

**Prince William Sound Regional Citizens' Advisory Council
Special Board of Directors Meeting Minutes
April 2, 2021**

Board Members Present: Robert Archibald, Amanda Bauer, Robert Beedle, Ben Cutrell, Wayne Donaldson, Mako Haggerty, Luke Hasenbank, Dorothy Moore, Rebecca Skinner, Roy Totemoff, Michael Vigil and Kirk Zinck

Members Absent: Patience Andersen Faulkner, Mike Bender, Rob Chadwell, Melvin Malchoff, Thane Miller and Bob Shavelson

Staff Present: Jennifer Fleming, Joe Lally, Brooke Taylor, Donna Schantz, Gregory Dixon, Hans Odegard and Betsi Oliver,

- 1. Call to Order:** President Archibald called the meeting to order at 9:00am. A roll call was taken. The following 13 directors were present, representing a quorum for the conduct of business: Archibald, Bauer, Beedle, Cutrell, Donaldson, Haggerty, Hasenbank, Moore, Skinner, Totemoff, Vigil and Zinck.
- 2. Approve Agenda:** Bauer moved to approve the agenda. Skinner seconded. Archibald asked for objections; hearing none, the agenda was approved as presented.
- 3. Public & Opening Comments:** Archibald asked for opening comments. There were none.
- 4. Contract Increase and Budget Modification for Project 8010 Rescue Tugboat Best Available Technology Assessment:** Sorum explained that staff is seeking approval of a budget modification and contract increase to the contract with Glosten, to allow additional funds for a Glosten representative to give a presentation on the final report at the upcoming May 6-7, 2021 Board of Directors meeting. Sorum specified that this action would add \$2,745 to the contract, bringing the total contract amount to \$66,220 for project 8010 Rescue Tugboat Best Available Technology Assessment. He explained that the report is coming along well and will be sent to the POVTS Committee for review in the coming weeks. Sorum also stated that the contract with Glosten would have to be extended through May to allow Glosten time to present at the May Board meeting.

Bauer moved to approve a contract increase and change order with Glosten for project 8010 Rescue Tugboat Best Available Technology Assessment in the amount of \$2,745, bringing the total contract amount to \$66,220, and authorize a budget modification from the contingency fund to project 8010 to cover this increase.

Haggerty seconded. Archibald asked for discussion/objection; hearing none, the action was approved.

5. Executive Session:

Bauer moved to go into Executive Session to discuss the reinstatement of the Environmental Monitoring Project Manager position and to deliver the Executive Director Annual Evaluation. Haggerty seconded. Archibald asked for objection; there was none.

The Board entered into Executive Session at 9:08am. Donna Schantz, Joe Lally, and Gregory Dixon of staff were asked to join the Board while in Executive Session.

The Board came out of Executive Session at 10:00am.

6. Report on Executive Session: Archibald reported that the Board discussed reinstating the Environmental Monitoring project manager position and the Executive Director's annual evaluation. He offered to entertain a motion on either topic.

Haggerty moved to reinstate the Environmental Monitoring Project Manager position into the operating budget and organizational chart and authorize the Executive Director to temporarily waive Policy 618 that addresses the Cost of Living differential paid to Valdez-based employees to include Cordova. Bauer seconded. Archibald asked for objection; hearing none, the action was approved.

Bauer moved to extend Executive Director Donna Schantz's contract for one year, and award her a \$2,000 bonus to be paid from the FY2021 budget. Beedle seconded. Archibald asked for objection; hearing none, the action was approved.

Bauer recognized Schantz for the work she's done, especially over this past year. She noted the Board held a lengthy discussion about the budget, the reduced funding from Alyeska, and the current Consumer Price Index.

7. Closing Comments: Archibald asked for closing comments. A number of Directors conveyed congratulations and thanks to Schantz for her efforts over the past year. There were also comments of appreciation for Schantz's leadership, and to the entire team of staff, noting the due diligence and care the PWSRCAC staff provides to its volunteers. Positive comments were also conveyed regarding the reinstatement of the Scientific Advisory and Environmental Monitoring Project Manager position. Archibald thanked everyone for their comments. He agreed that the PWSRCAC staff is a great team, and that these great operations start with its

leader. He believes the relationship with the community and industry has never been higher and believes PWSRCAC is an asset to the State of Alaska.

Fleming announced that staff will be polling the Board later today for dates for a full Board budget workshop and Special Board of Directors meeting to take place in late May.

8. Adjourn: Bauer moved to adjourn. Haggerty seconded. The meeting adjourned at 10:11am.

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