieu of the in-person training. Herbert noted that taking an 8-hour class in this manner was no small feat, and it remained to be seen how many participants would qualify for certification by the November 30 deadline.

Herbert thanked staff for their work in keeping the Council's work going.

SCIENTIFIC ADVISORY COMMITTEE (SAC)

Wayne Donaldson reported for the Scientific Advisory Committee (SAC).

General Updates

- SAC met three times since the last Board meeting in May.
- John Kennish gave up his chairmanship but would continue on with the committee. David Holen and Sarah Allan were elected Chair and Vice Chair, respectively.

Significant Project Updates

- Marine Invasive Species Project: The committee accepted the "Metagenetic Analysis of 2018 and 2019 Plankton Samples from Prince William Sound,

Alaska” final report and SAC was recommending Board acceptance of the report at this Board meeting.

- Recovery of a Subsistence Way of Life Project: SAC reviewed the draft report from the Alaska Department Fish and Game (ADF&G). The committee’s comments were considered and included in the draft final version of the report, which was included in this meeting’s Board packet. The draft report was still out for review by Alaska Native stakeholders from the EVOS-impacted region. A summary presentation of the draft final report by ADF&G was on the agenda for this Board meeting.
- Marine Winter Bird Surveys Project: SAC has been working on the development of the scope of work for this project. The planning phase was almost complete for the work which was scheduled to begin in February 2021. The committee would seek Board approval later at this meeting to negotiate a sole source contract with the Prince William Sound Science Center (PWSSC) for this project.

PORT OPERATIONS AND VESSEL TRAFFIC SYSTEMS COMMITTEE (POVTS)

Chair Steve Lewis reported that the POVTS Committee had met twice since the last Board meeting and several subgroup meetings to discuss projects and contracts. The committee was working with Council staff to put together a POVTS newsletter (similar to the one SAC issues) with articles of interest relating to marine port operations. He hoped that the first one would come out in the next month.

Lewis reported that since the last Board meeting POVTS had focused on the following activities:

- The committee had continued to monitor the weather-based projects led by the OSPR committee and on matters pertaining to the Port Valdez weather buoys.
- The committee had received an unsolicited proposal from Safeguard Marine suggesting utilization of the AVTEC ship bridge simulator to model a drift simulation and tug save of a laden tanker at Hinchinbrook Entrance. The committee discussed this item and put forth some questions and concerns to be answered by the project proposer. Though the committee agreed that a drift study would be interesting, they decided to continue discussion and define the project’s scope, and perhaps propose it for a future fiscal year.
- Project 8010: Rescue Tug Best Available Technology Review. The committee approved an RFP for distribution for a contractor to perform a Rescue Tug Best Available Technology (BAT) Review. Five proposals were received, and an evaluation of those proposals was underway. At this meeting, the Board would be asked to delegate contract approval for this project to the Executive Committee.
- Project 8040: Prince William Sound Vessel Traffic System Best Available Technology Review. The committee accepted the final report on this project and recommended it for Board acceptance. The Executive Committee accepted the final report for this project at a meeting in July. Lewis noted

that the contractor had a difficult time getting information to do the review and that is reflected in the report. He urged everyone on the Board to read the report.

Lewis thanked the members of the committee (Robert Archibald, Amanda Bauer, Cliff Chambers, Pete Heddell, Orson Smith, Jeremy Talbott, Gordon Terpening) and specifically recognized the exceptional dedication of Cliff Chambers and Pete Heddell who have attended 99 and 100 meetings, respectively, and the exceptional support of Council staff members Alan Sorum, Nelli Vanderburg, and Joe Lally.

TERMINAL OPERATIONS AND ENVIRONMENTAL MONITORING COMMITTEE (TOEM)

Amanda Bauer provided a report of the TOEM Committee's focus and activities since the last Board meeting:

- Work on the Cathodic Protection Systems Review Project is stalled because Alyeska has not provided the information requested to complete the project. The Council's contractor, National Pipelines Services, submitted an information request to Alyeska in January 2020 that remains unfulfilled. Council staff had been working with Alyeska since January 2020 to obtain the information needed to complete this project. Due to the delays in receiving all the information requested from Alyeska, the committee would be discussing the possibility of finishing the project with only the information that has been received.
- Work was started on the Tank 8 Internal Inspection Review Project. The committee met to refine the scope of work for the project. They also met with contractor Taku Engineering to discuss the scope of work and resolve some questions about the project. As with the Cathodic Protection Systems Review project, the contractor has had trouble obtaining requested information from Alyeska in order to complete the project.
- The committee identified a contractor to complete the currently deferred Crude Oil Piping Inspection Review project. This project was included in the FY2020 budget but the RFP process was completed too late for it to be executed within that fiscal year. This project is not currently included in the FY2021 budget, but it was hoped it could be funded mid-year or in FY2022. A TOEM project team met with two potential contractors and ultimately decided that Taku Engineering of Anchorage was best suited for this work.
- The committee read and discussed Alyeska's investigation report regarding the April 12, 2020, VMT Admin Sump spill and decided to monitor the implementation of the recommendations listed in the report.

INFORMATION AND EDUCATION COMMITTEE (IEC)

Linda Robinson reported for the IEC, as follows:

- The committee had two regular meetings, one project team meeting, and its annual workshop since the Board met in May. The committee recently elected Linda Robinson as Chair and Savannah Lewis as Vice Chair.

- Project 3500: Community Outreach. Outreach Coordinator Betsi Oliver presented information about the Council at the Prince William Sound Natural History Symposium that was held virtually. Other traditional outreach activities were on hold this year because of the pandemic.
- Project 3530: Youth Involvement. The committee approved several project reports at the end of the fiscal year. Highlights of those reports included:
 - 65 students from Kachemak Bay had hands-on experience with remote operated vessels (ROVs) for mock spill cleanup and invasive species monitoring and learned directly from EVOS cleanup workers.
 - 30 students from around the region learned about EVOS and built their own ROVs for mock spill cleanup as part of the annual Tsunami Bowl science quiz.
 - 50 6th graders in Valdez made two-minute movies about a topic of their choice related to EVOS and the impacts of oil on their home.
 - 17 4th graders in Valdez took a Stan Stephens cruise connecting wildlife, tourism, and fishing to an oil-free ecosystem.

Projects that were scheduled to occur during the summer of 2020 were extended through the fiscal year in the hope that field programs could occur in May and June of 2021. Additionally, five new Youth Involvement project proposals were underway in 2020.

- Project 3560: Exxon Valdez Project Jukebox. Funding for Project Jukebox was extended into FY2021. IEC members continue to listen to and evaluate interviews with the goal of eventually adding more of them to the archive.
- Project 3620: Connecting With Our Communities. The committee worked on a potential logo adjustment and put forth two versions for the Board's consideration and possible adoption at this Board meeting. The potential logo update was only one piece of Project 3620, but a number of other deliverables were dependent on a decision on the logo. The recommendation was the result of extensive work by staff, the committee, and the contractor Helvey Communications, as well as extensive input collected from Board members, volunteers, and staff.
- IEC Workshop. At a virtual workshop in place of the usual in-person annual meeting, the committee put finishing touches on a work plan to help guide the focus of its work. The committee also heard an update from staff about how users interact with the Council's public website. Some basic Google Analytics data about the website's performance was included under Section 5 of the Board's meeting packet, and additional information could be obtained from Project Manager Amanda Johnson.

Robinson said the next meeting of the committee would be Monday, September 21, 2020, at 4 p.m.

(This concluded the technical committee reports.)

INTERNAL OPENING COMMENTS -- PWSRCAC BOARD SUBCOMMITTEES**LEGISLATIVE AFFAIRS COMMITTEE (LAC)**

Chair Dorothy Moore reported that the Legislative Affairs Committee (LAC) took a summer break after the busy Alaska legislative session. The committee had met twice since the May Board meeting, one of which was a project team meeting. She reported that the meetings were mostly devoted to obtaining updates on developments over the summer on legislative priorities important to PWSRCAC. Council staff also kept the committee updated by email.

Issues the committee was currently tracking included:

Federal

- Sen. Dan Sullivan's bill reauthorizing the financing rate for the Oil Spill Liability Trust Fund (OSLTF) and other improvements to the program.
- The letter sent to Alaska's congressional delegation on the deterioration of state and federal oil spill prevention and response readiness and oversight.

State

- The Hilcorp/BP transaction (of which there would be more information later in this meeting).
- ADEC's c-plan regulation public scoping project.
- Political support for ensuring that the Spill Prevention & Response (SPAR) Division and the spill Response Fund remain sustainable.
- Rep. Geran Tarr's Invasive Species Bill.

Moore announced that the next meeting of the committee would be in mid-October, at which time the committee would begin to develop legislative priorities for the coming year. She encouraged all Board members to talk to their member entities to determine if they had legislative priorities that are consistent with PWSRCAC's mission. She thanked staff for their work and support of the committee.

FINANCE COMMITTEE

Treasurer Wayne Donaldson reported that the Finance Committee had met twice since the last Board meeting:

- On July 29, the committee met to:
 - Review the preliminary June 30, 2020 financial statements.
 - Meet with the BDO auditor, Joy Merriner, to plan for the FY2020 audit and additional agreed-upon procedures. Ms. Merriner conveyed to the committee information about the audit methodology and that fieldwork would be conducted remotely this year due to COVID-19 precautions. The additional procedures provide an expanded look at travel, lobbying, and non-Alyeska contract expenses.
 - Review the summary of Board member and staff disclosures as they relate to potential conflicts of interest.
 - Review the preliminary list of proposed FY2021 budget modifications.
- On September 9, the committee met again to:

- Review the audit results in detail with Joy Merriner of BDO. Ms. Merriner indicated to the committee that there were no adjustments to the FY2020 financial statements and that no material internal control weaknesses were identified.
- Review the amended list of proposed FY2021 budget modifications.
- Discuss recruitment of an accounting technician which had been difficult due to the high demand for accounting personnel.

Donaldson stated that the June 30, 2020 audited financial statements and audit report would be presented to the Board by Joy Merriner at this meeting. Copies were being provided to the Board and the Finance Committee would recommend that the Board accept the audited FY2020 financials in an action item later in the agenda.

Donaldson reported that Financial Manager Gregory Dixon would present proposed FY2021 budget modifications for Board approval in separate agenda item and the Finance Committee recommended the Board approve these budget modifications.

BOARD GOVERNANCE COMMITTEE (BGC)

Chair Robert Beedle stated that the BGC had been busy over the summer months and had met four times since the May Board meeting.

He reported that the committee's primary focus had been on its annual review of the Board Policies. The committee had reviewed those Board Policies pertaining to the Board of Directors, contracts, fiscal policies, legislative affairs, internal organization, and travel. Several amendments would be proposed for Board approval at this meeting. Most of the proposed amendments were updates, clarifications, and the addition of cross-references. There was one new policy on charter vessels. Beedle said that the BGC would like to thank the Finance Committee and the Legislative Affairs Committee for their assistance and input during this review.

He reported that the committee also reviewed the Council's Bylaws and had proposed an amendment to Section 3.8 relating to conducting meetings electronically. The proposed amendment would specifically permit holding meetings by videoconference and provides other updates and clarifications. The proposed amendment was on the agenda for Board approval at this meeting. Beedle expressed the committee's gratitude to Joe Levesque for his assistance on this revision to Section 3.8 of the Bylaws.

Beedle reported that the committee also reviewed and discussed proposed changes and updates to the Volunteer Handbook. He thanked Outreach Coordinator Betsi Oliver for her work on that review. As part of the Volunteer Handbook discussion, the committee discussed ways to make Board member training more effective.

He announced that the next BGC meeting was scheduled for mid-October. He thanked Council staff for their assistance and support of the committee's work.

(This concluded the reports of PWSRCAC's Board Subcommittees.)

EXTERNAL OPENING COMMENTS - EX OFFICIOS**NATIONAL OCEANIC & ATMOSPHERIC ADMINISTRATION (NOAA)**

LCDR Bart Buessler presented information to the Council about NOAA's research into a recently discovered landslide risk and tsunami threat in the Barry Arm area of Prince William Sound. Buessler explained that NOAA's data measures the depth (bathymetry) of the Barry Arm fjord. Recently collected bathymetry data in that location are helping scientists more accurately model tsunami risk for communities near Barry Arm. This landslide risk was identified during the spring data collection.

Buessler reported that NOAA had completed its work and had forwarded preliminary information to the Tsunami Warning Center. The Tsunami Warning Center was actively working on that data to get a better understanding of how much of a wave is likely, how it might move through the Arm, and the potential impacts to Whittier, as well as other areas of the Sound such as Cordova, if the slide should end up in the water. It was a good collaborative effort between state and federal partner agencies. He said NOAA's Coast Surveys hoped to have the data available for public use within the next six months and onto the charts within a couple of months after that. He offered the following link for more information:

<https://www.nauticalcharts.noaa.gov/updates/noaa-bathymetric-data-helps-scientists-more-accurately-model-tsunami-risk-within-barry-arm/>.

He also pointed out that there was still a lot that NOAA and the United States Geological Survey (USGS) do not know about the slide and its possible movement going forward. The goal is for NOAA/USGS to put out information as they receive it to the extent that they can. They will issue a summary in November of what they know at that time, but a conclusive report would not come out until after that. He said one encouraging sign from the data was that there had been minimal to no movement this summer but, he cautioned, these things are always very difficult to predict.

Robert Beedle pointed out that there are two hatcheries in the vicinity (Wally Norenberg and Main Bay) as well as fulltime residents in the area. Buessler offered to put the aquaculture organizations in touch with the Tsunami Warning Center if he was provided a contact.

Mako Haggerty asked if NOAA/USGS had sensors in the area. Buessler stated that USGS was working on that from the land side, and the Tsunami Warning Center had been working with the U.S. Forest Service and other agencies to get the most robust warning system to Whittier and the other areas. Mike Bender expressed concern about the lack of time the Whittier community would have if a wave resulted from a slide there. Buessler assured the Council that the Tsunami Warning Center was taking the matter very seriously and there was a lot of work being done in the background.

Recess: 9:35 a.m. - 9:45 a.m.

ALASKA DEPT. OF ENVIRONMENTAL CONSERVATION (ADEC)

Craig Ziolkowski reported that the Area Committees and the Regional Response Team (RRT) had been doing a lot of preparedness planning and they were back on track. Most recently, the RRT had held a series of meetings and a tabletop exercise

that set up a few assumptions in the Inland Subarea Plan to test a catastrophic release to the Yukon River, testing logistics and accessing some Department of Defense logistics.

Ziolkowski reported that the Wildlife Protection Guidelines were finally approved.

He reported that the Prince William Sound Area Committee had met the previous day and all the area committees were getting back on track after the COVID-19 pause. He said he was expecting a Regional Contingency Plan (RCP) update to go to public comment sometime in October-November. He said the Prince William Sound Area Committee Plan would be developed during the winter.

In response to a question from Robert Archibald about staffing changes within the department, Ziolkowski said change is constant and they have had to actively manage change. The situation had been exacerbated by COVID-19. He stated that ADEC was in a state of fluidity, but he was pleased to report that he was actively interviewing for the Joint Pipeline Office (JPOO) liaison position/area planner. He reported that he was seeing interest in the jobs that are posted and he was getting support to keep people in positions.

Mako Haggerty said everything he had read indicated that global climate change was coming home to roost, with record hurricanes, wildfires, etc., and in Alaska the Barry Arm landslide was but an example. He asked if ADEC was raising the climate change issue within the department, as it would definitely affect things the state is doing. Ziolkowski stated that ADEC is keenly interested in anything that could cause issues with the infrastructure it oversees, whether it is an oil spill or other issues.

ALASKA DEPT. OF FISH AND GAME (ADF&G)

Lee McKinley said he had no formal opening comments but appreciated the opportunity to be present and answer any questions.

BUREAU OF LAND MANAGEMENT (BLM)

Paul Degner reported that his agency continued to monitor pipeline activities remotely under COVID restrictions and there would be no in-person monitoring until the Department of the Interior (DOI) guidelines allow it.

BLM is continuing to monitor oil spill exercises and c-plan activities, had participated in the tabletop exercises and area planning meetings, continued to work with ADEC on the c-plan amendments, and had conducted audits of the response personnel qualifications to make sure everyone was certified if required to respond.

Degner stated that the BLM continued to follow the Admin Sump spill remedies at the Valdez Marine Terminal and participates in their update meetings. They reviewed Alyeska's report on the spill and would continue to follow up on recommendations from that report.

On the Hilcorp grant transfer, BLM continues to work the financial assessments and would be sending a package to DOI for the Secretary's decision.

He announced that Rhonda Williams had moved from Valdez to the Glennallen field office and continued to work for BLM but in a different capacity.

Executive Director Schantz reminded Degner that the Council has been concerned about the reduction in BLM personnel in Valdez and the resulting reduction in oversight of the operations at the VMT because of those reductions. Degner stated that no decision had yet been made by BLM on whether Williams' Valdez position would be filled, but, in any event, he did not anticipate the position would be filled during the COVID suspension in field operations. He pointed out that Steve Weeks was still in the Valdez office. Most BLM personnel were working remotely and when additional personnel were needed to assist in the Valdez area, they were augmented from personnel in Fairbanks and Anchorage.

President Archibald reiterated the Council's concerns about BLM maintaining staff to oversee TAPS operations in Valdez. Degner said he would convey those comments to BLM management.

ALASKA DEPT. OF NATURAL RESOURCES (ADNR)

Jacquelyn Schade, Lease Compliance Officer for TAPS in the State Pipeline Coordinator's Office of the Division of Oil and Gas, spoke on behalf of Alaska Department of Natural Resources (ADNR). She reported that a new engineer would be starting on Monday, September 21, who would transfer in from the Mining, Land & Water Division.

Schade reported that personnel were still working on a rotating schedule in and out of the office because of COVID precautions and most were working from home. There had been some minimal field inspections along TAPS, but the majority of ADNR's monitoring efforts had been done remotely. ADNR had been able to participate in some of the ADEC exercises.

UNITED STATES COAST GUARD (USCG)

CDR Patrick Drayer addressed the Council for the first time since taking command of MSU Valdez following the rotation of CDR Franklin during the summer. He reported on a few highlights of USCG/MSU Valdez activities during the summer:

- The Alaska Regional Response Team (ARRT) met during this week.
- The Prince William Sound Area Committee met the previous day.
- In addition to himself, other staff rotations into Valdez included LCDR Tom Olsen to head the Prevention Department and a new head of the Vessel Transit System, LT Caleb Metroka.
- As for projects, CDR Drayer reported that power sources were replaced at Naked Island and all radios and AIS were now operational. However, there was no estimated time for inspection or repairs to the radar systems. Currently, there is no radar at all in Prince William Sound.
- USCG completed 64 fishing vessels safety exams in Cordova and issued 60 decals.

Steve Lewis commented that compared to Vessel Traffic Service (VTS) technology and systems worldwide those in the U.S., generally, and in Valdez, specifically, were not up to par, according to the Council's recent BAT review project. He emphasized

that this was not the fault of the personnel running the systems but rather a shortfall of resources that have been applied to the problem. He urged people to read the report and to contact their legislative representatives to apply some pressure to those who control the purse strings to get the proper funding and equipment to those who fulfill a very critical job. He noted that there had been several issues recently in Cook Inlet where the response capability had been degraded by the current COVID situation and having a shortfall in the VTS was exacerbating that risk.

CDR Drayer added that CDR Franklin had submitted a resource proposal prior to his departure to create new positions in MSU Valdez and specifically in the VTS. He acknowledged that MSU Valdez is short-staffed. The proposal asked for someone to be dedicated to maintenance and oversight of all of the equipment. CDR Drayer stated that it probably would not happen until springtime (assuming it was even approved).

In response to a question by Robert Beedle about the operability of systems at Pigot Point, CDR Drayer did not have that information at that time but would find out and get back to the Council. (He was later able to confirm that Pigot Point was operating, but only as an AIS site, not a radar site, a VHF site, or a camera site.)

Beedle asked CDR Drayer to schedule the fishing vessel safety exams in Cordova that were not conducted earlier in order to keep the Cordova fleet current for them to participate in any needed spill response.

Jim Herbert asked CDR Drayer to elaborate more on the non-functioning radar situation in Prince William Sound. Drayer confirmed his early comment that none of the radar in Prince William Sound were working at the present time. He reported that the radar systems in Prince William Sound are obsolete and the original manufacturers of the equipment are no longer in business. The maintenance/repair contractor is trying to make repairs and engineer parts for systems that simply do not exist anymore. He stated that the USCG budget for the VTS continues to be reduced on an annual basis, both for personnel and maintenance funds, and it is the same for all VTSs around the country. He noted that MSU Valdez has no influence on who is chosen as the contractor or when repairs are made. All VTS repairs go into a queue at USCG headquarters. He said he was not optimistic that Prince William Sound would see repairs done or have operating radars in the near term at all.

Herbert followed up that USCG is therefore communicating with the tugs and tankers via radio and that there was no "visual" communications for USCG in Prince William Sound, which obviously increases risk. CDR Drayer added that the AIS was operational, in addition to the VHF. CDR Drayer confirmed he would not be averse to PWSRCAC going to bat for USCG on the radar issue in Washington, D.C., in an effort to try to get funding for the system.

Steve Lewis asked CDR Drayer for a qualitative assessment of AIS versus radar capability. CDR Drayer stated that AIS provides information that is not available with radar and it provides it in a friendlier manner, such as the vessel name, course and speed, heading, destination port. There is information that is required to be there for the VTS specifically and additional information can be entered that is not

specifically required by USCG regulations, such as the vessel's call sign, weather observations, etc. With radar, a vessel's course and speed has to be calculated over time and the vessel is not identified unless they divulge it. AIS removes that uncertainty. Lewis noted that small fishing vessels do not have AIS, so there is a gap in the monitoring of vessels.

Thane Miller stated that he has AIS on his fishing boat, but he only uses it in the "receive" mode. Therefore, the USCG or any other AIS user cannot "see" his vessel on their AIS display. He added that currently the only vessels required to transmit are commercial vessels over 20 meters. Therefore, the whole of the commercial fishing fleet, with the exception of tenders, is exempt from having an AIS, and they do not show up on anybody's screen. Miller emphasized that AIS is a great tool and other data can be overlaid on AIS data, such a radar plotter. Miller added that radar shows every vessel; AIS does not. AIS shows only those vessels that choose to display their information, voluntarily or otherwise.

Robert Beedle added that both AIS and radar are very useful tools and were essential in the safe operation and navigation of tankers, and he discouraged pushing one system over the other. He said Prince William Sound should have radar and he hoped the Council would do what it could to help get funds for radar in Prince William Sound.

Rebecca Skinner reminded everyone that there is a state trawl fishery that operates in Prince William Sound and they should have AIS as those vessels tend to be over 20 meters. She also stated that because of the problems with getting the radar up and running and the equipment being obsolete, it would be helpful for everyone to know, as well as this Council, if the smaller commercial vessels would be required to have AIS in the future. She asked CDR Drayer to let the Council know if this becomes a topic of discussion at higher levels of USCG.

Archibald commented that it was incredible to him that keeping the VTS radar system up and operational nationwide was not being funded. He wondered if there was new technology in the works that upper levels of USCG were planning for the future that would replace the critical radar system - or was it simply a political decision not to appropriate funds for the radar system. He emphasized to CDR Drayer that PWSRCAC would do everything it could to communicate its frustrations to Alaska's congressional delegation. Archibald also raised the issue of a non-functioning radar system creating a maritime security issue because not all vessels could be "seen" by the VTS if they are only using AIS in receive mode (as opposed to transmit mode).

ALASKA DEPT. OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT (ADHSEM)

(No report.)

U.S. FOREST SERVICE (USFS)

(No report.)

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)

(No report.)

U.S. DEPT. OF THE INTERIOR (DOI)

(No report.)

OIL SPILL RECOVERY INSTITUTE (OSRI)

(No report.)

NATIONAL OCEANIC & ATMOSPHERIC ADMINISTRATION (NOAA)

(No additional report to LCDR Bart Buesseler's Coast Surveys report on Barry Arm landslide risk.)

Recess: 11:38 a.m. - 11:48 a.m.

EXTERNAL OPENING COMMENTS: TAPS SHIPPERS, OWNER COMPANIES, & PILOTS**POLAR TANKERS/CONOCOPHILLIPS**

Monty Morgan reported that Polar Tankers had transported approximately 47,000,000 barrels year-to-date with no spills and no incidents, and they had done everything they could to ensure all crews were quarantined, masked and socially distanced. To date, there had been no COVID-19 cases on Polar Tanker's ships.

Morgan explained that the pandemic and the ever-changing international rules and restrictions imposed by different countries had created difficulties getting ships into drydock for even routine maintenance. He reported that the *Polar Endeavor* went to China and had crews sitting berth-side waiting to go in, etc. She had to go to Hong Kong to do a crew change, then Hong Kong changed the rules again, and everyone had to be re-tested before they left. He reported that the *Endeavor* was currently in Singapore under very stringent quarantine measures. She was due to sail at the end of October. The large projects were hindered because of lack of personnel dockside in Singapore, including the installation of ballast water treatment systems (BWTS) on Polar Tankers' ships. The USCG has issued a waiver until the ship's next scheduled dry dock and projects would be finished up at that point.

Morgan reported that the *Discovery* was due to be in Singapore in January 2021. He said Polar Tankers hoped to get the *Endeavor* out of drydock and into the West Coast trade before sending the *Discovery* to the Singapore shipyard. He noted that Polar Tankers cannot get exemptions for the *Discovery*, so she would remain there until her BWTS can be installed.

Morgan reported that because the *Endeavor* was out of service for TAPS, Polar had chartered a foreign-flagged TK ship -- the *TK Spirit* -- which would be coming into Prince William Sound on September 19. She will take an export cargo to the Far East.

CROWLEY ALASKA TANKERS

Paul Manzi reported that Crowley Alaska Tankers had no injuries, spills, or mechanical/reliability issues in its fleet year-to-date. He stated that the company's greatest concern was the response to COVID-19 risks.

He reported that Crowley Alaska Tankers had experienced similar problems to Polar Tankers with drydock scheduling problems in Singapore. He said the main issue for Crowley was protecting its own crews; a lot of that was related to the inadequate availability of testing. He stated that crew changes were sequestered and self-quarantined, masked, and tested. They were now beginning to see better availability of testing. Manzi reported that of the 43 ships across the fleet only six cases got on board and none crossed into the rest of the crews.

ALASKA TANKER COMPANY (ATC)

Chris Merten reported that Alaska Tanker Company (ATC) had had an incident-free year to date. The fleet had made 36 voyages and carried over 42 million barrels, 26 of those voyages were after the transition of the company to OSG. In June-July Hilcorp became ATC's TAPS customer, having transitioned from BP.

Merten spoke of the difficulties operating during the COVID-19 pandemic. He said it was tough on the crews, who had limited shore leaves and longer tours on board. To date, there had been no positive COVID-19 cases onboard ATC ships. He reported that ATC was preparing for the *Navigator* to go into the shipyard. The scheduled drydock was postponed several times and was now set for November in Singapore. ATC was working with the shipyard to see what projects could be accomplished during that time, the priority being the retrofit of the BWTS, but getting the personnel needed to accomplish the work would be a challenge. Merten reported that ATC was continuing to manage its transition from BP to Hilcorp, which was challenging at times, but they were working through it.

MARATHON (formerly Tesoro/Andeavor)

(No report.)

SOUTHWEST ALASKA PILOTS ASSOCIATION (SWAPA)

Capt. Ian Maury reported for SWAPA. He reported that it had been a slow summer for SWAPA because there were no cruise ships in the Sound. He reported that there had been zero incidents of COVID-19 within SWAPA pilots and everyone was taking precautions accordingly. He added that the association had made more vehicles available to reduce contact among the pilots and had added two additional deputy pilots. He noted that Capt. Andrew Wakefield was still president of the association.

Recess: 11:05 a.m. - 11:15 a.m.

ALYESKA/SERVS ACTIVITY REPORTS

Alyeska's Emergency Preparedness and Response Director Andres Morales presented the Alyeska/SERVS activity report for the year-to-date 2020. He reported an increase in incidents resulting from various distractions, including the pandemic, social unrest, and the upcoming presidential election, among other things. He commented that everyone was working in abnormal conditions as they adapted their work conditions and work areas, etc., and less attention was being paid to pre-COVID situations.

Morales went through Alyeska's activities and projects as of the August 31, 2020.

VMT Operations:

- **Operations:**

| | <u>YTD 2020</u> |
|--------------------|-----------------------|
| ○ Tankers Loaded | 140 |
| ○ Tankers Escorted | 148 |
| ○ Barrels Loaded | 108,905,837 |
| | <u>Since start up</u> |
| ○ Tankers Loaded | 22,784 |
| ○ Tankers Escorted | 14,101 |
| ○ Barrels Loaded | 17,398,822,808 |

- **Safety:**

- Days away from work cases 0.00
 - TAPS Combined Recordable Rate % 0.25*
- (*Morales noted that another incident was reported since this activity report was prepared, that of a cut finger that required stitches. The earlier incident was a fractured finger that led to amputation of the tip of the finger.)

- **Environment:**

- Spill Volume (Gallons) 1,453.02
 - Number of Spills 9
- (Two boat spills of diesel and hydraulic fluid.)

- **VMT Administrative Sump Incident:**

Morales updated the report he gave at the May meeting on an incident discovered at the VMT on April 12, 2020, where oil was found in Port Valdez 700 feet away from Sump Pump 58 SU-3 with no visible flow path on the surface of the ground. Alyeska investigated and determined that there was a dual failure -- both the check valve failed (debris caused the valve to be stuck in the open position) and the level indicator failed on that sump pump. A culvert had since been cut and all waters coming through had been diverted to another sump and automatic pump to the ballast water treatment system and the culvert had been plugged. He updated the Board on actions taken by Alyeska since its initial mitigation measures and fixes:

Admin Sump Communications

- Weekly meetings on the Admin Sump Communication began May 13.
- As of September 9, those meetings have moved to bi-weekly.
- Changes/upsets are communicated as needed.
- Participants include: Alyeska, ADEC, USCG, BLM, and PWSRCAC.
- Standing meeting agenda per GL#44713 Enclosure D includes:
 - Shoreline cleanup and wildlife observations.
 - Water management.
 - Site characterization, remediation and delineation.
 - Engineering.

Engineered Solution for Water Management

- Moved from shoreline to SU-6 week of 8/17/2020.
- Outfall is currently plugged and shoreline restoration is underway.
- Procedure is in place to use SU-6 for low flow and use pipeline to SU-15 for high flow.
- Level alarms are in place to monitor SU-6 level.

COVID-19 Response:

[In response to the COVID-19 pandemic, Alyeska initiated an incident management team to limit the exposure and impacts to TAPS workers and facilities while maintaining personnel safety, environmental stewardship, and critical operations.]

Examples of actions taken to limit the impact of COVID-19 include:

- Development of processes and procedures for personnel and facilities.
 - Screening process.
 - Travel guidance.
 - Return to work guidelines.
 - Telecommuting process.
 - Site-specific isolation and evacuation plans.
 - Robust internal/external communication plan.
- To date, there was one COVID case reported on TAPS at the VMT. Contract tracing and isolation measures were implemented.

Fishing Vessel Availability by Port (end of 2nd quarter 2020):

| <u>Port</u> | <u>Tier 1</u> | <u>Tier 2</u> |
|---------------|--------------------|---------------|
| Valdez | 23 | 21 |
| Cordova | 36 (8 Rapid Resp.) | 139 |
| Whittier | 6 | 26 |
| Seward | | 28 |
| Homer | | 50 |
| Kodiak | | <u>34</u> |
| Totals | 65 | 299 |

Contingency Plan Activities:

- VMT contingency plan Sensitive Area Protection (SAP) Amendment 2020-1:
 - Application submitted to ADEC on 1/29/20.
 - 30 days of Public Review from 2/21/20 - 3/21/20.
 - RFAIs received on 5/25/20; Responses sent on 6/12/20.
 - 10 days of Public Review of RFAIs from 7/6/20 - 7/17/20.
 - ADEC decision due by 9/23/20.
- VMT contingency plan minor Amendment 2020-3 for administrative updates submitted 9/9/20. ADEC response is pending.

2020 VMT/PWS Training & Exercises

- 2nd and 3rd Quarter Activities:
 - Quarterly exercises for Emergency Towing, Tethered Escorts, and Rapid Response Vessel Call-Out Drills.
 - GRS deployments for Solomon Gulch Hatchery & Valdez Duck Flats.
 - Protective booming of Saw and Seal Islands.
 - Six Current Buster 8/Crucial Skimmer Task Force Training Exercises.
 - Eleven Tug Open Water U & J Booming Training Exercises.
 - One *Valdez Star* Training Exercise.
 - One Decanting Training Exercise.
- Upcoming 2020 Exercises:
 - Nearshore Training Exercises 9/18/20 & 9/19/20.
 - Current Buster 8/Crucial Skimmer TF Training at Sheep Bay - 9/24/20.
 - Sawmill Bay Hatchery Triennial Deployment - 9/24/20 - 9/26/20.
 - Cannery Creek Hatchery Triennial Deployment - 9/29/20 - 9/30/20.

2020 Valdez Projects:

Morales reported that Alyeska had significantly pulled back on projects and maintenance because of COVID-19. Any project that could be pushed back was rescheduled to 2021, with the goal of keeping large concentrations of people from coming into the worksite areas.

- Z730 - VMT Berth 4 & 5 Gangway Replacement.
- Z757 - VMT Crude Oil Piping Over-Pressure Protection.
- Z773 - 2020 Ballast Header Inspection.
- 90s Tanks Retaining Wall Repairs.
- 80s Tanks Retaining Wall Repairs.
- Chemical Sewer Line Inspection.
- BTT Tank 74 Cleaning and Inspection.

Following his report, Morales took questions from the Board and made the following additional remarks.

In response to questions from Jim Herbert as to sheen on the water from the Admin Sump incident, the fibrous debris that caused the check valve to malfunction, and the procedures of the watch standards, Morales stated that there continued to be a sheen from the sump spill but it was tapering off. It was being continually monitored and booms were still in place. The fibrous material that caused the check valve to malfunction was being looked at, and Alyeska is making sure it is

properly screened. Alyeska is also looking at increasing protections as a result of the watch stander's failure to detect the failure of the check valve or the level switch.

Robert Archibald asked about the alarm systems on the sumps. Morales stated that in this instance it was a single point failure that caused the loss of both the float switch on the level alarm and the high-level alarm. Alyeska is looking at the entire system (i.e., all the sumps) to determine their failure modes, whether there is a single point failure, and then how to monitor that. Alyeska is also looking at whether remote monitoring at the Operations & Control Center (OCC) should be instituted, as opposed to relying solely on the high-level alarm.

Joe Lally asked about Project 757 Crude Oil Piping Over-Pressurization Protection and how Alyeska determined a pipe was over pressurized and whether there was any damage resulting from that. Morales stated that there was long stretch of pipe that was monitored for pressure. It heated in the sun and became over pressurized. Alyeska opened the block valve and released the pressure, and there was no damage. Alyeska investigated and did a complete engineering analysis and a report, and PWSRCAC staff should have a copy. He offered to have someone on his staff talk to PWSRCAC staff if they needed more info.

Amanda Bauer pointed out to Morales that PWSRCAC was not receiving the information it requested and needed for its Tank 8 review and the cathodic protection review. Bauer pointed out that PWSRCAC is mandated to do this review, and asked Morales how PWSRCAC could better obtain the information. Morales said it would be helpful if PWSRCAC could align its projects during the winter which is Alyeska's slower season. But Morales admitted that the main gap in this particular information exchange was his fault when it landed on his desk in the March-May timeframe. He said a lot of the requests were for record retrieval and that it may serve PWSRCAC better if record requests were narrowed in scope, rather than asking for "all records" relating to a subject. He emphasized that he did support PWSRCAC's requests, but it had been a tumultuous year for him with COVID and the summer activities.

Austin Love explained the inspection records requested and why the contractor asked for them.

Archibald asked about the proper vetting of the TK ship coming in for export cargo. Morales explained the general vetting and inspections which are performed before a vessel gets to the specific vetting for Prince William Sound. Alyeska then verifies that the ship specifications and equipment can meet Prince William Sound c-plan and equipment requirements. The vessel has to have its own vessel response plan, etc.

Morales concluded that it was important for everyone to stay vigilant and focused on task with all the changing situations.

Lunch Recess: 12:05 p.m. - 1:00 p.m.

3-1, 3-2 CONSENT AGENDA

The consent agenda consisted of two items:

- 3-1 Rescue Tugboat Best Available Technology Assessment Contract Approval Delegation.
- 3-2 Marine Winter Bird Survey Contract Approval.

Mako Haggerty moved to approve the consent agenda, Dorothy Moore seconded, and the consent agenda was approved as follows:

- **3-1 RESCUE TUGBOAT BEST AVAILABLE TECHNOLOGY ASSESSMENT CONTRACT APPROVAL**
Approval of a contract for Project 8010 Rescue Tugboat Best Available Technology Assessment with Glosten in an amount not to exceed \$63,475.
- **3-2 MARINE WINTER BIRD SURVEY CONTRACT APPROVAL**
Authorization for contract negotiation with the Prince William Sound Science Center to conduct the scope of work for Project 9110 Marine Winter Bird Survey at an amount not to exceed \$39,000.

4-4 REPORT ACCEPTANCE: 2019 DRILL MONITORING ANNUAL REPORT

Project Manager Roy Robertson presented the 2019 Drill Monitoring Annual Report that summarized the drills and exercises attended, observed, and evaluated by PWSRCAC staff and contractors in 2019. Staff and the OSPR Committee requested Board acceptance of this annual report.

Amanda Bauer moved to accept the 2019 Annual Drill Monitoring Report for distribution. Thane Miller seconded, and the motion passed without objection.

PRESENTATION BY HILCORP/HARVEST ALASKA ON ITS SPILL RESPONSE ORGANIZATION.

Lori Nelson (Manager, Public Affairs), Diane Dunham (Senior Emergency Response Specialist), and Rob Kinnear (Business Development & Shipping Manager) for Hilcorp Alaska gave a presentation on Hilcorp Alaska's takeover of BP assets and its TAPS operations.

Lori Nelson introduced herself to the Board and gave a brief outline of her background. She announced that the TAPS transition approval from BP had been delayed and Hilcorp did not have an approval date at that time.

Diane Dunham gave a brief synopsis of her Alaska background, her experience in the industry, and Hilcorp Alaska's preparedness for response. She pointed out that Hilcorp addresses response internally and Hilcorp Alaska's internal incident management team is homegrown (Alaska) which has been trained from the ground up. It currently has approximately 300 trained responders.

Rob Kinnear also gave a synopsis of his Alaska background and his experience in the industry with BP and Tesoro. He stated that he is in contact daily with ATC and their team, and that there is a tight relationship between ATC and Hilcorp as the time charterer of ATC's ships. ATC has its c-plans in place for Prince William Sound and ATC captains are required to notify Hilcorp Alaska of any adverse event that happens. Kinnear went on to state that ATC has an agreement with SERVS for immediate response in the first 72 hours of a spill and that during that 72-hour

period the incident command would transition over to Gallagher (ATC's response action contractor).

PWSRCAC's Project Manager Roy Robertson asked about Hilcorp's plans to bring in external resources after the 72-hour initial response. Kinnear stated that ATC would be best to address that issue. Dunham added that Hilcorp has an incident management team (IMT) that is a little larger than BP's global team. Hilcorp has the same number of personnel as BP had, but they are not coming in from international areas. They are already within Alaska. In addition to its membership with SERVS, Hilcorp Alaska is working on a contract with Marine Spill Response Corporation (MSRC). There is also a mutual aid agreement among all of the other in-state oil spill removal organizations (OSROs). If Hilcorp could not obtain what it needed from SERVS, other OSROs would help.

Mako Haggerty asked how Hilcorp's communications were with Cook Inlet Regional Citizens Advisory Council (CIRCAC) during the gas leak in Cook Inlet in 2017. Nelson said that Hilcorp's communication exchanges were good and CIRCAC was involved in all of Hilcorp's drill scenarios. During the gas leak incident, CIRCAC had been a good disseminator of information to a large number of people and organizations. Nelson stated that as Hilcorp Alaska's public information officer she would be the main contact for Hilcorp in Prince William Sound.

Steve Lewis asked Kinnear about the oil spill response for a foreign-flagged charter. Kinnear explained that the agreements are in place with Alyeska/SERVS for the initial 72-hour response, then Hilcorp's IMT would step in. Dunham confirmed that Hilcorp would transition over from SERVS to its own resources either during or after the initial 72-hour response.

[Roy Totemoff joined the meeting at 1:45 p.m.; 17 directors present.]

Dunham stated that Hilcorp relies heavily on SERVS for response but will supplement with its own resources if necessary. When the need is there for more response in a spill, the Unified Command would be the one to make the decision whether additional resources should be brought in from other areas of the Alaska or out-of-state.

Jim Herbert questioned whether Hilcorp/Harvest Alaska would have the financial resources to reimburse the State of Alaska if the state had to step in during a response. Dunham reiterated that the decision to bring in state resources would be that of the Unified Command and the additional resources would be funded from the Oil Spill Liability Trust Fund (OSLTF). The reimbursements would be worked out later with the USCG and the OSLTF. Kinnear added that in order to bring a vessel in to Prince William Sound, Hilcorp has to prove its financial responsibility through a parent company guaranty, bonding or, in the case of Hilcorp, an insurance policy that is to be paid immediately.

In response to concerns voiced by Robert Beedle, Dunham stated that she understood the concerns about Hilcorp's ability to respond to a spill immediately. She emphasized that Hilcorp relies heavily on SERVS to make sure a Hilcorp spill is covered. Hilcorp does not have its own oil spill removal organization but will augment with its own responders when necessary. Beedle countered that those

additional responders would still need boats and boom (and other resources) to effectively respond.

Robert Archibald asked at what point the responsibility for a spill from a foreign-flagged vessel would transfer. Dunham stated that a Hilcorp foreign-flagged vessel would be operating under the Hilcorp North Slope c-plan. Harvest Alaska, LLC, is the agent for that and Hilcorp would be the responsible party for cleaning up the spill anywhere in state waters. Kinnear confirmed that Hilcorp was the owner of the oil until it exits state waters and Hilcorp is responsible for it for that entire duration.

Kinnear expanded on issues relating specifically to foreign-flagged vessels and others in the Alaska fleet that are in shipyards because of summertime shipyard delays caused by the COVID-19 pandemic worldwide. Kinnear stated that there is likely to be more foreign-flagged vessels (operating in Prince William Sound) this winter than other winters because of the shipyard backups. Archibald stated to Kinnear that the Council would appreciate notice when foreign-flagged vessels come into Prince William Sound trade and would like information on the pre-vetting that is done, generally, and specifically the vetting for Prince William Sound trade. It would give PWSRCAC a better sense of security as to these vessels. Kinnear went on to give vetting specifics of the *Zenith Spirit* that was coming into Prince William Sound shortly.

Alyeska's Morales added that Alyeska has a lot of additional contracts that it maintains beyond SERVVS, but the vast majority of spill response resources in the Western Hemisphere are between MSRC and SERVVS. SERVVS also has the ability to reach out to OSROs in Alaska and the Lower 48, has contracts for additional labor, and implementation of the Tier 3 fishing vessel program. Morales emphasized that there is a lot that happens in the first 72 hours of a spill when SERVVS is the primary response action contractor.

Steve Lewis cautioned that conditions for responders in Prince William Sound or Cook Inlet are vastly different from the North Slope and he strongly urged Hilcorp to consider this fact and to provide extensive Prince William Sound and Cook Inlet-specific training for its response personnel.

Morales explained the logistics of transitioning equipment and personnel after the 72-hour initial response from SERVVS to a primary response action contractor.

Archibald emphasized to Hilcorp that Alaska's 470 Fund (SPAR Response fund) is going to be limited. The present financial conditions of ADEC and SPAR look strapped, so in the event Hilcorp needed to depend on state assets as far as financial response goes, it might be limited. Dunham responded that Hilcorp would be looking to the state for personnel, not for equipment resources. Nelson added that looking to the state is something Hilcorp never wants to do. She emphasized that Hilcorp has the financial capability to respond and treats the availability of state resources as a last resort.

Archibald thanked the Hilcorp representatives for coming to this meeting, answering questions, and helping the Council understand their corporate structure, operations, and response capabilities.

Recess: 2:35 p.m. - 2:45 p.m.

4-3 REPORT ACCEPTANCE: METAGENETIC ANALYSIS OF PRINCE WILLIAM SOUND PLANKTON SAMPLES.

This agenda item sought Board acceptance of the report titled “Metagenetic Analysis of 2018 and 2019 Plankton Samples from Prince William Sound, Alaska.” The overall goal of the analysis was to identify any marine invasive species in samples taken in 2018 and 2019. Project Manager Austin Love provided a summary of the results and Dr. Jonathan Geller of contractor Moss Landing Marine Laboratory was online to answer questions from the Board.

Love summarized the key points and findings of the report, as follows:

- No alarming species identified to date in Prince William Sound.
- Need to monitor in and around harbors.
- Expand genetic databases.
- Combine monitoring methods.
- Increase sampling frequency.

Following the briefing the Board was asked to accept the report.

Dorothy Moore **moved to accept** the report titled “Metagenetic Analysis of 2018 and 2019 Plankton Samples from Prince William Sound, Alaska” by Dr. Jonathan Geller, Melinda Wheelock, and Martin Guo dated April 13, 2020, as meeting the terms and conditions of Purchase Order 17255, and for distribution to the public. Robert Beedle **seconded**, and the **motion passed** without objection.

Recess:

The meeting recessed for the day at 3:12 p.m., to reconvene the following day.

Friday, September 18, 2020.

CALL BACK TO ORDER

President Archibald called the meeting back to order at 8:30 a.m. on September 18, 2020. A roll call was taken. There were 18 Directors present at the time of the call back to order: Archibald, Bauer, Beedle, Bender, Chadwell, Cutrell, Donaldson, Faulkner, Haggerty, Hasenbank, Malchoff, Miller, Moore, Shavelson, Skinner, Vigil, Totemoff, and Zinck.

UPDATE ON ADEC REGULATORY REFORM SCOPING PROCESS BY ADEC COMMISSIONER JASON BRUNE

ADEC Commissioner Jason Brune updated the Council on the department’s regulatory scoping process, SPAR Division funding, and other issues. He was joined by SPAR Director Denise Koch during this update.

Commissioner Brune prefaced his address to the Council by congratulating Craig Ziolkowski on receiving the Governor’s Denali Peak Performance Award for Customer Service Excellence and wished him well in his future endeavors as he departs the agency.

Commissioner Brune went on to review the agency's regulatory reform scoping efforts to Article 4 of 18 AAC 75 and Alaska Statute 46.04 and updated the Council on its current status. He reported that 130 comments were received during the public comment period and all the comments were posted online. Staff is going through the statutes and the regulations line by line, twice a week, along with the comments. He reported that ADEC staff had had discussions about aligning 18 AAC 75.445 and 18 AAC 75.425, as well as adjustments to the best available technology provisions, but there were no definitive proposals at that time. ADEC staff is still working through the process. Commissioner Brune stated that he did not know when any proposed regulations would be ready for public review, but there would be a 60 to 90-day comment period and ADEC would give as much notice to the regional citizens advisory councils as possible. He also noted that ADEC would continue to accept additional comments or ideas during this ongoing scoping process. He wanted it to be a completely transparent process. At the conclusion of the status report, the Commissioner took questions from the floor.

In response to a question from Jim Herbert about proposed changes in the statutes that would need legislative action, Commissioner Brune stated that he had been asked to give draft legislative updates a few weeks previously and that was submitted, but there were no specific recommended changes to statutes at that time. He stated that agency staff was going through everything line by line, as the agency wants to understand the comments and to justify what is currently in the regulations. He also confirmed that everything is on the table, whether crude oil or refined products. He said he wanted to make sure that the agency understands every comment before it proposed any changes.

Thane Miller asked the Commissioner to address the agency's long-term funding and specifically that of the SPAR Division, the 470 Fund, and the efforts ADEC has made to ensure full funding of SPAR and ADEC in the future. Commissioner Brune said he saw that the 470 Fund would not be sufficient in four years' time to run the SPAR Division at current levels when he assumed his position as commissioner. Several department positions were eliminated. Concurrently, ADEC worked with the Administration to propose an increase in the refined fuel tax to bring more to the 470 Fund. Unfortunately, that legislation stalled because of the COVID-19 shutdown during the past legislative session. Brune stated that the approach remains the same - to ensure sustainability of the Fund -- and one effort is to increase the refined fuels tax. He pointed out that the SPAR Division has no general fund appropriation and he is looking at that. Noting that some contaminated sites are not oil related, the use of the 470 Fund and the refined fuels tax monies may not be appropriate. He stated that increased oil production on the North Slope and in Cook Inlet would solve the problem of the SPAR budget. He stated that he planned to raise the issue of general funds with the Office of Management & Budget later that day as part of his department's 2022 budgeting process. He pointed out that a general fund pitch would be difficult to achieve at this time and in the current political climate.

Bob Shavelson expressed concern about the "brain drain" of the experience and knowledge from the department, as personnel like Craig Ziolkowski leave. He emphasized to Brune that it is not only the number of personnel leaving but the quality of experience that will be missing from the department going forward.

Shavelson went on to ask about the use of SPAR's Response Fund for PFAS contaminated sites.

Brune acknowledged that the loss of experienced personnel was a concern for him also. He noted that there had been a 33% annual turnover rate in state employees generally and 20-25% in ADEC. He stated that he was trying hard to reverse that trend.

As to the \$9.4 million that was allocated by the legislature for PFAS contamination, the Commissioner stated that ADEC has created a reimbursable services agreement for airports contaminated with PFAS in the state. He assured that, as of that date, ADEC is not going to buy equipment for an in-state testing lab. SPAR Division Director Denise Koch added that ADEC had spent only a few hundred thousand dollars of the \$9.4 million appropriation because bills were only just starting to come in. Koch stated that ADEC has tested the high-risk airports for PFAS and was now working through the medium risk and then the low risk locations. Brune added that ADEC has a responsibility to recover monies it can from responsible parties.

Steve Lewis commented that it is a known fact that increased production would not bail out the 470 Fund's fiscal problem and he urged the Commissioner to look to other areas for funding. Brune said he saw great opportunities, but ADEC was looking at other revenue sources.

Wayne Donaldson pointed out that in his comments on the scoping process, he had highlighted the importance of the commercial fishing industry in the region and its value of over \$1 billion/year. He asked the Commissioner if there would be an economic analysis that would look at the impact on the economy of the oil spill region, employment, and all user groups if there were proposed changes to regulations. Commissioner Brune stated that ADEC has a responsibility to do an economic analysis of any regulatory package it proposes, so there would be an economic analysis of any proposed regulatory changes but he was not sure it would include all user groups. He said he would like to hear more from Donaldson as to how he would anticipate changes would impact the fishing industry so Brune could better understand Donaldson's perspective. Donaldson stated that it was difficult to do that without knowing the proposed changes, but anything that increased the risk of an oil spill would directly impact not only commercial fisheries but subsistence and sport fisheries, charter boat industries, and possibly hunting. Donaldson emphasized that those were all important sectors of the oil spill region and he pointed out that in 1989 all those sectors were shut down for at least a year, and some for several years because of the EVOS spill, all of which resulted in severe economic impacts to the region.

Commissioner Brune assured that ADEC would do nothing that would increase the risk of an oil spill with any regulatory changes that ADEC may propose. He went on to say that he was looking at all industries and their impact on the environment to ensure that regulations reduce environmental impact across all industries.

In response to a question from Executive Director Schantz about the agency accepting additional comments, Commissioner Brune stated that agency staff have asked for clarification of comments in some instances, mostly verbal. He emphasized that it was important for his staff to understand what the comments

meant, so if the agency proposed regulatory changes that they make sense. He committed that if additional comments are submitted in writing, they would be shared with PWSRCAC.

Archibald mentioned an article he saw about a federal executive order bonding new oil wells. Brune confirmed he had seen it, had sent it to Director Koch, and they will be looking at that to see if it puts Alaska at any additional risk.

Archibald thanked the Commissioner and Director for attending the meeting and engaging with the Board.

ALASKA DEPT. OF FISH & GAME PRESENTATION ON SUBSISTENCE WAY OF LIFE REPORT

Project Manager Austin Love introduced a draft report presentation by ADF&G's Division of Subsistence on a project that looked at changes over time in subsistence harvest of natural resources in the EVOS-impacted communities and attempted to determine what was causing observed trends. This project was conducted by ADF&G on behalf of the Council. Love gave a brief background of the project. Love pointed out that the draft report was reviewed by the SAC and ADF&G had since revised its report based on SAC's comments.

Jackie Keating, one of the leading researchers in the Division of Subsistence, gave an overview of the project. The project did not entail the gathering of subsistence harvest data, instead it used data previously collected by ADF&G. Through this project a large amount of historic subsistence harvest data (pre-1989 to 2014) was organized and interpreted in a new way.

The results were summarized into the draft report, which was included in the meeting notebook as Attachment 4-5. Keating presented its key findings.

The report was being presented in draft at this meeting because some of the key ADF&G staff for the project would be unavailable to present the final report at the Board's January 2021 meeting because of other work priorities. Council staff were not anticipating significant changes between this draft and the final version of the report. If significant changes were made to the final report, they will be presented by Council staff during the January 2021 Board meeting, when acceptance of the final report will be requested.

In response to a question from Ben Cutrell, Keating confirmed that the research team factored in changes in subsistence regulations over the years and the effects they may have had on the subsistence harvest levels. Keating said nothing they saw in terms of this project indicated any overwhelming changes to access in those regulations that may have affected the harvest levels.

(This was an informational item. No action was requested of the Board.)

Recess: 9:55 a.m. - 10:05 a.m.

4-6 CONNECTING WITH OUR COMMUNITIEIS LOGO ADJUSTMENT

The Board was asked to take action on the recommendation from the Information & Education Committee (IEC) to approve a logo adjustment developed through project

3620 - Connecting With Our Communities. Director of Communications Brooke Taylor reviewed the history of the project and introduced the action item to the Board. A briefing sheet was included in the meeting notebook at Item 4-6, along with the proposed logo adjustments.

Heidi Embley of contractor Helvey Communications explained the challenges with the current logo, the process of developing the proposed adjustments, and introduced the two options that the Council was asked to choose from.

Executive Director Schantz pointed out that a lot of work had gone into this project by staff and the contractor. Schantz also said the logo update was only one piece of Project 3620, and a number of other deliverables were dependent on a decision at this time. She encouraged the Board to consider the recommendation of the technical committees on the logo adjustments.

Directors were given the opportunity to express their likes, dislikes, and preferences of the two options presented.

President Archibald called for a verbal poll (by roll call) which would be followed by a vote to adopt whichever version had the highest number of votes in favor.

Roll Call Poll - Version 1 or Version 2 logo option:

| | |
|----------------------------|-----------|
| Robert Archibald | Version 2 |
| Amanda Bauer | Version 1 |
| Robert Beedle | Version 1 |
| Mike Bender | Version 1 |
| Ben Cutrell | Version 2 |
| Rob Chadwell | Version 1 |
| Wayne Donaldson | Version 2 |
| Patience Andersen Faulkner | Version 2 |
| Mako Haggerty | Version 1 |
| Luke Hasenbank | Version 1 |
| Melvin Malchoff | Version 1 |
| Thane Miller | Version 2 |
| Dorothy Moore | Version 1 |
| Bob Shavelson | Version 1 |
| Rebecca Skinner | Version 2 |
| Roy Totemoff | Version 1 |
| Michael Vigil | Version 1 |
| Kirk Zinck | Version 2 |

(11 in favor of Version 1, 7 for Version 2.)

Following the preference poll, Amanda Bauer moved to adopt Version 1 logo adjustment as the new logo for the Prince William Sound Regional Citizens' Advisory Council. Rob Chadwell seconded, and the motion passed with one opposed (Miller).

Taylor then asked the Board to consider and make a decision on the next adjustment to the Council's logo (i.e., whether to drop the apostrophe from the

Council’s name: Prince William Sound Regional *Citizens’* Advisory Council). The briefing sheet 4-6 set out the reasons for this request.

President Archibald asked the Board to express its preference by a verbal poll (by roll call) to be followed by formal action to adopt the majority preference.

Roll Call Poll: To Keep or Drop the Apostrophe from the Council’s name:

| | |
|----------------------------|-------------|
| Robert Archibald | Keep |
| Amanda Bauer | Drop |
| Robert Beedle | (Abstained) |
| Mike Bender | Drop |
| Ben Cutrell | Drop |
| Rob Chadwell | Drop |
| Wayne Donaldson | Keep |
| Patience Andersen Faulkner | Keep |
| Mako Haggerty | Keep |
| Luke Hasenbank | Keep |
| Melvin Malchoff | Keep |
| Thane Miller | Keep |
| Dorothy Moore | Drop |
| Bob Shavelson | Drop |
| Rebecca Skinner | Drop |
| Roy Totemoff | Keep |
| Michael Vigil | (Abstained) |
| Kirk Zinck | Drop |

(Tie: 8 to Keep, 8 to Drop.)

Following the poll, Thane Miller moved to keep the apostrophe in the Council’s name. Wayne Donaldson seconded, and the motion passed.

Taylor thanked all the committee members who worked on the project. Archibald recognized Taylor for all her efforts on this project.

4-1 FY2020 FINANCIAL AUDIT ACCEPTANCE

Gregory Dixon introduced Joy Merriner of BDO, the Council’s auditors who presented the Council’s June 30, 2020 audited financial statements and audit report.

Joy Merriner went through the results of the audit and the process. She said BDO planned to issue an unmodified (clean) opinion. She noted that auditors were seeing COVID-19 impacts on financial statements generally, but it was less of an impact to PWSRCAC in that its revenue is not dependent on sales or restaurant/hospitality revenue, but some supply issues may impact how operations are affected going forward.

Merriner reported that it was a clean audit and there were no audit adjustments. Some internal controls changed with COVID-19, as staff worked from home, etc., but there were no adverse impacts.

Executive Director Schantz recognized Dixon's work since 2001 with no significant adjustments in annual audits. She thanked him for his exceptional work efforts.

There was a general discussion by the Board of the protection of the organization's funds on deposit at First National Bank Alaska (FNBA) and the risk versus benefit of the repurchase agreement with FNBA given the current low interest rates. *(No action was taken as a result of the discussion.)*

Michael Vigil moved to accept the June 30, 2020 audited financial statements and audit report. Mako Haggerty seconded, and the motion passed without objection.

Recess: 11:33 a.m. - 11:43 a.m.

4-11 APPROVAL OF BUDGET MODIFICATIONS

The Board was asked to approve modifications to the FY2021 budget as outlined in Attachments A and B to the 4-11 briefing sheet, in the meeting notebook. These adjustments were necessary to account for timing differences between the actual start and completion of projects or because new information was available that was not known at the time of the original budget approval. The Finance Committee reviewed the adjustments and recommended Board approval. Financial Manager Gregory Dixon reviewed the adjustments with the Board:

- A deduction of \$146,545 from the Alyeska contract payment (pursuant to the contract addendum finalized with Alyeska in June 2020 which will apply to payments in FY2020-2021).
- Adjustments for projects that were scheduled to finish in FY2020 and needed to be carried over to FY2020-2021.
- Modifications as a result of the impact of COVID-19, such as travel and other expenses that would not be incurred, etc.
- The addition of \$248,854 of actual undesignated net assets, which was the difference between Dixon's original estimate and the actual amount on the audited financial statements. Dixon pointed out that if the Board approved these modifications, it would be using all the undesignated net assets available.

Amanda Bauer moved to approve the FY2021 budget modifications as listed on Attachment A to the provided briefing sheet (4-11), with a total revised contingency in the amount of \$102,079. Thane Miller seconded, and the motion passed without objection.

PRESIDENT'S REPORT TO THE BOARD

President Archibald followed up on some of the comments from the previous day on the problems encountered by the shippers to meet USCG certifications during the pandemic, noting it was a tough time for shippers and mariners.

He also noted the many maritime casualties around the world that had occurred since COVID-19 appeared where the virus was showing what pressures can do to everyone. Archibald pointed out that there had been 26 major incidents in the maritime industry in the past year, many resulting from a rash of bad decisions. Archibald said that from massive wildfires to hurricanes and the COVID-19

pandemic, never had he seen so many being affected by events and forces beyond their control, and that everyone was in a very vulnerable time because of these pressures. Every day the news points out another incident. As an Alaska resident and a representative of PWSRCAC, he thanked those workers who were enduring these hardships and maintaining the utmost dedication to their profession and keeping in mind that not to do so would jeopardize Alaska's environment, the safe movement of oil in TAPS, the safe operation of tankers, and the lives of their coworkers. He said that as a long-time Alaskan he realized the stresses that everyone was under, but that a bad decision was one that should never be made. He urged everyone to maintain vigilance and make the best decisions, so there was only a positive outcome, and so Alaska did not become a statistic as it had in the past.

(This was an information item. No action was requested of the Board.)

2-1 EXECUTIVE DIRECTOR'S REPORT TO THE BOARD

A written Executive Director's Report was previously distributed to the Board ahead of the meeting. In addition to her written report, Executive Director Schantz added the following comments:

- A COVID-19 mitigation plan for opening the Council's offices was in place. A couple of staff were working regularly in the Anchorage office; otherwise all staff were working from home and coordinating times when someone needed to be in either office temporarily, such as to pick up files, etc.
- The remodel of conference room in the Valdez office was ongoing and going well.
- A limited number of staff would start permanently working from both offices in the near future and all staff will return when it is safe to do so. Schantz said it was fortunate that staff were able to work effectively from home during this uncertain time.
- She spoke of the challenging times for everyone with so many distractions and emergency events going on. She emphasized that despite all of the distractions, PWSRCAC could not let its guard down on safety and prevention of oil spills.
- She gave an overview of the letter that the LAC delivered to Alaska's congressional delegation about making sure Alaska maintains one of the best and most effective oil spill prevention and response system in the world (i.e., the system at the VMT and the TAPS oil tankers). The letter also expressed the Council's concern about the rollbacks of regulations, oversight, and enforcement of many environmental laws and key regulators calling regulations "unnecessary and too burdensome" for industry; and the budget cuts and cutbacks in staffing levels across all key state and federal oversight agencies.
- There was now only one BLM employee overseeing TAPS operations in Valdez and while all agencies have experienced reductions, the most significant cutback is oversight of TAPS. This is very concerning to PWSRCAC.

- Schantz commended ADEC staff in Valdez for doing an amazing job under the present circumstances, especially Anna Carey's team. ADEC, along with other agencies, has experienced significant reductions in funding and staffing levels, and there are significantly fewer staff to do all the planning, training and responding to spills. This was a lot of responsibility to supervise and oversee. Schantz said she had heard rumor that agency credit cards had been suspended, it was difficult for ADEC staff to get funding for core duties, and public statements from ADEC staff or other agencies had to be run through management channels, such that staff are effectively muzzled, for the most part, in fear of touching on a controversial topic in public. She emphasized that she had not heard these rumors from ADEC personnel in Valdez but rather from SPAR staff who had recently left the department. She said she was disappointed to hear at this meeting that Craig Ziolkowski was also leaving SPAR and his departure, along with the loss of other SPAR positions, would be a huge loss to the division and will only add to the "brain drain" that Bob Shavelson mentioned. She pointed out that the remaining SPAR staff were so busy they were mostly in a reactive mode with no time to be proactive, which did not dovetail well with the agency's oil spill prevention responsibilities.
- She wished Craig Ziolkowski well in his future endeavors and said he would be missed as the ADEC representative for the Council.
- PWSRCAC has serious concerns about ADEC staffing and oversight, in addition to the unsustainability of the 470-Fund, and if the revenue stream is not solved, there will not be a SPAR Division in the future, and there will be no one to enforce the regulations.

In wrap up, Schantz stated that PWSRCAC had a lot of work to do in the midst of a pandemic. There has been the recent slump in oil prices, with industry looking for ways to reduce costs, the declining trend in TAPS throughput, and a new majority owner of TAPS coming on that has a reputation for cutting costs. There are serious problems with USCG communications and a complete breakdown of critical radar systems needed to track vessels. PWSRCAC was raising these issues in the hope that they can be rectified before there is another major accident. She emphasized that PWSRCAC needed to do whatever it could in its advisory role to encourage efforts to address these concerns. If these risks are weakening the oil spill prevention and response systems that were put in place to prevent another disaster like the EVOS, that is the type of complacency that PWSRCAC was put in place to prevent. She emphasized that it was a critical time in the Council's history and PWSRCAC needed to find creative and constructive ways to protect Prince William Sound and the downstream communities. She recognized all the volunteers and staff and the expertise they all bring to the Council and she thanked everyone for their support.

(This was an information item. No action was requested of the Board.)

2-2 FINANCIAL MANAGER'S REPORT TO THE BOARD

Gregory Dixon updated the Board on financial matters and outlined the items he would be working on in the near future:

Sometime in October, Council staff would go through the financial statements and identify additional budget modifications that may be required and adjustments that needed to be made. There would be a Finance Committee meeting in October to go over renewal of insurance policies, including how worker's comp insurance may be affected because of staff working from home. The committee will also review and discuss what is likely to occur with the organization's group health insurance, which was scheduled to renew on January 1, 2021. If there is another huge increase in premiums, then the Board may have to visit whether it is fiscally feasible to offer it or whether other options should be considered.

Dixon stated that the Council's IRS Form 990 informational tax return would be extended until May 15, 2021.

He stated that he would be moving to half-time hours in the near future. He noted that it will be challenging to train someone during the reduced staff in-office hours because of the pandemic, as the work really had to be done in the office where all the records are located.

On the issue of the option to defer payroll deductions and taxes under President Trump's recent executive order, Dixon reported that PWSRCAC had elected not to participate because those deferrals would eventually have to be paid.

Dixon cautioned that there is a heightened awareness of computer security issues with people working from home and staff is making recommended updates to the network. Cisco would be doing a major update to server security shortly. Staff are periodically tested on phishing security issues through test emails; everyone passed the last test. The Council's computers were recently upgraded to the latest version of FileMaker software which is used for the Council's document management system.

(This was an information item. No action was requested of the Board.)

Lunch Recess: 12:17 p.m. - 1:00 p.m.

AVTEC VIRTUAL SIMULATOR DEMONSTRATION

Steve Fink, AVTEC, Simulator Technician & Operator, presented a virtual demonstration of the AVTEC maritime training simulator, who uses it, and its capabilities.

(This was an information item. No action was requested of the Board.)

4-7 LONG-RANGE PLANNING

Director of Programs Joe Lally brought to the Board for approval a list of proposed protected projects for the upcoming Long-Range Planning (LRP) cycle. The proposed protected projects were included in Attachment A to the briefing sheet at Item 4-7.

Lally reported that the committee had seated Cathy Hart as Chair at a recent meeting.

Lally encouraged each Board member to take individual action over the next several months by identifying potential projects and participating in the LRP process. Steve Lewis also strongly encouraged each Board member to give input to the process.

Amanda Bauer moved to approve the protected project list for the upcoming LRP process as presented in Attachment A to the Item 4-7 briefing sheet. Each Director was also asked to take individual action over the next several months by participating in the LRP process. Dorothy Moore seconded, and the motion passed without objection.

4-8 APPROVAL OF PROPOSED AMENDMENTS TO PWSRCAC BYLAWS

Director of Administration Walt Wrede introduced a proposed amendment to Section 3.8 of the PWSRCAC Bylaws entitled “Meetings by Telephone.” The proposed amendment explicitly provided that the Board, the Executive Committee, and other committees designated by the Board can conduct meetings by videoconference. In addition, the current Section 3.8 is narrowly focused on a member attending by phone or other electronic means if she/he is not able to attend in person. The amendment authorizes the entire meeting to be conducted by electronic means. The proposed bylaw amendment was included in the meeting notebook as an Attachment under Item 4-8.

Amanda Bauer moved to approve the proposed amendment to Section 3.8 of the PWSRCAC Bylaws as presented in the Attachment to the Item 4-8 briefing sheet as recommended by the Board Governance Committee. Mako Haggerty seconded.

A roll call vote was taken, as follows:

| | |
|----------------------------|----------------|
| Robert Archibald | Yes. |
| Amanda Bauer | Yes. |
| Robert Beedle | Yes. |
| Mike Bender | Yes. |
| Ben Cutrell | Yes. |
| Rob Chadwell | Yes. |
| Wayne Donaldson | Yes. |
| Patience Andersen Faulkner | Yes. |
| Mako Haggerty | Yes. |
| Luke Hasenbank | (No response.) |
| Melvin Malchoff | Yes. |
| Thane Miller | Yes. |
| Dorothy Moore | Yes. |
| Bob Shavelson | (No response.) |
| Rebecca Skinner | Yes. |
| Roy Totemoff | Yes. |
| Michael Vigil | Yes. |
| Kirk Zinck | Yes. |

The motion passed by 16 affirmative votes (2/3rds vote). The amendment passed and reads as follows:

3.8 Meeting by Telephone or Videoconference. The Board of Directors, Executive Committee, and any standing or designated committees established

by the Board are authorized to meet by teleconference or through other electronic communications media, including video conferencing, so long as all members may simultaneously hear each other and participate in the meeting.

For in-person meetings, members of the Board or any committee designated by the Board may participate in a meeting of such Board or designated committee through use of a conference telephone call, video conferencing, or similar electronic communications media. Participation by such means shall constitute presence in person at the meeting.

4-9 APPROVAL OF BOARD POLICY AMENDMENTS

Director of Administration Walt Wrede introduced proposed amendments to the Board Policies. The proposed amendments were included in the meeting notebook as an Attachment under Item 4-9. The proposed amendments were primarily policy updates, edits for clarifications purposes, and new cross-references so that policies are easier to navigate. There was one new proposed policy related to vessel charters and one policy proposed for deletion dealing with exceptions to policies (because it was redundant).

Amanda Bauer moved to adopt the amendments to the Board Policies forwarded by the Board Governance Committee (as presented in the Attachment to the Item 4-9 briefing sheet). Dorothy Moore seconded, and the motion passed without objection.

4-10 SCHEDULING OF PWSRCAC DECEMBER 2020 EVENTS

Executive Director Schantz, on behalf of staff, asked for Board guidance on how to proceed with the upcoming December 2020 events and the January 2021 Board meeting, all of which would be impacted by the most recent State of Alaska COVID-19 guidelines and directives, and the advisories and prevention directives from the CDC. The December events impacted would be Science Night, the Volunteer Workshop, and Volunteer Party.

Schantz noted that with the current COVID situation, PWSRCAC would not be able to conduct these events as in the past under the present local government COVID-19 restrictions. As an organization that prides itself on prevention, it seemed prudent to cancel these events as in-person gatherings for 2020. Because the Council's in-person connections are so important, Betsi Oliver was working on improving the virtual interactions. It was Schantz's recommendation that the Board direct staff to cancel the December in-person events and the in-person January 2021 Board meeting and staff would work on possible alternatives.

Mako Haggerty moved to cancel all the December 2020 in-person events (Science Night, Volunteer Workshop, and Volunteer Party) and the January 2021 Board meeting because of COVID-19 and COVID-19 restrictions, with staff to work on holding these events virtually. Thane Miller seconded, and the motion passed without objection.

CONSIDERATION OF CONSENT AGENDA ITEMS

(None.)

CLOSING COMMENTS

Directors were given the opportunity to make closing comments.

Steve Lewis stated that his own experience indicated it would take six to ten years to bring a new oilfield online and SPAR would be out of money in two. He encouraged the Board to push for increased funding sources for SPAR.

Mako Haggerty requested more information at the next Board Meeting on the Barry Arm Landslide/Tsunami risks.

ADJOURNMENT

There being no further business to come before the Board, **the meeting was adjourned at 2:30 p.m., on a motion made by Robert Beedle and seconded by Amanda Bauer and passed without objection.**

Secretary