Logo, company name

Description automatically generated

**REQUEST FOR PROPOSALS**

Title ***Youth Involvement – 2023-2024 School Year***

LRFP Number ***3530.24.02***

**Budget Template for Proposed Projects**

Proposal Title: ­­­­­\_\_\_\_\_\_\_\_*(Enter title here)*\_\_\_\_\_\_\_\_

Principal Consultant: ­­­­­\_\_\_\_\_\_\_\_(*Enter name here*)\_\_\_\_\_\_\_\_

**Instructions**

Please fill in relevant lines in the table on the next page to document your proposed budget.

You may add line items (table rows) or leave items blank as fits your project. Please list funds coming from other sources including your organization and partners.

See example travel entry, delete example text before entering your own.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Expenses** | |  |  |  |
| **Category/Item** | **PWSRCAC requested funding** | **Other funding**  **(in kind/partner)** | **Total funds required** | **Notes**  *List other funding sources and additional description, if applicable* |
| Personnel |  |  |  | *Include personnel hours if applicable* |
|  |  |  |  |  |
|  |  |  |  |  |
| Supplies |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Travel |  |  |  |  |
| *Example:*  *Boat charter cost* | *$2000* | *$2000* | *$4000* | *Partner funding from Example organization* |
|  |  |  |  |  |
| Indirect Costs |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Other: |  |  |  |  |
|  |  |  |  |  |
| **Totals** |  |  |  |  |

**Other expenses**

Describe any additional budget details not documented in the above table: