



Internship: Curriculum Assistant

Prince William Sound Regional Citizens' Advisory Council (Council) seeks an intern to assist with a revision of the Alaska Oil Spill Curriculum during Winter/Spring 2021. This is an excellent opportunity for someone seeking experience with hands-on, place-based education, marine education, curriculum development, or conservation non-profits.

The Alaska Oil Spill Curriculum (<http://www.pwsrcac.org/outreach/education/>) is a series of lessons teaching about oil resources, marine ecosystems, oil pollution, and citizen engagement. The lessons cover K-12 and can be adapted to meet a variety of teacher needs, from a full semester program to a single hands-on demonstration. The Alaska Oil Spill Curriculum has recently undergone a major revision to align with Next Generation Science Standards (NGSS). The revised curriculum will be available as an online, searchable database to improve educator access to this place-based, hands-on instruction resource.

The intern will assist in preparing lesson plans for inclusion in a searchable web tool (no web development experience necessary). Intern work will include:

- Research other online curricula for models of an effective search tool
- Create a visual template and use it to format all lessons to be consistent, usable, and aesthetically-pleasing
- Entering lesson plans into the database, assigning relevant search/filter labels (such as age range, topics, type of lesson, or curriculum standard met)

Additional details of the internship will be developed with the candidate, based on applicant's skills, interests, or needs for acquiring credit, if applicable. Work could include some of the following:

- Developing new lesson plans for the Alaska Oil Spill Curriculum based on identified needs and gaps (in the sciences or other disciplines)
- Piloting new or revised lesson plans with groups of students
- Adjusting lessons for virtual online implementation, adapting to the changing landscape of education in 2020/2021

Intern Experience, Skills, and Equipment Requirements:

- Current part time or full time undergraduate or graduate student
- Enrolled in a program to become a certified teacher, preferably with a science specialty, or similar education-related field
- Has interest and/or experience in informal education and NGSS/Alaska State curriculum standards
- Excellent oral and written communication skills
- Excellent attention to detail
- Ability to work in a self-directed environment, under minimal supervision, to achieve outlined deliverables
- Experience with publication or curriculum layout design a plus
- Personal computer with Microsoft Office software and reliable internet connection
- Strong preference will be given to candidates with a clear personal connection to the Council's region (Prince William Sound, Cook Inlet, or Kodiak), such as residency or past work in the region

Dates/Hours: This is a 6-month internship, January – June 2021. Exact dates can be flexible to accommodate student schedules, but all work must be completed by June 30, 2021. Once selected, the candidate and the internship supervisor will work together to develop an internship agreement that outlines clear deliverables based on project goals and intern interests/skills. Hours can be flexible and work may be done remotely, however some work will need to be conducted during normal business hours to facilitate coordination with project lead. The exact number of hours needed to complete the work will depend on the candidate; the expectation is 20-25 hours per month or 125 total hours over six months.

Stipend: \$2,500 in three installments, plus the option to attend a professional conference.

Travel: Minimal, to be determined with the right candidate. Dependent on travel restrictions that may be in place at the time. Funds for a relevant conference or training are available.

Supervision: Lead staff will primarily be Betsi Oliver, Outreach Coordinator, with assistance from Amanda Johnson, Website Manager. Lead staff will provide orientation, training, supervision, and evaluation. The Information and Education Committee will remain updated on progress and outcomes of the internship.

To apply:

Please send a resumé and cover letter that clearly outlines your qualifications for the internship, including your personal connection to the Council's region. Include contact information for 3 references, one of which should be academic (such as a professor or advisor) and one of which should be from a work capacity (such as a supervisor). Send application to: betsi.oliver@pwsrccac.org Applications will be reviewed starting Monday, November 30, 2020.