



REQUEST FOR PROPOSALS

Title	Port Valdez Vessel Charter
RFP Number	951.24.01
Project Manager	Austin Love
Submittal Deadline	February 14, 2023
Award Announcement	February 28, 2023

Submit Proposals to:

Austin Love, Project Manager
Prince William Sound Regional Citizens' Advisory Council
via email at the following address:
austin.love@pwsrcac.org

To verify receipt of proposal, proposer must contact Austin Love at (907) 255-5483 before the submittal deadline.

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Proposal submission requirements:

- a. Proposals shall be submitted in electronic form in Adobe Portable Document form (PDF) (Acrobat 7.0 or later). It is permissible but not preferred for appendices and other attachments to the proposal to be submitted in scanned PDF format.
- b. To assure consideration, proposals must be received by Prince William Sound Regional Citizens' Advisory Council (PWSRCAC) by the deadline. Proposals received after the deadline may be considered but only if they can be accommodated by PWSRCAC's review process. Additional information provided after the deadline may also be considered but only if such information can be accommodated by the review process.

Inquiries regarding this request for proposals shall be directed to the project manager named above via email.

REQUEST FOR PROPOSALS

The Prince William Sound Regional Citizens' Advisory Council (PWSRCAC) is inviting proposals for a three-day vessel charter to support environmental sampling in Port Valdez, Alaska.

ABOUT PWSRCAC

MISSION STATEMENT: Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers.

PWSRCAC was formed following the Exxon Valdez oil spill to advise Alyeska Pipeline Service Company and the public on issues related to oil spill prevention and response and mitigating the environmental impacts of terminal and tanker operations. PWSRCAC also advises oil shippers, regulatory agencies and elected officials on these issues.

PWSRCAC's membership comprises communities affected by the Exxon Valdez oil spill and interest groups with a stake in safe oil transportation in the region. PWSRCAC's 18 member organizations are communities and boroughs impacted by the 1989 Exxon Valdez Oil Spill, as well as Native, commercial fishing, aquaculture, recreation, tourism and environmental representatives.

PWSRCAC was chartered as a non-profit corporation by the State of Alaska on December 26, 1989. PWSRCAC is funded under a contract with Alyeska, and is

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certified as the alternative voluntary advisory group for Prince William Sound under the Oil Pollution Act of 1990 (OPA90).

Please note: All of PWSRCAC's products and the products resulting from contracts are considered public information. Proposals and work plans may be distributed throughout the organization for review and comment. Proprietary information should not be submitted in any proposal. PWSRCAC will not knowingly reveal the contents of a proposal that is not subsequently accepted for contract; however, PWSRCAC accepts no liability should such contents inadvertently be revealed to third parties.

1. PROJECT

INTRODUCTION

PWSRCAC requires a three-day vessel charter in June 2023 to collect environmental samples at sites within Port Valdez as part of its Long-Term Environmental Monitoring Program (LTEMP). PWSRCAC has been conducting LTEMP since 1993, and the goal of this program is to monitor the environmental impacts of the Valdez Marine Terminal and associated tankers. Environmental samples include blue mussels from three intertidal locations (i.e., Gold Creek, Jackson Point, and Saw Island), passive sampling devices just offshore of those three intertidal locations, and marine sediment samples at two locations in the vicinity of the intertidal sites (Figure 1). The vessel charter is needed to transport PWSRCAC personnel to the Port Valdez sampling sites and facilitate the collection of the aforementioned environmental samples.

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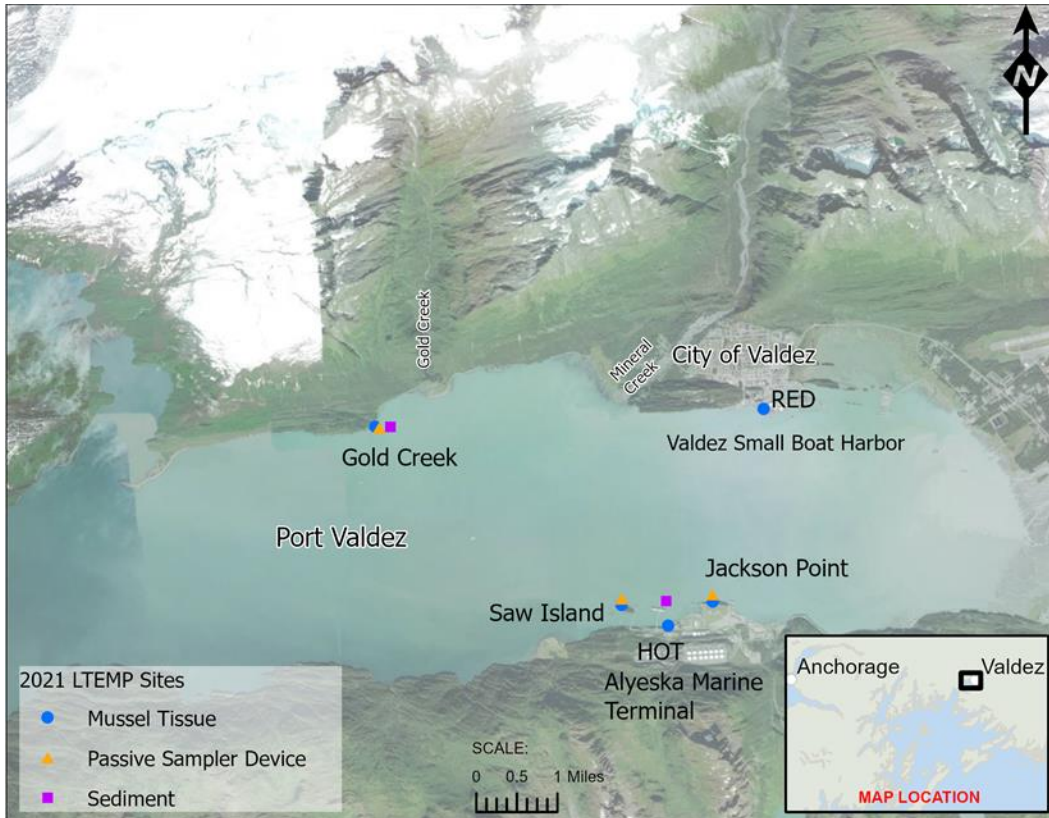


Figure 1. Map of Port Valdez sampling locations. The “RED” and “HOT” mussel sampling locations are not subject to this request for proposals.

DESCRIPTION of REQUESTED WORK

Scope of Work. The scope of work shall include, but is not limited to the following:

Vessel Transportation and Sample Collection Support - The vessel will need to be able to transport up to three PWSRCAC personnel to sampling locations shown in Figure 1 (with the exception of the “RED” and “HOT”

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sampling sites), from the Valdez Small Boat Harbor. Adequate deck space is required for storing various sampling equipment and supplies (about three large coolers worth, plus three cinder blocks with approximately 300 ft. of coiled ¼ inch line per block). Interior desk/table space will be needed for sample processing (e.g., labeling) and paperwork.

At the mussel sampling locations, the vessel will need to be able to transport PWSRCAC personnel onshore to those intertidal sites via skiff (e.g., Zodiac). The skiff will also be needed to support the collection of the passive sampling devices (small, lightweight plastic strips that are attached subsurface to cinder blocks).

To collect the marine sediment samples, the vessel will need adequate deck space and equipment for the operation of an approximately 80-pound, stainless steel, sediment-sampling device (dimensions of about 5 feet tall and 3 feet in diameter). The vessel will also need equipment to support the operation of the sediment-sampling device, including: deck boom, winch, block, line (enough for a maximum depth of 260 ft.), and saltwater and freshwater wash down hose.

While PWSRCAC personnel will be responsible for all sample collections, vessel operator assistance will be needed to help facilitate those collections. For example, the vessel operator would be responsible for working the deck boom, winch, block, and line in coordination with PWSRCAC personnel operating the sediment-sampling device.

The vessel operator will be responsible for all fuel costs and harbor fees associated with the work.

PWSRCAC personnel will be responsible for obtaining permission to work within the Valdez Marine Terminal Security Zone and obtaining an Alaska Department of Fish and Game environmental sampling permit.

Additional Requirements

- 1. Liability Insurance** – the vessel must have liability insurance in an amount no less than \$1,000,000 and shall provide to PWSRCAC a certificate of insurance (directly from the insurance agent) that lists PWSRCAC as an additional insured.
- 2. Valid U.S. Merchant Mariner credential and Transportation Worker Identification Credential (TWIC).**

Schedule

A three-day vessel charter is needed to complete this work, sometime between June 3-8, 2023. The final schedule would be subject to vessel availability, timing of other LTEMP work, and would be agreed upon between PWSRCAC and the vessel owner/operator prior to contract execution.

The mussel and passive sampling device collections would coincide with the minus low tides occurring during June 3-8, while the sediment sampling can occur regardless of tidal stage.

Contract Award Announcement; February 28, 2023

2. GENERAL REQUIREMENTS

PWSRCAC Costs. PWSRCAC is not liable for any costs incurred by the proposer during the proposal preparation.

Single Point of Contact. The contractor will designate one person as the project manager and point of contact with PWSRCAC. In the case of multiple investigators, one shall be designated as the lead to serve as the project manager and point of contact.

Final Payment. A portion of the total payment to the contractor will be withheld until all requirements are met. No interest will be paid on any withheld payments.

3. REQUIRED PROPOSAL CONTENTS

Any submitted proposal shall include the following sections:

Cover Sheet.

- Name, address, telephone number and facsimile number of proposer
- RFP Title and Number
- Name of Principal Consultant(s)
- Cost of Proposal

Introduction. This section shall include the RFP title and number, brief general discussion of the proposed project. Scientific and technical terms shall be clearly defined and a list of pertinent enclosures included.

Scope of Work. Describe how the proposer intends to fulfill the scope of work, described above. Provide a description of the vessel the proposer intends to use for this charter, highlighting the key attributes that will address the scope of work. Describe the proposer's ability to adhere to the "Additional Requirements" and "Schedule" included in the scope of work.

Management Scheme & Statement of Qualifications. Clearly describe how the work will be managed including the role of each key individual expected to be involved in the work. Describe, relevant to the proposed work, previous work experience, related technical accomplishments, expertise, and educational background of each individual expected to be involved in the work. Indicate if, how,

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and why a subcontractor will be used for any portion of the work. Provide names and resumes of each individual expected to be involved in the work.

Budget. Include information about the total costs (cited in U.S. Dollars), professional fees, expenses and contingencies. In case of overhead rates or administrative fees, give percent of direct personnel cost. Provide a breakdown of hours per individual and rates per individual. If subcontractors are used, indicate the percentage of work to be performed by each subcontractor with respect to the entire proposed scope of work.

Conflict of Interest. Describe all financial, business or personal ties contractor has to Alyeska Pipeline Service Company or members of the Alyeska consortium, excluding normal commercial purchases of petroleum products.

References. The names, contact persons, and telephone numbers of firms or individuals for which the respondent recently performed services shall be included. A minimum of three such references is suggested.

4. SUBMITTAL AND EVALUATION PROCESS

A. Evaluation Criteria. Proposals will be evaluated based on, but not limited to, the following:

- 1) Proposal Format.** Does the proposal follow the requested format (i.e., include the seven sections requested on pg. 9-10)?
- 2) Proposed Scope of Work.** Does the proposal clearly address the requested scope of work and demonstrate the proposer's ability to complete the work?
- 3) Management Scheme & Statement of Qualifications.** Will the proposed management scheme reasonably lead to successful completion of the scope of work? Do the individuals proposed to complete this work possess the expertise and experience to assure successful completion of the scope of work?
- 4) Budget.** Is the budget reasonable and adequate for the work proposed? Does the budget provide good value for the funds requested?
- 5) Conflicts of Interest.** If conflicts of interest are stated, are they sufficiently relevant to preclude an offer to perform the work for PWSRCAC?
- 6) References.** Does a reference check indicate proposer has the potential to successfully complete the proposed scope of work?

B. Contract Award. The successful proposal will be the one that, in PWSRCAC sole opinion, best meets the needs as outlined in this RFP. In the event that PWSRCAC determines that no proposal completely meets all of the needs as outlined in the RFP, PWSRCAC shall have the option not to accept any proposal or enter into any contract whatsoever. In the alternative, PWSRCAC may select the proposal or proposals that, in its sole view, most nearly conform to its needs as outlined in this RFP; and then negotiate directly with that contractor to refine the proposal to achieve a contract that fully satisfies PWSRCAC needs.

C. Professional Services Contract. A copy of PWSRCAC's standard professional services contract form can be found at http://www.pwsrcac.org/wp-content/uploads/filebase/newsroom/rfps/professional_services_agreement.pdf or can be made available upon request.

D. PWSRCAC Information. The following information about PWSRCAC is available upon request to the project manager:

PWSRCAC/Alyeska Contract

PWSRCAC Bylaws

PWSRCAC Observer Newsletter

PWSRCAC Annual Report