

PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date Action Item



PRINCE WILLIAM SOUND
REGIONAL CITIZENS' ADVISORY COUNCIL

Board	3/8/2022	Approval of FY2022 Budget Modifications: The Board approved the proposed FY2022 budget modifications as listed on the provided sheets totaling \$100,551, bringing the contingency fund to \$211,881. Are these modifications in place?	File Code (if any)	Responsible Hamilton	Disposition Done
Board	3/8/2022	Rescind Temporary Travel Restrictions: The Board approved rescinding the temporary COVID-19 travel restrictions in their entirety. Have the temporary restrictions been rescinded?	File Code (if any)	Responsible Crawford	Disposition Done
Board	3/8/2022	Council May 5-6, 2022 Board meeting and associated events: The Board approved holding the May 2022 Board meeting in-person with the following COVID-19 safety mitigations in place: Mask wearing required except when eating/drinking or speaking into a microphone; social distancing of a minimum of three feet encouraged; hand sanitization stations placed at convenient locations; commonly touched surfaces disinfected daily; lunch served via boxed lunch and drinks individually packaged; and clearly state on meeting agenda and announcements that anyone experiencing symptoms of COVID-19 should not attend the meeting. Are members made aware of this action?	File Code (if any)	Responsible Fleming	Disposition Done
Board	3/8/2022	Secondary Containment Adjudicatory Hearing Project: The Board approved an FY 2022 budget modification of \$75,000 from the Contingency Fund to Project 6512 Secondary Containment Adjudicatory Hearing, for costs associated with legal counsel and technical expert consultation; and, authorize expenditures for attorney and expert fees related to the Secondary Containment Adjudicatory Hearing, delegating authority to XCOM to approve individual contracts for experts. The Board expectation is that staff will provide updates to the Board in an attempt to manage expenses. Are these steps in place?	File Code (if any)	Responsible Lally	Disposition Done
Board	3/8/2022	Executive Director Annual Evaluation: The Board approved a 5.5% pay increase effective immediately and approved extending the Executive Director's contract for one year. Are these steps in place?	File Code (if any)	Responsible Hamilton	Disposition Done
Board	1/27/2022	Resolution Designating PWSRCAC Check Signers: The Board approved the adoption of resolutions provided by First National Bank Alaska to update the list of authorized individuals to sign checks and conduct financial transactions on PWSRCAC's account. Is this process in place?	File Code (if any)	Responsible Hamilton	Disposition Done

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Board	1/27/2022	Budget Modification and Delegation of Authority for New Accounting System: The Board approved FY2022 budget modification in the amount of \$60,000 to hire an outside consultant to assist with the design, implementation, and training of a new accounting system; and delegation of authority to the Executive Committee to enter into a contract with the selected contractor to develop and implement the Council's new accounting system, at an amount not to exceed \$60,000. Are these steps in place?	File Code (if any)		Responsible Hamilton	Disposition Pending
Board	1/27/2022	Report Acceptance: Impacts from the April 2020 VMT Spill: The Board accepted the report titled "Mussel Oiling and Genetic Response to the April 2020 Valdez Marine Terminal Spill: Executive Summary" by Lizabeth Bowen, William B. Driskell, James R. Payne, Austin Love, Eric Litman, and Brenda Ballachey, dated August 20, 2021, as meeting the terms and conditions of Contract 951.21.05 and research contribution 951.21.07, and for distribution to the public. Is this report in place?	File Code (if any)	951.431.210820.2020VMTspill	Responsible Love	Disposition Done
Board	1/27/2022	Comments on Proposed Changes to ADEC Prevention Requirements: The Board approved PWSRCAC's "Comments on Proposed Changes to Oil Prevention Requirements in the Regulations of the Alaska Department of Environmental Conservation" to be submitted to the Alaska Department of Environmental Conservation by the date due of January 31, 2022. Have these comments been submitted?	File Code (if any)	600.105.220128.ADECRegRefrnCmts	Responsible Swiss	Disposition Done
Board	1/27/2022	Report Acceptance: EPA NESHAP-OLD Air Quality Rule: The Board accepted the report "2020 Updates to 40 CFR 63, Subpart EEEE – National Emissions Standards for Hazardous Air Pollutants for Organic Liquids Distribution (Non-Gasoline): A Review of the Appeal by Alyeska Pipeline Service Company" by John Beath Environmental as meeting the terms and conditions of Contract 5057.21.01, and for distribution to the public. Has the report been distributed?	File Code (if any)	557.431.220113.JBEneshapVMT	Responsible Love	Disposition Done
Board	1/27/2022	Comments to EPA on NESHAP OLD: The Board directed staff to prepare and send a letter to the EPA supporting Alyeska's appeal of the 2020 NESHAP-OLD Air Quality Rule. Has the letter been sent?	File Code (if any)	557.105.220307.EPAnespapAPSC	Responsible Love	Disposition Done
Board	1/27/2022	Report Acceptance: 2021 Annual Drill Monitoring Report: The Board accepted the 2021 Annual Drill Monitoring Report. Is this report in place?	File Code (if any)	752.431.220127.DrillMon2021	Responsible Robertson	Disposition Done
Board	1/27/2022	Report Acceptance: Forage Fish Survey: The Board accepted the report titled "2021 Prince William Sound Forage Fish Observations" by Dr. Scott Pegau of the Prince William Sound Science Center, dated September 21, 2021, as meeting the terms and conditions of Council Contract 9511.21.01, and for distribution to the public. Is this report in place?	File Code (if any)	900.431.220921.PegauForageRpt	Responsible Verna	Disposition Done

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Board	1/27/2022	Adjudicatory Hearing on ADEC's Decision on the Secondary Containment Liner Testing Requirements for the Valdez Marine Terminal: The Board approved an expression of support for the January 18, 2022 Executive Committee decision to authorize the Executive Director to file the request for an adjudicatory hearing on the VMT C-Plan in response to ADEC's decision related to the secondary containment liner, and the authorization of \$50,000 for this effort recognizing that additional funds may need to be allocated in future budgets. Is this action in place?	File Code (if any)		Responsible Schantz	Disposition Done
Board	1/27/2022	Adjudicatory Hearing on ADEC's Decision on the Secondary Containment Liner Testing Requirements for the Valdez Marine Terminal: The Board delegated authority to Executive Director Donna Schantz, President Robert Archibald, and Vice President Amanda Bauer to act on behalf of the full Board during discussions related to the Council's adjudicatory hearing request, with the understanding that any substantive decisions will be brought to the Board for approval.	File Code (if any)		Responsible Schantz	Disposition Done
Board	1/27/2022	Approval of LTEMP Research Contribution: The Board approved that PWSRCAC provide the United States Geological Survey with a research contribution of \$75,555 to genetically analyze blue mussel samples obtained to monitor the environmental impacts of the April 12, 2020 oil spill at the Valdez Marine Terminal. Is this contribution in place?	File Code (if any)		Responsible Love	Disposition Done
Board	1/27/2022	LTEMP FY2022 Contract Approval: The Board authorized a budget modification, adding \$53,880 to Project 9510-Long-Term Environmental Monitoring Program; and authorized a contract negotiation with Owl Ridge Natural Resource Consultants, to complete the LTEMP scope of work in RFP 951.21.06, and with Payne Environmental Consultants, to support Owl Ridge's work, at a total aggregate cost not to exceed \$77,000. Are these steps in place?	File Code (if any)		Responsible Love	Disposition Done
Board	1/27/2022	Approval of PWSRCAC's Annual Long Range Plan: The Board approved PWSRCAC's Five-Year Long Range Plan for Fiscal Years 2023-2027 as developed and finalized for consideration by the Board at the January 26, 2022 Long Range Plan work session. Is the plan in place?	File Code (if any)	210.101.220128.FiveYearLRP	Responsible Lally	Disposition Done
XCOM	1/18/2022	Acceptance of Emergency Towing Arrangements on Tank Vessels Project Memorandum: The Board accepted the project memorandum titled "Emergency Towing Arrangements on Tank Vessels" dated January 10, 2022 by Glosten. Is this report in place?	File Code (if any)	800.431.220110.GlostenMemo	Responsible Sorum	Disposition Done

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XCOM	1/18/2022	Approval of In-State Travel: The Executive Committee approved in-state travel for Jim Herbert and Cathy Hart to attend the February 4-6, 2022, Alaska Tsunami Oceans Sciences Bowl in Seward at an estimated cost of \$900 per traveler. Has the travel taken place?	File Code (if any)	Responsible Fleming	Disposition Done - trip canceled
XCOM	1/18/2022	ADEC Decision Regarding Liner Testing Requirements: The Executive Committee authorized the Executive Director to file a request for an adjudicatory hearing on the VMT C-Plan in response to ADEC's December 22, 2021 decision related to the secondary containment liner; and authorized an initial fund transfer in FY2022 of \$50,000 from the contingency fund to a new project for this effort, recognizing that additional funds will need to be allocated in future budgets. Is this in place?	File Code (if any)	Responsible Schantz	Disposition Done
XCOM	1/18/2022	Agenda for Upcoming PWSRCAC Board Meeting: The Executive Committee approved the agenda for the PWSRCAC Board meeting, January 27-28, 2022, as amended. Has the agenda been distributed?	File Code (if any)	Responsible Fleming	Disposition Done
XCOM	12/16/2021	Approval of Contract Change Order with John Beath Environmental: The Executive Committee approved a budget modification from the contingency fund to project 5057 EPA 2020 NESHAP-OLD Air Quality Rule in an amount of \$5,850; and approved a contract change order for contract # 5057.21.01 with John Beath Environmental in the amount of \$5,850, bringing the total amount of the contract to an amount not to exceed \$45,050 for work to develop comments on the NESHAP-OLD Air Quality Rule. Is this budget modification and contract change order in place?	File Code (if any)	Responsible Love	Disposition Done
XCOM	12/16/2021	POVTS Member Appointment: The Executive Committee appointed Max Mitchell to the POVTS Committee with a term set to expire at the May 2022 annual Board meeting. Is this appointment in place?	File Code (if any)	Responsible Vanderburt	Disposition Done
XCOM	12/16/2021	Planning and Process for Executive Director Evaluation: The Executive Committee approved a recommendation to the full Board in January 2022 to stand up a committee to re-evaluate the Executive Director evaluation process. Has the Board been made aware of this recommendation?	File Code (if any)	Responsible Schantz	Disposition Done
Board	10/15/2021	Correction to FY2022 Budget Modifications: The Board amended the September 17, 2021 Board action by approving the FY2022 budget modifications as listed in the provided sheet, with the corrected revised contingency in the amount of \$286,946. Is this amendment in place?	File Code (if any)	Responsible Dixon	Disposition Done

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Board	10/15/2021	Contract Increase for State Legislative Monitor Contract: The Board amended the September 16, 2021 Board action by increasing the amount of the state legislative monitor contract by \$1,700 per year, and authorizing the Executive Director to enter into a contract for state legislative monitor services with Gene Therriault, dba GT Services, for a term of two years and compensation not to exceed \$25,700 per year. Is this contract in place?	File Code (if any)		Responsible Wrede	Disposition Done
Board	10/15/2021	Updated June 30, 2021 Audited Financial Statements: The Board amended the September 16, 2021 Board action by accepting the updated June 30, 2021 audited financial statements as presented.	File Code (if any)		Responsible Dixon	Disposition Done
Board	9/16/2021	Contract Approval: Crude Oil Tank 7 and BWT Tank 94 Maintenance Review: The Board authorized a contract with Taku Engineering, LLC for work on Project 5081 Crude oil Tank 7 and Ballast Water Tank 94 Maintenance Review in an amount not to exceed \$75,088. Is this contract in place?	File Code (if any)		Responsible Love	Disposition Done
Board	9/16/2021	CONTRACT APPROVAL: STATE LEGISLATIVE MONITOR: The Board authorized the Executive Director to enter into a contract for state legislative monitor services with Gene Therriault, dba GT Services, for a term of two years and compensation not to exceed \$24,000 per year. Is this contract in place? (See 10/15/2021 Special Board Meeting for more information.)	File Code (if any)		Responsible Wrede	Disposition Done
Board	9/16/2021	REPORT ACCEPTANCE: FIELD TRIALS OF MESSENGER LINE-THROWING DEVICES: The Board accepted the report titled "PWSRCAC Emergency Towline Deployment Practical Trials: Practical Trial Summary Report" by Glosten, dated August 6, 2021, as meeting the terms and conditions of the contract and for distribution to the public. Is this report in place?	File Code (if any)	801.431.210806.GlosTowlineTrial.pdf	Responsible Sorum	Disposition Done
Board	9/16/2021	FY2021 AUDIT ACCEPTANCE: The Board accepted the June 30, 2021, audited financial statements and audit report as presented. Are these documents in place?	File Code (if any)		Responsible Dixon	Disposition Done
Board	9/16/2021	REPORT ACCEPTANCE: MARINE WINTER BIRD SURVEY: The Board accepted the report titled "Marine Winter Bird Surveys in Prince William Sound: by Prince William Sound Science Center," dated July 19, 2021, as meeting the terms and conditions of Council Contract 9110.21.01 and for distribution to the public. Is this report in place?	File Code (if any)	900.431.210810.WinterBirdSurvy.pdf	Responsible Verna	Disposition Done

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Board	9/16/2021	CONTRACT APPROVAL: DETERMINING CONCENTRATION AND COMPOSITION OF OXYGENATED HYDROCARBONS FROM THE VALDEZ MARINE TERMINAL: The Board authorized a contract with the University of New Orleans for Project 9512, Determining Concentration and Composition of Oxygenated Hydrocarbons from the VMT, in an amount not to exceed \$70,400. Is this contract in place?	File Code (if any)		Responsible Verna	Disposition Done
Board	9/16/2021	REPORT ACCEPTANCE: A SUMMARY OF DISPERSANTS RESEARCH: The Board accepted the report titled "A Summary of Dispersants Research: 2017-2021" by Dr. Merv Fingas, dated May 2021, as meeting the terms and conditions of Contract 955.21.01 and for distribution to the public. Is this report in place?	File Code (if any)	955.431.210501.ResearchSum17-21.pdf	Responsible Oliver/Verna	Disposition Done
Board	9/16/2021	REPORT ACCEPTANCE: PORT VALDEZ WEATHER BUOY DATA ANALYSIS: The report accepted the report titled "Port Valdez Weather Buoy Data Analysis" by Robert W. Campbell, Ph.D., dated August 2, 2021, as meeting the terms and conditions of Contract 6536.21.01, and for distribution to the public. Is this report in place?	File Code (if any)	653.431.210802.PtVdzWxBuoyData	Responsible Sorum	Disposition Done
Board	9/16/2021	REPORT ACCEPTANCE: HISTORY OF CONTINGENCY PLANNING: The Board accepted the following documents written by Nuka Research and Planning Group: "Prince William Sound Tanker Oil Discharge Prevention & Contingency Plan: Summary (1995-2020)" (August 10, 2021); "Prince William Sound Tanker Oil Discharge Prevention & Contingency Plan: Compendium of Event Summaries (1995-2020)" (August 10, 2021); and "Prince William Sound Tanker Plan History Timetable." Are these documents in place?	File Code (if any)	651.431.210810.TankerPlanHistory	Responsible Swiss	Disposition Done
Board	9/16/2021	PROPOSED AMENDMENT TO PWSRCAC BYLAWS: The approved an amendment to Section 2.2.2 of the Bylaws entitled "Class II Membership" by combining the Division of Homeland Security and Emergency Management and the Alaska Department of Military and Veterans Affairs into one Class II member and designating the new member name as "Division of Homeland Security and Emergency Management, Alaska Department of Military and Veterans Affairs." Are these amendments in place?	File Code (if any)		Responsible Fleming	Disposition Done
Board	9/16/2021	PWSRCAC LONG RANGE PLANNING: The Board approved the protected project list for the upcoming Long Range Planning process as presented in Attachment A to Item 4-8 briefing sheet. Is this document in place?	File Code (if any)		Responsible Lally	Disposition Done
Board	9/16/2021	APPROVAL OF FY2022 BUDGET MODIFICATIONS: The Board approved the FY2022 budget modifications as listed on the provided sheet under Item 4-10, with a total revised contingency in the amount of \$292,867. Are these modifications in place?	File Code (if any)		Responsible Dixon	Disposition Done

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Board	9/16/2021	COUNCIL JANUARY 2022 EVENTS: The Board authorized a deviation from the Board-approved regular meeting schedule by holding the January 26-28, 2022, PWSRCAC events virtually.	File Code (if any)	Responsible Fleming	Disposition Done
XCOM	9/9/2021	Council January 2022 Event: The Executive Committee approved sending a recommendation to the Board that the January 2022 Board of Directors meeting be held virtually. Has the Board been made aware of this recommendation?	File Code (if any)	Responsible Fleming	Disposition Done
XCOM	9/9/2021	Agenda for Upcoming PWSRCAC Board Meeting: The Executive Committee approved the agenda for the virtual PWSRCAC Board meeting, September 16-17, 2021, with amendments outlined by staff.	File Code (if any)	Responsible Fleming	Disposition Done
XCOM	8/12/2021	Acceptance of Alaska Ocean Observing System Grant: The Executive Committee accepted the \$20,000 grant from the Alaska Ocean Observing System for purchase and installation of Conductivity, Temperature, Depth (CTD) sensors for use in Port Valdez, contingent upon staff review for the final grant documentation. Is this grant in place?	File Code (if any)	Responsible Sorum	Disposition Done
XCOM	8/12/2021	Contract Approval - Marine Bird Winter Survey Project: The Executive Committee approved a sole source contract with the Prince William Sound Science Center to conduct Project 9110 - Prince William Sound Marine Winter Bird Survey at an amount not to exceed \$40,400. Is this contract in place?	File Code (if any)	Responsible Verna	Disposition Done
XCOM	8/12/2021	Report Acceptance: Vessel Traffic Services, Use of Automatic Identification System and Radar: The Executive Committee accepted the report titled "Vessel Traffic Services, Use of Automatic Identification System and Radar" by C-Core dated July 1, 2021 as meeting the terms and conditions of contract number 8013.21.01, with direction to staff to forward the report to the Alaska Delegation and others. Is this report in place?	File Code (if any)	Responsible Sorum	Disposition Done
XCOM	6/16/2021	Approval of Contract with John Beath Environmental, LLC: The Executive Committee approved a contract with John Beath Environmental, LLC, for an amount not to exceed \$39,200, to execute Council project #5057.21.01. Is this contract in place?	File Code (if any)	Responsible Love	Disposition Done

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XCOM	6/16/2021	Council December 2021 and January 2022 Events: The Executive Committee decided to hold the December 2021 Volunter Workshop virtually, with no Volunteer Party and Science Night, and January 2022 events in-person with conditions to be decided upon later this year. Have the PWSRCAC staff and volunteers been made aware of these decisions?	File Code (if any)	Responsible Fleming	Disposition Done
Board	5/21/2021	Approval of FY2022 Budget: The Board adopted the FY2022 budget as presented during the budget workshop on May 19, 2021, and as described in the Proposed FY2022 Budget Book dated April 27, 2021, including the adjustments outlined during the workshop (total income is (\$3,739,044, total expenses are \$4,182,255, contingency is \$100,000, and net assets used are \$543,211). Is this budget in place?	File Code (if any)	Responsible Dixon	Disposition Done
Board	5/21/2021	Approval of FY2022 C-Plan Contractor Poll & Contractor: The Board authorized individual contracts with Attorney Breck Tostevin; Nuka Research & Planning Group, LLC.; Polaris Applied Sciences, Inc.; and Shannon & Wilson for professional services with the aggregate total not to exceed the amount approved for 651 Contingency Plan Review in the Final FY2022 budget, and delegated authority to the Executive Director to enter into individual contracts with these selected consultants. Are these contracts in place?	File Code (if any)	Responsible Swiss	Disposition Done
Board	5/21/2021	Approval of FY2022 LTEMP Contractors: The Board Authorized individual contracts with Newfields Environmental Forensics Practice, Oregon State University, and the United States Geological Survey (USGS) with the aggregate total not to exceed the amount approved in the final FY2022 LTEMP budget (project \$9510) for contract expenses, and delegated authority to the Executive Director to enter into individual contracts with the aforementioned consultants; and authorized that the contract work to commence prior to the start of FY2022 as approximately \$30,000 of these funds will need to be expended in May and June 2021.	File Code (if any)	Responsible Love	Disposition Done
Board	5/21/2021	Board Committee Appointments: The Board appointed Patience Andersen Faulkner and Luke Hasenbank to the Board Governance Committee and Patience Andersen Faulkner to the Long Range Planning Committee. Are these appointments in place?	File Code (if any)	Responsible Fleming	Disposition Done
Board	5/21/2021	Amicus Curiae Brief In Support Of The Appeal of RCA Order P-19-017: The Board delegated authority to the Executive Committee to approve amendments to the amicus curiae brief that was approved by the Board at the January 2021 meeting to incorporate components of the Regulatory Commission of Alaska's Order 17. The amicus curiae brief is in support of the City of Valdez's Appeal of the Regulatory Commission of Alaska's ruling relating to the disclosure of Hilcorp/Harvest Alaska's financial information. Is the Executive Committee aware of this action?	File Code (if any)	Responsible Lally	Disposition Done
Board	5/6/2021	Director Appointments: The Board approved the confirmation of the two-year terms of the selected representatives for each of the member entities as follows: R. Archibald (Homer); W. Donaldson (Kodiak); K. Zinck (Seldovia); P. Domitrovich (Seward); A. Bauer (Valdez); M. Haggerty (Kenai Peninsula Borough); N. Crump (PWSAC); and, A. Totemoff (Tatitlek Corp & IRA Council). Are these appointments in place?	File Code (if any)	Responsible Fleming	Disposition Done

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Board 5/6/2021	Election of Officers and Executive Committee Members-At-Large: The Board elected the following: Archibald as President; Bauer as Vice President; Donaldson as Treasurer; Shavelson as Secretary; and Skinner, Cutrell and Beedle as Members-at-Large. Are these appointments in place?		Fleming	Done
Board 5/6/2021	Resolution Designating PWSRCAC Check Signers: The Board adopted the resolutions provided by First National Bank Alaska to update the list of authorized individuals to sign checks and conduct financial transactions on PWSRCAC's accounts. Is the resolution in place?		Dixon	Done
Board 5/6/2021	Approval of FY2021 Budget Modifications: The Board approved the proposed budget modifications reducing expenses by \$121,160. Are these modifications in place?		Dixon	Done
Board 5/6/2021	Approval of Amendments to Policy 106 Pertaining to Executive Session: The Board approved the proposed amendment to Board Policy 106 as recommended by the Board Governance Committee. Are these changes in place?		Fleming	Done
Board 5/6/2021	Approval of Amendments to Policy 604 Pertaining to Employee Pay Dates: The Board approved the proposed amendments to Board Policy 604 changing the semi-monthly pay dates from the 8th and the 22nd of each month to the 10th and the 24th, to take effect the first payroll of June 2021. Are these changes in place?		Fleming	Done
Board 5/6/2021	Approval of Technical Committee Appointments: The Board made the following two-year technical committee appointments W. Donaldson, J. Kennish, W. Chang, D. Moore, and R. Green to SAC; H. Blehm, M. Foltmar, S. Goudreau, T. Kuckertz and P. Tomco to TOEM; J. Herbert, J. LeClair, G. Scott and S. Steritz to OSPR; C. Chambers, and S. Lewis to POVTS, and, T. Dodson, J. Eisemann, C Hart, A. Korbe, S. Lewis, and P. Faulkner to IEC. Are these appointments in place?		Vanderburg &	Done
Board 5/6/2021	Contract Approval for Smithsonian Environmental Research Center: The Board authorized a contract with Smithsonian Environmental Research Center (SERC) for work to be performed under the 920 Marine Invasive Species Project FY2021 budget, at an amount not to exceed \$46,450. Is this contract in palce?		Love	Done

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Board	5/6/2021	Approval of Contract Compliance Verification Report: The Board accepted the PWSRCAC/Alyeska Annual Contract Compliance Verification Report. Is the report in place?	File Code (if any)	100.109.210310.ContrComplRpt	Responsible	Disposition
					Dixon	Done
Board	5/6/2021	Review of Cathodic Protection Systems at the Valdez Marine Service: The Board accepted the report titled "Review of Cathodic Protection Systems at the Valdez Marine Terminal" by Keith Boswell of National Pipeline Services as meeting the terms and conditions of Contract 5998.19.02, with direction to staff to forward the report to Alyeska and state and federal regulators accompanied by a cover letter summarizing the findings and recommendations with request for appropriate action. Are these steps in place?	File Code (if any)	500.431.210414.NPScpVMT 500.105.210614.AlyeskaCPS	Responsible	Disposition
					Love	Done
Board	5/6/2021	Crude Oil Storage Tank 8 Maintenance Review: The Board accepted the report titled "Crude Oil Storage Tank 8 Maintenance Review" by William Mott of Taku Engineering, dated April 2021, as meeting the terms and conditions of Contract 5056.20.01, with direction to staff to forward the report to Alyeska and state and federal regulators accompanied by a cover letter summarizing findings and recommendations with requests for appropriate action. Are these steps in place?	File Code (if any)	500.431.210401.TakuTank8Maint 500.105.210614.AlyeskaTank8	Responsible	Disposition
					Love	Done
Board	5/6/2021	Rescue Tugboat Best Available Technology Assessment: The Board accepted the report titled "Best Available Technology Assessment for the Hinchinbrook Entrance ETB" by Glosten as meeting the terms and conditions of Contract 8010.21.01 and allowing distribution of the report to the public. Are these steps in place?	File Code (if any)	801.431.210421.GlostenHEetvBAT	Responsible	Disposition
					Sorum	Done
Board	5/6/2021	Web-Based Regional Stakeholder Committee Project: The Board accepted the Web-Based Regional Stakeholder Committee Resources project, led by contractor Nuka Planning and Research as having met all the contractual terms set forth in the contract.	File Code (if any)	https://www.pwsrcac.org/rsc/	Responsible	Disposition
					Robida	Done
Board	5/6/2021	Approval of IRS Form 990: The Board authorized the Executive Director to sign form 990 on behalf of PWSRCAC and submit it to the IRS on or before May 15, 2021. Has the form been filed?	File Code (if any)		Responsible	Disposition
					Dixon	Done
Board	5/6/2021	Coping with Technological Disasters Guidebook & Appendices: The Board accepted the document titled "Coping with Technological Disasters: A User Friendly Guidebook" Version 4 and the 11 associated appendices, titled as Appendices A-K, as final and to be distributed publicly. Are these documents in place?	File Code (if any)	656.431.210501.CopeTechDstrsR4	Responsible	Disposition
					Love	Done

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Board	5/6/2021	LTEMP 2020 Sampling Results & Interpretations Report Approval: The Board accepted the reports titled "Long Term Environmental Monitoring Program: 2020 Sampling Results & Interpretations," by Dr. James R. Payne and William Driskell, dated March 2021 as meeting the terms and conditions of contract 951.21.04, and for distribution to the public. Is this report in place?	File Code (if any) 951.431.210401.2020AnnualRpt	Responsible Love/Verna	Disposition Done
Board	5/6/2021	Port Valdez Mussel Transcriptomics Monitoring Report Approval: The Board accepted the report titled "Using Mussel Transcriptomics for Environmental Monitoring in Port Valdez, Alaska 2019 and 2020 Pilot Study Results" dated February 17, 2021, as meeting the terms and conditions of Contract 951.21.06 and for distribution to the public. Is this report in place?	File Code (if any) 951.431.210217.MusslTrnscriptRpt	Responsible Love/Verna	Disposition Done
Board	5/6/2021	Scheduling of September 2021 Board Meeting: The Board approved a deviation from the Board-approved regular meeting schedule by holding the September 16-17, 2021 PWSRCAC Board meeting virtually, shifting the rotation of the annual community meeting so that the September 2022 meeting is held in Seward, and delegated authority to the Executive Committee to make decisions regarding future in-person Council events. Are these steps in place?	File Code (if any)	Responsible Fleming	Disposition Done
Board	5/6/2021	Annual Board Committee Appointments: The Board made the following appointments: Donaldson (Treasurer and chair) A. Totemoff, Skinner, Haggerty and Archibald to the Finance Committee; Bauer, E. Jackson, Archibald, the five chairs of the technical committees, and C. Hart to the Long Range Planning Committee; Moore, Beedle and Bender to the Board Governance Committee; and, Moore, Skinner, Zinck, Beedle, Haggerty, Archibald, and A. Totemoff to the Legislative Affaris Committee. Are these appointments in place?	File Code (if any)	Responsible Fleming	Disposition Done
XCOM	4/27/2021	Revised Temporary COVID 19 Travel Restrictions: The Executive Committee approved rescinding the Temporary Travel Restrictions on Board Travel Policies (the 700 series) approved by the Executive Committee on April 30, 2020, with the following exceptions and guidance: a) The suspension of in-person meetings remains in effect until lifted by the Board or the Executive Committee. b) Individual Board or committee member travel to conferences, business meetings, trainings, or other Council-related business will be approved by the Board or the Executive Committee on a case by case basis, with careful consideration given to the individual circumstances of each request and the most recent and relevant CDC, state, and local travel advisories and mandates. Are these amendments in place?	File Code (if any)	Responsible Wrede	Disposition Done
XCOM	4/27/2021	Scheduling for September 2021 Board Meeting: The Executive approved sending a recommendation to the Board to hold the September 2021 meeting virtually, and requested that the Board delegate authority to the Executive Committee to make the decision on future in-person Council events. Are these steps in place?	File Code (if any)	Responsible Fleming	Disposition Done

PWSRCAC BOARD AND EXECUTIVE COMMITTEE ACTIONS

Meeting Date Action Item



PRINCE WILLIAM SOUND
REGIONAL CITIZENS' ADVISORY COUNCIL

XCOM	4/27/2021	Agenda for Upcoming PWSRCAC Board Meeting: The Executive Committee approved the agenda for the PWSRCAC Board meeting teleconference scheduled for May 6-7, 2021, as amended. Has the agenda been distributed?	File Code (if any)	Responsible Fleming	Disposition Done
Board	4/2/2021	Contract increase and budget Modification for Project 8010 Rescue Tugboat Best Available Technology Assessment: The Executive Committee approved a contract increase and change order with Glosten for project 8010 Rescue Tugboat Best Available Technology Assessment in the amount of \$2,745, bringing the total contract amount to \$66,220, and authorized a budget modification from the contingency fund to project 8010 to cover this increase. Are these steps in place?	File Code (if any)	Responsible Sorum	Disposition Done
Board	4/2/2021	Reinstatement of Environmental Monitoring Project Manager Position: The Board approved reinstating the Environmental Monitoring Project Manager position into the operating budget and organizational chart and authorized the Executive Director to temporarily waive Policy 618 that addresses the Cost of Living differential paid to Valdez-based to include Cordova. Are these steps in place?	File Code (if any)	Responsible Lally	Disposition Done
Board	4/2/2021	Executive Director Annual Evaluation: The Board extended the Executive Director's contract for one year, and awarded her a \$2,000 bonus to be paid from the FY2021 budget. Are these steps in place?	File Code (if any)	Responsible Dixon	Disposition Done
XCOM	3/1/2021	Field Trials of Messenger Line Throwing Devices Contract Approval: The Executive Committee approved a sole source contract with Glosten for Project 8012 - Field Trials of Messenger Line Throwing Devices for a total cost of \$73,500. Is this contract in place?	File Code (if any)	Responsible Sorum	Disposition Done