

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date Action Item



**PRINCE WILLIAM SOUND**  
REGIONAL CITIZENS' ADVISORY COUNCIL

XCOM	8/12/2021	<b>Acceptance of Alaska Ocean Observing System Grant:</b> The Executive Committee accepted the \$20,000 grant from the Alaska Ocean Observing System for purchase and installation of Conductivity, Temperature, Depth (CTD) sensors for use in Port Valdez, contingent upon staff review for the final grant documentation. Is this grant in place?	File Code (if any)	Responsible Sorum	Disposition Pending
XCOM	8/12/2021	<b>Contract Approval - Marine Bird Winter Survey Project:</b> The Executive Committee approved a sole source contract with the Prince William Sound Science Center to conduct Project 9110 - Prince William Sound Marine Winter Bird Survey at an amount not to exceed \$40,400. Is this contract in place?	File Code (if any)	Responsible Verna	Disposition Pending
XCOM	8/12/2021	<b>Report Acceptance: Vessel Traffic Services, Use of Automatic Identification System and Radar:</b> The Executive Committee accepted the report titled "Vessel Traffic Services, Use of Automatic Identification System and Radar" by C-Core dated July 1, 2021 as meeting the terms and conditions of contract number 8013.21.01, with direction to staff to forward the report to the Alaska Delegation and others. Is this report in place?	File Code (if any) 801.431.210701.CCoreVTSais	Responsible Sorum	Disposition Done
XCOM	6/16/2021	<b>Approval of Contract with John Beath Environmental, LLC:</b> The Executive Committee approved a contract with John Beath Environmental, LLC, for an amount not to exceed \$19,000, to execute Council project #5057.21.01. Is this contract in place?	File Code (if any)	Responsible Love	Disposition Done
XCOM	6/16/2021	<b>Council December 2021 and January 2022 Events:</b> The Executive Committee decided to hold the December 2021 Volunteer Workshop virtually, with no Volunteer Party and Science Night, and January 2022 events in-person with conditions to be decided upon later this year. Have the PWSRCAC staff and volunteers been made aware of these decisions?	File Code (if any)	Responsible Fleming	Disposition Done
Board	5/21/2021	<b>Approval of FY2022 Budget:</b> The Board adopted the FY2022 budget as presented during the budget workshop on May 19, 2021, and as described in the Proposed FY2022 Budget Book dated April 27, 2021, including the adjustments outlined during the workshop (total income is (\$3,739,044, total expenses are \$4,182,255, contingency is \$100,000, and net assets used are \$543,211). Is this budget in place?	File Code (if any)	Responsible Dixon	Disposition Done
Board	5/21/2021	<b>Approval of FY2022 C-Plan Contractor Poll &amp; Contractor:</b> The Board authorized individual contracts with Attorney Breck Tostevin; Nuka Research & Planning Group, LLC.; Polaris Applied Sciences, Inc.; and Shannon & Wilson for professional services with the aggregate total not to exceed the amount approved for 651 Contingency Plan Review in the Final FY2022 budget, and delegated authority to the Executive Director to enter into individual contracts with these selected consultants. Are these contracts in place?	File Code (if any)	Responsible Swiss	Disposition Done

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**PRINCE WILLIAM SOUND**  
REGIONAL CITIZENS' ADVISORY COUNCIL

Board	5/21/2021	<b>Approval of FY2022 LTEMP Contractors:</b> The Board Authorized individual contracts with Newfields Environmental Forensics Practice, Oregon State University, and the United States Geological Survey (USGS) with the aggregate total not to exceed the amount approved in the final FY2022 LTEMP budget (project \$9510) for contract expenses, and delegated authority to the Executive Director to enter into individual contracts with the aforementioned consultants; and authorized that the contract work to commence prior to the start of FY2022 as approximately \$30,000 of these funds will need to be expended in May and June 2021.	<b>File Code</b> (if any)	
			<b>Responsible</b>	<b>Disposition</b>
			Love	Done
Board	5/21/2021	<b>Board Committee Appointments:</b> The Board appointed Patience Andersen Faulkner and Luke Hasenbank to the Board Governance Committee and Patience Andersen Faulkner to the Long Range Planning Committee. Are these appointments in place?	<b>File Code</b> (if any)	
			<b>Responsible</b>	<b>Disposition</b>
			Fleming	Done
Board	5/21/2021	<b>Amicus Curiae</b> Brief In Support Of The Appeal of RCA Order P-19-017: The Board delegated authority to the Executive Committee to approve amendments to the amicus curiae brief that was approved by the Board at the January 2021 meeting to incorporate components of the Regulatory Commission of Alaska's Order 17. The amicus curiae brief is in support of the City of Valdez's Appeal of the Regulatory Commission of Alaska's ruling relating to the disclosure of Hilcorp/Harvest Alaska's financial information. Is the Executive Committee aware of this action?	<b>File Code</b> (if any)	
			<b>Responsible</b>	<b>Disposition</b>
			Lally	Done
Board	5/6/2021	<b>Director Appointments:</b> The Board approved the confirmation of the two-year terms of the selected representatives for each of the member entities as follows: R. Archibald (Homer); W. Donaldson (Kodiak); K. Zinck (Seldovia); P. Domitrovich (Seward); A. Bauer (Valdez); M. Haggerty (Kenai Peninsula Borough); N. Crump (PWSAC); and, A. Totemoff (Tatitlek Corp & IRA Council). Are these appointments in place?	<b>File Code</b> (if any)	
			<b>Responsible</b>	<b>Disposition</b>
			Fleming	Done
Board	5/6/2021	<b>Election of Officers and Executive Committee Members-At-Large:</b> The Board elected the following: Archibald as President; Bauer as Vice President; Donaldson as Treasurer; Shavelson as Secretary; and Skinner, Cutrell and Beedle as Members-at-Large. Are these appointments in place?	<b>File Code</b> (if any)	
			<b>Responsible</b>	<b>Disposition</b>
			Fleming	Done
Board	5/6/2021	<b>Resolution Designating PWSRCAC Check Signers:</b> The Board adopted the resolutions provided by First National Bank Alaska to update the list of authorized individuals to sign checks and conduct financial transactions on PWSRCAC's accounts. Is the resolution in place?	<b>File Code</b> (if any)	
			<b>Responsible</b>	<b>Disposition</b>
			Dixon	Done
Board	5/6/2021	<b>Approval of FY2021 Budget Modifications:</b> The Board approved the proposed budget modifications reducing expenses by \$121,160. Are these modifications in place?	<b>File Code</b> (if any)	
			<b>Responsible</b>	<b>Disposition</b>
			Dixon	Done

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS



Meeting Date	Action Item	File Code (if any)	Responsible	Disposition
Board 5/6/2021	<b>Approval of Amendments to Policy 106 Pertaining to Executive Session:</b> The Board approved the proposed amendment to Board Policy 106 as recommended by the Board Governance Committee. Are these changes in place?		Fleming	Done
Board 5/6/2021	<b>Approval of Amendments to Policy 604 Pertaining to Employee Pay Dates:</b> The Board approved the proposed amendments to Board Policy 604 changing the semi-monthly pay dates from the 8th and the 22nd of each month to the 10th and the 24th, to take effect the first payroll of June 2021. Are these changes in place?		Fleming	Done
Board 5/6/2021	<b>Approval of Technical Committee Appointments:</b> The Board made the following two-year technical committee appointments W. Donaldson, J. Kennish, W. Chang, D. Moore, and R. Green to SAC; H. Blehm, M. Foltmar, S. Goudreau, T. Kuckertz and P. Tomco to TOEM; J. Herbert, J. LeClair, G. Scott and S. Steritz to OSPR; C. Chambers, and S. Lewis to POVTS, and, T. Dodson, J. Eisemann, C Hart, A. Korbe, S. Lewis, and P. Faulkner to IEC. Are these appointments in place?		Vanderburg &	Done
Board 5/6/2021	<b>Contract Approval for Smithsonian Environmental Research Center:</b> The Board authorized a contract with Smithsonian Environmental Research Center (SERC) for work to be performed under the 920 Marine Invasive Species Project FY2021 budget, at an amount not to exceed \$46,450. Is this contract in place?		Love	Done
Board 5/6/2021	<b>Approval of Contract Compliance Verification Report:</b> The Board accepted the PWSRCAC/Alyeska Annual Contract Compliance Verification Report. Is the report in place?	100.109.210310.ContrComplRpt	Dixon	Done
Board 5/6/2021	<b>Review of Cathodic Protection Systems at the Valdez Marine Service:</b> The Board accepted the report titled "Review of Cathodic Protection Systems at the Valdez Marine Terminal" by Keith Boswell of National Pipeline Services as meeting the terms and conditions of Contract 5998.19.02, with direction to staff to forward the report to Alyeska and state and federal regulators accompanied by a cover letter summarizing the findings and recommendations with request for appropriate action. Are these steps in place?	500.431.210414.NPSscpVMT 500.105.210614.AlyeskaCPS	Love	Done
Board 5/6/2021	<b>Crude Oil Storage Tank 8 Maintenance Review:</b> The Board accepted the report titled "Crude Oil Storage Tank 8 Maintenance Review" by William Mott of Taku Engineering, dated April 2021, as meeting the terms and conditions of Contract 5056.20.01, with direction to staff to forward the report to Alyeska and state and federal regulators accompanied by a cover letter summarizing findings and recommendations with requests for appropriate action. Are these steps in place?	500.431.210401.TakuTank8Maint 500.105.210614.AlyeskaTank8	Love	Done

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS



**Meeting Date      Action Item**

Board	5/6/2021	<b>Rescue Tugboat Best Available Technology Assessment:</b> The Board accepted the report titled "Best Available Technology Assessment for the Hinchinbrook Entrance ETB" by Glosten as meeting the terms and conditions of Contract 8010.21.01 and allowing distribution of the report to the public. Are these steps in place?	<b>File Code</b> (if any)	801.431.210421.GlostenHEetvBAT	<b>Responsible</b>	<b>Disposition</b>
					Sorum	Done
Board	5/6/2021	<b>Web-Based Regional Stakeholder Committee Project:</b> The Board accepted the Web-Based Regional Stakeholder Committee Resources project, led by contractor Nuka Planning and Research as having met all the contractual terms set forth in the contract.	<b>File Code</b> (if any)	<a href="https://www.pwsrcac.org/rsc/">https://www.pwsrcac.org/rsc/</a>	<b>Responsible</b>	<b>Disposition</b>
					Robida	Done
Board	5/6/2021	<b>Approval of IRS Form 990:</b> The Board authorized the Executive Director to sign form 990 on behalf of PWSRCAC and submit it to the IRS on or before May 15, 2021. Has the form been filed?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Dixon	Done
Board	5/6/2021	<b>Coping with Technological Disasters Guidebook &amp; Appendices:</b> The Board accepted the document titled "Coping with Technological Disasters: A User Friendly Guidebook" Version 4 and the 11 associated appendices, titled as Appendices A-K, as final and to be distributed publicly. Are these documents in place?	<b>File Code</b> (if any)	656.431.210501.CopeTechDstrsR4	<b>Responsible</b>	<b>Disposition</b>
					Love	Done
Board	5/6/2021	<b>LTEMP 2020 Sampling Results &amp; Interpretations Report Approval:</b> The Board accepted the reports titled "Long Term Environmental Monitoring Program: 2020 Sampling Results & Interpretations," by Dr. James R. Payne and William Driskell, dated March 2021 as meeting the terms and conditions of contract 951.21.04, and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	951.431.210401.2020AnnualRpt	<b>Responsible</b>	<b>Disposition</b>
					Love/Verna	Done
Board	5/6/2021	<b>Port Valdez Mussel Transcriptomics Monitoring Report Approval:</b> The Board accepted the report titled "Using Mussel Transcriptomics for Environmental Monitoring in Port Valdez, Alaska 2019 and 2020 Pilot Study Results" dated February 17, 2021, as meeting the terms and conditions of Contract 951.21.06 and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	951.431.210217.MusslTrnscriptRpt	<b>Responsible</b>	<b>Disposition</b>
					Love/Verna	Done
Board	5/6/2021	<b>Scheduling of September 2021 Board Meeting:</b> The Board approved a deviation from the Board-approved regular meeting schedule by holding the September 16-17, 2021 PWSRCAC Board meeting virtually, shifting the rotation of the annual community meeting so that the September 2022 meeting is held in Seward, and delegated authority to the Executive Committee to make decisions regarding future in-person Council events. Are these steps in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Fleming	Done

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS



Meeting	Date	Action Item	File Code (if any)	Responsible	Disposition
Board	5/6/2021	<b>Annual Board Committee Appointments:</b> The Board made the following appointments: Donaldson (Treasurer and chair) A. Totemoff, Skinner, Haggerty and Archibald to the Finance Committee; Bauer, E. Jackson, Archibald, the five chairs of the technical committees, and C. Hart to the Long Range Planning Committee; Moore, Beedle and Bender to the Board Governance Committee; and, Moore, Skinner, Zinck, Beedle, Haggerty, Archibald, and A. Totemoff to the Legislative Affaris Committee. Are these appointments in place?		Fleming	Done
XCOM	4/27/2021	<b>Revised Temporary COVID 19 Travel Restrictions:</b> The Executive Committee approved rescinding the Temporary Travel Restrictions on Board Travel Policies (the 700 series) approved by the Executive Committee on April 30, 2020, with the following exceptions and guidance: a) The suspension of in-person meetings remains in effect until lifted by the Board or the Executive Committee. b) Individual Board or committee member travel to conferences, business meetings, trainings, or other Council-related business will be approved by the Board or the Executive Committee on a case by case basis, with careful consideration given to the individual circumstances of each request and the most recent and relevant CDC, state, and local travel advisories and mandates. Are these amendments in place?		Wrede	Done
XCOM	4/27/2021	<b>Scheduling for September 2021 Board Meeting:</b> The Executive approved sending a recommendation to the Board to hold the September 2021 meeting virtually, and requested that the Board delegate authority to the Executive Committee to make the decision on future in-person Council events. Are these steps in place?		Fleming	Done
XCOM	4/27/2021	<b>Agenda for Upcoming PWSRCAC Board Meeting:</b> The Executive Committee approved the agenda for the PWSRCAC Board meeting teleconference scheduled for May 6-7, 2021, as amended. Has the agenda been distributed?		Fleming	Done
Board	4/2/2021	<b>Contract increase and budget Modification for Project 8010 Rescue Tugboat Best Available Technology Assessment:</b> The Executive Committee approved a contract increase and change order with Glisten for project 8010 Rescue Tugboat Best Available Technology Assessment in the amount of \$2,745, bringing the total contract amount to \$66,220, and authorized a budget modification from the contingency fund to project 8010 to cover this increase. Are these steps in place?		Sorum	Done
Board	4/2/2021	<b>Reinstatement of Environmental Monitoring Project Manager Position:</b> The Board approved reinstating the Environmental Monitoring Project Manager position into the operating budget and organizational chart and authorized the Executive Director to temporarily waive Policy 618 that addresses the Cost of Living differential paid to Valdez-based to include Cordova. Are these steps in place?		Lally	Done

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Board	4/2/2021	<b>Executive Director Annual Evaluation:</b> The Board extended the Executive Director's contract for one year, and awarded her a \$2,000 bonus to be paid from the FY2021 budget. Are these steps in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Dixon	<b>Disposition</b> Done
XCOM	3/1/2021	<b>Field Trials of Messenger Line Throwing Devices Contract Approval:</b> The Executive Committee approved a sole source contract with Glosten for Project 8012 - Field Trials of Messenger Line Throwing Devices for a total cost of \$73,500. Is this contract in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Sorum	<b>Disposition</b> Done
Board	1/28/2021	<b>Approval of FY2021 Budget Modifications:</b> Approval of the FY2021 budget modifications as listed on the attachment to the briefing sheet under Item 3-1, with a total revised contingency in the amount of \$295,429. Are these modification is place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Dixon	<b>Disposition</b> Done
Board	1/28/2021	<b>Approval of Prince William Sound Forage Fish Survey Contract:</b> Authorization for the Executive Director to negotiate and execute a contract with the Prince William Sound Science Center to conduct the FY2021 Prince William Sound Forage Fish Surveys Project at an amount not to exceed \$43,600. Is this contract in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Love	<b>Disposition</b> Done
Board	1/28/2021	<b>Approval of Proposed FY2022 Projects to Begin in FY2021:</b> Approval of the following list of projects to commence in FY2021 along with corresponding budget modifications, and delegation of authority to the Executive Committee to authorize contracts as indicated: a) Approve Project 8013 – AIS/Radar Whitepaper in the amount of \$35,000 to commence in FY2021. Authorize a budget modification from the contingency fund in the amount of \$35,000. b) Approve Project 5057 – APSC'S Appeal Of Epa Air Quality Rule (NESHAP-OLD) in the amount of \$60,000 to commence in FY2021. Authorize a budget modification from the contingency fund in the amount of \$60,000. Delegate authority to the Executive Committee to approve a contract for this work up to \$60,000. c) Approve Project 8012 – Line Throwing Device Trials in the amount of \$77,500 to commence in FY2021. Authorize a budget modification from the contingency fund in the amount of \$77,500. Delegate authority to the Executive Committee to approve a contract for this work up to \$77,500. d) Approve Project 6540 – Copper River Delta and Flats GRS History in the amount of \$20,000 to commence in FY2021. Authorize a budget modification from the contingency fund in the amount of \$20,000. e) Approve Project 6560 – Peer Listener Training Literature Review in the amount of \$10,000 to commence in FY2021. This project will encompass the first part of Peer Listener Training project slated for FY2022, and that has a total budget modification from the contingency fund in the amount of \$10,000. Are these modifications in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Dixon	<b>Disposition</b> Done

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REGIONAL CITIZENS' ADVISORY COUNCIL

Board	1/28/2021	<b>Report Acceptance - Recovery of A Subsistence Way Of Life:</b> Acceptance of the report and report summary titled "Recovery of a Subsistence Way of Life: Assessments of Resource Harvests in Cordova, Chenega, Tatitlek, Port Graham, and Nanwalek, Alaska since the Exxon Valdez Oil Spill" by the Alaska Department of Fish and Game, Division of Subsistence, dated December 2020, as meeting the terms of Council Contract 966.21.01 and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	900.431.201201.adfgSSWOLfull and 900.431.201201.adfgSWOLsummary	<b>Responsible</b>	<b>Disposition</b>
					Love	Done
Board	1/28/2021	<b>Report Acceptance - Prince William Sound Forage Fish Survey:</b> Acceptance of the report "2020 Prince William Sound Forage Fish Observations" by Dr. Scott Pegau of the Prince William Sound Science Center dated September 10, 2020, as meeting the terms and conditions of Contract 9511.20.01 and for distribution to the public. Is this report in place?	<b>File Code</b> (if any)	900.431.200910.PegauForageFish	<b>Responsible</b>	<b>Disposition</b>
					Love	Done
Board	1/28/2021	<b>An Amicus Curiae Brief In Support Of The Appeal of RCA Order P-19-017(6):</b> Authorization for PWSRCAC legal counsel, Levesque Law Group, to file an Amicus Curiae Brief as discussed in executive session in support of the City of Valdez's Appeal of the Regulatory Commission of Alaska's ruling relating to the disclosure of Hilcorp/Harvest Alaska's financial information. Is his brief in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Lally	Done
Board	1/28/2021	<b>Report Acceptance - 2020 Drill Monitoring Annual Report:</b> Acceptance of the 2020 Annual Drill Monitoring Report for distribution. Is this report in place?	<b>File Code</b> (if any)	752.431.210101.DrillMon2020	<b>Responsible</b>	<b>Disposition</b>
					Robertson	Done
Board	1/28/2021	<b>Approval of PWSRCAC'S FY2022-2026 Five-Year Long Range Plan:</b> Approval of the Five-Year Long Range Plan for Fiscal Years 2022-2026 as developed and finalized for consideration by the Board at the January 27, 2021 Long Range Plan work session. Is this report in place?	<b>File Code</b> (if any)	210.101.210128.FiveYearLRP	<b>Responsible</b>	<b>Disposition</b>
					Lally	Done
Board	1/28/2021	<b>Scheduling of PWSRCAC May 2021 Events:</b> Deviation from the Board-approved regular meeting schedule by holding the May 6-7, 2021 PWSRCAC Board meeting and associated events remotely through video and teleconference because of COVID-19 and COVID-19 restrictions. Is this deviation in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Fleming	Done
XCOM	1/20/2021	<b>Planning and Process for Executive Director Evaluation:</b> The Executive Committee approved a recommendation to not amend the Executive Director performance goals, as outlined in the Executive Director's job description. Is this recommendation in place?	<b>File Code</b> (if any)		<b>Responsible</b>	<b>Disposition</b>
					Schantz	Done

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XCOM	1/20/2021	<b>Agenda for Upcoming PWSRCAC Board Meeting:</b> The Executive Committee approved the agenda for the PWSRCAC Board meeting, January 28-29, 2021 with changes and flexibility as discussed at this meeting. Is this agenda in place?	File Code (if any)	Responsible Fleming	Disposition Done
XCOM	12/11/2020	<b>Comments Regarding Exxon Valdez Oil Spill Trustee Council Resolutions:</b> The Executive Committee approved sending a comment letter to the Exxon Valdez Oil Spill Trustee Council regarding their draft resolutions for public comment as amended. Has the letter been sent?	File Code (if any) 400.105.201214.EVOSTCresolutions	Responsible Lally	Disposition Done
XCOM	12/11/2020	<b>Temporary Suspension of Board Policy 614 (Vacation Leave Accrual) and Temporary Modification of Board Policy 622 (Vacation Leave Cash-In Policy) for Calendar Year 2021:</b> The Executive Committee approved temporarily suspending Policy 614 from December 11, 2020 until December 31, 2021 enabling employees to carry more than 240 accrued vacation hours beyond the end of this year and into 2021. Employees are expected to reduce the number to 240 hours or less by December 31, 2021. On January 1, 2022, the temporary suspension will expire, Policy 614 is restored, and the limit on accrued leave returns to 240 hours at the end of each calendar year; and approved temporarily suspending and amending Policy 622 Limitation number two from December 11, 2020 until December 31, 2021 allowing employees to cash-in accrued leave two times in calendar year 2021 up to a maximum of 150 hours. On January 1, 2022, Limitation Two of Policy 622 goes back into effect and the maximum number of hours that can be cashed-in per fiscal year reverts back to 100. Are these actions in place?	File Code (if any)	Responsible Wrede	Disposition Done
XCOM	12/11/2020	<b>2020 Holiday Bonus for the Executive Director:</b> The Executive Committee authorized a one-time 2020 holiday bonus for Executive Director Donna Schantz in the amount of \$400. Is this bonus in place?	File Code (if any)	Responsible Dixon	Disposition Done
XCOM	10/22/2020	<b>Approval of Contract Increase for Port Valdez Weather Buoy Power System Upgrades:</b> The Executive Committee approved an increase to contract 6531.21.01 with JOA in an amount of \$20,000, to upgrade the power systems on the Port Valdez metocean buoys, bringing the total contract to an amount not to exceed \$42,220, and approve a budget modification in the amount of \$20,000 from the contingency fund to project 6531 for the buoy upgrades. Is this contract increase in place?	File Code (if any)	Responsible Sorum	Disposition Done
XCOM	10/22/2020	<b>Approval of In-State Travel:</b> The Executive Committee authorized a waiver of the COVID-19 temporary travel restrictions put in place by the Executive Committee in April, 2020 and to approve in-state travel for OSPR Chair, Jim Herbert, to travel to Valdez to assist with the Port Valdez weather buoy power system upgrades in an approximate amount of \$2,402. Has the travel taken place?	File Code (if any)	Responsible Fleming	Disposition Done (travel did not



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XCOM	10/22/2020	<b>Approval to Withdraw the Request for Adjudicatory Hearing on the 2019 VMT C-Plan:</b> The Executive Committee directed staff to withdraw the December 16, 2019 Request for Adjudicatory Hearing submitted to the Alaska Department of Environmental Conservation on behalf of PWSRCAC, the City of Valdez, Prince William Sound Aquaculture Corporation, and Valdez Fisheries Development Association as Requesters. Is this withdraw in place?	File Code (if any) 651.105.201124.ADECwithdrawAH	Responsible Schantz	Disposition Done
Board	9/17/2020	<b>Rescue Tugboat Best Available Technology Assessment Contract Approval:</b> The Board approved a contract for project 8010 Rescue Tugboat Best Available Technology Assessment with Glosten in an amount not to exceed \$63,475. Is this contract in place?	File Code (if any)	Responsible Sorum	Disposition Done
Board	9/17/2020	<b>Marine Winter Bird Survey Contract Approval:</b> The Board authorized a contract negotiation with the Prince William Sound Science Center to conduct the scope of work for project 9110 Marine Winter Bird Survey at an amount not to exceed \$39,000. Is this contract in place?	File Code (if any)	Responsible Love	Disposition Done
Board	9/17/2020	<b>Report Acceptance - Metagenetic Analysis of Prince William Sound Plankton Samples:</b> The Board accepted the report titled "Metagenetic Analysis of 2018 and 2019 Plankton Samples from Prince William Sound, Alaska" by Dr. Jonathan Geller, Melinda Wheelock, and Martin Guo dated April 13, 2020, as meeting the terms and conditions of Purchase Order 17255, and for distribution to the public.	File Code (if any) 952.431.200413.MLMetagenetic	Responsible Love	Disposition Done
Board	9/17/2020	<b>Report Acceptance - 2020 Drill Monitoring Annual Report:</b> The Board accepted the 2019 Annual Drill Monitoring Report for distribution.	File Code (if any) 752.431.200101.DrillMon2019	Responsible Robertson	Disposition Done
Board	9/17/2020	<b>Connecting With Our Communities Logo Adjustment:</b> The Board adopted the presented "Version 1" as the new logo for the Prince William Sound Regional Citizens' Advisory Council; and approved keeping the apostrophe in the Council's name. Are these actions in place?	File Code (if any)	Responsible Taylor	Disposition Done
Board	9/17/2020	<b>FY2020 Financial Audit Acceptance:</b> The Board accepted the June 30, 2020 audited financial statements and audit report. Are these reports in place?	File Code (if any)	Responsible Dixon	Disposition Done

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REGIONAL CITIZENS' ADVISORY COUNCIL

Board	9/17/2020	<b>Approval of FY2021 Budget Modifications:</b> The Board approved the modifications to the FY2021 budget as presented in the attachments to Item 4-11 briefing sheet, with a total revised contingency in the amount of \$102.079. Are these modifications in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Dixon	<b>Disposition</b> Done
Board	9/17/2020	<b>Long Range Planning:</b> The Board approved the protected project list for the upcoming LRP process as presented in Attachment A to the Item 4-7 briefing sheet. Each Director is asked to take individual action over the next several months by participating in the LRP process. Are these steps in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Lally	<b>Disposition</b> Done
Board	9/17/2020	<b>Approval of Proposed Amendments to the PWSRCAC Bylaws:</b> The Board adopted the proposed amendment to Section 3.8 of the PWSRCAC Bylaws as presented in the Attachment to the Item 4-8 briefing sheet as recommended by the Board Governance Committee. Are these amendments in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Wrede &	<b>Disposition</b> Done
Board	9/17/2020	<b>Approval of Board Policy Amendments:</b> The Board adopted the amendments to the Board policies as proposed by the Board Governance Committee, as presented in the attachment to Item 4-9 briefing sheet. Are these amendments in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Wrede &	<b>Disposition</b> Done
Board	9/17/2020	<b>Scheduling of PWSRCAC December 2020 Events:</b> The Board approved the cancellation of all the December 2020 in-person events (Science Night, Volunteer Workshop, and Volunteer Party) and the in-person January 2021 Board meeting because of COVID-19 and COVID-19 restrictions; staff to work on holding these events virtually. Is this amendment in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Fleming	<b>Disposition</b> Done
XCOM	9/9/2020	<b>OSPR Committee Appointment:</b> The Executive Committee appointed Skye Steritz to the OSPR Committee with a term set to expire at the May 2021 annual Board meeting. Donaldson seconded. Is this appointment in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Fleming	<b>Disposition</b> Done
XCOM	9/9/2020	<b>Appointment to LRP Committee:</b> The Executive Committee appointed IEC Committee Member Cathy Hart to the FY2022/2023 Long Range Planning Committee. Is this appointment in place?	<b>File Code</b> <small>(if any)</small>	<b>Responsible</b> Fleming	<b>Disposition</b> Done

# PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date      Action Item



**PRINCE WILLIAM SOUND**  
REGIONAL CITIZENS' ADVISORY COUNCIL

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XCOM    9/9/2020    **Agenda for PWSRCAC Board Meeting:** The Executive Committee approved the agenda for the September 17-18, 2020 virtual board meeting. Has the agenda been distributed?

**File Code**  
(if any)

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**Responsible      Disposition**

Fleming              Done