

Briefing for PWSRCAC Board of Directors – September 2022

ACTION ITEM

Sponsor: KJ Crawford and the Long Range Planning Committee

Project number and name or topic: 210 - Long Range Planning

1. **Description of agenda item:** Staff and the Long Range Planning Committee are requesting the Board review and approve a list of proposed protected projects for the upcoming Long Range Planning cycle. The proposed protected project list for this year is included as Attachment A to this briefing sheet.

The definition of a protected project is found on page 21 of the currently approved Long Range Plan and reads:

However, some projects—such as the Observer and the annual report—do not have clear starting and ending dates but instead are presumed to be permanent, ongoing parts of the Council's operations. Any such projects determined to be permanent and ongoing or mandatory obligations based on OPA 90 or our contract with Alyeska are to be classified as protected projects. The Board will annually review and approve any recommendations for protected projects. Protected projects are not subject to the project scoring and ranking as outlined later in the Plan.

Protected projects have been a part of the Long Range Planning process since 2012. For many years, protected projects have been reviewed by the full Board in January, after the December project scoring process has already taken place. Since 2018, the Board has been asked to review and approve the proposed list of protected projects at the September meeting to allow any projects the Board would like removed from protected status to be scored and ranked. Changing the Board's review of protected projects from January to September aligns better with the overall project scoring process.

Through this agenda item, the full Board is also asked to participate in the current Long Range Planning effort. To help generate Board enthusiasm and participation, the Long Range Plan Guidance Memo and associated documents are included as Attachment B. Also included is the Project Briefing Sheet as Attachment C.

2. **Why is this item important to PWSRCAC?** The Board adopted the current PWSRCAC Five-Year Long Range Plan and has committed to the use of the plan and the Long Range Planning process to develop annual work plans and budgets, as well as continually revising and improving the Long Range Plan itself. The Board has directed its members and staff to work together to follow the Long Range Planning process that is now focused on preparing a draft FY2024-FY2028 work plan for consideration and adoption by the Board.

3. **Previous actions taken by the Board on this item:** A Long Range Plan for the upcoming five fiscal years has been annually approved by the Board since approximately 2001. Please contact staff for a complete and extensive list of all Long Range Planning actions.

4. **Committee Recommendation:** A recommendation from the Long Range Planning Committee will be delivered to the Board at the meeting.

Current Long Range Planning Committee members are Board members Robert Archibald, Amanda Bauer (also TOEM Chair), Angela Totemoff, and Elijah Jackson; the PWSRCAC technical committee chairs consisting of Steve Lewis (POVTS Chair), Jim Herbert (OSPR Chair), Davin Holen (SAC Chair), and Trent Dodson (IEC Chair); and IEC member Cathy Hart.

5. **Action Requested of the Board of Directors:** Approve the protected project list for the upcoming Long Range Planning process as presented in Attachment A to this briefing sheet.

Each Director is also asked to take individual action over the next several months by participating in the Long Range Planning process.

6. **Attachments:**

A: Proposed List of Protected Projects

B: Guidance Memo

- Projects ranked for FY2023
- Projects proposed for FY2023 that were not funded
- Projects proposed for out-years FY2024-FY2027
- Proposed FY2024 budget template
- One-page strategic plan
- OPA 90 & Alyeska contract requirements

C. New Project Briefing Sheet.

Proposed Protected Projects For Long Range Planning

Following is a list of proposed protected projects. Definitions of these projects are presented on the following pages, along with the current Board approved funding amounts. The Board is asked to review and approve these protected projects.

OPA90 Mandated Projects

Project #	Project Name	Justification	Committee
6510	State Contingency Plan Reviews	OPA90 Mandate	OSPR
9510	LTEMP	OPA90 Mandate	SAC

Permanent/Ongoing Projects

Project #	Project Name	Justification	Committee
3200	Observer Newsletter	Permanent/ongoing	IEC
3300	Annual Report	Permanent/ongoing	IEC
3610	Web Presence BAT	Permanent/ongoing	IEC
6530	Weather Data & Sea Currents	Permanent/ongoing	OSPR/POVTS
6531	Port Valdez Weather Buoys	Permanent/ongoing	OSPR/POVTS

What is a Protected Project?

The definition of a protected project can be found the Board-approved Long Range Plan, and states:

However, some projects—such as the Observer and the annual report—do not have clear starting and ending dates but instead are presumed to be permanent, ongoing parts of the Council's operations. Any such projects determined to be permanent and ongoing or mandatory obligations based on OPA90 or our contract with Alyeska are to be classified as protected projects. The Board will annually review and approve any recommendations for protected projects. Protected projects are not subject to the project scoring as outlined later in this plan.

Proposed Protected Projects:

6510 State Contingency Plan Reviews (FY2023 budget \$115,000):

The purpose of this project is to monitor, review, and comment on state and federal oil discharge prevention and contingency plans (c-plans) for the Valdez Marine Terminal (VMT), the Trans-Alaska Pipeline System (TAPS) tankers that transit Prince William Sound, the Alaska Federal/State Preparedness Plan and associated Subarea Plans. As these c-plans outline prevention and response activities that would be undertaken to clean up spilled oil in the Prince William Sound region, review of these plans is a major task for PWSRCAC as outlined in both the PWSRCAC/Alyeska contract and OPA 90. Providing input and comments on prevention and response in Prince William Sound directly supports PWSRCAC's mission.

9510 Long Term Environmental Monitoring Program (FY2023 budget \$104,878):

PWSRCAC initiated the Long Term Environmental Monitoring Project (LTEMP) in 1993 to satisfy the OPA 90 mandate "to devise and manage a comprehensive program of monitoring the environmental impact of the operations of terminal facilities and crude oil tankers while operating in Prince William Sound." LTEMP's normal scope of work involves collecting and analyzing blue mussel tissue, marine sediments, and passive sampling devices for hydrocarbon pollution. That monitoring takes place annually in Port Valdez at three sampling locations. Every five years more extensive mussel and passive sampling device monitoring is conducted at a total of 11 sites in Prince William Sound and the Gulf of Alaska, including the three Port Valdez sites. This project supports the PWSRCAC mission by monitoring the environment and providing the organization with the best scientific knowledge to help make informed decisions and comments pertaining to the operation and maintenance of the terminal and tankers.

3200 Observer Newsletter (FY2023 budget \$7,500):

The goal of this project is to publish three Observer newsletters per year on PWSRCAC's work and issues. Both e-mail and print versions of the newsletter are produced. This project supports the Council's mission by informing the general public as well as our members and our industry and agency associates, on our issues, concerns, activities, programs, and projects.

3300 Annual Report (FY2023 budget \$7,400):

The goal of this project is to prepare and publish PWSRCAC's Annual Report each year. This project supports the Council's mission by informing the general public, our member entities and our industry and agency associates of our issues, concerns and activities, programs and projects.

3610 Web Presence BAT (FY2023 budget \$10,800):

This project funds Best Available Technology for the Council's public websites, committee extranet, and online presence through regular maintenance, upgrades, and new features. Every three years, a major review and technology upgrade will be conducted. The Council's web presence serves as a public communications tool and educational resource to increase public awareness of the Council, the history of the Council and citizen oversight of the oil industry, and the environmental impacts of the transportation of oil through Prince William Sound. The website is intended to foster dialog and engagement between the Council, our constituents, and the online community.

6530 Weather Data and Sea Currents (FY2023 budget \$16,400):**

This project studies wind, water current and other environmental factors near the Valdez Marine Terminal, in Prince William Sound and the Gulf of Alaska that may aid navigation or affect the ability to prevent, respond to, contain, and clean up an oil spill. Much of this information is collected via the PWS Weather Station Network developed and maintained by the PWS Science Center. PWSRCAC has been a co-funding supporter of the network for over ten years.

6531 Port Valdez Weather Buoys (FY2023 budget \$41,200):**

This project is to assemble, deploy and maintain two buoys capable of measuring ocean currents and common weather parameters. The first buoy is installed near Jackson Point in Port Valdez [61.0910°N 146.3811°W]. The second buoy is installed at the Valdez Duck Flats [61.1201°N | 146.2914°W]. The Prince William Sound Science Center (PWSSC) will be partnering with the Council to facilitate this project. A website showing the buoy data can be found at <http://www.pwswx.pwssc.org/MOB1.html>.

**** Note for weather-related projects:** One of the responsibilities the Council is charged with under the Oil Pollution Act of 1990 is to "Study wind and water currents and other environmental factors in the vicinity of the terminal facilities which may affect the ability to prevent, respond to, contain, and clean up an oil spill."

Long Range Planning Guidance Memo & Supporting Documents

This packet is intended to provide the Committees with useful information and guidance to help identify projects for fiscal years 2024-2028. The approved schedule for this year's LRP effort is as follows:

- **September 9, 2022:** External project idea deadline
- **October 2022:** Technical committees meet to develop project ideas for FY24-FY28
- **October 21, 2022:** FY24 project budget sheets due
- **November 4, 2022:** Internal management review of FY24 budget sheets due
- **November 18, 2022:** Committee prioritization of FY24 projects due
- **December 2, 2022:** Volunteer workshop to review proposed projects
- **December 5, 2022:** Board and staff ranking of projects due (Monday after workshop)
- **Early January 2023:** LRP Committee approves draft LRP for Board approval
- **January 25, 2023:** Board LRP workshop
- **January 26-27, 2023:** Board meeting to approve LRP
- **March 10, 2023:** Edits to budget briefing sheets due
- **Week of March 13, 2023:** Manager review of briefing sheets
- **Week of March 20, 2023:** "Rat killing" meeting
- **Week of April 3, 2023:** Finance Committee meeting to review proposed budget
- **April 17, 2023:** Mail budget books to Board members
- **May 3, 2023:** Budget workshop in Valdez

The information contained in this packet includes:

- 1) Projects ranked for FY2023
- 2) Projects proposed for FY2023 that were not funded
- 3) Projects proposed for out-years FY2024-FY2027
- 4) FY24 project budget template. Please note that some of the projects that were not included in this year's budget may need additional planning before they are brought back again for future years.
- 5) Board-approved One-Page Strategic Plan
- 6) List of OPA 90 and Alyeska Contractual Requirements to help in identifying what OPA 90 or Alyeska Contract requirements each project addresses.

Committees are asked to look at projects proposed for this year but not included in the budget to determine if they are still relevant. If they are still relevant, please review the goals and objectives and submit an updated budget before proposing the project again for the next fiscal year or beyond.

In addition to reviewing deferred FY23 projects, committees are also asked to develop any new projects for fiscal years 2024-2028. Committees are asked to identify priority goals and objectives, and how proposed projects fulfill these goals. When considering potential

projects, some questions that should be answered include:

- How does the project support PWSRCAC's mission?
- What OPA 90 or Alyeska Contract requirements does this project address? (See attached list)
- Which projects most directly support the high-priority goals of PWSRCAC?
- What is the rationale for continuing current projects? What will be solved or accomplished by continuing an existing project into the coming fiscal year?
- Do the projects have definitive enough goals that you will know when they're complete/finished? Are any of your committee's projects likely to continue for multiple years? Please provide a clearly defined end point for each project or indicate how long the project is expected to take to complete.
- Are there projects that would benefit by having multi-committee involvement (i.e., done in partnership with one or more other committees)?
- How will information and/or results from the program/project be used to promote PWSRCAC's mission? Objectives should be clear, specific, and measurable.

Please also think about the following:

- Would your committee like assistance from the IEC in promoting and/or educating the public on your project? IEC stands ready to help if any projects are identified and brought to them.
- If your project has a scientific component, would it benefit from SAC's review and input? SAC stands ready to help if any projects are identified and brought to them.
- Is this project likely to be supported or opposed by regulators and/or industry?
- Will this project complement work by regulators and/or industry?

Project Scoring Matrix - Proposed FY2023 Projects

Sorted by equal weight	Sorted by total points	Staff	Lead Comm	Lead Comm Rank		FY2023 Projects	Projected FY2023 Budget	Assigned by Staff Points	Assigned by Board Points	Assigned By All Points
1	1	AS	POVTS	1	8XXX	Miscommunication in Maritime Contexts	\$55,000	76	58	134
2	2	AL	TOEM	1	5591	Crude Oil Piping Inspection Review	\$51,744	78	51	129
3	4	BO	IEC	3	3410	Fishing Vessel Outreach	\$19,000	73	49	122
4	3	RR	OSPR	3	6536	Analysis of Port Valdez Weather Buoy Data	\$17,000	75	47	122
5	5	DV	SAC	1	9550	Dispersants	\$10,000	65	53	118
6	6	AL	TOEM	2	5XXX	VMT Spill Prevention Plan Review	\$40,000	68	48	116
7	8	DV	SAC	2	9XXX	Update of Subsistence Harvests & Uses in PWS	\$49,750	65	49	114
8	7	LS	OSPR	5	6511	History of VMT C-Planning	\$50,000	69	45	114
9	9	AS	OSPR	1	65XX	Copper River Delta Weather Station	\$50,000	66	46	112
10	10	AL	TOEM	3	5081	Tank 93 Maintenance Review	\$60,000	64	47	111
11	11	BO	IEC	1	3530	Youth Involvement	\$50,750	66	42	108
12	12	AS	POVTS	3	8012	Escort Tugboat BAT Assessment	\$65,000	45	52	97
13	13	DV	SAC	5	9110	PWS Marine Bird Winter Survey	\$41,700	60	34	94
14	14	AS	OSPR	6	80XX	Stricken Tanker Simulator Drift Study	\$55,000	36	48	84
15	15	DV	SAC	3	9XXX	Toxicity of Treated BW Effluent to Calanoid Copepods	\$86,712	38	45	83
16	16	DV	SAC	4	952X	Marine Invasive Species - Internships	\$4,500	48	35	83
17	17	AS	POVTS	2	8XXX	Sustainable Shipping Phase 1	\$35,000	38	43	81
18	18	DV	SAC	7	9520	Marine Invasive Species	\$60,254	49	29	78
19	19	AJ	IEC	5	3562	Update Then & Now	\$4,400	43	32	75
20	22	BO	IEC	2	3903	Internship	\$4,000	30	40	70
21	20	JR	OSPR	4	6540	Copper River Delta & Flats Whitepaper Workshop	\$22,500	38	33	71
22	21	AS	OSPR	2	6532	Mesoscale Weather Modeling	\$50,000	41	29	70
23	23	DV	SAC	6	9513	Hydrocarbon Sensor Monitoring of VMT Impacts in Port Valdez	\$7,500	31	32	63
24	24	AJ	IEC	4	3XXX	Connecting with Young Maritime Adults	\$7,000	30	32	62
25	25	BO	IEC	6	3XXX	Cultivating Robust Engagement	\$10,000	26	23	49
26	26	AS	POVTS	4	8XXX	MASS Technology Review	\$35,000	15	29	44
27	27	JR	OSPR	7	6XXX	UAV Use During Spills Whitepaper	\$15,000	10	28	38
28	28	DV	SAC	8	9XXX	Assessing Changes in Native Marine Invertebrates Over Time	\$32,486	7	26	33

*This column was added to reflect an average ranking to negate the fact that more staff than Board members participated, and to give equal weight to Board and staff rankings.

Protected Projects - Not Ranked

Staff	Lead Cte	Lead Cte Rank		FY23 Projects	Projected FY2023 Budget
AJ	IEC	Protected	3200	Observer Newsletter	\$7,500
BT	IEC	Protected	3300	Annual Report	\$10,000
AJ	IEC	Protected	3610	Web BAT	\$8,800
LS	OSPR	Protected	6510	State Contingency Plan Reviews	\$119,000
AS	OSPR	Protected	6530	Weather Data & Sea Currents	\$16,400
AS	OSPR	Protected	6531	Port Valdez Weather Buoys	\$41,500
AL	SAC	Protected	9510	LTEMP	\$153,850

Prince William Sound Regional Citizens' Advisory Council
FY2023 Projects Not Included in Budget

Programs & Projects

3531	Connecting with Young Maritime Adults Project deferred due to lack of funds and low rank in the Long Range Plan (IEC rank 4 of 6, LRP rank 24 of 28). Maybe brought back mid-year if funding allows.	Johnson, Amanda	IEC	\$	7,000
3562	Update Then & Now Project deferred due to lack of funds and low rank in Long Range Plan (IEC rank 5 of 6, LRP rank 19 of 28). May be brought back mid-year if funding allows.	Johnson, Amanda	IEC	\$	5,600
3621	Cultivating Robust Engagement Project deferred due to lack of funds and low rank in the Long Range Plan (IEC rank 6 of 6, LRP rank 25 of 28). May be brought back mid-year if funding allows.	Oliver, Betsi	IEC	\$	10,000
5591	Crude Oil Piping Inspections Review Project deferred primarily due to lack of funds. Also, compared to other planned FY2023 Terminal Operations related projects, the results of this project would not be as time sensitive as other projects. This project would also depend very heavily on Alyeska support and information, which is unknown at this time. May be brought back mid-year if funding allows and Alyeska support is secured.	Love, Austin	TOEM	\$	51,744
6511	History of VMT C-Planning Project deferred due to lack of funds and as it will require extensive preparation and organization to compile documentation, including inputting materials into the Council's Document Management system. May be brought back mid-year if work on documentation has been completed and if funding allows.	Swiss, Linda	OSPR	\$	50,000
6532	Mesoscale Weather Modeling Project deferred due to lack of funds and as it still requires research and identification of potential contractors capable of completing the scope of work. May be brought back mid-year if research and contractor identification has been completed, and if funding allows.	Sorum, Alan	OSPR	\$	50,000
6538	Documenting UAV Use During Spill Prevention & Response Project deferred due to lack of funds and potential redundancy with a project being conducted by the Oil Spill Recovery Institute (OSRI). OSRI has commissioned a similar white paper on this topic and the finalized paper is expected in the Fall of 2022. May be brought back if staff and OSPR determine the OSRI paper does not cover the intended goals of this project and if funding allows.	Robida, Jeremy	OSPR	\$	15,000
6540	Copper River Delta & Flats Geographic Response Strategy Workshop (CRDF GRS Workshop) Project deferred due to lack of funding. The PWS Area contingency plan leadership also provided feedback suggesting the timing to address and work on GRS for the Copper River Delta and Flats vicinity had not arrived yet. Work affecting the greater statewide GRS program is being led by Arctic and Western Alaska Area planners and it seems the intent is to complete this work before specific areas like the Copper River Delta and Flats are addressed.	Robida, Jeremy	OSPR	\$	22,500
8015	Stricken Tanker Simulator Drift Study Project deferred due to lack of funds and may be brought back mid-year if funding allows.	Sorum, Alan	OSPR	\$	55,000
8310	MASS Technology Review Project deferred due to lack of funds and low rank in Long Range Plan (POVTS rank 4 of 4, LRP rank 26 of 28). May be brought back mid-year if funding allows.	Sorum, Alan	POVTS	\$	35,000

Prince William Sound Regional Citizens' Advisory Council
FY2023 Projects Not Included in Budget

9513	Hydrocarbon Sensor Monitoring of VMT Impacts in Port Valdez Project deferred as the Council does not presently have Alyeska permission to mount a hydrocarbon sensor on the VMT weather buoy. Until such time as the Council obtains the sensor and has adequate information on the specific data that it will collect and how the data will be managed, we are not in a position to request permission or move forward with this project. May be brought back mid-year if sensor is obtained, Alyeska permission secured, and if funding allows.	Verna, Danielle	SAC	\$	7,500
9641	Toxicity of Treated Ballast Water Effluent to Calanoid Copepods: Implications for Food Webs in PWS Project deferred due to lack of funds and pending support from Alyeska to move forward. To complete this project within the timeline outlined in the proposal, it would need to begin at the end of fiscal year 2022 and would require Alyeska cooperation to obtain effluent samples from the Ballast Water Treatment Facility. Alyeska may be more likely to accommodate a request for additional sample collection at the BWTF after completion and reviewing results of the ongoing oxygenated hydrocarbons project that is currently requiring extensive sampling at the BWTF. May be brought back mid-year if Alyeska support is secured and funding allows.	Verna, Danielle	SAC	\$	86,712
9642	Assessing Changes in Native Marine Invertebrate Species Within the Valdez Arm Through Time Project deferred due to low rank in Long Range Plan (POVTS rank 8 of 8, LRP rank 28 of 28) based on concerns expressed by the Scientific Advisory Committee that this project did not lie within the scope and mission of the Council and that the work may be duplicative of other studies that have been completed within Port Valdez.	Verna, Danielle	SAC	\$	32,486
Section Total				\$	428,542
Total				\$	428,542

Programs and Projects	Current Approved FY2023	Proposed FY2024	Proposed FY2025	Proposed FY2026	Proposed FY2027
INFORMATION & EDUCATION					
3200--Observer Newsletter	\$7,500	\$8,000	\$8,500	\$9,000	\$9,500
3300--Annual Report	\$7,400	\$10,400	\$10,800	\$11,200	\$11,600
3410--Fishing Vessel Program Community Outreach	\$16,000	\$19,000	\$19,000	\$19,000	\$19,000
3530--Youth Involvement	\$50,750	\$50,750	\$50,750	\$50,750	\$50,750
3562--Update Then & Now		\$4,400	\$5,600		
3610--Website Presence BAT	\$10,800	\$7,434	\$7,805	\$8,195	\$8,605
3903--Internship	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
3XXX--Cultivating Robust Engagement		\$10,000			
3531--Connecting w/ Young Maritime Adults		\$7,000	\$3,000		
Subtotal	\$96,450	\$120,984	\$109,455	\$102,145	\$103,455
TERMINAL OPERATIONS & ENVIRONMENTAL MONITORING					
5081--Storage Tank Maintenance Review	\$93,355	\$60,000		\$60,000	
5591--Crude Oil Piping Inspections Review		\$51,744			
5XXX--VMT Oil Spill Prevention Plan Review	\$40,000				
5XXX--Review of VMT Mechanical Integrity Program		\$40,000			
5XXX--Ballast Water Effluent Toxicity Testing Review		\$40,000			
5XXX--Regulatory Compliance Assessment		\$20,000			
5XXX--Shore Power for Tankers at VMT			\$40,000		
5XXX--Review of Most Recent Tank Inspection Reports			\$50,000		
5XXX--Review of Air Emissions from the VMT 2000-2021			\$40,000		
Subtotal	\$133,355	\$211,744	\$130,000	\$60,000	\$0
OIL SPILL PREVENTION & RESPONSE					
6510--State Contingency Plan Reviews	\$115,000	\$127,500	\$136,800	\$140,904	\$145,131

6511--History of Contingency Planning		\$50,000			
6530--Weather Data/Sea Currents	\$16,400	\$16,400	\$16,400	\$16,400	\$16,400
6531--Port Valdez Weather Buoys	\$41,200	\$41,500	\$41,500	\$41,500	\$41,500
6536--Analysis of Weather Buoy Data	\$22,696	\$23,377	\$24,078		
6540--Copper River Delta/Flats GRS History		\$22,500	\$10,000		
6532--Mesoscale Weather Modeling in PWS		\$50,000	\$10,000	\$10,000	\$10,000
6XXX--Documenting UAV Use in Spill Prevention/Response		\$15,000			
65XX--Lower Copper River Delta Weather Station	\$5,600	\$3,600	\$3,600	\$3,600	\$3,600
7XXX--ESI Mapping Update Via ShoreZone Imagery		\$75,000			
8XXX--Drifting Tanker Simulator Study		\$55,000			
Subtotal	\$200,896	\$479,877	\$242,378	\$212,404	\$216,631
PORT OPERATIONS & VESSEL TRAFFIC SYSTEMS					
8010--Escort Tug BAT Assessment	\$65,000				
80XX--MASS Technology Review		\$35,000			
8520--Miscommunication in Maritime Contexts	\$55,000	\$50,000	\$50,000		
8300--Sustainable Shipping, Phase 1	\$35,000	\$35,000	\$35,000		
Subtotal	\$155,000	\$120,000	\$85,000	\$0	\$0
SCIENTIFIC ADVISORY					
9110--Spatial Variability of Marine Birds	\$50,900				
9510--Long Term Environmental Monitoring Program	\$104,878	\$108,024	\$111,265	\$114,603	\$118,041
9511--Herring/Forage Fish Survey	\$4,000				
9512--Oxygenated Hydrocarbons	\$52,400				
9513--Hydrocarbon Sensor			\$7,500	\$7,500	\$7,500
9520--Marine Invasive	\$64,754	\$190,846			
9550--Dispersants	\$30,880	\$10,000	\$10,000		

9643--Comprehensive Update of Subsistence Harvests & Uses in PWS	\$49,750	\$99,350	\$81,050		
9641--Toxicity of Treated Ballast Water Effluent to Calanoid Copepods			\$86,712	\$80,034	
Subtotal	\$357,562	\$408,220	\$296,527	\$202,137	\$125,541
Committee Subtotals	\$943,263	\$1,340,825	\$863,360	\$576,686	\$445,627
PROGRAMS					
3100--Public Information	\$6,485	\$6,680	\$6,880	\$7,086	\$7,299
3500--Community Outreach	\$50,175	\$51,680	\$53,231	\$54,828	\$56,472
3600--Public Communications Program	\$8,039	\$4,300	\$5,000	\$5,150	\$5,305
4000--Program and Project Support	\$1,679,047	\$1,729,418	\$1,781,301	\$1,834,740	\$1,889,782
4010--Digital Collections Program	\$5,000	\$5,150	\$5,305	\$5,464	\$5,628
5000--Terminal Operations Program	\$10,000	\$10,300	\$10,609	\$10,927	\$11,255
6000--Spill Response Program	\$9,200	\$16,000	\$16,000	\$16,000	\$16,000
7000--Oil Spill Response Operations Program	\$4,450	\$7,235	\$7,420	\$7,605	\$7,790
7520--Preparedness Monitoring	\$30,400	\$44,400	\$50,400	\$51,912	\$53,469
8000--Maritime Operations Program	\$12,000	\$13,000	\$13,000	\$13,000	\$13,000
9000--Environmental Monitoring Program	\$15,500	\$12,100	\$12,100	\$12,100	\$12,100
Subtotal	\$1,830,296	\$1,900,263	\$1,961,245	\$2,018,812	\$2,078,100
LEGISLATIVE AFFAIRS					
4400--Federal Government Affairs	\$64,100	\$66,023	\$68,004	\$70,044	\$72,145
4410--State Government Affairs	\$33,100	\$34,093	\$35,116	\$36,169	\$37,254
Subtotal	\$97,200	\$100,116	\$103,119	\$106,213	\$109,399
BOARD OF DIRECTORS					
1350--Information Technology	\$500	\$515	\$530	\$546	\$563
2100--Board Administration	\$126,630	\$130,429	\$134,342	\$138,372	\$142,523
2150--Board Meetings	\$145,000	\$149,350	\$153,831	\$158,445	\$163,199
2200--Executive Committee					
2220--Governance					
2222--Finance Committee					

2700--Legislative Affairs Committee	\$18,175	\$18,720	\$19,282	\$19,860	\$20,456
Subtotal	\$290,305	\$299,014	\$307,985	\$317,224	\$326,741
COMMITTEES & COMMITTEE SUPPORT					
2250--Committee Support	\$193,784	\$199,598	\$205,585	\$211,753	\$218,106
2300--Oil Spill Prevention & Response	\$6,600	\$6,798	\$7,002	\$7,212	\$7,428
2400--Port Operations & Vessel Traffic System	\$6,600	\$6,798	\$7,002	\$7,212	\$7,428
2500--Scientific Advisory Committee	\$10,800	\$11,124	\$11,458	\$11,801	\$12,155
2600--Terminal Operations & Environmental Monitoring	\$6,600	\$6,798	\$7,002	\$7,212	\$7,428
2800--Information and Education Committee	\$7,400	\$7,622	\$7,851	\$8,086	\$8,329
Subtotal	\$231,784	\$238,738	\$245,900	\$253,277	\$260,875
GENERAL & ADMINISTRATIVE					
1000--General and Administrative	\$538,738	\$554,900	\$571,547	\$588,694	\$606,354
1050--General and Administrative--Anchorage	\$153,486	\$158,091	\$162,833	\$167,718	\$172,750
1100--General and Administrative--Valdez	\$158,044	\$162,785	\$167,669	\$172,699	\$177,880
1300--Information Technology	\$108,128	\$111,372	\$114,713	\$118,154	\$121,699
Subtotal	\$958,396	\$987,148	\$1,016,762	\$1,047,265	\$1,078,683
Subtotals	\$4,351,244	\$4,866,104	\$4,498,371	\$4,319,477	\$4,299,426
Contingency (Current Year Budget)	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Total Expenses	\$4,401,244	\$4,916,104	\$4,548,371	\$4,369,477	\$4,349,426

Prince William Sound Regional Citizens' Advisory Council
One-Page Strategic Plan

Mission Statement: Citizens promoting the environmentally safe operation of the Alyeska terminal and associated tankers

[Link to full FY2023-FY2027 Long Range Plan](#)

Core Purpose: Citizen oversight to prevent oil spills, minimize environmental impacts, and promote response readiness

Core Values

- Represent the interests of our stakeholders by providing an effective voice for citizens
- The foundation of PWSRCAC is volunteerism
- Promote vigilance and combat complacency
- Organizational transparency and integrity through truth and objectivity
- Foster environmental stewardship

Overarching Goals and Objectives (see pages 14-16 for a more complete list of objectives)

- Compliance with OPA90 and Alyeska contractual requirements.
 - ☐ (1) Annual re-certification and funding
 - ☐ (2) Maintain regional balance
 - ☐ (3) Link projects and programs to OPA90 and Alyeska contract
- Continue to improve environmental safety of oil transportation in our region.
 - ☐ (4) Monitor and review development of, and compliance with, laws and regulations
 - ☐ (5) Pursue risk-reduction measures and promote best available technologies and best practices
 - ☐ (6) Monitor operations and promote a safe and clean marine terminal
 - ☐ (7) Monitor and review the condition of the tanker fleet/maritime operations
 - ☐ (8) Monitor and promote the safe operation of all Alyeska/SERVS-related on-water assets
 - ☐ (9) Monitor and review environmental indicators
 - ☐ (10) Promote and facilitate effective research for scientific, operational and technical excellence
- Develop and maintain excellent external and internal communication.
 - ☐ (11) Advocate for government and industry measures to improve the environmental safety of oil transportation
 - ☐ (12) Maintain and improve relationships with government, industry and communities
 - ☐ (13) Be the model for citizen oversight and provide support for other citizens' advisory groups
 - ☐ (14) Ensure availability of PWSRCAC information
 - ☐ (15) Work to improve availability of information to PWSRCAC from industry sources
- Achieve organizational excellence.
 - ☐ (16) Effective short and long term planning, with clear and measurable goals for projects
 - ☐ (17) Fiscally responsible, efficient, and easily understood financial procedures and reporting
 - ☐ (18) Committed to continuous improvement
 - ☐ (19) Recognize people as the most important asset of the organization
 - ☐ (20) Recruit and develop knowledgeable and committed Board members, volunteers, and staff
 - ☐ (21) Strong volunteer structure and support for volunteers

OPA 90 and Alyeska Contractual Requirements

PWSRCAC's structure and responsibilities stem from the Oil Pollution Act of 1990 (OPA 90) and our contract with Alyeska Pipeline Service Company (Alyeska). These documents guide our organization and it is important to review the following requirements, and if possible the source documents, when developing proposed projects for Board consideration and approval. Following are abbreviated summaries of some of the major requirements from both documents. Please check the box next to each requirement that the proposed project addresses.

[Link to full text of OPA 90 Sec 5002: Terminal and Tanker Oversight and Monitoring, August 18, 1990](#)

[Link to full text of contract between PWSRCAC and Alyeska, February, 1990](#)

OPA 90 Contractual Requirements

- ☐ (1) Regional Balance, broadly representative of communities and interests in the region.
- ☐ (2) Provide advice to regulators on the federal and state levels.
- ☐ (3) Provide advice and recommendations on policies, permits, and site-specific regulations relating to the operation and maintenance of terminal facilities and crude oil tankers.
- ☐ (4) Monitor the environment impacts of the operation of terminal facilities and crude oil tankers, as well as operations and maintenance that affect or may affect the environment in the vicinity of the terminal facilities.
- ☐ (5) Review the adequacy of oil spill prevention and contingency plans for the terminal facilities and crude oil tankers operating in Prince William Sound and review the plans in light of new technological developments and changed circumstances.
- ☐ (6) Provide advice and recommendations on port operations, policies, and practices.
- ☐ (7) Conduct scientific research and review scientific work undertaken by or on behalf of the terminal or oil tanker operators or government entities.
- ☐ (8) Devise and manage a comprehensive program of monitoring the environmental impacts of the operations of the terminal facility and crude oil tankers.
- ☐ (9) Monitor periodic drills and testing of oil spill contingency plans.
- ☐ (10) Study wind and water currents and other environmental factors in the vicinity of the terminal that may affect the ability to prevent, respond to, contain, and clean up an oil spill.
- ☐ (11) Identify highly sensitive areas that may require specific protective measures.
- ☐ (12) Monitor developments in oil spill prevention, containment, response, and cleanup technology.
- ☐ (13) Periodically review port organizations, operations, incidents, and the adequacy and maintenance of vessel traffic service systems designed to ensure safe transit of crude oil tankers pertinent to terminal operations.
- ☐ (14) Periodically review the standards for tankers bound for, loading at, exiting from, or otherwise using the terminal facilities.
- ☐ (15) Foster partnerships among industry, government, and local citizens.

Alyeska Contractual Requirements

- ☐ (1) Provide local and regional input, review and monitoring of Alyeska's oil spill response and prevention plans and capabilities, environmental protections capabilities, and the actual and potential environmental impacts of the terminal and tanker operations.
- ☐ (2) Increase public awareness of subjects listed above.
- ☐ (3) Provide input into monitoring and assessing the environmental, social, and economic consequences of oil related accidents and actual or potential impacts in or near Prince William Sound.
- ☐ (4) Provide local and regional input into the design of appropriated mitigation measures for potential consequences likely to occur as a result of oil or environmental related accidents or impacts of terminal and tanker operations.
- ☐ (5) Provide recommendations and participate in the continuing development of the spill prevention and response plan, annual plan review, and periodic review of operations under the plan including training and exercises.
- ☐ (6) Other concerns: comment on and participate in selection of research and development projects.
- ☐ (7) Review other important issues related to marine oil spill prevention and response concerns that were not obvious with the contract was signed.
- ☐ (8) Review other concerns agreed upon by the Council regarding actual or potential impacts of terminal or tanker operations.

**Prince William Sound Regional Citizens' Advisory Council
Budget Briefing Sheets FY-2024**

Type:

- ☐ Capital project (Note: separate Capital Projects checklist required)
- ☐ Program ☐ Protected
- ☐ Project ☐ Protected
- ☐ Program/Project Support

Project Number:

Project Title:

Lead Staff:

Project Team Members:

Cross Committee Interest (If yes, which committees):

1. Description
 - a. Provide a short description of the program/project.
 - b. Why is this program/project necessary? What need or information gap is being addressed?
 - c. How will information or results be used?
 - d. How will program/project success be measured?
2. Program/project goals and objectives [Should be clear, specific, and measurable with starting and ending dates.]
3. Strategic plan and mission
 - a. Which strategic goal(s) or objective(s) does this program/project advance? [Check all that apply on attached strategic plan page.]
 - b. How/why does the proposed program/project advance PWSRCAC's mission?
 - c. Which OPA 90 and Alyeska contract requirements does it address? [Check all that apply on attached OPA 90/Alyeska contract page.]
4. Project Implementation
 - a. How will the program/project be accomplished? (e.g., with in-house staff and/or outside contractors, etc.? Please estimate project manager time in hours.)
 - b. Does the program/project require Alyeska or shipper cooperation?
 - c. Is this an ongoing program/project? If not, when will it start and when will it be finished?
 - d. Does the program/project involve partnership or cost sharing with other organizations?
5. Budget (3 year, if applicable). Provide detail for each cost item and summarize on attached budget sheet by account category
 - a. What is the total cost of the program/project over its life?
 - b. How much was previously spent on this program/project? (This information may be obtained from the financial manager.)

Budget

Acct #	Account Title	Notes	FY-2024	FY-2025	FY-2026
50000	Salaries and Wages				
50100	Employer Payroll Taxes				
50400	Group Health Insurance				
50500	Rents				
50600	Utilities—Telephone & Data				
50700	Supplies (consumable)				
50800	Equipment Leases				
50850	Software & Software Subscriptions	Included only in 1300 budget.			
50900	Internet & E Mail Access	Included only in 1300 budget.			
51000	Equipment Purchases (Non-capitalized < \$5,000)	Generally, anything \$5,000 and more is depreciated over the asset's useful life.			
51100	Dues and Subscriptions	Magazine and other subscriptions.			
51200	Accounting	Included only in 1000 budget.			
51300	Legal Fees				
51450	Professional Fees -- Other				
51600	Advertising				
51700	Education	Tuition and other training expenses, excluding travel.			
51800	Printing & Reproduction				
51900	Postage, Delivery & Shipping				
52300	Conference & Conventions	Conference registration fees and other conference costs, excluding travel.			
52400	Equipment Maintenance				
53000	Insurance	Excluding group health insurance.			
54000	Library & Reference Materials				
55100	Recruiting Expenses				
57000	Research Contributions				
58000	Depreciation & Amortization				
59000	Miscellaneous				
59500	Contracts				
60000	Travel	Describe who is traveling, where they are going, and for what purpose.			
61000	Business Meals				
62000	Meeting Expenses	Meeting room rental and catering expenses.			
	Total				