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RCAC

Regional Citizens' Advisory Council

☑ In Anchorage

☐ In Valdez

April 16, 1996

Commandant (G-M)
RADM James C. Card, Chief
Marine Safety and Environmental Protection Directorate
U.S. Coast Guard Headquarters
2100 Second Street SW
Washington, DC 20593-0001

Dear Sir:

Please find enclosed the Prince William Sound Regional Citizens' Advisory Council's application for recertification as the alternative voluntary advisory group for Prince William Sound, per Sec. 5002 (o) of the Oil Pollution Act of 1990.

The application consists of the following documents:

- Narrative covering sections (a) through (e) of the guidelines
- Addendum on RCAC's efforts to promote partnership with industry and government, with accompanying correspondence
- Financial & planning information:
  - Proposed Budget for 1996-97" (includes work plans)
  - Chart of projects for 1996-97
  - 10-year visions
  - Phase II Document, Long Range Planning (issues and tasks)
- RCAC's 1995 Year in Review
- Protocol between RCAC and Alyeska Pipeline Service Co.

In addition, enclosed find:

- Newspaper ad and press release on availability of application for public review. These will be distributed to all newspapers in the region and the Anchorage Daily News when the notice appears in the Federal Register.
- Updated list of groups you may wish to contact regarding the application

One change was made to the RCAC bylaws this past year. In March 1996, the bylaws were amended to reflect the name change of Chugachmuit

Environmental Protection Consortium to Nunagpet/Chugachmuit Environmental Protection Consortium. Nunagpet/CEPC is a member of the Oil Spill Region Environmental Coalition, one of RCAC's member organizations.

Our financial audit for 1995 is now in progress. A final report will be forwarded to you as soon as it is available, in late May or early June.

If you need any additional information please don't hesitate to call me or Patty Ginsburg in our office.

Sincerely,

H.G. Stanley

Stan Stanley, Executive Director

cc: Meg Sudduth, Community Civic Liaison
Alyeska Pipeline Service Co.

1996 Recertification Application

(a) Membership Information

(1) Selection and appointment process

The membership of the Prince William Sound Regional Citizens' Advisory Council is stipulated in its bylaws. Members consist of communities impacted by the Exxon Valdez oil spill and groups representing specific people or interests with a stake in the region. Member organizations appoint individuals to represent them on the RCAC Board of Directors

Directors serve at the pleasure of the organization they represent. The bylaws require each representative be a resident of the State of Alaska with the intent of remaining a permanent resident.

Directors serve staggered two-year terms There is no limit to the number of consecutive terms a director may serve. When a director's term expires, the member organization submits in writing the name of the person it wishes to be seated on the board. Directors are formally seated by a vote of the directors at the annual meeting in March. When a director leaves mid-term, the member organization may appoint a new replacement to fill the unexpired term. The replacement must be formally approved by the Board of Directors.

If a member organization resigns from RCAC (as occurred in 1995 with the resignation of the National Wildlife Federation), applications from other organizations representing the same constituency are solicited through advertisements in all newspapers in the spill impacted region.

(2) Board of Directors

Charles Christiansen (Larson Bay), Kodiak Village Mayors Association
Wayne Coleman (Kodiak), Kodiak Island Borough
Bill Lindow (Anchorage), Prince William Sound Aquaculture Corporation
Louis "Tex" Edwards (Homer), City of Homer
Larry Evanoff (Chenega), Community of Chenega
Mike Gallagher (Anchorage), City of Valdez
Keith Gordaoff (Anchorage), Chugach Alaska Corp.
Blake Johnson (Nikiski), Kenai Peninsula Borough
Margy Johnson (Cordova), City of Cordova
Gary Kompkoff (Tatitlek), Community of Tatitlek
Dennis Lodge (Seward), City of Seward
Michelle Hahn O'Leary (Cordova), Cordova District Fishermen United
Kristin Stahl-Johnson (Kodiak), City of Kodiak
Stan Stephens (Valdez), Alaska Wilderness Recreation and Tourism Association
Marilynn Heddell (Whittier), City of Whittier
Tim Volstad (Seldovia), City of Seldovia
William M. Walker (Anchorage), City of Valdez
Charles K. Weaverling (Cordova), Oil Spill Region Environmental Coalition
George Wuerch (Anchorage), Alaska State Chamber of Commerce

(3) **Technical committee members and residence**
(* denotes RCAC director) (as of 4/15/96)

Port Operations and Vessel Traffic Systems Committee

Bill Conley (Valdez)	Tex Edwards* (Homer)
Vince Kelly (Valdez)	John Klepper (Valdez)
Peter Kompkoff (Chenega Bay)	Linda Lee (Valdez)
Dennis Lodge* (Seward)	Tom McAlister (Valdez)
Vincent B. Mitchell (Valdez)	Neil Schultz (Cordova)

Oil Spill Prevention and Response Committee

Paul Andrews (Homer)	Jerry Brookman (Kenai)
Wayne Coleman (Kodiak)*	Jon Dahlman (Seward)
Gail Evanoff (Chenega Bay)	Lee Majors (Valdez)
Gordon Scott (Girdwood)	Kristin Stahl-Johnson (Kodiak)*
Lou Weaver (Valdez)	

Scientific Advisory Committee

Peter Armato (Seward)	Bill D'Atri (Anchorage)
Gig Currier (Cordova)	Ivan Frohne (Wasilla)
David Hite (Anchorage)	Dr. A J. Paul (Seward)
Kristin Stahl-Johnson (Kodiak)*	James Steward (Anchorage)
Thea Thomas (Cordova)	Richard Tremaine (Anchorage)

Terminal Operations and Environmental Monitoring Committee

Bob Benda (Valdez)	David Connor (Valdez)
E.A. Jim Levine (Anchorage)	Paul McCullom (Homer)
Bob Romine (Valdez)	George Skladal (Anchorage)
Stan Stephens (Valdez)*	

(b) Meetings publicized and accessible to communities

Quarterly board meetings of the RCAC are publicized through press releases and advertisements in local newspapers in the region. All meetings are open to the public, with the exception of executive sessions. Committee meetings and board teleconferences are not usually publicized but they are open to the public. The public is always provided opportunity to comment.

(c) Interest groups represented

Commercial fishing interests are represented on the RCAC by Cordova District Fishermen United. Aquaculture interests are represented by the Prince William Sound Aquaculture Corporation.

Alaska Natives are represented by Chugach Alaska Corporation. In addition, the predominantly-Native communities of Chenega Bay and Tatitlek each has a seat on RCAC and six villages on Kodiak Island are represented by the Kodiak Village Mayors' Association. Native environmental interests are also represented through the Chugachmiut Environmental Consortium, one of six environmental groups that make up the Oil Spill Region Environmental Coalition.

Tourism in the region is represented by the Alaska Chamber of Commerce, and recreation interests are represented by Alaska Wilderness Recreation and Tourism Association.

The Oil Spill Region Environmental Coalition represents environmental interests. The coalition consists of the Prince William Sound Conservation Alliance, Alaska Marine Conservation Council, Alaska Center for the Environment, Kodiak Conservation Network, Kodiak Audubon Society and Nunagpet/CEPC (formerly Chugachmiut Environmental Protection Consortium). The latter is a coalition of the villages of Tatitlek, Chenega Bay, Port Graham and Nanwalek.

d) Activities

(1) RCAC has reviewed the operations and maintenance of terminal and tankers through the following activities:

(i) review of terminal operations and maintenance

Terminal Maintenance
RCAC proposed formation of a working group to oversee maintenance at the Valdez Marine Terminal. The working group would be composed of representatives from RCAC, Alyeska Pipeline Service Co., and several state and federal agencies. The concept of the special working group grew out of concerns over the increasing frequency of age-related problems at the terminal, especially a series of leaks in the vapor recovery system piping.

Fire Protection Task Force
At RCAC's urging, a dormant task force on fire protection was reactivated, primarily to develop a comprehensive marine fire response plan for Port Valdez and Prince William Sound. The joint working group investigates fire prevention and response issues at the terminal, on board tankers at berth and on tankers underway. Participants include the U.S. Coast Guard, Alyeska Pipeline Service Co., SeaRiver Maritime, the Alaska Department of Environmental Conservation and the Cordova Fire Department.

Control of Tanker Loading Vapors
RCAC worked closely with representatives of Alyeska and the U.S. Environmental Protection Agency to develop consensus on requirements for vapor controls to be installed at the Valdez Marine Terminal. The final rule on controls of tanker loading vapors was released in September. It requires large marine terminals to limit emissions of hazardous air pollutants released during ship loading.

Ballast Water Treatment Facility
RCAC continued to work with Alyeska Pipeline Service Company and regulatory agencies on issues related to the Ballast Water Treatment Facility at the Valdez Marine Terminal. The treatment facility discharges an average of almost 16 million gallons of treated effluent into Port Valdez per day. RCAC recommended some changes in Alyeska's existing monitoring program.

Ballast Water Treatment Facility Working Group
RCAC participates in the BWTF Working Group. This group, chaired by the ADEC, provides a forum to present and discuss information on new and re-occurring issues, to develop a balanced information base on a particular issue related to monitoring activities at the Alyeska BWTF. The group works to build an understanding of issues and to arrive at recommendations for the US EPA and the ADEC. In addition to RCAC and ADEC, the working group includes representatives of EPA, Alyeska Pipeline, the Technical Advisory Group and representatives of ANS shippers.

Federal Discharge Permit
RCAC continued to work with Alyeska, the U.S. Environmental Protection Agency and the Alaska Department of Environmental Conservation on a new pollution discharge permit for the Valdez Marine Terminal. Alyeska must have a National Pollutant Discharge Elimination Systems (NPDES) permit in order to discharge effluent from the Ballast Water Treatment Facility into Port Valdez. Discussions over the past year focused on monitoring measures to be included in the new permit. RCAC recommended fine tuning the monitoring to provide more useful analysis of ballast water effluent and the aquatic environment in the vicinity of the terminal.

Ballast water influent sampling
Through 1995, RCAC continued to work with the Alaska Department of Environmental Conservation (ADEC) in a program of sampling ballast from tankers arriving at the Valdez Marine Terminal. The primary objective of the influent monitoring program was to determine whether ballast water arriving at the terminal contains compounds not anticipated for treatment at the Ballast Water Treatment Facility. Because samplings were not announced in advance, the program also served as a deterrent against dumping of unauthorized substances. One to two tankers were tested each month. State funds ran out in December. RCAC may continue the program with its own funds.

Corrosion Inhibitors
RCAC continued to monitor and comment on the use of corrosion-inhibiting chemicals in crude oil piping at the Valdez Marine Terminal. The products used to inhibit corrosion are highly toxic; RCAC had raised concerns about potential downstream impacts and the adequacy of toxicity testing. In late 1995, Alyeska requested approval to use a different product, which raised new questions about the chemical ingredients and toxicity testing. EPA suggested protocols that were informally agreed to by RCAC and Alyeska.

(ii) review of tanker operations and maintenance

Prince William Sound Tanker Risk Assessment
RCAC is reviewing the risks of oil transportation in Prince William Sound through its active participation on the Steering Committee of the Prince William Sound Risk Assessment Study and has committed $550,000 toward the $2 million study. The study was initiated in early 1995 by five Prince William Sound shippers.

The focus of the project is on preventing casualties. It is analyzing human, equipment, weather and other factors related to risk of tanker casualty. The project will provide research-based information specific to Prince William Sound about the relative risks of oil transportation, and measures that might be effective in reducing those risks. The study is expected to produce credible, scientific information for decisions by different agencies and industry.

The project includes examination of factors that contribute to risk, such as marine traffic, weather, human error, mechanical failure and other external environmental variables. Information is being gathered through interviews and questionnaires, review and analysis of existing reports and data, and computer modeling.

In addition to shipping companies and RCAC, the project Steering Committee includes the U.S. Coast Guard, Alyeska Pipeline Service Co., and the Alaska Department of Environmental Conservation.

Special Report
RCAC published and distributed a special report, "Oil Spill Prevention: Improvements in Tanker Safety," on tankers carrying North Slope crude through Prince William Sound. The

report reviews changes in recent years that have made oil tanker traffic safer, and discusses areas where RCAC believes improvements should be made. The report was written for the general public and addressed factors that contribute to oil spills and factors that help to prevent them.

Tug escorts

Tug escorts for laden tankers was a high priority focus of RCAC's work this past year. RCAC monitored tug-tanker tethering exercises conducted in Port Valdez, observed sea trials of different tug technologies and traveled to Europe to learn about different tug technologies. A series of meetings with the Governor and his staff resulted in the formation of several working groups and project teams working simultaneously with the Prince William Sound Risk Assessment. They are: the Best Available Technology Regulatory Development Project, the Interim Escort Study Task Force, and the Escort Enhancement Project (EEP). The EEP is to decide on and possibly design new escort tugs. RCAC is involved in each of these to different degrees

Computer Simulations

RCAC commissioned a series of computer simulations to test how different tug escort technologies perform with tankers disabled under various conditions in Prince William Sound and the Gulf of Alaska. The purpose of the simulations was to answer questions and supplement information obtained from an earlier two-year study of disabled tanker towing.

Simulations completed in 1995 looked at the performance capabilities of Voith Schneider enhanced tractor tugs, conventional tugs and a 21,000 HP salvage tug. The simulations examined different tugs, combinations of tugs and configurations in Valdez Narrows, Valdez Arm and Hinchinbrook Entrance.

Tanker Integrity

In light of a series of structural failures reported aboard TAPS tankers in 1995, RCAC began compiling a data file of each of the vessels calling at Valdez. The file includes information on vessel particulars including size (length/beam), cargo carrying capacity (barrels), year built, vessel owner/operator, double hull replacement date, and any reported damage to the vessel. This document is updated constantly as new information is obtained.

(2) Review of oil spill prevention and response plans

State tanker plans

In May, RCAC submitted final comments to the state on 22 tanker oil spill contingency plans for Prince William Sound. RCAC recommended conditional approval of the plans and outlined areas needing improvements. RCAC identified six issues of highest concern, and 12 other major problem areas. RCAC continued to participate in the State of Alaska's review of 22 contingency plans submitted by Prince William Sound oil shippers. RCAC had spent more than a year reviewing the plans.

Over the course of the lengthy review process, RCAC raised numerous questions and identified sections in which information was missing, incomplete or inadequate. Many of those questions and concerns were addressed in the final plans. RCAC also participated – along with the Alaska Department of Environmental Conservation (ADEC) and shippers – in public hearings on the plans in Valdez, Kodiak, Cordova, Homer and Anchorage. After the plans were granted conditional approval in October, RCAC provided assistance to member organizations and individuals who appealed the ADEC's decision approving the plans.

Valdez Marine Terminal Plan
On March 1, 1995 RCAC submitted questions and requests for information on the Valdez Marine Terminal (VMT) Contingency Plan to the Alaska Department of Governmental Coordination (DGC). On June 21, 1995, RCAC submitted comments on the completeness of the VMT Plan to the DGC. As a review participant in this process, RCAC took part in a pre-issuance review conference with ADEC and industry in anticipation of the release ADEC's findings document. The next public review period for the plan and the findings is scheduled to begin in April, 1996, at which time RCAC will begin its review for adequacy.

Area Plans
In addition to reviewing specific state required tanker and terminal plans, RCAC has also been active in reviewing three Sub-Area Plans of the Unified Contingency Plan for Oil and Hazardous Substance Spills and Releases for the State of Alaska (Unified Plan). RCAC initially reviewed the Cook Inlet Sub-Area Contingency Plan in the summer and fall of 1995, and provided comments to the regulating agency on November 30, 1995. Subsequently the plan has undergone significant revision, and a public review period is anticipated to begin in April 1996. RCAC will again review the plan at that time. Likewise, RCAC is currently reviewing the Prince William Sound Sub-Area Plan, which was issued for its final public review period in February 1996. RCAC will be providing its preliminary comments to interested parties such as industry, agencies, and member organizations in mid-April, and final comments to the regulating agency by April 30, 1996. The Kodiak Sub-Area Contingency Plan was not issued for review in 1995 as anticipated. In the meantime, however, RCAC worked with the Sensitive Areas Working Group to help identify and prioritize sensitive natural resource locations to be included in the Kodiak Sub-Area Contingency Plan.

Prince William Sound Tanker Spill Prevention and Response Plan Steering Committee
Because of the extensive activity related to state review of the tanker oil spill plans, and the subsequent appeals of the state's approval of those plans, the Steering Committee has not been active this past year. RCAC expects to be an active participant when the Steering Committee resumes its work.

The Steering Committee was formed by the Alaska Department of Environmental Conservation to work on modifications to the Prince William Sound Tanker Spill Prevention and Response Plan. The steering committee includes industry and regulatory representatives. Its work is accomplished primarily through technical working groups.

(3) Work done to monitor drills and cleanup of actual discharges

Drill Monitoring
RCAC's drill monitoring work is supported by a contractor in Valdez, who observes and reports each month on oil spill response drills, exercises and training. From March 1995 through February 1996, the drill monitor observed and reported on 43 drills, training exercises and related industry activities. RCAC also observed tethering drills in Port Valdez.

For major spill drills, RCAC fields a response team, just as it would in an actual spill. Its job is to observe the spill and response efforts, independently verify information disseminated by official sources, inform citizens in the impacted region and advise incident command. RCAC submits written comments, observations and critiques after each drill monitored. At the SeaRiver drill in September 1995, RCAC fielded a response team and "contributed" personnel to work in a joint information center and on the evaluation team. After the drill, RCAC drafted and submitted detailed comments and suggestions to SeaRiver, Alyeska and participating regulatory agencies.

Incident & Spill Monitoring
RCAC routinely monitors casualties, incidents, oil spills, port closures and potential problems occurring at the terminal, the port or on tankers. Over the past year, RCAC monitored approximately 15 incidents, including a hydrocarbon vapor leak, small spills of diesel and hydraulic oil, two instances of equipment failure, a series of leaks from the terminal's vapor recovery system piping, tanker cracks, tankers traveling outside the tanker lanes and several port closures due to high winds. RCAC also monitored response actions and follow up by responsible parties and regulatory agencies.

RCAC also monitored crude oil spills, and corresponding response efforts, in other locations – the Rhode Island spill and the Sea Empress spill off Wales, in particular – because of the potential to apply lessons here.

(4) Review or coordinate scientific studies with recognized expert

Tanker escort computer simulations
This study used computer modeling to evaluate the escort and assist capabilities of various escort vessels, procedures and configurations under a variety of scenarios and conditions. The modeling was conducted by Maritime Simulation Centre the Netherlands (MSCN).

Prince William Sound Risk Assessment Study
The methodology used in this study will be peer reviewed by the Marine Board of the National Research Council. Members of the reviewing committee are:
• Elisabeth Pate-Cornell (Stanford University)
• John F. Ahearne (Duke University)
• Elizabeth S. Bouchard (SEALAW Group)
• Philip M. Diamond (aerospace and defense consultant)
• Michael J. Donohoe (marine safety consultant)
• Paul S. Fischbeck (Carnegie Mellon University)
• John B. Garrick (PLG, Inc.)
• Eugene M. Kelly (Amoco Marine Products)
• Thomas M Leschine (University of Washington)
• Charles Massey (Sandia National Laboratories)
• Robert A. Santos (Hvide Marine, Inc.)
• Bernard Stahl (Amoco Worldwide)
• Steven R. Winterstein (Stanford University)

Long term environmental monitoring program (LTEMP)
This on-going program is establishing baseline data on the presence of hydrocarbons in the water column and sediments. The monitoring program is in its fourth year. The sampling is conducted by Kinnetic Laboratories, Inc., with laboratory analysis by Texas A&M's Geochemical and Environmental Research Group (GERG). Scientific reviewers of the 1995 LTEMP annual report were:
• Stanley Rice, Ph.D. Comparative Physiology (directs habitat investigations and EVOS damage assessment at NOAA's Auke Bay Lab)
• Ronald Tjeerdema, Ph.D. Pharmacology and Toxicology, Associate Professor of Toxicology, U.C. Santa Cruz;
• Paul Carlson, Ph.D. Geological Oceanography, research geologist with the U.S. Geological Survey; and
• Keith Kvenvolden, Ph.D. Geology, geologist with the U.S. Geological Survey.

Very deep sediment sampling
Samples of sediment from the floor of Prince William Sound were collected in July near Knight Island to determine whether oil from the Exxon Valdez sank and accumulated in deep areas of the Sound. The sampling was conducted by Kinnetic Laboratories, Inc., with laboratory analysis by Texas A&M's Geochemical and Environmental Research Group (GERG).

Community Impacts Planning: Demonstration Project for Mental Health and Coping Strategies"
RCAC conducted an interim peer review of the Community Impacts Planning Project. The experts enlisted to provide comment on the project were:
• John Battaglia, M.D. Consultant Psychiatrist, State of Alaska, Department of Health & Social Services, Division of Mental Health & Developmental Disabilities
• Jeanne Book, Ph.D., Executive Director, Gateway Center for Human Services, Ketchikan
• Gerald A. Jacobs, Ph.D., Director, Disaster Mental Health Institute, University of South Dakota
• Rachel Mason, Ph.D., Cultural Anthropologist, U.S. Fish and Wildlife Service
• Karl Pfeiffer, Ph.D, Assistant Professor of Sociology, University of Alaska, Anchorage

Ballast water influent sampling
The laboratory analysis of ballast water samples is conducted by Analytica Alaska. The technical advisor to RCAC is EVS Environment Consultants.

Ecological Risk Assessment in Port Valdez
In a cooperative project of RCAC and Alyeska, scientists undertook a new approach to questions about pollution in Port Valdez. The Ecological Risk Assessment in the port is a comparative study of the environmental impacts from all sources on Port Valdez. RCAC consultants on this project are:
• Wayne G. Landis, Ph.D. Zoology. Director and Professor, Institute of Environmental Toxicology and Chemistry, Huxley College of Environmental Studies, Western Washington University, Bellingham, Washington.
• Janice Wiegers, Ph.D. Huxley College of Environmental Studies, Western Washington University, Bellingham, Washington.
Landis and Wiegers are consulting with scientists from the University of Alaska Fairbanks, Dr. Howard M. Feder and Dr. David G. Shaw. Feder and Shaw have extensive experience in environmental monitoring in Port Valdez.

(5) Activities to review developments in spill prevention and clean-up technology

• Clean up technology: RCAC monitors new technology through literature review and actual testing and use of new response tools (e.g. NOFI boom, Graham Rec skimmer, spill tracker); meets periodically with organizations such as MSRC to review technological developments in spill response. In the past year, RCAC also:
- Participated in the development of and provided comments on the Alaska Clean Sea (ACS) draft In-Situ Burning Public Education Pamphlet
- Participated in Regional Response Team Response Technology Work Group
- Attended Regional Response Team meetings
- Participated in JPO/Alyeska New Technology Committee meetings
- Provided input to industry throughout the process of re-designing the Graham Rec Skimmer during 1995. The skimmer received final approval in January 1996.
- Reviewed journals and reports about technological developments and research and development; and attended the International Oil Spill Conference.
- Spill response technology was also analyzed and discussed as part of RCAC's review and comments on the tanker contingency plans.

• Spill prevention technology: Review of existing and new tug escort technology has been a major focus of RCAC the past year.

- RCAC conducted computer simulations to assess the capabilities of the 21,000 HP salvage tug and a 7600 HP VSP tractor tug in assisting disabled tankers.
- RCAC observed sea trials in New Orleans of the tug Kinsman Condor, a 6,700 HP stern Z-drive tug powered by AquaMaster azimuthing propellers. RCAC also acted as the data recorder on two of the four full scale tug trials, providing industry with the official record of the trials, and participated with industry in analyzing data and drawing conclusions about the trials.
- RCAC representatives also traveled to Finland and Scotland to review tug technologies.
- RCAC has requested information from companies that operate Voith Schneider Propulsion tractor tugs regarding the tugs' performance in accelerated sea states. The information will be valuable as decisions are made about the best choice of tug for escorting duties in Prince William Sound.

• Weather data: RCAC began investigating ways to use archived weather data gathered in Prince William Sound and the Gulf of Alaska to determine how often certain conditions occur. This information may be useful for projecting spill trajectories and for spill prevention.

• RCAC keeps abreast of efforts in other areas by sending representatives to meetings of the States/BC Oil Spill Task Force and to the International Oil Spill Conference.

(6) Review of port operations, organizations, safety systems and incidents, and recommendations made to promote safer transportation of oil

(i) Review of port operations, organizations, safety systems and incidents
Prince William Sound Risk Assessment Study
This project, described in detail in subsection (1)(ii), includes review of the risks associated with oil transportation, including port operations and safety systems.

ASTM Tug Escort Task Group - RCAC is a member of the American Society for Testing and Materials (ASTM) Tug Escort Task Group, organized by the U.S. Coast Guard to develop an ASTM standard for tug selection criteria and the methodology which would be followed to make the tug selection decision. In addition to RCAC, the task group includes representatives of the oil and maritime industries, regulatory agencies and environmental organizations.

Fire Protection Task Force
At RCAC's urging, a dormant task force on fire protection was reactivated to develop a comprehensive marine fire response plan for Port Valdez and Prince William Sound. The U.S. Coast Guard Marine Safety Office in Valdez is leading the reactivated task force. Other members include Alyeska Pipeline Service Co., Alyeska contractors Tidewater Marine and Crowley, SeaRiver Maritime, BP, ARCO, the Alaska Department of Environmental Conservation, the Valdez Fire Department, the Cordova Fire Department. RCAC advises the working group and is retaining a fire consultant to assist RCAC in its advisory capacity.

RCAC had recommended that the task force develop a comprehensive fire response plan that would address a coordinated response to a major fire at the Valdez Marine Terminal, and on board a tanker at berth or underway. However, the task force declined to include the terminal within in its work because the Coast Guard has no jurisdiction over the terminal

Tanker Integrity
In light of a series of structural failures reported aboard TAPS tankers in 1995, RCAC began compiling a data file of each of the vessels calling at Valdez. The file includes information on vessel particulars, double hull replacement date, and any reported damage to the vessel. This document is updated constantly as new information is obtained.

Incidents
RCAC monitors wind closures, incidents and other unusual events in the Port of Valdez. RCAC attended a Lessons Learned meeting of industry and regulators, following a close transit of the tanker Kenai. RCAC reviewed the recommendations from that meeting, and kept abreast of information about the incident as it became available. RCAC also met with representatives of Keystone Shipping, which owns and operates the Kenai.

(ii) Recommendations to promote safer oil transportation

• Export of Alaska North Slope crude - In testimony to the U.S. Department of Commerce on regulations allowing export of Alaska North Slope crude, RCAC's comments addressed two subjects: Introduction of non-indigenous species; and tanker routes. RCAC recommended:

Non-indigenous species
- The Department review existing information regarding known non-indigenous species introductions involving Pacific Rim countries.
- The Department should identify potential foreign ports of call and characterize populations of organisms and chemical pollutants that could be transported with ballast water from these ports.
- This information should be evaluated to determine whether ballast water originating in foreign ports, even if exchanged, can be safely released in Prince William Sound.
- Regulations should include provisions for ongoing ballast water monitoring of vessels calling at the Valdez Marine Terminal.
- This monitoring should be conducted by an independent third party and include chemical monitoring, as well as biological monitoring for non-indigenous species.
- Regulations should contain mandatory segregated ballast water exchange for vessels before they enter Alaska's 200-mile zone, monitoring of exchanged ballast prior to discharge in Prince William Sound, and timely response measures for vessels suspected of carrying harmful non-indigenous species.

Tanker routes
- The Department investigate to determine the safest routes for tankers bound for foreign ports.
- The Department adopt in regulations the safest tanker routes before any tankers are allowed to deliver Alaska North Slope crude to foreign ports.
- All tanker exits from the Prince William Sound Captain of the Port Zone be part of a tanker routing plan that is submitted to the U.S. Coast Guard and any deviations from the plan be reported to the U.S. Coast Guard.
- The Coast Guard explore the possibility of extending the tanker tracking system further out into the Gulf of Alaska.
- An adequately sized towing vessel, capable of towing all classes of tankers in extreme weather conditions, should be positioned at Hinchinbrook Entrance.

• Decision-making on dispersant use: 11/9/95. In letters to state and federal agencies (11/9/95), RCAC recommended that exercises of "decision processes test for both use of and preclusion of use of dispersants. This approach would be consistent with both the NCP and the RRT Dispersant Use Guidelines. Participants should be tested on the situations which preclude use of dispersants and be able to understand what those conditions are and make such decisions under pressure."

• USCG Policy Letter 01-95 OSRV Guidance. RCAC recommended that:

- Since these commercial fishing vessels (which are being used as vessels of opportunity) will not be storing any oil on board and the skimmer heads will be operated hydraulically, these vessels should be excused from the paragraph four requirements.
- Operational duties for vessels of opportunity should include: towing storage vessels and containers, skimming (placement and running of skimmers on or from fishing vessels including powering with their own hydraulics), towing boom, and placing/tending boom.
- Clarification of definitions regarding certification and inspection for operation in the hot zone in grades of oil above grade D.
- Fishing vessels be allowed to operate as vessels of opportunity in oil spills up to grade D or outside the hot zone (a zone to be determined by the FOSC).
- The Coast Guard consider and resolve the problem created by the requirement for inspection and certification of vessels over 15 gross tons; this requirement could effectively preclude the use of most vessels of opportunity.

• Comments on the TAPS vessel owners and operators OPA 90 Alternative Compliance Plan for the Gulf of Alaska:

<u>Spill Prevention</u>
RCAC recommended that zone wind restrictions for Prince William Sound Captain of the Port zone be revised to address escort vessel response capability as determined in the PWS Disabled Tanker Towing Study. RCAC also recommended that if masters deviate from 100 mile offshore requirement due to threat to life or vessel, they report the change to the nearest US Coast Guard Marine Safety Office.

<u>Spill Response</u>
RCAC recommended that:
- additional boom be deployed at the SEAPRO location or more detail regarding equipment be provided.
- vessels of opportunity also be used as vessels deployed offshore in addition to tugs and ERVs.
- the two year extension of this plan be conditioned upon reopening and revisions if the export ban on North Slope Crude is lifted.

• RCAC has recommended that industry adopt safer standards for operating tankers in the presence of ice. Letters have been sent to TAPS tanker operators requesting only daylight transits when ice is observed in or near the traffic lanes.

• Tanker oil spill contingency plans - RCAC was a named reviewer in the State of Alaska's review of the 21 oil spill contingency plans for tankers in the TAPS trade. As such, RCAC submitted hundreds of recommendations over the course of the review process, which lasted more than a year. As dictated by the process, RCAC's final comments, submitted in May 1995, were directed to the Alaska Department of Environmental Conservation (ADEC). In summary, RCAC recommended that the ADEC require that:

- Contingency plans provide more detailed information about efforts to prevent, control and respond to fire or explosion;
- Plans include a process and timeline for ensuring that the plans comply with the state requirement for best available technology in oil spill prevention and response equipment, supplies and resources;
- Plans demonstrate that out-of-region equipment is available and can be deployed within 72 hours, as required under state regulation;

- Plans demonstrate preparedness to respond to a "response planning standard" size spill within the state's territorial waters that are within the individual tankers' regions of operations. The plans should also specifically identify equipment and personnel that will be used to control a discharge;
- Contracts between plan holders and response action contractors and primary response action contracts, clearly satisfy state requirements for amounts and type of equipment, geographic coverage, and time-specific availability. ADEC should also make sure that the response action contractors are duly registered and their ability to carry out the tanker contingency plans is confirmed;
- The nearshore response plan be fully defined and reflect the need for nearshore response over a wide geographic area. Sufficient intermediate storage for recovered oil should also be identified and provided;
- Plans demonstrate access to sufficient intermediate storage barges and that the barges can be deployed in Prince William Sound within 72 hours;
- Plans provide more detail about the timetables, procedures and equipment for lightering oil from a stricken tanker;
- Plans demonstrate access to replacement escort response vessels (ERVs) and that those vessels can be deployed at the spill site within a reasonable time frame;
- Each tanker demonstrate rapid deployment of the emergency towing package. RCAC also recommended that each tanker be equipped with emergency towing packages on both bow and stern;
- Plan holders pre-deploy equipment and a hatchery protection plan to defend Kitoi hatchery from an oil spill;
- Plans provide more detail about wildlife response training for fishing vessel crews and community response personnel.
- Outstanding questions about response to a small spill at the terminal (arising out of Lessons Learned from the Eastern Lion oil spill of May 1994) be resolved before plans are approved. ADEC should require these issues by resolved by 8/31/95.
- Plan holders submit evidence that the dispersant Corexit 9527 is at least 45 percent effective on North Slope crude in Alaska waters; perform toxicity testing on any dispersant to be used; and provide a dispersant monitoring program to assess effectiveness in actual use.
- Support equipment for at least two task forces be available in Prince William Sound and that some onshore cleanup personnel be available within 72 hours. The plan should also describe what actions would occur relative to oiled shoreline before the arrival of vessels and assembling of task forces.
- Regarding realistic limits on response operations, plan holders identify thresholds for relevant environmental conditions and propose implementation of compensating measures. As an interim measure, plan holders should be required to provide escorts and other response equipment with improved performance capabilities.
- All plans contain detailed descriptions about programs designed to insure that personnel are not hampered in the performance of their duties by consumption of drugs and alcohol.
- Owner corporations submit letters affirming that their agents have authority to make the required commitment of resources on their behalf.

(7) Implementation of environmental monitoring strategy

RCAC does not have an overall environmental monitoring strategy of its own, because to do so would duplicate Alyeska's environmental monitoring program. However, RCAC reviews and monitors Alyeska's monitoring strategy and periodically recommends enhancements. RCAC does conducts its own environmental monitoring program to establish baseline hydrocarbon levels in the water column and sediments.

(8) Environmental projects undertaken

Long Term Environmental Monitoring Program
Under this program, baseline data is collected on hydrocarbon concentrations at specific sites in Prince William Sound and the Gulf of Alaska. Several changes were made in 1995. Intertidal mussels were sampled in March and July for polycyclic aromatic hydrocarbons, but not for aliphatic hydrocarbons, as they were in the past. That portion was dropped because lipids in the mussel tissue made lab results unreliable. Shallow sediments at most stations were monitored twice for polycyclic aromatic and aliphatic hydrocarbons. Deep sediment monitoring was cut back from twice a year to once at most stations, because the numbers have been stable.

The study also identifies the source of any hydrocarbons present. The data provide a benchmark for assessing the impacts of oil transportation and future oil spills. The monitoring program is now in its fourth year.

Very deep sediment sampling
Samples of sediment from the floor of Prince William Sound were collected in July 1995 near Knight Island to determine whether oil from the Exxon Valdez sank and accumulated in deep areas of the Sound. The samples were collected in response to anecdotal reports from local fishermen who found oil residue. Laboratory analyses found evidence of oil, but the tests were inconclusive about the source of hydrocarbons. Information about the fate and effects of oil spilled from the Exxon Valdez would be useful in the event of any future spills.

Port Valdez Environmental Monitoring
RCAC is working on several fronts with Alyeska, the Alaska Department of Environmental Conservation and the Environmental Protection Agency regarding programs to detect impact of ballast water effluent on the environment of Port Valdez. These activities may lead to enhancements to Alyeska's existing environmental programs.

In a cooperative project of RCAC and Alyeska, scientists undertook a new approach to questions about pollution in Port Valdez. An Ecological Risk Assessment in the port is a comparative study of the environmental impacts from all sources on Port Valdez. Ultimately it will provide a more definitive picture of the extent of problems, if any, in the port's marine ecosystem, and the source or sources of those problems. The project will be an important step in identifying what effect, if any, the ballast water treatment facility has on the marine environment of Port Valdez. That cannot be determined without considering other sources of pollution. The project included public meetings in Valdez to elicit public concerns and local knowledge about potential "stressors" on Port Valdez.

(9) Environmental conditions and locations monitored

Long Term Environmental Monitoring Program
This program can potentially detect hydrocarbon contamination in the sediment and water column at Alyeska Marine Terminal and the anchorage at Knowles Head. This monitoring program, by establishing a baseline, should also facilitate damage assessment after a future spill. Hydrocarbons are monitored at the following locations: Alyeska Marine Terminal, Gold Creek, Sheep Bay, Sleepy Bay, Knowles Head, Disk Island, Aialik Bay, Windy Bay, and Shuyak Harbor.

Very deep sediment sampling
Samples of sediment from the floor of Prince William Sound were collected in July near Knight Island to determine whether oil from the Exxon Valdez sank and accumulated in deep areas of the Sound. Laboratory analyses found evidence of oil, but the tests were inconclusive about the source of hydrocarbons.

(10) Environmental impacts assessed

Mussels & sediments: The presence of hydrocarbons in mussels and sediments, and the source of any hydrocarbons found, are monitored in the Long Term Environmental Monitoring Program. Samples are taken from sites oiled by the Exxon Valdez oil spill, and from un-oiled sites.

Ecological Risk Assessment in Port Valdez: Although this project is not assessing the actual impacts, it is expected to lead to important information regarding the environmental impacts of terminal operations on the marine ecosystems.

(11) Scientific experts, universities and scientific institutions consulted

Long Term Environmental Monitoring Program
The monitoring is conducted by Kinnetic Laboratories, Inc. The laboratory work is conducted by Texas A&M's Geochemical and Environmental Research Group (GERG).

Very deep sediment sampling
Sampling was conducted by Kinnetic Laboratories, Inc. The laboratory analysis was done by Geochemical and Environmental Research Group of Texas A&M University.

Community Impacts Planning - Mental Health
"Community Impacts Planning: Demonstration Project for Mental Health and Coping Strategies" was initiated in February of 1995. The project is being conducted by Dr. J. Steven Picou, Professor and Head of the Sociology and Anthropology Department at the University of South Alabama. The following experts are reviewing and assisting in the project:

- Catalina Mandoki Arata, Ph.D., Asst. Professor, Department of Psychology, University of South Alabama; specialties of women's issues, sexual abuse, adolescent treatment, and community consultation.
- Larry B. Christensen, Ph.D., Chair, Department of Psychology, University of South Alabama.
- Maurie J. Cohen, Ph.D., Asst. Professor of Urban and Environmental Planning, School of Public and Environmental Affairs, Indiana University; specialties of economic impacts of technological accidents and catastrophic events.
- Arthur G. Cosby, Ph.D., Director, Social Science Research Center, Mississippi State University.
- Stephen R. Couch, Ph.D., Professor, Department of Sociology, Pennsylvania State University; specialties of technological hazards and disasters and of science, technology and society
- Duane A. Gill, Ph.D., Assoc. Professor, Department of Sociology, Anthropology, and Social Work, Mississippi State University; specialties of environmental sociology, community, social impact assessment, human ecology and social change, sociology of disasters.
- G. David Johnson, Ph.D., Assoc. Professor, Department of Sociology & Anthropology, University of South Alabama.
- Dean G. Kilpatrick, Ph.D., Professor, Department of Psychiatry and Behavioral Sciences, Medical University of South Carolina; specialties of traumatic stress, victimization, and rape.
- J. Stephen Kroll-Smith, Ph.D., Professor, Department of Sociology, University of New Orleans; specialty of social and cultural effects of technological hazards and disasters.
- Arvind K. Shah, Ph.D., Professor of Statistics, Department of Mathematics and Statistics, University of South Alabama, specialty of statistical analysis of data.

Prince William Sound Shipping Risk Assessment Project

The study team is composed of experts from Det Norske Veritas Technica, George Washington University and Renssalaer Polytechnic Institute. The methodology will be peer reviewed by the National Research Council Committee on Risk Assessment and Management of Marine Systems, National Academy of Sciences.

Project team:

- John R. Harrald, Ph.D., Dept. of Engineering Management, The George Washington University
- Martha Grabowski, Ph.D., Dept. of Decision Sciences and Engineering Systems, Renssalaer Polytechnic Institute.
- Capt. John L. Acomb, Fleet Manager, Matson Navigation, Inc.
- Emil Dahle, Ph.D., Senior Surveyor, DNV Safety, Quality and Environmental Services
- Project Coordinator: Mark Hutton

EPA rule-making process for vessel loading emissions

- Jeff Adkins, J.D. and B.S. Chemical Engineering - Senior Professional, Sierra Research
- S. Kingsley Macomber, Senior Partner and General Counsel, Sierra Research.

Ecological Risk Assessment of Port Valdez

- Wayne G. Landis, Ph.D. Zoology. Director and Professor, Institute of Environmental Toxicology and Chemistry, Huxley College of Environmental Studies, Western Washington University, Bellingham, Washington.
- Janice Wiegers, Ph.D. Huxley College of Environmental Studies, Western Washington University, Bellingham, Washington.

Environmental monitoring in Port Valdez/Ballast water treatment facility /NPDES permit

- Peter M. Chapman, Ph.D. Benthic Ecology. Marine biologist, environmental toxicologist, specialist in marine sediments, widely published. Senior Partner of EVS Environment Consultants.
- Robin A. Matthews, Ph.D. Botany-Aquatic Ecology. Associate Professor, Huxley College of Environmental Studies, Western Washington University, Bellingham, Washington.
- John Karinen, Marine Biologist, National Oceanic and Atmospheric Administration, National Marine Fisheries Service, Auke Bay Laboratory

Corrosion inhibitors/toxicity

- Mary H. Murdoch, M.Sc. Environmental Scientist, EVS Environment Consultants.

Ballast Water Treatment Influent Monitoring

- Kim Magruder, Environmental Scientist, EVS Environment Consultants.

Non-indigenous species introductions via ballast water

- James T. Carlton, Director, Maritime Studies Program, Williams College/Mystic Seaport Mystic, Connecticut
- Gregory M. Ruiz, Smithsonian Environmental Research, Edgewater, Maryland
- Andrew N. Cohen, Energy and Resources Group, University of California, Berkeley

American Society for Testing and Materials (ASTM) Tug Escort Task Group

RCAC is a member of the task group, organized by the Coast Guard to develop an ASTM standard for tug selection criteria and the methodology which would be followed to make the tug selection decision. RCAC has consulted with George Randall, naval architect and marine engineer, regarding the proposed escort standards.

(e) Abstracts of ongoing reports and studies related to minimizing impacts of operations of terminal facilities and crude oil tankers.

Ecological Risk Assessment in Port Valdez

In a cooperative project of RCAC and Alyeska, scientists undertook a new approach to questions about pollution in Port Valdez. The Ecological Risk Assessment in the port is a comparative study of the environmental impacts from all sources on Port Valdez. Ultimately it will provide a more definitive picture of the extent of problems, if any, in the port's marine ecosystem, and the source or sources of those problems. **See section (d)(8) for a more detailed description of this project.**

Non indigenous species

In late 1995, RCAC began preliminary work to determine whether introduction of non-indigenous species via ballast water is or could be a problem in Prince William Sound.

Community impacts: Mental health impacts demonstration project

RCAC is funding and directing this project, to provide communities with tools to help them deal with the mental health impacts of a major technological disaster, such as a catastrophic oil spill. The 1989 oil spill had sometimes severe impacts on some communities: there was social disruption, social dislocation, work disruption, psychological stress, family disruption, subsistence disruption, economic loss, depression and psychological impairment.

Strategies have been developed to help people and communities cope with these impacts. In late 1995, the a series of pilot programs began to test these strategies in Cordova, one of the communities hit hardest by the oil spill. RCAC's project team identified and developed strategies believed to be effective in dealing with those problems. They worked closely with mental health professionals and high-risk groups in Cordova. After the demonstration project is completed, a guidebook will be produced to enable other communities to apply the strategies.

Community impacts: Technical

RCAC is developing tools to help communities respond to an oil spill, with emphasis on community response planning and communications during an oil spill. The objective is to lessen the impacts of oil spills on humans and their communities. A model community response plan will be completed in 1996.

Community Response Center Manual

RCAC and Cook Inlet RCAC together developed a manual for communities that want to establish community-based oil spill response centers. The manual provides information on the organizational options for forming a community response center. It also addresses related subjects, such as available resources, major players in oil spill response and their respective roles, and health, safety, training and legal issues. The manual is expected to be available in mid 1996.

Prince William Sound Tanker Risk Assessment

This project is expected to be completed the summer of 1996. **See section (d)(1)(ii) for summary.**

Fire protection review

In March 1996, RCAC retained a technical consultant to:

- review the fire hazards at the Valdez Marine Terminal and on tankers;
- review and analyze the fire response plans and mutual aid agreements;
- review and analyze the adequacy of fire fighting resources available for responding to a fire at the terminal, fire on a tanker at berth, and fire on a tanker underway; and
- identify possible improvements.

Addendum to RCAC 1996 Recertification Application
RCAC's efforts to promote partnerships with industry and government

RCAC has built and maintained open communications, and conducts frequent formal and informal discussions with industry and government.

In all its interactions with industry and government, RCAC has strived to be fair, open and honest, and to keep all parties apprised of developments of interest to them.

<u>RCAC-Alyeska Protocol</u>
Although Alyeska did not formally ratify the protocol until September 1995, both parties have been operating under its provisions since March 1995. The protocol has proved to be a valuable tool in helping RCAC and Alyeska to be accountable for their respective commitments and responsibilities.

One recent example of how this protocol works occurred March 25, when the RCAC Executive Committee met with an Alyeska representative to discuss their respective positions regarding a bill in the Alaska legislature. While discussion did not lead to consensus on the issue, the process facilitated the "no surprises" commitment of both parties and led to a mutual agreement that each could proceed independently.

<u>Relations with shippers</u>
Communications and meetings with shippers continue to improve. When shippers' concerns came to light last year, RCAC initiated discussions with the various parties in hopes of clearing up areas which appeared to us to be simple misunderstandings. Much of these dialogues have continued informally. We find that the more we work with people, the better able we are to find commonalties, understand a different point of view and disagree respectfully.

More than ever before, RCAC is working side-by-side with industry representatives and the regulatory agencies. RCAC sits on several very important task forces; this inclusive style of project management promotes the type of partnership envisioned by OPA 90.

Unfortunately, shippers continue to express frustration over RCAC's comments on, and role in, the Prince William Sound tanker contingency plans. RCAC's comments are being used by others who are appealing the state's approval of the plans. RCAC itself is not a party in the appeals, although staff is providing assistance to member entities who are appellants

<u>Consultation and notification</u>
Before RCAC releases documents, it routinely consults with industry and agency representatives to ensure accuracy and fairness. For example, RCAC's drill monitor provides his draft reports to the team leader of SERVS (Alyeska's escort and response arm) before distributing them to RCAC's Oil Spill Prevention and Response Committee. This system allows Alyeska to present its understanding or perspective early in the process, resulting in fewer misunderstandings.

RCAC consulted with Alyeska, regulatory officials and shippers in the development and drafting of a special report on tanker safety, "Oil Spill Prevention: Improvements in Tanker Safety."

In the same way, articles for the RCAC newsletter "The Observer," are routinely discussed with and copied to appropriate industry and agency personnel to ensure accuracy and fairness. All of their suggestions are considered and most are taken.

RCAC continues to provide draft official documents to government and industry representatives for review and comment before finalization and general distribution.

Industry and agency representatives regularly attend and contribute to meetings of RCAC's technical committees. RCAC has encouraged industry groups and regulatory agencies to assign liaisons to the standing committees. They routinely receive meeting packets ahead of time and minutes and their input is actively solicited. Open discussions occur with government and industry in informal settings, as well.

<u>Work groups, studies & task forces</u>
One of the highest priority projects for RCAC over the past year is the Prince William Sound Risk Assessment Study. The Risk Assessment is a joint effort of five oil shippers, RCAC, Alyeska, the U.S. Coast Guard and the Alaska Department of Environmental Conservation. RCAC has committed significant resources to this project (in money and time), as have the shippers. RCAC is working very closely and very cooperatively in what all participants believe is a project of enormous significance for oil transportation in Prince William Sound.

RCAC is also working with representatives of shippers, Alyeska, regulatory agencies and others in several work groups and task forces regarding tug escorts for laden tankers. These include:

- Prince William Sound Escort Enhancement Project
- Prince William Sound Interim Escort Study Task Force
- American Society for Testing and Materials (ASTM) Tug Escort Task Group
- Best Available Technology Regulatory Development Project

<u>Informal discussions</u>
By their very nature, informal discussions are not always documented, but RCAC has been actively involved in both formal and informal discussions with industry representatives on issues such as tethering drills last summer in Port Valdez, the outcome of full scale trial tests with the tug Kinsman Condor, and the coordination and timing of projects related to tug escorts.

Informal discussions were especially helpful, during this reporting period, in resolving several issues that likely would have erupted into full blown conflicts had the parties not been willing to talk them through.

Many of the discussions between RCAC, industry and regulators focus on solving a particular problem. For example, RCAC's drill monitor worked with industry and regulators to assess currents in the Valdez Duck Flats, in an effort to develop the most effective protective booming patterns for this sensitive area

<u>Vapor Control</u>
In late 1995, the long effort to work with federal regulators and Alyeska on devising a vapor control requirement for tanker loading at the Alyeska Marine Terminal was brought to a satisfactory conclusion. The US EPA issued a final rule, with a special provision for the terminal calling for phased in elimination of tanker emissions, which include substantial amounts of cancer causing benzene.

One reason for the success of this effort was the close communication cultivated between Alyeska and RCAC. While RCAC's earlier involvement in the air quality issue in Valdez was often marked by sharp animosity between the two groups, later efforts emphasized communication and cooperation even when consensus remained out of reach. Alyeska was conscientious about including RCAC in its discussions with federal regulators.

RCAC is working toward developing and fostering a relationship with the Area Committee through consultation and recommendations.

RCAC continues to be an active non-voting member of the Prince William Sound Area Committee and attends meetings of the Cook Inlet Area Committee. RCAC also met with the Alaska Department of Environmental Conservation (ADEC) to review the RCAC comments in detail and discuss the state revision of the plan. RCAC worked with a contractor to review the Cook Inlet Sub-Area Plan, the Kodiak Sub-Area Plan, and the Prince William Sound Sub-Area Plan - all of which are part of Volume II of the State Unified Plan. As noted above, RCAC routinely provides draft comments to industry for review prior to releasing them to the regulating agency. This practice promotes accuracy, fairness, and clarification of issues between both industry and RCAC.

In addition, RCAC continues to work toward developing a strong relationship with industry through participation in the Prince William Sound Area Committee Sensitive Areas Working Group, which is tasked with identifying and prioritizing sensitive resources. RCAC attended these regular work group meetings, and in February, participated in the Sensitive Areas Working Group meeting in Kodiak. At this meeting RCAC, numerous industry representatives, agency representatives, and local citizens worked together to continue to identify and prioritize sensitive areas of local concern for the Kodiak region.

The Prince William Sound Area Plan was released in March 1996 for public review prior to its finalization. RCAC is reviewing the plan, and in keeping with standard practice, will provide industry and other parties with draft comments prior to submitting them to the regulating agency. This practice helps to promote open lines of communication between RCAC and industry.

RCAC is working to build cooperation rather than confrontation with industry and government by working with them to develop contingency plans and coordinate projects and recommendations, and keeping them informed.

(i) Contingency plans

Part of RCAC's review process of both state and federal required oil spill contingency plans involves providing draft comments to industry prior to finalization. Industry input is specifically sought on the plan reviews during committee meetings, and their comments are always considered prior to release of RCAC's final review document to the regulating agency.

<u>Valdez Marine Terminal Plan</u>
During 1995 and the first quarter of 1996 RCAC continued to work with industry and ADEC as a review participant for the Valdez Marine Terminal (VMT) Oil Spill Contingency Plan. RCAC and its contractor have informally reviewed the ADEC draft findings with industry, and have continued to notify industry of its concerns and recommendations for the plan. The public review period for the plan and ADEC findings was to begin March 29, 1996. During this time, RCAC will continue its open discussion of issues and concerns with industry and ADEC prior to issuing final review comments.

Prince William Sound Tanker Oil Spill Prevention and Response Plan (the "Core Plan") and 21 individual tanker plans
RCAC continued to be an active review participant in the Prince William Sound tanker plans, providing final review comments to the ADEC on May 19 and May 31, 1995. RCAC's draft comments were provided to the shippers and Alyeska prior to being finalized, and their responses were considered. As the tanker plans moved through elevation and petition processes during the summer and fall of 1995, RCAC continued to participate in the review process by meeting with ADEC and informally assisting coastal communities in the process. In January of 1996, RCAC invited industry and petitioners to participate in a teleconference on the tanker contingency plans. The discussions in this teleconference were led by an outside mediator, with the goal being to bring industry and the petitioners together to clarify and possibly resolve some areas of conflict prior to entering into formal adjudication proceedings. Although encouraged by RCAC, industry chose not to participate

(ii) Coordination of other projects

Information sharing & Coordination
RCAC routinely keeps industry and government agencies informed of its work and plans. RCAC reviews its legislative agenda with Alyeska and shippers before the legislative session begins. Draft work plans and budgets are also provided.

Community Impacts Planning (technical)
RCAC is working with Alyeska to develop a model technical plan, to help communities better prepare for the impacts of an oil spill.

Fire Protection Task Force
In 1995, RCAC promoted the re-establishment of the Fire Protection Task Force, a working group made up of industry, RCAC, and state, federal and municipal government representatives. RCAC invited the representatives to sit at the same table to address issues of fire protection in Prince William Sound. RCAC asked the USCG to chair the task force and the revived group met for the first time in early 1996. Efforts are underway within the task force to review and update the USCG Waterfront and Vessel Fire Contingency Plan.

Port Valdez marine environment
RCAC and Alyeska continue to work cooperatively in efforts to determine whether and how terminal operations – the ballast water treatment facility, in particular – are having a significant adverse impact on the marine environment of Port Valdez. The U.S. Environmental Protection Agency and the Alaska Department of Environmental Conservation are also involved in these discussions.

- Ballast Water Treatment Facility Working Group: RCAC continued to participate in the BWTWG, which brings citizens, regulators and the industry together to seek consensus on matters related to ballast water treatment. During the reporting period RCAC participated in three such meetings, sponsoring one of them. A central topic in these continuing discussions is the next NPDES permit for the Ballast Water Facility, expected to be issued in the coming months. RCAC has worked to foster consensus regarding the environmental protection provisions that will appear in the next permit.

This partnership effort by RCAC was the subject of a paper delivered at the World Congress of the Society of Environmental Toxicology and Chemistry in Vancouver, Canada in November.

• Ecological Risk Assessment: Work continues on an Ecological Risk Assessment of Port Valdez which is being jointly funded and conducted by RCAC and Alyeska. Scientific consultants at Western Washington University (WWU) have been retained by RCAC and are performing the investigation, while scientists at the University of Alaska Fairbanks (UAF) retained by Alyeska are serving in a review and comment capacity.

In October 1995, RCAC and Alyeska, with assistance from their consultants, arranged a series of three public meetings in Valdez to solicit public knowledge and concern about the Port Valdez marine system.

In March the Alyeska consultants at UAF traveled to Bellingham to spend part of a week on the WWU campus working directly with RCAC consultants on the study. The first report is expected in mid summer

Maintenance Working Group
RCAC has proposed to Alyeska and the governmental agencies the formation of a working group to pursue maintenance issues at the Alyeska Marine Terminal. Alyeska has commented on a mission statement for the group drafted by RCAC; presently we look forward to further discussions with Alyeska about this mission statement and to the groups first meeting.

Drill monitoring material shared
Materials prepared by the RCAC drill monitor are readily available to interested parties SERVS receives videotapes of most observed exercises. Informational spreadsheets generated by the drill monitor have been put to use in the SERVS operation.

RCAC's drill monitor participates in all major drills in our region, as well as in regular smaller deployment exercises at the Valdez Marine Terminal RCAC's drill reports provide independent analysis of the exercises for industry. Where shoreline permits were needed, RCAC's drill monitor reports were used for the state-required independent evaluation of training.

Attachment: Log of sample documents reflecting RCAC's efforts to promote partnerships with industry and government

Documents reflecting RCAC efforts to promote partnership

Document	Date	Significance
Letter from Alyeska	9/27/95	Signing of protocol
Letter from RCAC to SERVS	10/28/95	Recognition of job well-done
Letter from RCAC to Alyeska President David Pritchard	12/14/95	Keeping Alyeska informed of meeting with Governor
E-mail from RCAC	12/15/95	Effort to keep local Coast Guard officials informed
RCAC fax transmittal	5/25/95	Seeking shipper input on newsletter articles
Letter from BP to RCAC	5/8/95	Reflects efforts to work together
Letter from ARCO	10/16/95	Reflects continuing dialogue on areas of disagreement
Letter from BP	10/12/95	Efforts to promote partnership
RCAC letter & resolution	10/4/96	Reflects RCAC's willingness to work with all parties, and to recognize efforts to promote safer oil transportation

Alyeska pipeline SERVICE COMPANY

1835 SOUTH BRAGAW STREET ANCHORAGE ALASKA 99512 TELEPHONE (907) 278-1611 FAX 265-8841

September 27, 1995

PWS RCAC

OCT 2 1995

Mr. William Walker
Regional Citizens' Advisory Council President
750 W. 2nd Ave. Suite 100
Anchorage, AK. 99501

Dear Bill,

I am pleased to announce that the Protocol between the RCAC and Alyeska Pipeline has been officially approved by the TAPS Owners.

There is one sentence change in Section 2, SCOPE OF RCAC ACTIVITY, after the first sentence:

> "This Protocol is not intended to increase Alyeska's ability to speak on behalf of or to commit tanker owners or operators."

I plan on announcing this to the RCAC Board of Directors at the Cordova meeting on September 28 and then will get you a "fresh" signed copy from David Pritchard next week for your signature.

Sincerely

Meg Sudduth

Meg Sudduth
Civic Liaison Manager

cc Bob Malone
David Pritchard
Doug Webb
Gary Richardson
Bill Newbold
Stan Stanley

RCAC
Regional Citizens' Advisory Council / "Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers"
☑ In Anchorage: 750 W. 2nd Ave., Suite 100 / Anchorage, Alaska 99501-2168 / (907) 277-7222 / FAX (907) 277-4523
☐ In Valdez: 154 Fairbanks Dr. / P.O. Box 3089 / Valdez, Alaska 99686 / (907) 835-5957 / FAX (907) 835-5926

October 28, 1995

Mr. Gary Richardson, Vice President
Ship Escort Response Vessel System
P.O. Box 109
Valdez, AK 99686

Dear Gary:

On behalf of the Prince William Sound Regional Citizens' Advisory Council, I want to express our deep appreciation for SERVS' immediate response to the may day call of the stricken cruise ship *SS Regent Star*. The quick response was a clear and timely demonstration of SERVS' ability, professionalism and commitment to public safety.

We appreciate just how dangerous and difficult a rescue effort in the Sound can be. We thank you for your service. Your efforts and successes deserve to be recognized.

Please pass on our appreciation and congratulations to your SERVS manager, Tim Plummer, and all those involved, especially the masters and crew of the *Dr. Jack, Pioneer Service, Avenger* and the *Stalwart*.

Sincerely,

William M. Walker, President
Prince William Sound Regional Citizens' Advisory Council

cc:
RCAC Board of Directors
David Pritchard, APSC
Meg Sudduth, APSC

Regional Citizens' Advisory Council / "Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers"
☒ In Anchorage: 750 W. 2nd Ave., Suite 100 / Anchorage, Alaska 99501-2168 / (907) 277-7222 / FAX (907) 277-4523
☐ In Valdez: 154 Fairbanks Dr. / P.O. Box 3089 / Valdez, Alaska 99686 / (907) 835-5957 / FAX (907) 835-5926

14 December 1995

Mr. David Pritchard
President
Alyeska Pipeline Service Company
1835 South Bragaw Street
Anchorage, AK 99512

Dear David:

In keeping with our agreement to keep you informed of our legislative activity, I am writing to provide you an overview of our recent meeting with Governor Knowles and his cabinet.

On 6 December 1995 our Executive Committee and senior staff members met with the Governor at his request. The agenda for that meeting is enclosed. Copies of it were previously provided to you. The following RCAC Council members and personnel attended the meeting:

Bill Walker
Michelle Hahn O'Leary
Tex Edwards
Kelley Weaverling
Wayne Coleman
Stan Stephens
Stan Stanley
Marilyn Leland

The following state personnel were in attendance:

Governor Tony Knowles
Lieutenant Governor Fran Ulmer
Commissioner Gene Burden, ADEC
Deputy Commissioner Marty Rutherford, ADNR
Jim Ayers, Chief of Staff
Marilyn Heiman, Resource Aide

The meeting lasted approximately 50 minutes and was an informal, relaxed, information-sharing session that did not result in commitments to specific actions on the issues addressed. The Governor was interested in learning more about what the RCAC is and what it does. He was provided an overview of the council and its origin, and at the end of the meeting he stated that he was impressed with the composition of the council and with the knowledge and thoughtfulness we bring to the issues addressed.

During the meeting the Governor asked if the agenda items we had proposed were in priority order and we advised that they were. We provided a historic perspective on the interim escort vessel issue, noting the genesis of the issue as a result of the findings of the Disabled Tanker Towing Study. We referenced shipper commitments, in writing and verbally, to enhanced escort capability, and the requirements imposed by the state through the c-plan approval process for such improvements to be in place for this winter's operations. We expressed our concern that those commitments have not been honored, nor does it appear that they will be, that severe winter weather conditions are now upon us, and that the citizens of the region remain at greater risk as a result. We were advised that the state had not completed final action on that issue, and will be addressing it further. It is our understanding that ADEC met in Juneau this week to discuss the state's options, and that a meeting with shippers is scheduled later this week.

After discussing our concerns about escort vessel limitations we addressed the opening of the TAPS trade to foreign markets, and noted some of the potential impacts that will need to be assessed. We expressed the opinion that new tanker routes may result in an increased level of risk over that presently existing in some areas of the state, and that planning for such operations should include an assessment of prevention and response measures to minimize that risk. We expressed concern about the potential for the introduction of non-indigenous species due to an increase in vessels arriving from foreign ports, and suggested that studies may be needed to assess the probability of such an event and to develop possible preventative measures.

Finally, we discussed our concerns about the recent vapor leaks and maintenance problems at the terminal. We noted that we have discussed these concerns with you, and that we have been kept informed of Alyeska's efforts to correct them. We noted that Alyeska had been supportive of our proposal that a working group consisting of ADEC, BLM, Alyeska, and PWS RCAC representatives be formed to review options for enhancing terminal operations, and we encouraged state participation. The Governor appeared amenable to state participation in such an effort.

Sincerely,

William M. Walker
President

Copy to: Board of Directors; Doug Webb; Meg Sudduth

From: Stan Stanley, 102156,106
To: "Jones Gregory T.", INTERNET:CO/MSOVALDEZ@CGSMTP.USCG.MIL
Date: Fri, 15 Dec, 1995, 9:12
RE: Interim Escort Issue

Greg:

The following is a report on our visit with the Governor last week. I thought you might be interested due to the discussion we had regarding interim escort enhancement (or more correctly, the lack of same).

Also, thought you would like to know that the incidents with the Kenai and with the Arco Anchorage are being characterized by some in industry as the ship, the escort personnel, and your personnel covering up the incident by keeping it quiet, the implication being that all are guilty of impropriety. I have not heard anyone in RCAC critical of the USCG's role in these incidents, to the contrary, I have heard only praise for your willingness to share information about them, but it appears that some effort is underway to paint the USCG as culpable. You might want to give some thought to damage control if efforts to tar the USCG with the same brush gains momentum.

Stan

14 December 1995

Mr. David Pritchard
President
Alyeska Pipeline Service Company
1835 South Bragaw Street
Anchorage, AK 99512

Dear David:

In keeping with our agreement to keep you informed of our legislative activity, I am writing to provide you an overview of our recent meeting with Governor Knowles and his cabinet.

On 6 December 1995 our Executive Committee and senior staff members met with the Governor at his request. The agenda for that meeting is enclosed. Copies of it were previously provided to you. The following RCAC Council members and personnel attended the meeting:

Bill Walker
Micheile Hahn O'Leary
Tex Edwards
Kelley Weaverling
Wayne Coleman
Stan Stephens
Stan Stanley
Marilyn Leland

The following state personnel were in attendance:

Governor Tony Knowles
Lieutenant Governor Fran Ulmer
Commissioner Gene Burden, ADEC
Deputy Commissioner Marty Rutherford, ADNR
Jim Ayers, Chief of Staff
Marilyn Heiman, Resource Aide

The meeting lasted approximately 50 minutes and was an informal, relaxed, information-sharing session that did not result in commitments to specific actions

From: Stan Stanley, 102156,106
To: 'Jones Gregory T.', INTERNET:CO/MSOVALDEZ@CGSMTP.USCG.MIL
Date: Fri, 15 Dec. 1995, 9:12
RE: Interim Escort Issue

on the issues addressed. The Governor was interested in learning more about what the RCAC is and what it does. He was provided an overview of the council and its origin, and at the end of the meeting he stated that he was impressed with the composition of the council and with the knowledge and thoughtfulness we bring to the issues addressed.

During the meeting the Governor asked if the agenda items we had proposed were in priority order and we advised that they were. We provided a historic perspective on the interim escort vessel issue, noting the genesis of the issue as a result of the findings of the Disabled Tanker Towing Study. We referenced shipper commitments, in writing and verbally, to enhanced escort capability, and the requirements imposed by the state through the c-plan approval process for such improvements to be in place for this winter's operations. We expressed our concern that those commitments have not been honored, nor does it appear that they will be, that severe winter weather conditions are now upon us, and that the citizens of the region remain at greater risk as a result. We were advised that the state had not completed final action on that issue, and will be addressing it further. It is our understanding that ADEC met in Juneau this week to discuss the state's options, and that a meeting with shippers is scheduled later this week.

After discussing our concerns about escort vessel limitations we addressed the opening of the TAPS trade to foreign markets, and noted some of the potential impacts that will need to be assessed. We expressed the opinion that new tanker routes may result in an increased level of risk over that presently existing in some areas of the state, and that planning for such operations should include an assessment of prevention and response measures to minimize that risk. We expressed concern about the potential for the introduction of non-indigenous species due to an increase in vessels arriving from foreign ports, and suggested that studies may be needed to assess the probability of such an event and to develop possible preventative measures.

Finally, we discussed our concerns about the recent vapor leaks and maintenance problems at the terminal. We noted that we have discussed these concerns with you, and that we have been kept informed of Alyeska's efforts to correct them. We noted that Alyeska had been supportive of our proposal that a working group consisting of ADEC, BLM, Alyeska, and PWS RCAC representatives be formed to review options for enhancing terminal operations, and we encouraged state participation. The Governor appeared amenable to state participation in such an effort.

Sincerely,

William M. Walker
President

Copy to: Board of Directors; Doug Webb; Meg Sudduth

Distribution:
'Jones Gregory T.' INTERNET:CO/MSOVALDEZ@CGSMTP.USCG.MIL

RCAC

Regional Citizens' Advisory Council . 750 W. 2nd Ave., Suite 100 . Anchorage, Alaska 99501-2168 . (907) 277-7222 . FAX (907) 277-4523

"Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers."

RCAC
Fax Transmital

Date: Thu, May 25, 1995

To: Bill Deppe, SeaRiver
Simon Lisiecki, BP
Bob Levine, ARCO Marine
Tom Chapple, ADEC

From: Patty Ginsburg
RCAC Communications Information Specialist • 907/264-6230

Message:

Enclosed are three "Observer" articles that may be of interest to you. On the Risk Assessment article, note that the second part of it deals with possible interim measures for tanker escorts. If you have any comments, please get back to me by the end of the day Friday, May 26, if at all possible. I apologize for the short time frame; if youneed more time, please let me know.

This fax contains 7 pages including cover page
If you have questions or problems receiving this fax please call 907/277-7222

BP AMERICA

Charles H. Bowman
Chief Executive Officer

BP America Inc.
200 Public Square 45-[illegible]
Cleveland, Ohio 44114-2375
Phone: 216/586-[illegible]
Fax: 216/[illegible]-2759

MAY 15 199[illegible]

May 8, 1995

Mr. William Walker
President, Prince William Sound
Regional Citizens Advisory Council
750 West 2nd Avenue, #100
Anchorage, AK 99501

Dear Mr. Walker:

I would like to thank you on behalf of all of us at BP for your participation at our Washington HSE Forum on April 26. We found the Forum was very beneficial in helping us to find solutions to HSE issues, communicate our HSE performance, and develop our positions through dialogue with stakeholders.

I especially appreciate your willingness to travel from Alaska to attend our Forum. Although all your comments were very helpful, I felt your advice stressing local community involvement early in risk communications, and your supportive views of the partnership with Alyeska on vapor recovery were particularly beneficial. Including local groups like yours at this year's Forum is a recognition by BP of the critical importance of listening and responding to the views of one of our most important stakeholders–the communities where we operate.

Attached for your use is a summary of the main views expressed during the entire morning. I think you will see there are a variety of ideas and comments. We in BP have only just begun to examine them more closely. Our intention is to use your views to identify where we can make positive change to protect the environment, and to protect the health and safety of our employees and communities where we work. We would also like the opportunity to revisit these issues with you at some future date.

Thank you again for the time and thought you devoted on these issues where we all have an important interest.

Sincerely,

CHB/jsk
Enclosure

ARCO Marine Inc
300 Oceangate
Long Beach, California 90802-4341
Telephone 310 590 4407

Hersh Kohut
President

PWS RCAC
OCT 13 1995

October 16, 1995

Mr. William Walker, President
RCAC
750 W. 2nd Avenue, Ste. 100
Anchorage, AK 99501-2168

Dear Mr. Walker:

I have reviewed your letter dated September 29, 1995. While I continue to disagree with some of your positions stated therein, I do agree that we need to continue our dialogue on these subjects. Therefore, rather than respond in writing to the points raised in your letter, I would prefer to discuss these issues in our next face-to-face meeting which I hope to schedule the next time I am in Alaska.

I will be in contact with your office to arrange such a meeting when my schedule firms up.

Very truly yours,

Hersh Kohut

Hersh Kohut

cc: Meg Sudduth, APSC
RADM J.C. Card, USCG
RADM E.R. Riutta, USCG
CAPT D.D. Rome, USCG
CAPT Richard Bennis, USCG
CDR G.S. Jones, MSO Valdez, USCG
Eugene Burden, ADEC
Tom Chapple, ADEC

Robert A. Malone
President

BP Pipelines (Alaska) Inc.
900 East Benson Boulevard
P.O. Box 196848
Anchorage, Alaska 99519-6848
(907) 564-5907

PWS RCAC
OCT 17 1995

October 12, 1995

Mr. William M. Walker
President
Prince William Sound Regional Citizens' Advisory Council
750 W. 2nd Ave., Suite 100
Anchorage, Alaska 99501-2168

Dear Bill:

Thank you for your recent letter addressed to me as Chairman of the TAPS Owners Committee. We greatly appreciate the continued spirit of cooperation, which has been further demonstrated by your recent proposal to develop a more formal relationship between RCAC and the TAPS Owners.

After discussing your proposal in great detail among the TAPS Owners, we agreed that formalizing the relationship would not be an appropriate action for either one of us to pursue.

As you noted in your letter Bill, RCAC's primary interface has to be with Alyeska's management. We are concerned that by formalizing a relationship between the TAPS Owners and RCAC, we risk confusing that critical working relationship. Of particular importance to us, is the continued fostering of the partnership that both you and Alyeska have spoken about with such great pride.

We do recognize the value of an open dialogue among RCAC, Alyeska and the TAPS Owners, and would suggest that we ask Alyeska to arrange for periodic and informal meetings among us.

The intent, as you have stated, would be to continue to enhance our relationship through communication. Please let Meg Sudduth know if you would like to arrange an opportunity for us to discuss this approach further.

Sincerely,

Bob

cc: TAPS Owners Committee
Bert Tabor
David Pritchard, APSC
Doug Webb, APSC
Meg Sudduth, APSC

RCAC
Regional Citizens' Advisory Council "Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers."
☑ In Anchorage [illegible] Alaska [illegible]
☐ In Valdez [illegible] Alaska [illegible]

April 4, 1996

Governor Tony Knowles
State of Alaska
Third Floor, State Capitol
P. O. Box 110015
Juneau, AK 99811-0015

Dear Governor Knowles:

On 14 March 1996, during the Prince William Sound Regional Citizens' Advisory Council Annual meeting in Valdez, the Board unanimously passed a resolution commending your contributions to the safe transportation of crude oil in Prince William Sound.

We greatly appreciate the efforts you have taken in putting the full force of the Governor's office behind efforts to promote escort enhancements as a means of preventing oil spills in Prince William Sound. We offer our assistance and support to ensure that all stakeholders, including citizens, have input into the decision making process, and that specific escort enhancements are based on performance standards identified through sound research now underway.

Again, thank you for your insistence on and commitment to safer oil transportation.

Sincerely,

H.E. Stanley

H.E. Stanley, Executive Director
Prince William Sound Regional Citizens Advisory Council

Regional Citizens' Advisory Council / "Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers."
☑ In Anchorage: 750 W. 2nd Ave., Suite 100 / Anchorage, Alaska 99501-2168 (907) 277-7222 / FAX (907) 277-4523
☐ In Valdez: 154 Fairbanks Dr. / P.O. Box 3089 / Valdez, Alaska 99686 (907) 835-5957 / FAX (907) 835-5926

RESOLUTION No. 96-2

A RESOLUTION OF THE PRINCE WILLIAM SOUND REGIONAL CITIZENS' ADVISORY COUNCIL OF APPRECIATION TO GOVERNOR KNOWLES FOR HIS COMMITTMENT TO SAFE OIL TRANSPORTATION

WHEREAS, the Honorable Tony Knowles, Governor of Alaska, in his State of the State Address called for expanding the use of the best technology available to ensure the safe transportation of oil; and

WHEREAS, Governor Knowles said Prince William Sound should have the world's finest oil transportation delivery and spill prevention system; and

WHEREAS, escort vessels can prevent catastrophic oil spills by controlling disabled tankers before they ground; and

WHEREAS, the ability of an escort vessel to successfully assist a disabled tanker depends in large part upon the escort vessel's ability to perform critical maneuvers quickly; and

WHEREAS, positive changes have been initiated by oil shippers and the U.S. Coast Guard to improve the assist capabilities of the current escort fleet; and

WHEREAS, RCAC believes there is still significant room for improvement in escort and assist capabilities; and

WHEREAS, information will be available this summer to help draw conclusions and make decisions about tug technology that will best serve Prince William Sound; and

WHEREAS, Governor Knowles is putting the full force of his office behind the effort to promote escort enhancements as a means of preventing oil spills in Prince William Sound; and

NOW, THEREFORE BE IT RESOLVED THAT the Regional Citizens' Advisory Council expresses its appreciation and gratitude to Governor Knowles for his insistence on and commitment to safer oil transportation.

BE IT FURTHER RESOLVED, that the Regional Citizens' Advisory Council offers its assistance and support to the Governor to ensure (1) that all stakeholders, including citizens, have input into the decision making process, and (2) that specific escort enhancements are based on performance standards identified through sound research now underway.

CERTIFICATION

This resolution was duly adopted by the RCAC at its Annual meeting held March 14-15, 1996 by the following vote:

Ayes 15 Nays 0 Abstain ____.

Louis "Tex" Edwards, President

ATTEST:

Charles K. Weaverling, Secretary

RCAC

Proposed Budget
for Fiscal Year
July 1, 1996 - June 30, 1997

TABLE OF CONTENTS

SUMMARIES

ADMINISTRATION/COUNCIL DETAIL

Administration/Council Detail (Cont'd)

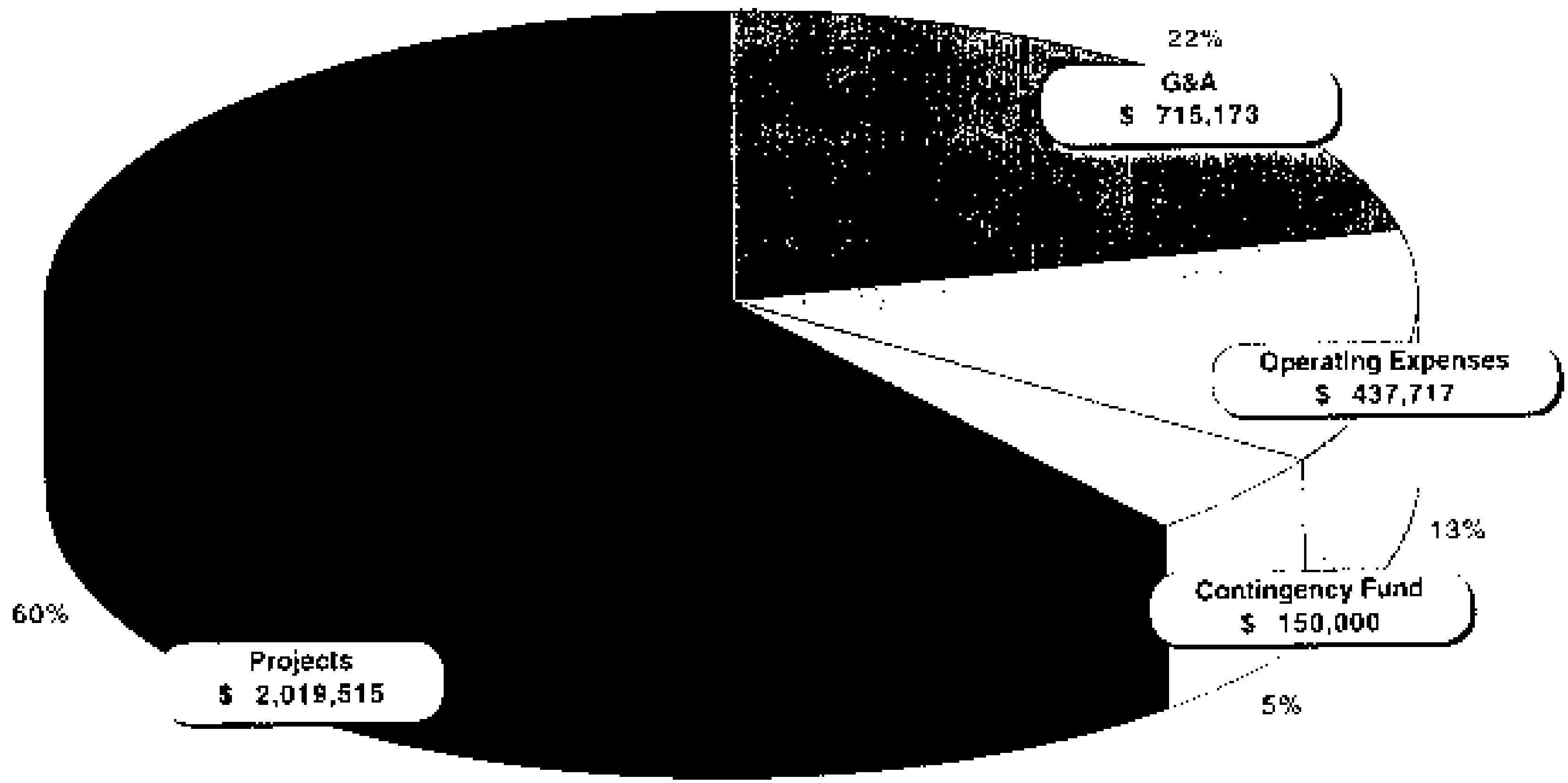
Committees/Communication/Project Manager

COMMITTEES/COMMUNICATION/PROJECT MANAGER (CONT'D)

PROJECTS

Projects (Cont'd)

Proposed 1996-'97 Budget • $3,322,405



Pie Chart Numbers 96-97

Projects	***Total***	***$2,169,515***
Project Support (02's)	$474,375	
Project totals (601-655)	$1,545,140	
Contingency (600)	$150,000	
Pure G&A - (00's)	***Total***	***$715,173***
Admin	$335,455	
Council	$0	
TOEM	$72,709	
OSPR	$73,858	
POVTS	$64,658	
SAC	$38,695	
COMM	$70,209	
Proj. Manager VDZ	$59,589	
Operating Expenses	***Total***	***$437,717***
Admin (01, 03, 04, 05)	$91,217	
Council (11, 13, 14, 15, 16)	$183,600	
TOEM (01, 03, 04)	$26,740	
OSPR (01, 03, 04)	$55,950	
POVTS (01, 03, 04)	$30,100	
SAC (01, 03, 04)	$26,740	
COMM (01, 04)	$11,050	
Proj. Manager (01, 04)	$10,320	

Proposed Budget	***$3,322,405***
G&A (open the door only) Expenses	***$715,173***
Operating Expenses	***$437,717***
Crisis du Jour	***$150,000***
Projects	***$2,019,515***

Summaries

CODE	Account Name	ADM 000 (000, 001, 003 004 005)	Council 010 (010, 011, 013, 014, 015, 016)	TOEM 100 (100, 101, 103, 104)	OSPR 200 (200, 201, 203, 204)	POVTS 300 (300, 301, 303, 304)	SAC 400 (400 401, 403, 404)	Comm 500 (500, 501, 503 504)	Proj. Mngr 700 (700, 701 703, 704)	Proj. Supt 02's (012 102,202 [illegible] 402,502,702)	Projects 600's	Totals 1996-1997
50000	Personnel Costs	$257,956	$0	$18,044	$52,504	$42,094	$27,500	$60,803	$42,094	$407,323	$0	$938,318
50100	FICA	$20,370	$0	$3,795	$4,146	$3,325	$2,173	$4,578	$3,325	$31,952	$0	$73,674
50200	ESC	$635	$0	$100	$130	$100	$65	$190	$100	$950	$0	$2,270
50500	Rent	$25,509	$0	$10,012	$9,076	$10,012	$6,957	$4,638	$10,012	$0	$0	$76,216
50600	Utilities telephone	$11,650	$6,900	$7,000	$8,850	$5,569	$2,000	$1,700	$4,300	$2,700	$4,880	$55,549
50650	Conference calls	$0	$12,300	$2,500	$6,000	$1,700	$1,760	$100	$0	$0	$13,590	$37,850
50700	Office supplies	$9,600	$3,100	$1,700	$3,000	$1,500	$500	$500	$2,400	$0	$4,200	$26,500
50800	Equipment Lease [	$3,000	$0	$3,558	$0	$3,558	$0	$0	$3,558	$0	$0	$13,674
50850	Software	$3,700	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,700
50900	On-line E-mail	$2,450	$0	$440	$300	$200	$330	$0	$120	$0	$570	$4,410
51000	Non-cap equip	$2,830	$750	$750	$1,000	$250	$0	$2,500	$0	$0	$1,800	$9,880
51100	Dues and subscripti	$600	$0	$1,500	$400	$400	$150	$4,200	$0	$0	$1,200	$8,450
51200	Accounting	$7,200	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,200
51300	Legal fees	$2,000	$17,650	$0	$0	$0	$0	$0	$0	$17,500	$4,250	$41,400
51400	Contract labor	$1,200	$0	$0	$0	$1,000	$0	$0	$0	$0	$10,325	$12,525
51450	Professional Serv	$2,000	$16,800	$0	$0	$0	$500	$0	$0	$0	$61,100	$80,400
51600	Advertising	$3,000	$1,500	$0	$0	$0	$200	$0	$0	$1,400	$20,000	$26,100
51700	Education	$1,500	$0	$0	$800	$0	$500	$1,600	$200	$0	$2,800	$6,800
51800	Printing	$0	$8,400	$0	$3,250	$500	$1,500	$500	$100	$1,100	$56,780	$72,130
51900	Postage	$500	$3,700	$0	$500	$0	$700	$200	$0	$9,950	$14,500	$30,050
52000	Conferences & Se	$3,850	$4,500	$2,700	$8,200	$4,000	$3,600	$0	$1,000	$0	$10,650	$38,500
52400	Equipment Mainten	$9,800	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,800
53000	Insurance	$8,820	$7,900	$0	$0	$0	$0	$0	$0	$0	$0	$16,720
54000	Library	$1,500	$0	$600	$300	$250	$100	$100	$0	$0	$4,900	$7,750
58000	Depreciation	$25,169	$0	$0	$0	$0	$0	$0	$0	$0	$0	$25,169
59000	Miscellaneous Expe	$1,500	$1,600	$700	$250	$750	$100	$250	$1,000	$0	$5,700	$11,850
59500	Contracts	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,276,430	$1,276,430
60000	Travel	$20,325	$84,300	$17,800	$30,700	$18,750	$16,550	$0	$1,500	$1,500	$178,015	$369,440
62000	Meeting Expense	$0	$14,000	$250	$400	$800	$250	$0	$200	$0	$19,650	$35,550
70000	Governmental Allo	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,000	$4,000
		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$426,872	$183,600	$101,449	$129,808	$94,758	$65,435	$81,259	$69,908	$474,375	$1,695,140	$3,322,405

Total Departments/Committees (000, 010, 100, 200, 300, 400, 500)
$1,152,890

Total Projects/Project Support (600's, 02's)
$2,169,515

1996-97 Project Budgets

Titles	Crisis ou jour	Info Dissemination	Technology	Incident Memos	Drill Participation	Drill Monitor	Recertification	LRP/Budget	LTEMP	Special Reports
Codes	600	601	602	603	604	605	606	607	608	609
Responsibility	Other	Contract B/D	OPA 90 C	OPA 90 B	OPA 90 H	OPA 90 B	OPA 90 A	Other B	OPA 90 B	Contract A/C
CODE Account Name	**Amount**	**Amount**	**Amount**	**Amount**	**Amount**	**Amount**	**Amount**	**Amount**	**Amount**	**Amount**
50000 Personnel Costs										
50100 FICA										
50200 DBC										
50500 Rent										
50600 Utilities-telephone and l		$620		$150		$3,000				
50650 Conference calls				$500	$600				$940	
50700 Office supplies				$100	$1,000	$500		$500		
50800 Equipment Lease Expense										
50850 Software										
50900 On line E mail		$570								
51000 Non-cap equip						$1,260				
51100 Due and subscriptions										
51200 Accounting										
51300 Legal fees										
51400 Contract labor		$6,000		$600	$3,600					$175
51450 Professional Serv		$2,200		$2,600		$6,000		$15,000	$7,680	$12,000
51600 Advertising						$500	$1,000		$500	$5,000
51700 Education					$2,050					
51800 Printing		$31,300		$230	$700	$500		$1,400	$7,050	$17,000
51900 Postage		$12,300								$200
52100 Conferences & Conventions		$2,500								
52400 Equipment Maintenance										
53000 Insurance										
54000 Library										
58000 Depreciation										
59000 Miscellaneous Expenses		$500								$2,000
59500 Contracts	$150,000		$15,000			$56,460			$200,000	$10,000
60000 Travel		$3,200		$2,500	$9,665	$1,200	$11,000	$20,000	$1,800	
62000 Meeting Expense					$100			$3,500	$100	
70000 Governmental Affairs										
Audit Fees										
Totals	$150,000	$59,090	$15,000	$6,680	$17,715	$68,960	$12,000	$40,500	$207,390	$42,325
Deferred Project Funds		$20,000								
	Page 0	Page 1	Page 2	Page 3	Page 4	Page 5	Page 6	Page 7	Page 8	Page 9

1996-97 Project Budgets

CODE	Titles / Account Name	Community Outreach	Export Ban	Inside/Outside	Participation	RCAC comment	State C-Plans	Terminal Monitor	ACMP	Federal C-Plans	Weather
	Codes	610	611	612	613	614	615	616	617	618	619
	Responsibility	Contract	OPA 90	Contract	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90
		B	B	B	B	B/D	A	B	B	A	B
CODE	Account Name	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
50000	Personnel Costs										
50100	FICA										
50200	ESC										
50500	Rent										
50600	Utilities-telephone and f										
50650	Conference calls		$350	$100			$900	$900	$250		$300
50700	Office supplies	$2,100									
50800	Equipment Lease Expen										
50850	Software										
50900	Online Email										
51000	Non cap equip										
51100	Due and subscriptions										
51200	Accounting										
51300	Legal fees										
51400	Contract labor										
51450	Professional Serv				$2,000		$1,300				
51600	Advertising	$2,500		$500	$3,000		$500			$500	
51700	Education										
51800	Printing			$600	$400		$300			$300	
51900	Postage		$200	$300			$300			$300	
52300	Conferences & Conventi										
52400	Equipment Maintenance										
53000	Insurance										
54000	Library										
58000	Depreciation										
59000	Miscellaneous Expenses		$500					$500			
59500	Contracts			$32,000			$18,000	$27,400	$2,700	$20,000	$5,000
60000	Travel	$13,000	$3,000	$1,000	$7,500		$1,500	$5,000	$850	$2,800	$1,000
62000	Meeting Expense				$1,500			$1,500			
70000	Governmental Affairs										
	Audit Fees										
	Totals	$17,600	$4,050	$35,900	$14,400	$0	$22,800	$35,300	$3,800	$23,900	$6,300
	Deferred Project Funds					$10,000					
		Page 10	Page 11	Page 12	Page 13	Page 14	Page 15	Page 16	Page 17	Page 18	Page 19

1996-97 Project Budgets

CODE	Account Name	Escort System	Fire Capability	Air transportable	Human Factors	Monitor Port Ops	Tanker Assessm Proj	Mgmt Rev	NPDES	Vapor Control	BWTF	Non Indigenous
	Codes	620	621	622	623	624	625	626	628	629	631	632
	Responsibility	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	Other	OPA 90	OPA 90	OPA 90	OPA 90
		B/D	B/D	B	B/D	B	B/D	B	B	B	B	B
CODE	Account Name	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
50000	Personnel Costs											
50100	FICA											
50200	ESC											
50500	Rent											
50600	Utilities telephone and I						$1,000					
50650	Conference calls	$400	$720		$300	$300	$500			$300	$800	$720
50700	Office supplies											
50800	Equipment Lease Expen											
50850	Software											
50900	On line E-mail											
51000	Non-cap equip											
51100	Dues and subscriptions						$1,200					
51200	Accounting											
51300	Legal fees		$2,000									
51400	Contract labor											
51450	Professional Serv											
51600	Advertising			$500								$2,000
51700	Education											
51800	Printing			$100								
51900	Postage		$500	$100								$200
52300	Conferences & Conventi	$4,000	$500		$450		$2,500					$700
52400	Equipment Maintenance											
53000	Insurance											
54000	Library				$100							
58000	Depreciation											
59000	Miscellaneous Expenses								$500	$500	$500	
59500	Contracts	$20,000	$30,000	$35,000		$7,500			$12,000	$20,000	$101,200	$15,000
60000	Travel	$13,000	$5,000	$700	$7,600	$2,000	$10,000	$1,500	$2,000	$1,000	$3,000	$10,000
62000	Meeting Expense										$1,500	$10,000
70000	Governmental Affairs											
	Audit Fees											
	Totals	$37,400	$39,520	$36,400	$8,450	$9,800	$15,200	$1,500	$14,500	$21,800	$107,000	$38,620
	Deferred Project Funds	$16,000	$23,000		$50,000		$5,000					
		Page 20	Page 21	Page 22	Page 23	Page 24	Page 25	Page 26	Page 27	Page 28	Page 29	Page 30

1996-97 Project Budgets

	Titles	Influent Monitori	Dispersant Use	In-Situ Burn	Bioremediation	Scientific C Plan	Field Implementat	Glacier Study	Sensitive Areas	CIP Technical	CIP Salvage	OPA 90 Monitor
	Codes	633	634	635	636	637	638	639	642	643	644	646
	Responsibility	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90	OPA 90
		B	B	B	B	B	B	B	B	B	B	B-D
CODE	Account Name	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
50000	Personnel Costs											
50100	FICA											
50200	ESC											
50500	Rent											
50600	Utilities telephone and I											
50650	Conference calls	$500	$300	$200	$100	$900	$400	$300		$500	$1,000	
50700	Office supplies											
50800	Equipment Lease Expens											
50850	Software											
50900	On line E mail											
51000	Non-cap equip											
51100	Due and subscriptions											
51200	Accounting											
51300	Legal fees							$750				
51400	Contract labor											
51450	Professional Serv										$2,000	
51600	Advertising						$500					
51700	Education											
51800	Printing		$1,000	$1,000	$1,000		$300	$500	$200	$500	$1,500	
51900	Postage						$900					
52300	Conferences & Consultat											
52400	Equipment Maintenance											
53000	Insurance											
54000	Library		$1,600	$1,600	$1,600							
58000	Depreciation											
59000	Miscellaneous Expenses	$600										
59500	Contracts	$28,800	$54,000	$36,000	$67,500	$5,000	$28,000	$100,000	$5,000	$5,000	$40,043	
60000	Travel						$2,200		$1,100		$5,400	
62000	Meeting Expense										$200	
70000	Governmental Affairs											
	Audit Fees											
	Totals	$29,800	$56,900	$30,800	$70,400	$5,900	$31,700	$101,050	$6,300	$6,000	$51,143	$0
	Deferred Project Funds											$6,000
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	Titles	CIRCAC	Relationships	LAC	Staff Mgmt Rev	Risk Assessment		Project Support	
	Codes	648	649	650	651	655		(07's)	
	Responsibility	Other	Other	Other	Other	OPA 90			
		C	B	B	C	B			
CODE	Account Name	Amount	Amount	Amount	Amount	Amount	Sub-Total	Amount	Total
50000	Personnel Costs						$0	$407,323	$407,323
50100	FICA						$0	$31,052	$31,052
50200	ESC						$0	$950	$950
50500	Rent						$0	$0	$0
50600	Utilities/telephone and f			$150		$60	$4,880	$2,700	$7,580
50650	Conference calls	$100		$600			$13,580	$0	$13,580
50700	Office supplies						$4,200	$0	$4,200
50800	Equipment Lease Expen:						$0	$0	$0
50850	Software						$0	$0	$0
50900	On line E-mail						$570	$0	$570
51000	Non-cap equip						$1,800	$0	$1,800
51100	Dues and subscriptions						$1,200	$0	$1,200
51200	Accounting						$0	$0	$0
51300	Legal fees			$2,000			$4,250	$17,500	$21,750
51400	Contract labor						$10,325	$0	$10,325
51450	Professional Serv			$15,000			$61,100	$0	$61,100
51600	Advertising			$2,000			$20,000	$1,400	$21,400
51700	Education			$750			$2,800	$0	$2,800
51800	Printing			$450		$350	$56,780	$1,100	$57,880
51900	Postage						$14,500	$9,950	$24,450
52300	Conferences & Conventi						$10,650	$0	$10,650
52400	Equipment Maintenance						$0	$0	$0
53000	Insurance						$0	$0	$0
54000	Library						$4,900	$0	$4,900
58000	Depreciation						$0	$0	$0
59000	Miscellaneous Expenses						$5,500	$0	$5,500
59500	Contracts			$25,000	$22,500	$88,327	$1,276,430	$0	$1,276,430
60000	Travel	$1,000	$15,000	$2,000	$4,200	$5,500	$178,015	$1,500	$179,515
62000	Meeting Expense		$750		$500		$19,650	$0	$19,650
70000	Governmental Affairs			$4,000			$4,000	$0	$4,000
	Audit Fees						$0	$0	$0
	Totals	$1,100	$15,750	$52,000	$27,200	$94,237	$1,895,140	$474,375	$2,169,515
	Deferred Project Funds						$127,000	Total funds deferred	
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ODO.97 Admin Summary

	Department Codes	Administration ODO	OO1	OO2	OO3	OO4	OO5	
CODE	Account Name	G&A	Operations	Project Support	Administrative Travel	Education Conferences Technology	Telecom Computer Support	Total
50000	Personnel Costs	$245,949		$0			$12,007	$257,956
50100	FICA	$19,430		$0			$948	$20,378
50200	ESC	$600		$0			$35	$635
50500	Rent	$25,509		$0				$25,509
50600	Utilities-telephone and fax	$11,650		$0				$11,650
50650	Conference calls			$0				$0
50700	Office supplies		$9,600	$0				$9,600
50800	Equipment Lease Expense	$3,000		$0				$3,000
50850	Software			$0			$3,700	$3,700
50900	Online E mail		$400	$0			$2,050	$2,450
51000	Non cap equip			$0			$2,030	$2,830
51100	Dues and subscriptions		$600	$0				$600
51200	Accounting	$7,200		$0				$7,200
51300	Legal fees		$2,000	$0				$2,000
51400	Contract labor		$1,200	$0				$1,200
51450	Professional Serv		$2,000	$0				$2,000
51600	Advertising		$3,000	$0				$3,000
51700	Education		$1,000	$0		$500		$1,500
51800	Printing			$0				$0
51900	Postage		$500	$0				$500
52300	Conferences & Conventions		$800	$0		$3,050		$3,850
52400	Equipment Maintenance	$6,500	$500	$0			$2,800	$9,800
53000	Insurance	$8,820		$0				$8,820
54000	Library		$1,500	$0				$1,500
58000	Depreciation	$8,797		$0			$16,372	$25,169
59000	Miscellaneous Expenses		$1,500	$0				$1,500
59500	Contracts			$0				$0
60000	Travel		$9,000	$0	$2,000	$9,325		$20,325
62000	Meeting Expense			$0				$0
70000	Governmental Affairs			$0				$0
70100	Auditing Fees			$0				$0
	Totals	$335,455	$33,000	$0	$2,000	$13,475	$42,742	$426,672
								$426,672

010.97 Council Summary

CODE	Account Name	G&A	Operations	Project Support	Administrative Travel	Education Conferences Technology	Full Council Meetings	XCOM	Total
	Department Codes	Council 010	011	012	013	014	015	016	
50000	Personnel Costs			$81,297					$81,297
50100	FICA			$6,422					$6,422
50200	ESC			$150					$150
50500	Rent			$0					$0
50600	Utilities/telephone and fax		$3,500	$700			$400	$3,000	$7,100
50650	Conference calls		$300	$0			$4,000	$8,000	$12,300
50700	Office supplies		$1,000	$0			$2,000	$100	$3,100
50800	Equipment Lease Expense			$0					$0
50850	Software			$0					$0
50900	On line E mail			$0					$0
51000	Non-cap equip		$750	$0					$750
51100	Dues and subscriptions			$0					$0
51200	Accounting			$0					$0
51300	Legal fees			$2,000			$17,650		$19,850
51400	Contract labor			$0					$0
51450	Professional Serv			$0			$16,800		$16,800
51600	Advertising			$0			$1,500		$1,500
51700	Education			$0					$0
51800	Printing		$1,000	$600			$7,000	$400	$9,000
51900	Postage		$1,100	$500			$2,500	$100	$4,200
52300	Conferences & Conventions			$0		$4,500			$4,500
52400	Equipment Maintenance			$0					$0
53000	Insurance		$7,900	$0					$7,900
54000	Library			$0					$0
58000	Depreciation			$0					$0
59000	Miscellaneous Expenses		$1,500	$0			$300		$1,800
59500	Contracts			$0					$0
60000	Travel		$5,500	$0	$3,800	$10,000	$60,000	$5,000	$84,300
62000	Meeting Expense		$500	$0			$13,000	$500	$14,000
70000	Governmental Affairs			$0					$0
				$0					$0
	Totals	$0	$23,050	$91,169	$3,800	$14,500	$125,150	$17,100	$274,769
									$274,769

100.97 TOEM Summary

CODE	Department Codes / Account Name	TOEM 100 G&A	101 Operations	102 Project Support	103 Committee Meetings	104 Education Conferences Technology	Total
50000	Personnel Costs	$48,044		$62,019			$110,063
50100	FICA	$3,795		$4,899			$8,694
50200	I50	$100		$150			$250
50500	Rent	$10,012		$0			$10,012
50600	Utilities-telephone and fax	$7,000		$0			$7,000
50650	Conference calls			$0	$2,500		$2,500
50700	Office supplies		$1,700	$0			$1,700
50800	Equipment Lease Expense	$3,558		$0			$3,558
50850	Software			$0			$0
50800	On-line E-mail		$440	$0			$440
51000	Non-cap equip		$750	$0			$750
51100	Due and subscriptions		$1,500	$0			$1,500
51200	Accounting			$0			$0
51300	Legal fees			$3,000			$3,000
51400	Contract labor			$0			$0
51450	Professional Serv			$0			$0
51600	Advertising			$0			$0
51700	Education			$0			$0
51800	Printing			$0			$0
51900	Postage			$2,250			$2,250
52300	Conferences & Conventions			$0		$2,700	$2,700
52400	Equipment Maintenance			$0			$0
53000	Insurance			$0			$0
54000	Library		$500	$0			$600
58000	Depreciation			$0			$0
59000	Miscellaneous Expenses	$200	$590	$0			$700
59500	Contracts			$0			$0
60000	Travel			$0	$2,500	$15,300	$17,800
62000	Meeting Expense			$0	$250		$250
70000	Governmental Affairs			$0			$0
				$0			
	Totals	$72,709	$5,490	$72,318	$5,250	$18,000	$173,767
							$173,767

200.97 OSPR Summary

	Department Codes	OSPC 200	201	202	203	204	
CODE	Account Name	GAA	Operations	Project Support	Committee Meetings	Education Conferences Technology	Total
50000	Personnel Costs	$52,504		$52,229			$104,733
50100	FICA	$4,148		$4,126			$8,274
50200	ESC	$130		$130			$260
50500	Rent	$9,076		$0			$9,076
50600	Utilities-telephone, and fax	$8,000		$0	$800	$50	$8,850
50650	Conference calls			$0	$6,000		$6,000
50700	Office supplies		$2,000	$0	$1,000		$3,000
50800	Equipment Lease Expense			$0			$0
50850	Software			$0			$0
50900	On line E-mail		$300	$0			$300
51000	Non cap equip		$1,000	$0			$1,000
51100	Dues and subscriptions		$400	$0			$400
51200	Accounting			$0			$0
51300	Legal fees			$8,000			$8,000
51400	Contract labor			$0			$0
51450	Professional Serv.			$0			$0
51600	Advertising			$1,400			$1,400
51700	Education		$800	$0			$800
51800	Printing		$2,500	$0	$750		$3,250
51900	Postage			$2,250	$500		$2,750
52000	Conferences & Conventions			$0		$8,200	$8,200
52400	Equipment Maintenance			$0			$0
53000	Insurance			$0			$0
54000	Library		$300	$0			$300
58000	Depreciation			$0			$0
59000	Miscellaneous Expenses		$250	$0			$250
59500	Contracts			$0			$0
60000	Travel		$700	$0	$21,500	$8,500	$30,700
62000	Meeting Expense			$0	$400		$400
70000	Governmental Affairs			$0			$0
				$0			
	Totals	$73,858	$8,250	$68,135	$30,950	$16,750	$197,943
							$197,943

300.97 POVTS Summary

CODE	Department Codes / Account Name	POVTS 300 G&A	301 Operations	302 Project Support	303 Committee Meetings	304 Education Conferences Technology	Total
50000	Personnel Costs	$42,094		$55,569			$97,663
50100	FICA	$3,325		$4,390			$7,715
50200	CSC	$100		$130			$230
50500	Rent	$10,012		$0			$10,012
50600	Utilities telephone and fax	$5,060		$0	$500		$5,560
50650	Conference calls			$0	$1,700		$1,700
50700	Office supplies		$1,500	$0			$1,500
50800	Equipment Lease Expense	$3,558		$0			$3,558
50850	Software			$0			$0
50900	On-line & mail		$200	$0			$200
51000	Non-cap equip		$250	$0			$250
51100	Due and subscriptions		$400	$0			$400
51200	Accounting			$0			$0
51300	Legal fees			$2,000			$2,000
51400	Contract labor		$1,000	$0			$1,000
51450	Professional Serv			$0			$0
51600	Advertising			$0			$0
51700	Education			$0			$0
51800	Printing		$500	$0			$500
51900	Postage			$2,000			$2,000
52300	Conferences & Conventions			$0		$4,000	$4,000
52400	Equipment Maintenance			$0			$0
53000	Insurance			$0			$0
54000	Library		$250	$0			$250
58000	Depreciation			$0			$0
59000	Miscellaneous Expenses	$500	$250	$0			$750
59500	Contracts			$0			$0
60000	Travel			$0	$5,000	$13,750	$18,750
62000	Meeting Expense			$0	$800		$800
70000	Governmental Affairs			$0			$0
				$0			$0
	Totals	$64,658	$4,350	$64,089	$8,000	$17,750	$158,847
							$158,847

400.97 SAC Summary

CODE	Account Name	GEA	Operations	Project Support	Committee Meetings	Education Conferences Technology	Total
	Department	SAC					
	Codes	400	401	402	403	404	
50000	Personnel Costs	$27,500		$39,837			$67,337
50100	FICA	$2,173		$3,147			$5,320
50200	ESC	$65		$100			$165
50500	Rent	$8,957		$0			$8,957
50800	Utilities-telephone and fax	$2,000		$0			$2,000
50850	Conference calls			$0	$1,760		$1,760
50700	Office supplies		$500	$0			$500
50800	Equipment Lease Expense			$0			$0
50850	Software			$0			$0
50900	On line E mail		$330	$0			$330
51000	Non cap equip			$0			$0
51100	Dues and subscriptions		$150	$0			$150
51200	Accounting			$0			$0
51300	Legal fees			$1,000			$1,000
51400	Contract labor			$0			$0
51450	Professional Serv		$500	$0			$500
51600	Advertising		$200	$0			$200
51700	Education			$0		$500	$500
51800	Printing		$1,500	$0			$1,500
51900	Postage		$700	$750			$1,450
52300	Conferences & Conventions			$0		$3,600	$3,600
52400	Equipment Maintenance			$0			$0
53000	Insurance			$0			$0
54000	Library		$100	$0			$100
58000	Depreciation			$0			$0
59000	Miscellaneous Expenses		$100	$0			$100
59500	Contracts			$0			$0
60000	Travel		$1,000	$0	$7,000	$8,550	$16,550
62000	Meeting Expense			$0	$250		$250
70000	Governmental Affairs			$0			$0
				$0			$0
	Totals	$38,695	$5,080	$46,834	$9,010	$12,650	$110,269
							$110,269

500.97 Communications

CODE	Department Codes / Account Name	Communications 500 G&A	501 Operations	502 Project Support	503 Committee Meetings	504 Education Conferences Technology	Total
50000	Personnel Costs	$60,803		$60,803			$121,606
50100	FICA	$4,578		$4,578			$9,156
50200	ESC	$190		$190			$380
50500	Rent	$4,638		$0			$4,638
50600	Utilities telephone and fax		$1,700	$2,500			$4,200
50650	Conference calls		$100	$0			$100
50700	Office supplies		$500	$0			$500
50800	Equipment Lease Expense			$0			$0
50850	Software			$0			$0
50900	On-line E-mail			$0			$0
51000	Non cap equip		$2,500	$0			$2,500
51100	Dues and subscriptions		$4,200	$0			$4,200
51200	Accounting			$0			$0
51300	Legal fees			$500			$500
51400	Contract labor			$0			$0
51450	Professional Serv.			$0			$0
51600	Advertising			$0			$0
51700	Education			$0		$1,000	$1,000
51800	Printing		$500	$500			$1,000
51900	Postage		$200	$1,000			$1,200
52300	Conferences & Conventions			$0			$0
52400	Equipment Maintenance			$0			$0
53000	Insurance			$0			$0
54000	Library		$100	$0			$100
58000	Depreciation			$0			$0
59000	Miscellaneous Expenses		$250	$0			$250
59500	Contracts			$0			$0
60000	Travel			$1,500			$1,500
62000	Meeting Expense			$0			$0
70000	Governmental Affairs			$0			$0
				$0			$0
	Totals	$70,209	$10,050	$71,571	$0	$1,000	$152,830
							$152,830

700.97 Proj. Mgr Summary

CODE	Department Codes / Account Name	Project Manager 700 G&A	701 Operations	702 Project Support	703 Committee Meetings	704 Education Conferences Technology	Total
50000	Personnel Costs	$42,094		$55,569			$97,663
50100	FICA	$3,325		$4,390			$7,715
50200	SSC	$100		$100			$200
50500	Rent	$10,012		$0			$10,012
50600	Utilities telephone and fax		$4,300	$0			$4,300
50650	Conference calls			$0			$0
50700	Office supplies		$2,400	$0			$2,400
50800	Equipment Lease Expense	$3,558		$0			$3,558
50850	Software			$0			$0
50900	On-line E-mail		$120	$0			$120
51000	Non-cap equip			$0			$0
51100	Due and subscriptions			$0			$0
51200	Accounting			$0			$0
51300	Legal fees			$1,000			$1,000
51400	Contract labor			$0			$0
51450	Professional Serv			$0			$0
51600	Advertising			$0			$0
51700	Education			$0		$200	$200
51800	Printing		$100	$0			$100
51900	Postage			$1,200			$1,200
52300	Conferences & Conventions			$0		$1,000	$1,000
52400	Equipment Maintenance			$0			$0
53000	Insurance			$0			$0
54000	Library			$0			$0
56000	Depreciation			$0			$0
59000	Miscellaneous Expenses	$500	$500	$0			$1,000
59500	Contracts			$0			$0
60000	Travel			$0		$1,500	$1,500
62000	Meeting Expense		$200	$0			$200
70000	Governmental Affairs			$0			$0
				$0			$0
	Totals	$59,589	$7,620	$62,259	$0	$2,700	$132,168
							$132,168

Admin/Council/Committee/Other
Non-Project Budget Info.

000.97 Admin. G&A

Project Title Admin G&A
Budget RP # 000
Responsibility
* Priority

Project team members: Marilyn Leland, Linda Robinson

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$245,949
50100	FICA	$19,430
50200	FSC	$600
50500	Rent	$25,509
50600	Utilities-telephone and fax	$11,650
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	$3,000
50850	Software	
50900	On line E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	$7,200
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	$5,500
53000	Insurance	$8,920
54000	Library	
58000	Depreciation	$6,797
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70500	Auditing Fees	
	Totals	$335,455

* Priority Legend
A= Mandatory
B= Critical
C= Non critical

Description:

Includes those items that would be needed to open the doors and turn on the lights

Personnel costs: Executive Director -50%, Deputy Director -50%, Information Systems Manager -50%, Financial Operations Manager -100%, Administrative Assistant-100%, Executive Assistant/Volunteer Coordinator -100%

Accounting: includes 1 audit, 990 tax support
Depreciation expense for furniture & equipment.

Yearly Project?
Begin Date
End Date
Volunteer Hrs
RFP Required?

001.97 Admin. Operations

Project Title **Admin. Operations**
Blueprint BP # 004
Responsibility
* Priority

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	$9,600
50800	Equipment Lease Expense	
50850	Software	
50900	On line E mail	$400
51000	Non-cap equip	
51100	Dues and subscriptions	$600
51200	Accounting	
51300	Legal fees	$2,000
51400	Contract labor	$1,200
51450	Professional Serv	$2,000
51600	Advertising	$3,000
51700	Education	$1,000
51800	Printing	
51900	Postage	$500
52300	Conferences & Conventions	$200
52400	Equipment Maintenance	$500
53000	Insurance	
54000	Library	$1,500
58000	Depreciation	
59000	Miscellaneous Expenses	$1,500
59500	Contracts	
60000	Travel	$9,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$33,000

Description:

Includes all items needed to operate committees or departments that do not fall under specific projects outlined in the LRP/Budget process.

* Priority Legend
  - A= Mandatory
  - B= Critical
  - C= Non-critical

Yearly Project?
Begin Date
Volunteer Hrs
End Date
RFP Required?

002.97 Admin. Project Support

Project Title Admin. Project Support
Budget/LRP # 002
Responsibility
* Priority

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract Labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	

Description:

No costs budgeted.

*** Priority Legend**
A= Mandatory
B= Critical
C= Non critical

Yearly Project?
Begin Date
End Date
Volunteer Hrs
RFP Required?

003.97 Admin. Travel

Project Title: **Administrative Travel**
Budget/LRP # 003
Responsibility
* Priority

Project team members:

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	DIC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$2,000
67000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$2,000

* **Priority Legend**
A= Mandatory
B= Critical
C= Non critical

Description:

This will include all costs associated with holding and attending meetings for admin staff that do not fall under specific projects or are full council meetings. (for example: to attend meeting called by DEC on Best available technology, SERVS teambuilding, etc.)

Special Note: Attendance at Full council meetings and LRP/Budget meetings will be budgeted for in the specific projects.

Costs based on prior year

Yearly Project?
Begin Date — End Date
Volunteer Hrs — PTI Required?

004.97 Admin. Educ

Project Title **Staff Education/Conferences/technology research etc.**

Budget RP # 004

Responsibility

* Priority

Project team members:

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	$500
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	$3,650
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$9,325
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$13,475

Description:

This will include all costs associated with attending educational seminars, conferences, technology research. (for example: to attend crisis management seminar, Tankship class, CPR training.)

Budgeted: 2 tankship school, 2 Crisis Management, and computer training for staff

* **Priority Legend**

A= Mandatory

B= Critical

C= Non-critical

Yearly Project?

Begin Date

Volunteer Hrs

End Date

RFP Required?

005.97 Computer Support

Project Title **Telecommunication/Computer Support**

Budget Pg #: 005

Responsibility

* Priority

Lead Staff: Daphne Jenkins

Team members: Rico Salvador

CODE	Account Name	Amount
50000	Personnel Costs	$12,007
50100	FICA	$948
50200	FSC	$35
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	$3,700
50900	On line E-mail	$2,050
51000	Non-cap equip	$2,830
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	$2,800
53000	Insurance	
54000	Library	
58000	Depreciation	$18,372
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Moving Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$42,742

Description:

This will include maintenance costs, software, hardware etc.

Personnel Costs: Jenkins 25%

Software - Upgrade operating system, presentation and graphics, software for new staff person, remote access, utilities, Win-Mac printing utilities.

On-Line E-Mail - CompuServe and Internet services

Non-Capital equipment - modems, RAM, internal hard drives, UPS

Equipment Maintenance - Hardware replacement and labor for computer equipment

Depreciation - Budgeting for computers is shown on the left as depreciation expense per auditors recommendation

* Priority Legend
  - A= Mandatory
  - B= Critical
  - C= Non-critical

Yearly Project?

Begin Date

Volunteer Hrs

End Date

RFP Required?

010.97 Council G&A

Project Title: Council G&A
Budget/RP #: 010
Responsibility
* Priority

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	EFC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	

Description:

Includes those items that would be needed to open the doors and turn on the lights

No costs will be budgeted under this accounting number.

* Priority Legend
  A= Mandatory
  B= Critical
  C= Non critical

Yearly Project?
Begin Date — End Date
Volunteer Hrs — RFP Required?

011.97 Council Operation

Project Title **Council Operations**
Budget/LRP # 011
Responsibility Other
* Priority A

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	$3,500
50650	Conference calls	$300
50700	Office supplies	$1,000
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non cap equip	$750
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51650	Advertising	
51700	Education	
51800	Printing	$1,000
51900	Postage	$1,100
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	$7,900
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$1,500
59500	Contracts	
60000	Travel	$5,500
62000	Meeting Expense	$500
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$23,050

* Priority Legend
A = Mandatory
B = Critical
C = Non-critical

Description:

Includes **all items needed to operate committees or departments that do not fall under specific projects outlined in the LRP/Budget process.**

Utilities - Cost to fax to directors throughout the year and cost of phone lines, fax lines that are in some directors' homes

Office Supplies - Self explanatory

Non-capitalized Equipment - Cost to purchase speaker phones and fax machines for directors

Printing - Cost to print business cards, copying done for directors, weekly mailings, etc

Postage - Self explanatory

Insurance - Life insurance

Miscellaneous Expense - Gifts, Baby-sitting, etc.

Travel - Cost to hold a Council retreat in Anchorage once a year

Meeting Expense - Cost of rental room and catering for a one day council retreat

Yearly Project?
Begin Date — End Date
Volunteer Hrs — RFP Required?

012.97 Council Project Support

Project Title **Council Project Support**
Budget/LRP # 012
Responsibility
* Priority

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$81,297
50100	FICA	$6,423
50200	ESC	$150
50500	Rent	
50600	Utilities-telephone and fax	$200
50650	Conference calls	
50700	Office supplies	
50800	Equipment lease Expense	
50850	Software	
50900	Online Email	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	$2,000
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$600
51900	Postage	$500
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$91,169

Description:

This will include personnel costs for projects.

Personnel costs Executive Director 20%, Deputy Director 50%

Utilities - fax
Printing Copier costs for all council 600 projects except (603, 607, 650 & 655)
Postage Council projects that are charged through the postage meter machine

*** Priority Legend**
A= Mandatory
B= Critical
C= Non-critical

Yearly Project?
Begin Date | End Date
Volunteer Hrs | RFP Required?

013.97 Council Admin. Travel

Project Title Council Administrative Travel
Budget/DP # 013
Responsibility Other
* Priority C

Project team members:

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$3,800
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$3,800

Description:

This will include all costs associated with holding and attending meetings for directors that do not fall under specific projects or are full council meetings. (for example: to attend meeting called by DEC on Best available technology)

This budget will cover those trips and meetings that directors attend that do not fall under a specific project that is outlined in the budget, such as BNU TAPS audit meeting, HAT meetings etc.

Travel - Travel and per diem for 2 directors to travel to Valdez or Anchorage

* Priority Legend
A - Mandatory
B - Critical
C - Non-critical

Yearly Project?
Begin Date
Volunteer Hrs

End Date
RFP Required?

014.97 Director Educ

Project title: Director Education/Conferences/technology research etc.

Budget RP # 014

Responsibility: Other

* Priority: C

Project team members:

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	EIC	
50500	Hon	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	$4,500
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$10,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$14,500

Description:

This will include all costs associated with attending educational seminars, conferences, technology research. (for example: to attend IOSC, Wildlife Conferences, Tankship class, CPR training, etc.)

This is for director attendance at conferences, and education opportunities such as Robert's Rules of Order, cross cultural training etc. Budget includes costs for two directors to attend the Petroleum Tankship Course and four directors to attend the IOSC Conference in Ft. Lauderdale, Florida.

Conferences & Conventions - registration costs

Travel - Per diem and travel costs

* Priority Legend

A= Mandatory

B= Critical

C= Non critical

Yearly Project?

Begin Date | End Date

Volunteer Hrs. | RFP Required*

015.97 Council Meetings

Project Title **Full Council Meetings**
Budget/LRP # D15
Responsibility Other
* Priority B

Project team members: Andrea Archer, Michelle Meckstroth

Lead staff member: Marilyn Leland

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	$400
50650	Conference calls	$4,000
50700	Office supplies	$2,000
50800	Equipment Lease Expense	
50850	Software	
50900	Online E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	$17,050
51400	Contract labor	
51450	Professional Serv	$16,800
51600	Advertising	$1,500
51700	Education	
51800	Printing	$7,000
51900	Postage	$2,500
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$300
59500	Contracts	
60000	Travel	$60,000
62000	Meeting Expense	$13,000
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$125,150

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Description:

This will include all costs associated with holding and attending a full council meeting, in addition to the volunteer appreciation party. All director, staff and committee member attendance will be charged to this task as well as sound and meeting recorder contractors, etc.

Conference Calls - Cost of using a teleconference call during a meeting or to hold a special meeting

Office Supplies - Cost of copying and producing 65 notebooks for each council meeting

Legal Fees - Cost to bring a legal counsel to the Council meetings

Professional Services - Recorder and sound specialists for (4) two day council meetings & Volunteer Appreciation Party Consultant

Advertising - Cost to advertise the council meetings in the EVOS region

Printing - cost to duplicate notebooks in-house

Postage - Cost of mailing 45 notebooks, and couriering or Express mailing 39 supplement packets for every council meeting

Miscellaneous Expense - Baby-sitting, etc

Travel - Per diem and travel for attendance of meetings, including: Staff, Directors and committee members

Meeting Expense - Cost of room rentals, catering, snacks, Volunteer Appreciation Party catering, etc

Yearly Project?
Begin Date: End Date
Volunteer Hrs RFP Required?

016.97 XCOM

Project Title: XCOM
Budget RP #: 016
Responsibility: Other
* Priority: A

Project team members: Michelle Meckstroth

Lead staff member: Marilyn Leland

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	$3,000
50650	Conference calls	$8,000
50700	Office supplies	$100
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$400
51900	Postage	$100
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$5,000
62000	Meeting Expense	$500
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$17,100

* Priority Legend
- A= Mandatory
- B= Critical
- C= Non-critical

Description:

This will include all costs associated with meetings held and attended by members of Executive Committee. (weekly, RCAC/APSC Meetings, Protocol Mtgs. etc.)

This budget includes travel by Directors to quarterly executive meetings between RCAC and Alyeska, Shippers/Industry and the Association. As well as the costs to hold the bi monthly teleconferences, and any other items that involve the XCOM.

Utilities - fax
Conference Calls - Cost of holding weekly XCOM meetings, and any additional meetings that are initiated by the XCOM
Printing - cost for copying
Postage - Cost of Express Mail
Travel - Cost of Executive Committee member travel to attend quarterly executive meetings with Alyeska. Cost to attend meetings with Industry, and Agencies, etc.

Meeting Expense - Cost to provide dinners, lunches, room rental etc. associated with the above mentioned meetings.

Office Supplies - Cost for binders, etc. for maintaining the XCOM minutes/records

Yearly Project?	
Begin Date	End Date
Volunteer Hrs	RFP Required?

100.97 TOEM G&A

Project Title **TOEM G&A**
Budget/LRP # 100
Responsibility
* Priority

Project team members Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$48,044
50100	FICA	$3,795
50200	ESC	$100
50500	Rent	$10,017
50600	Utilities telephone and fax	$7,000
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	$3,558
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$200
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$72,709

Description:

Includes those items that would be needed to open the doors and turn on the lights
Rent includes cleaning fee
Bridgman 50%, Salvador 17%
Kim Temporary help - $500

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical

Yearly Project?
Begin Date
End Date
Volunteer Hrs.
RFP Request?

101.97 TOEM Operations

Project Title TOEM Operations
Budget/LRP # 101
Responsibility
* Priority A

Project team members: Joe Bridgman, Joe Kepp

Lead staff member: Joe Bridgman

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Offices telephone and fax	
50650	Conference calls	
50700	Office supplies	$1,700
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	$440
51000	Non cap equip	$750
51100	Due and subscriptions	$1,500
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	$600
56000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$5,490

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Description:

Includes all items needed to operate committees or departments that do not fall under specific projects outlined in the LRP/Budget process.

- Office Supplies: Calculated from actual 95-96 expenditures
- On-line E-mail: $330 for Program Coordinator's Internet Alaska account, $110 for project assistant's 1/3 share of the other account
- Non-cap equipment: Calculated from actual 95-96 expenditures
- Dues and Subscriptions: Covers subscriptions to scientific journals and memberships in organizations not covered under other projects
- Library: Calculated from actual 95-96 expenditures
- Miscellaneous Expenses: Contingency to cover incidental charges to Operations

Yearly Project?
Begin Date
Volunteer Hrs
End Date
RFP Request?

102.97 TOEM Project Supp

Project Title **TOEM Project Support**

Budget/LAP # 102

Responsibility

* Priority

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$62,41[illegible]
50100	FICA	$4,899
50200	ESC	$150
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	$3,000
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	$2,750
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$72,318

Description:

This will include personnel costs for projects.

Bodigman 50% & Kopp 33%, Salvador 17%

* Legal fees: Based on actual 1995-96 fiscal year expenditures
* Postage: Average of last two years is $2,750

* Priority Legend

A= Mandatory

B= Critical

C= Non-critical

Yearly Project?

Begin Date

End Date

Volunteer Hrs

RFP Required?

103.97 TOEM Meetings

Project Title **TOEM Meetings**
Budget RP # 103
Responsibility
* Priority

Project team members: Joel Koop, Suzie Kendrick

Lead staff member: Joe Budgman

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$2,500
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$2,500
62000	Meeting Expense	$250
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$5,250

* Priority Legend
A= Mandatory
B= Critical
C= Non critical

Description:
This will include all costs associated with holding and attending meetings for the committee and staff. (All meetings that are associated with a specific project should be budgeted in that project)

+ Conference calls: based on actual 1995-96 fiscal year expenditures
+ Travel: based on actual 1995-96 fiscal year expenditures
+ Meeting Expense: Hospitality items for TOEM meetings

Yearly Project?
Begin Date: End Date
Volunteer Hrs RFP Required?

Project Title: **TOEM Education/Conferences/technology research etc.**

Budget/LRP # 104

Responsibility

* Priority B

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Online Comput	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	$2,700
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$15,300
67000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$18,000

Description:

This will include all staff and committee member costs associated with attending educational seminars and technical conferences, conferences, technology research. If it can be attributed to a specific project it is not budgeted here. (example: to attend EVOS Symposium, tankship school, etc.)

- Conferences: $300 fee x 3 conferences (below) x 3 people
- Travel: Three people to attend Air and Waste Management Association Annual Conference in June 1997, Society of Environmental Toxicology and Chemistry Annual Meeting in November 1996, and one extra conference (estimated $1,700 per person per conference x 3 people x 3 conferences = $15,300)

* Priority Legend
  - A - Mandatory
  - B - Critical
  - C - Non critical

Yearly Project?

Begin Date

End Date

Volunteer Hrs

RFP Request?

200.97 OSPR G&A

Project Title OSPR G&A
Budget/DP # 200
Responsibility Other
* Priority

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$52,504
50100	FICA	$4,148
50200	ESC	$130
50500	Rent	$9,076
50600	Utilities-telephone and fax	$8,000
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$73,858

Description:

Includes those items that would be needed to open the doors and turn on the lights

Personnel costs: 50% Program Coordinator, 50% Project Assistant

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Yearly Project?
Begin Date
End Date
Volunteer Hrs
RFP Required?

201.97 OSPR Operations

Project Title OSPR Operations
Budget/LRP # 201
Responsibility Other
* Priority A

Project team members: OSPR Project Assistant

Lead staff member: Joe Barna

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	EIC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	$2,000
50800	Equipment Lease Expense	
50850	Software	
50900	On-line Exrge	$300
51000	Non cap equip	$1,000
51100	Due and subscriptions	$400
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	$800
51800	Printing	$2,500
51900	Postage	
52000	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	$100
58000	Depreciation	
59000	Miscellaneous Expenses	$250
59500	Contracts	
60000	Travel	$700
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$8,250

* Priority Legend
A= Mandatory
B= Critical
C= Non critical

Description:

Includes all items needed to operate committees or departments that do not fall under specific projects outlined in the LRP/Budget process.

- Office Supplies: to purchase office supplies for general OSPR administration. $2000 is based on actual expenditures in FY 1994 and calendar year 1995
- On-line E-Mail: to support the use of Compuserve to communicate with volunteers, contractors, others
- Non-cap equipment: for fax machines, etc. for committee members (all computers through Capline now)
- Dues and Subscriptions: to continue to receive technology periodicals
- Contract Labor: for temporary help as needed
- Education: to support employee education, based on 1994 and 1995 expenditures
- Printing: to cover any operations copying charges, based on actual expenditures in 1994 and 1995
- Library: to purchase books for the OSPR Library
- Miscellaneous: to cover items such as OSPRC's off-site storage, based on actual 1994 and 1995 expenditures
- Travel: to cover travel that may not be associated with a project, such as SERVS teambuilding

Yearly Project?	Not a project		
Begin Date	Jul-96	End Date	Jun-97
Volunteer Hrs	0	RFP Required?	No

Project Title: **OSPR Project Support**

Budget RP # 202

Responsibility

* Priority A

Project team members: Marilyn Lelund

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$52,229
50100	FICA	$4,126
50200	ESC	$130
50500	Hera	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	$8,000
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	$1,400
51700	Education	
51800	Printing	
51900	Postage	$2,250
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$68,135

* Priority Legend

A = Mandatory

B = Critical

C = Non-critical

Description:

This will include personnel costs for projects.

Personnel costs - includes OSPR Program Coordinator - 50%, Project Assistant -50%

- Advertising: to advertise as needed, based on 1994 and 1995 expenditures
- Legal fees -Gross & Burke
- Postage: to cover any operations postage, based on actual expenditures in 1994 and 1995

Yearly Project?	Not a Project		
Begin Date	Jul-95	End Date	Jun-96
Volunteer Hrs	0	RFP Required?	No

203.97 OSPR Meetings

Project Title: **OSPR Meetings**
Budget/LRP #: 203
Responsibility: Other
* Priority: A

Project team members: OSPR Project Assistant

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	LLE	
50500	Rent	
50600	Utilities-telephone and fax	$800
50650	Conference calls	$8,000
50700	Office supplies	$1,000
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$750
51900	Postage	$500
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
56000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$21,500
62000	Meeting Expense	$400
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$30,950

This task was created specifically to track the costs associated with general OSPR meetings. The expenses include:

* Utilities - to cover faxes and phone calls associated with committee meetings excluding the teleconferences
* Teleconference calls: $8000 based on actual expenses in 1994 and 1995 and analysis of OSPR meetings in FY 1996 (see below)
* Office Supplies - $1000 based on actual expenditures in 1994 and 1995
* Printing - copying for meeting packets
* Postage - mailing costs for meeting packets
* Travel - This amount is based on 8 face-to-face meetings, 4 in Anchorage, one in Seward, one in Homer, one in Kodiak, and one in Chenega Bay. The Chenega Bay meeting is envisioned to include an overnight stay and to include a boat tour of some of the oiled beaches in the Sound.
* Meeting Expense - to cover costs associated with meeting place rentals, equipment, working meals

Committee Meetings for FY 1996:
These budget amounts are based on 8 scheduled face-to-face meetings (10 committee members, 2 staff) and 16 teleconferences in a twelve month period. Note: there are generally teleconferences associated with the face-to-face meetings for members who can't attend, agency personnel, public citizens, industry representatives, etc.

* Priority Legend
A = Mandatory
B = Critical
C = Non-critical

Yearly Project? Yes
Begin Date: Jul 96 End Date: Jun 97
Volunteer Hrs: 500+ RFP Required? No

Project Title: **OSPR Education/Conferences/technology research etc.**

Budget/LRP #: 204

Responsibility: Other

* Priority: B

Project team members: OSPR Committee, OSPR Project Assistant

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	Etc.	
50500	Rent	
50600	Utilities-telephone and fax	$50
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Overhead	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	$8,200
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$8,500
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$16,750

Description:

Sponsorship of OSPR attendance at meetings, workshops, classes, and seminars about oil spill prevention and response issues is provided for under this task. Although it is not possible to identify all conferences in advance, high priorities for next year include the Petroleum Tankship Operations course offered throughout the year. HAZWOPER training for staff is now included under Drill Participation, Task 604. Volunteers will also be encouraged to participate in fishing vessel training under this task.

- Utilities: to cover any faxes or phone calls associated with this task.
- Conferences and Conventions: for registration fees to send three OSPR people to the Petroleum Tankship course and the ISOC Conference, and to send one or two people to the AMOP Conference.
- Contracts, based on anticipated costs of supporting technological research such as insitu burns.
- Travel, based on analysis of 1994 and 1994 expenditures and what it would cost to send OSPR people to the conferences and conventions noted above.

One Year Goal(s):

- Identify relevant technical organizations and establish liaisons.
- Offer opportunity to send OSPR volunteers/staff to various trainings and seminars such as Petroleum Tankship School, International Oil Spill Conference, Arctic and Marine Oilspill Program Conference.

Satisfies OPA 90 - Monitor - Technology Developments

Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capabilities

Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities

Satisfies RCAC/Alyeska - Input into Monitoring

Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment

Satisfies RCAC/Alyeska - Continuing Development

* Priority Legend

A= Mandatory

B= Critical

C= Non critical

Yearly Project? Yes

Begin Date: Jul-96 End Date: Jun-97

Volunteer Hrs: 500+ RFP Required? No

300.97 POVTS G&A

Project Title **POVTS G&A**
Budget/LRP # 300
Responsibility
* Priority

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$42,094
50100	FICA	$3,325
50200	ESC	$100
50500	Rent	$10,012
50600	Utilities-telephone and fax	$5,069
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	$3,558
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$64,658

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Description:

Includes those items that would be needed to open the doors and turn on the lights
Rent includes cleaning fee.

Sweeney 50%, Salvador 17%
Temporary Help - $500

Yearly Project?
Begin Date
End Date
Volunteer Hrs
RFP Required?

302.97 POVTS Project Support

Project Title **POVTS Project Support**
Budget/LRP # 302
Responsibility Other
* Priority

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$55,560
50100	FICA	$4,390
50200	EST	$130
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	$2,000
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	$2,000
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$64,082

Description:

This will include personnel costs for projects.

Sweeney 50%, Salvador 17%, Kapp 33%

Legal fees - Gross & Burke

* Priority Legend
A = Mandatory
B = Critical
C = Non-critical

Yearly Project?
Begin Date End Date
Volunteer Hrs RFP Required?

301.97 POVTS Operations

Project Title POVTS Operations
Budget/LRP # 301
Responsibility
* Priority : A

Project team members: Tom Sweeney

Lead staff member: Tom Sweeney

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	$1,500
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	$200
51000	Non cap equip	$250
51100	Dues and subscriptions	$400
51200	Accounting	
51300	Legal fees	
51400	Contract labor	$1,000
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$500
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	$250
58000	Depreciation	
59000	Miscellaneous Expenses	$250
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$4,350

Description:

Includes all items needed to operate committees or departments that do not fall under specific projects outlined in the LRP/Budget process.

- Office supplies based on 1995-96 expenditures.
- On line E-mail: Internet charges to be divided with Project Manager
- Non-capital equipment: additional bookcase
- Dues and subscriptions: Pacific Maritime, Marine Digest, Maritime Reporter, WestCoast Mariner, Workboat.
- Contract labor: Contingency fund for temporary help
- Printing: to cover copy charges.
- Library: specific literature not covered under tasks

* Priority Legend
A = Mandatory
B = Critical
C = Non critical

Yearly Project?	not project		
Begin Date	Jul 96	End Date	Jun 97
Volunteer Hrs	0	RFP Required?	no

303.97 POVTS Meetings

Project Title **POVTS Meetings**
Budget/LRP # 303
Responsibility Other
* Priority A

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Hire	
50600	Utilities-telephone and fax	$500
50650	Conference calls	$1,700
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$5,000
62000	Meeting Expense	$600
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$8,000

Description:

This will include all costs associated with holding and attending meetings for the committee and staff (all meetings that are associated with a specific project should be budgeted in under that project) [example: monthly committee meetings, staff retreats etc.]

Special Note: Attendance at Full council meetings and LRP/Budget meetings will be budgeted for in the specific projects.

- Utilities. POVTS expects to spend roughly $50/month to maintain committee members using fax machines. $600/year
- Conference calls. Expect to spend about $140 per committee meeting. One meeting per month for a total of $1,700.
- Travel. Anticipate two in person meetings outside Valdez and one in person meeting held in Valdez (this meeting coincides with the annual Council Meeting held in March). Cost as follows:

Cordova (per meeting)
$850 Per diem expense for up to six members to attend
$600 Travel expense which includes up to five members taking the ferry from Valdez, and flying one member from either Homer, Seward, or Chenega Bay
$ 80 Ground transportation for up to two people (car rental)

- Meeting expense. POVTS has traditionally scheduled a dinner meeting at both of the out of town meetings and at the March annual meeting. Total @$600

* Priority Legend
  - A= Mandatory
  - B= Critical
  - C= Non-critical

Yearly Project?	yes		
Begin Date	Jul-96	End Date	Jun-97
Volunteer Hrs	250+	RFP Required?	no

304.97 POVTS Educ

Project Title **POVTS Education/Conferences/technology research etc.**
Budget/LRP # 304
Responsibility: Other
* Priority

Project team members:

Lead staff member: Tom Sweeney

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Convention	$4,000
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$13,750
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$17,750

Description:

This will include all staff and committee member costs associated with attending educational seminars, conferences, technology research. If it can be attributed to a specific project it is not budgeted here. (example: to attend EVOS Symposium etc.)

• Education: Continuing education: Ability for staff to attend seminars/workshops held in Anchorage. Cost to include full expenses for POVTS staff, 1/3 expenses (to be shared with TOEM, Project Manager) for up to 3 classes a year. POVTS staff (PM$375x3=$1,125), Project Asst. ($125x3=$375), Admin. Asst. ($125x3 $375) Total $1,800

• International Oil Spill Conference (April 7-10, 1997) in Ft. Lauderdale, FL. Send up to 4 people.
$3,200 Round trip travel to Florida for up to four people.
$4,000 Estimated registration fees.
$2,750 Per diem (4 people-$110/day x 4 days) with a night holdover in Anchorage.

• States/BC Oil Spill Task Force Meetings. Staff have attended a number of these meetings in the past couple of years. This Task Force deals with many of the same issues that RCAC deals with and it is important we keep in close touch. Meetings are generally held in Washington and Oregon, with an occasional meeting in California, or British Columbia. Cost of sending no more than two people to four quarterly meetings not to exceed $6,000.

* **Priority Legend**
A= Mandatory
B= Critical
C= Non critical

Yearly Project?
Begin Date
Volunteer Hrs
End Date
RFP Required?

400.97 SAC G&A

Project Title SAC G&A
Budget/LRP # 400
Responsibility Other
* Priority A

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$27,500
50100	FICA	$2,173
50200	ESC	$65
50500	Rent	$6,957
50600	Utilities-telephone and fax	$2,000
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$38,695

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Description:

Includes those items that would be needed to open the doors and turn on the lights

Personnel: 50% Katahira
Rent: Katahira, 50% Jenkins

Yearly Project?
Begin Date
End Date
Volunteer Hrs
RFP Required?

401.97 SAC Operations

Project Title **SAC Operations**
Budget/LRP # 401
Responsibility Other
* Priority A

Project team members: Daphne Jenkins

Lead staff member: Lisa Kirkham

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	$600
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	$300
51000	Non-cap equip	
51100	Dues and subscriptions	$150
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	$500
51600	Advertising	$200
51700	Education	
51800	Printing	$1,500
51900	Postage	$700
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	$100
58000	Depreciation	
59000	Miscellaneous Expenses	$100
59500	Contracts	
60000	Travel	$1,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$5,080

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Description:

•Office supplies: to purchase office supplies for general SAC administration

•On-line E-mail: to support the use of Internet Alaska to communicate with volunteers, contractors and others; as well as to allow for research on the internet

•Dues and Subscriptions: to continue to receive technology periodicals

•Advertising: to advertise as needed.

•Printing: to cover any operations copying

•Postage: to cover any operations postage

•Library: to purchase books for the SAC library.

•Miscellaneous: to cover items such as SAC's off site storage

•Travel: to cover travel that may not be associated with a project such as SETWS teambuilding.

Yearly Project?	Not a project		
Begin Date:	Jul 96	End Date	Jun 97
Volunteer Hrs	0	RFP Required?	No

402.97 SAC Project Supp

Project Title **SAC Project Support**
Budget DP # #02
Responsibility
* Priority

Project team members: Marcyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$39,837
50100	FICA	$3,147
50200	CSC	$100
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	$1,000
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	$750
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$44,934

Description:

This will include personnel costs for projects.

Includes Jenkins 25%, Katalino 50%, Student Intern

• Legal fees - cost of legal opinions on projects.

• Postage - estimated postage costs for all SAC projects

*** Priority Legend**
A= Mandatory
B= Critical
C= Non-critical

Yearly Project?	Yes		
Begin Date	Jul-96	End Date	Jun-97
Volunteer Hrs	NA	RFP Required?	

403.97 SAC Meetings

Project Title SAC Meetings
Budget/HP # 403
Responsibility Other
* Priority : A

Project team members: SAC Committee members

Lead staff member: Lisa Ka'aihue

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$1,760
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line Fund	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$7,000
62000	Meeting Expense	$250
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$9,010

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Description:

This task was created to specifically fund the costs associated with general Scientific Advisory Committee meetings.
Assumptions.
•Five committee members and one staff live in the Anchorage area, Three more committee members reside in Cordova, Seward, and Kodiak respectively.
•Six meetings per year are attended in person by any one member.
•There are ten in person meetings per year. Staff recommends 7 be held in Anchorage and 3 outside Anchorage (Seward, Cordova and Valdez)
•The average meeting lasts 2.5 hours; each member spends 1/2 hour preparing for the meeting.
•At least one guest and two members teleconference per meeting

....

•Teleconference Calls: $1760 based upon an analysis of 3 people attended each of 10-2 hour SAC meetings via teleconference

•Travel and PerDiem: $7,000 based upon actual expenditures in 1995-96 and an analysis of projected SAC meetings in 1996-97

•Meeting Expense: to cover costs associated with meeting space rentals and/or meeting meals

Yearly Project?	Yes		
Begin Date	Jul-96	End Date	Jun-97
Volunteer Hrs	405	RFP Required?	No

404.97 SAC Educ

Project Title: **SAC Education/Conferences/technology research etc.**

Budget/LRP #: 404
Responsibility: Other
* Priority: B

Project team members: SAC members, Daphne Jenkins

Lead staff member: Lisa Ka'aihue

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	$500
51800	Printing	
51900	Postage	
52300	Conferences & Convention	$3,600
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$8,550
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$12,650

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical

Description:

Sponsorship of SAC attendance at meetings, workshops, classes, and seminars about oil spill scientific and technological issues is provided for under this task. Examples of conferences considered for SAC attendance include the Arctic and Marine Oil Spill Program Technical Seminar and the International Oil Spill Conference. Supports employee education as well.

Assumptions:
- Up to three SAC representatives would attend each conference.
- An average conference duration of three days

CONFERENCE COSTS
- Fees: [$400.00 (avg.)/person] [3 persons/conf.] [3 conf./year] $3600
- Travel
  - Tickets [$500.00 (avg.)/person] [3 persons/conf.] [3 conf./year] 4500
  - Lodging & Food [$150.00 (avg.)/person day] [3 days/conf.][3 persons/conf.] [3 conf./year] . . . 4050

TOTAL . . . $8550

Yearly Project?	Yes		
Begin Date	Jul-96	End Date	Jun-97
Volunteer Hrs	192	RFP Required?	No

500.97 Comm G&A

Project Title COMM G&A
Budget/I RP # 500
Responsibility Other
* Priority

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$60,803
50100	FICA	$4,579
50200	ESC	$190
50500	Rent	$4,638
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$70,210

* Priority Legend
A = Mandatory
B = Critical
C = Non-critical

Description:

Includes those items that would be needed to open the doors and turn on the lights

Personnel 50% Ginsburg, 50% Community Outreach staff

Yearly Project?
Begin Date
Volunteer Hrs

End Date
NIP Required?

501.97 Comm Operations

Project Title COMM Operations
Budget/LRP # 501
Responsibility Other
* Priority

Project team members:

Lead staff member: Polly Ginsburg

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	$1,700
50650	Conference calls	$100
50700	Office supplies	$500
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	$2,500
51100	Dues and subscriptions	$4,200
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$500
51900	Postage	$200
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	$100
58000	Depreciation	
59000	Miscellaneous Expenses	$250
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Government Affairs	
70100	Auditing Fees	
	Totals	$10,050

Description:

Includes all items needed to operate committees or departments that do not fall under specific projects outlined in the LRP/Budget process.

"Printing" covers half of in-house copying costs, balance is included in Project Support budget (950?)

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Yearly Project?	Yes		
Begin Date	n/a	End Date	n/a
Volunteer Hrs	None	RFP Required?	No

502,97 COMM Project Support

Project Title: COMM Project Support
Budget/RFP #: 502
Responsibility: Other
* Priority:

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50400	Personnel Costs	$60,803
50100	FICA	$4,578
50200	ESC	$190
50500	Benz	
50600	Utilities telephone and fax	$2,500
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	$500
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$500
51900	Postage	$1,000
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$1,500
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Awarding Fees	
	Totals	$71,571

Description:

This will include personnel costs for projects.

Personnel: 50% Ginsburg, 50% Community Outreach Staff

Utilities - Costs for Community Outreach telephone and fax usage

Postage includes in-house mailing of annual reports, special reports, ads and press releases, information requests and recertification

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Yearly Project?
Begin Date
End Date.
Volunteer Hrs
RFP Required?

503.97 COMM Meetings

Project Title COMM Meetings
Budget/RP #. 503
Responsibility
* Priority .

Project team members:

Lead staff member: Patty Ginsburg

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Oceanic E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52000	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$0

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Description:

This will include all costs associated with holding and attending meetings for the committees and staff. (all meetings that are associated with a specific project should be budgeted in under that project) (example: monthly committee meetings, staff retreats etc.)

Special Note: Attendance at Full council meetings and LAP/Budget meetings will be budgeted for in the specific projects. Please give a guestimate on how many people will be attending the meetings to Michelle so it can be budgeted correctly.

THERE IS NO COMMITTEE

Yearly Project?
Begin Date
Volunteer Hrs

End Date
RFP Required?

504.97 COMM Educ

Project Title: **COMM Education/Conferences/technology research etc.**

Budget/RP #: 504

Responsibility: Other

* Priority: C

Project team members:

Lead staff member: Patty Ginsburg

Code	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	$1,000
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
56000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$1,000

Description:

This will include all staff and committee member costs associated with attending educational seminars, conferences, technology research. If it can be attributed to a specific project it is not budgeted here. (example: to attend EVOS Symposium, tankship school, etc.)

Photography and computer training. International Oil Spill Conference is budgeted under Information Dissemination (#603)

* Priority Legend

A = Mandatory

B = Critical

C = Non-critical

Yearly Project?	yes		
Begin Date:	n/a	End Date	n/a
Volunteer Hrs	none	RFP Required?	no

700.97 Proj. Manager

Project Title **Project Manager**
Budget/RP # 700
Responsibility. Other
* Priority :

Project team members:

Lead staff member: Leann Ferry

CODE	Account Name	Amount
50000	Personnel Costs	$42,094
50100	FICA	$3,325
50200	FSC	$100
50500	Rent	$10,012
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	$3,550
50850	Software	
50900	On-line E mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$59,589

Description:

Includes those items that would be needed to open the doors and turn on the lights

Rent includes cleaning fee.

Personnel 50% Ferry and 17% Salvador
Temporary help - $500

* Priority Legend
A= Mandatory
B= Critical
C= Non critical

Yearly Project?
Begin Date
Volunteer Hrs

End Date.
RFP Required?

Project Title **Project Manager Operations**
Budget/LRP #: 701
Responsibility: Other
* Priority: A

Project team members:

Lead staff member: Leann Ferry

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	$4,300
50650	Conference calls	
50700	Office supplies	$2,400
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	$120
51000	Non-cap equip.	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$100
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	
60000	Travel	
62000	Meeting Expense	$700
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$7,620

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Description:

Includes all items needed to operate committees or departments that do not fall under specific projects outlined in the LRP/Budget process.

Description of funds allotted:
• Telephone and fax money covers approximately 1/3 of regular monthly charges for Valdez telephone lines, fax lines, & modem lines plus calls on those lines. This amount is approximately equal to last year's actual expenditures plus 3%. An additional $100 was added for fax charges incurred in Anchorage.
• Office supplies money covers 1/3 of regular monthly office supply costs for Valdez. This amount is approximately equal to last year's actual expenditures plus 3%.
• On-line E-mail money covers 1/3 of Valdez Internet Alaska costs.
• Printing money covers printing costs for the Anchorage printer.
• Miscellaneous expenses money is allotted to cover costs not anticipated or overruns on other line items in this task.
• Meeting expense money is to cover beverages and snacks if needed for meetings related to the fire and nonindigenous species projects.

Yearly Project?	Yes		
Begin Date	n/a	End Date	n/a
Volunteer Hrs	None	RFP Required?	No

702.97 Proj. Manager Sup

Project Title: **Project Manager Support**
Budget/RP #: 702
Responsibility: Other
* Priority: A

Project team members: Marilyn Leland

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	$55,569
50100	FICA	$4,330
50200	ESC	$100
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	$1,000
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	$1,200
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$62,259

Description:

This will include personnel costs for projects.

Personnel: 50% Frary and 17% Salvador, 33% Kopp

• Postage money covers 1/3 of regular monthly postage costs for Valdez. An additional $100 was added to cover postage costs incurred in Anchorage.

• Legal fees money covers the cost of unexpected Gross & Burke reviews

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Yearly Project? Yes
Begin Date: n/a
Volunteer Hrs. n/a

End Date: n/a
RFP Required? N

Project Title Proj. Mngr. Meetings
Budget RP # 703
Responsibility
* Priority :

Project team members:

Lead staff member: Leann Feiry

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	

Description:

This will include all costs associated with holding and attending meetings for the committee and staff. (all meetings that are associated with a specific project should be budgeted in under that project) (example: monthly committee meetings, staff retreats etc.)

Special Note: Attendance at Full council meetings and LRP/Budget meetings will be budgeted for in the specific projects. Please give a guestimate on how many people will be attending the meetings to Michelle so it can be budgeted correctly.

THERE IS NO COMMITTEE.

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical

Yearly Project?
Begin Date
Volunteer Hrs
End Date
RFP Required?

704.97 Proj. Manager Educ

Project Title **Project Manager Operations**
Budget/LRP # 704
Responsibility Other
* Priority B

Project team members:

Lead staff member: Loann Forry

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Furniture / Equip.	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	$200
51800	Printing	
51900	Postage	
52300	Conferences & Convention	$1,000
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$1,500
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$2,700

Description:

Includes funds for Project Manager education and training.
- Education money covers staff training seminars
- Travel money is allotted to cover travel for Project Manager education

* **Priority Legend**
A = Mandatory
B = Critical
C = Non-critical

Yearly Project?	Yes		
Begin Date	n/a	End Date	n/a
Volunteer Hrs	None	RFP Required?	No

Projects

600.97 Crisis dujour

Project Title Crisis du jour
Budget/RFP # 600
Responsibility Other
Priority

Project team members: XCOM, Committee chairs, staff as appropriate

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	EBC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
56000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$150,000
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$150,000

Definition of project (3-4 sentences that give a general description of the project)
A source of money to be used to fund unexpected projects or incidents. This is a pass-through account for unbudgeted funds

Specific components/milestones to be accomplished throughout the year

List elements of projects (IE: RFO, Contractor,)

Other Issues to be addressed

Other related projects, if any:

Yearly Project?
Begin Date
Volunteer Hrs

End Date
RFP Required?

Obligated Contract Funds: $

Deferred Project Funds: $

601.97 Info Dissemination

Project Title: **Information Dissemination**
Budget/LRP # 601
Responsibility Contract
* Priority B/D

Project team members: Daphne Jenkins

Lead staff member: Patty Ginsburg

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	$520
50650	Conference calls	
50700	Office supplies	
50800	Equipment rental Expense	
50850	Software	
50900	On-line E-mail	$570
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	$6,000
51450	Professional Serv	$2,200
51600	Advertising	
51700	Education	
51800	Printing	$31,300
51900	Postage	$17,100
52300	Conferences & Conventions	$2,500
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	
60000	Travel	$3,200
67000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$59,000

Definition of project (3-4 sentences that give a general description of the project)
Disseminate information to the general public about RCAC's work and issues related to safe oil transportation

Specific components/milestones to be accomplished throughout the year
- Observer published
- Evaluation of Observer completed
- Newspaper columns published periodic press releases as appropriate
- Other avenues for communication assessed

[NOTE: The council deferred making a new video.]

List elements of projects (IE: RFQ, Contractor,etc.)
- Observer four times/year
- New video (hire contractor)
- Internet potential
- Newspaper columns

One Year Goal(s)
- The Observer published quarterly.
- Distribution of Observer evaluated
- Feedback on possible improvements to Observer cultivated
- Content of Observer evaluated
- RCAC profile is heightened through media, conferences and booths
- Public informed about terminal and tanker safety issues.
- Efforts to enhance terminal and tanker safety are reported
- Production begun on new video.
- Internet opportunities explored.

Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities

Other related projects, if any:

* Priority Legend
A= Mandatory
B= Critical
C= Non critical
D= Deferred - not in budget

Yearly Project? yes, but not a?
Begin Date: n/a
End Date: n/a
Volunteer Hrs: 4000
RFP Required? no

Obligated Contract Funds: $

Deferred Project Funds $20,000

602.97 Monitor Technology

Project Title: **Monitor Technology**
Budget/LRP #: 602
Responsibility: OPA 90
* Priority: C

Project team members:

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$15,000
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$15,000

Definition of project (3-4 sentences that give a general description of the project)
This task is designed to investigate the spill prevention and response technologies (as mandated by OPA 90) appropriate for geologic and meteorological conditions present in the RCAC region. This includes such activities as liaisoning with MSRC's Research and Development office. This task includes contract funds for supporting technological research (an example would be support of the insitu burn off of the coast of Washington in the early part of FY 95).

Specific components/milestones to be accomplished throughout the year

List elements of projects (IE: RFQ, Contractor, etc.)

* Contractor

Other related projects, if any:

* **Priority Legend**
- A= Mandatory
- B= Critical
- C= Non-critical
- D= Deferred - not in budget

Yearly Project? No
Begin Date: July | End Date: December
Volunteer Hrs: 20 hrs | RFP Required? Yes

Obligated Contract Funds: $
Deferred Project Funds: $

603.97 Incident Monitoring

Project Title **Incident Monitoring**
Budget/LRP # 603
Responsibility OPA 90
* Priority **0**

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	$160
50650	Conference calls	$500
50700	Office supplies	$100
50800	Equipment Lease Expense	
50850	Software	
50900	Online Comm	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	$600
51450	Professional Serv	$2,600
51600	Advertising	
51700	Education	
51800	Printing	$230
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$2,500
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$6,680

* Priority Legend
A= Mandatory
B= Critical
C= Non critical
D= Deferred - not in budget

Project team members: XCOM, All Staff, Tim Jones and committee members as appropriate

Lead staff member: Stan Stanley

Definition of project (3-4 sentences that give a general description of the project)
Monitor and respond to incidents as they occur. If necessary, resources will be diverted from existing commitments in order to respond to an incident. This project is to fund RCAC's response to actual incidents (oil spills, chemical spills, power failures, weather, etc.) **Please note that the budget numbers below are based on the 1994 "Eastern Lion" spill.** RCAC's involvement in the "Braer" spill cost $30,000. If RCAC was to sustain a protracted response to an incident, money would need to be transferred into this task from other projects.

Specific components/milestones to be accomplished throughout the year
- Respond as necessary by activating EIIP
- Assess need to reallocate funds and resources on a case-by-case basis
- Design and implement incident tracking/learning system

List elements of projects (IE: NFO, Contractor,)
Utilities: Cost for phone and fax calls during an incident
Conference Calls: Cost to hold one full council teleconference
Office Supplies: self explanatory
Professional Services: The cost of chartering a boat or aircraft to observe the incident
Contract Labor: The cost of activating the drill monitor into a response mode. $150 a day for (4) days
Travel: Cost to bring two Anchorage employees to Valdez for 3 days

One Year Goal(s):
- Incidents reviewed and commented as they occur (annually).
- Process established to track and promote integration of lessons learned

Other related projects, if any:

Yearly Project?
Begin Date
Volunteer Hrs
End Date
100 RFP Required?

Obligated Contract Funds: $
Deferred Project Funds: $

604.97 Drill Participation

Project Title Drill Participation
Budget/LRP # 604
Responsibility OPA 90
* Priority B

Project team members: all staff, council and committee members with assistance from contractors

Lead staff member: Barns

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	FSC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$600
50700	Office supplies	$1,000
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	$3,600
51450	Professional Serv	
51600	Advertising	
51700	Education	$2,050
51800	Printing	$700
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$9,665
62000	Meeting Expense	$100
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$17,715

Definition of project (3-4 sentences that give a general description of the project)
All staff and volunteers are involved in major spills and drills as outlined in the RCAC Emergency Response Plan. This project provides for training and volunteer/staff participation in periodic drills that test the oil spill contingency plans for the Valdez Marine Terminal and crude oil tankers. The project involves annual update of the RCAC Emergency Response Plan. It also includes the development of a plan for environmental sampling during oil spills.

Specific components/milestones to be accomplished throughout the year
• Annual update of RCAC Emergency Response Plan •Develop environmental sampling plan for use during of spills
• Roles and responsibilities for incident follow-up clearly defined when Anchorage staff are not activated
• Develop agreements with USCG and FAA re: RCAC's air and water space •Staff and volunteer training • Periodic training drills within RCAC to ensure participants are familiar with the plan •Procedures for non-spill incidents developed

List elements of projects (IE: RFQ, Contractor,)
• Conference Calls ($500 for developing environmental sampling plan, $100 to support drill participation)
• Office Supplies for annual ERP production, meeting packages for environmental sampling plan
• Contract Labor for incident sampling (sampling plan developed) based on sampling contractor expense during Eastern Lion Spill
• Education: HAZWOPER refresher and initial courses for all relevant staff.
• Printing to support environmental sampling plan development and annual ERP revisions
• Travel (for education, staff/volunteer drill participation)
• Meeting Expense - hold working group meeting for developing environmental sampling plan during of spills

One Year Goal(s)
• Facilities and charter capabilities pre-contracted • RCAC's response plan updated annually
• Staff/volunteer training maintained annually • Plan developed for environmental sampling during oil spills.
• Local experts identified to be resources in spill response. • Volunteers' roles clarified • RCAC included in area plan.
• Agreements with USCG and FAA regarding RCAC's air and water space developed • Charters researched

Satisfies OPA 90 - Monitor - Drills/Contingency Plans
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska Input into Monitoring
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment
Satisfies RCAC/Alyeska Continuing Development

Other related projects, if any: 605

Obligated Contract Funds: $
Deferred Project Funds: $

Yearly Project? Yes
Begin Date Jul-96 End Date: Jun 97
Volunteer Hrs 300-400 RFP Required possibly for contract labor

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

605.97 Drill Monitor

Project Title: **Drill Monitor**
Budget/LRP # 605
Responsibility OPA 90
* Priority : B

Project team members: OSPR Staff, Contract Staff

Lead staff member: Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	MS	
50500	Rent	
50600	Utilities-telephone and fax	$3,600
50650	Conference calls	
50700	Office supplies	$500
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	$1,800
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	$6,000
51600	Advertising	$500
51700	Education	
51800	Printing	$500
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$55,460
60000	Travel	$3,700
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$60,960

Definition of project (3-4 sentences that give a general description of the project)
Monitor, evaluate and report on Alyeska and TAPS related drills, from weekly drills to major drills

Specific components/milestones to be accomplished throughout the year
- Develop and implement back-up/alternate drill monitor plan - **High priority per council direction**
- Drill monitor submits weekly SERVS drill reports to OSPR committee, submits other special reports and briefings as appropriate, and submits an annual report.
- Make recommendations to Alyeska, shippers and regulators
- Provide funds for on-water charters to enhance drill monitoring
- Provide all support for implementation of the RCAC ERP including any necessary equipment additions or changes
- Evaluate reality of the drill, drill/spill activities, equipment performance, personnel performances, equipment readiness

List elements of projects (IE: RFQ, Contractor,)
- RFP
- Contractor (for drill monitor & for other experts as needed for additional expertise in monitoring major drills and exercises)
- Travel specifically for the drill monitor

One Year Goal(s)
- Back-up/alternate drill monitor plan established.

Satisfies OPA 90 - Monitor - Drills/Contingency Plans
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Input into Monitoring
Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any: 603, 604, 615, 618, 621, 622, 626

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? Yes
Begin Date Jul-96 End Date Jun-97
Volunteer Hrs 400 - 500 RFP Required? Yes

Obligated Contract Funds: $
Deferred Project Funds: $

606.97 Recertification

Project Title: **Recertification**
Budget/RP #: 606
Responsibility: OPA 90
* Priority: A

Project team members: XCOM, Directors and all Staff

Lead staff member: Patty Ginsburg

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	H&G	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	$1,000
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$11,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$12,000

Definition of project (3-4 sentences that give a general description of the project)
Compile and submit application for recertification and encourage member entities and citizens to comment on application, ultimate goal of being recertified for another year.

Specific components/milestones to be accomplished throughout the year
- Get recertified
- Compile information
- Encourage citizens and member entities to comment on application
- Prepare and distribute information packets to constituent groups
- Document partnership efforts and successes of the year
- Meet with appropriate Coast Guard officials and congressional delegation
- Organization-wide system for documentation of all relevant interactions developed by staff

List elements of projects (IE: RFQ, Contractor,)

- Travel to D.C.

One Year Goal(s)
- Application submitted (annual)
- RCAC's efforts to promote partnership documented.
- Citizens and member entities alerted to importance of commenting on recertification.
- Lists of accomplishments provided to document and justify public support

Satisfies OPA 90 - Recertification

Other related projects, if any:

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? Yes
Begin Date: February | End Date: Jun-97
Volunteer Hrs: 30-40 hrs | RFP Required? No

Obligated Contract Funds: $
Deferred Project Funds: $

607.97 LRP/Budget

Project Title **LRP/Budget - Long range planning and budget**
Budget/LRP # 607
Responsibility Other
* Priority B

[1]Project team members: Michelle Meckstroth, Stan Stanley

Lead staff member: Marilyn Leland

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	$500
50800	Equipment Lease Expense	
50850	Software	
50900	Online Equip	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	$15,000
51600	Advertising	
51700	Education	
51800	Printing	$1,500
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$20,000
62000	Meeting Expense	$3,500
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$40,500

Definition of project (3-4 sentences that give a general description of the project)
Develop a long-range plan and budget for the following year

Specific components/milestones to be accomplished throughout the year
- Evaluate previous year's process and implement changes as necessary
- Committees review current project and provide input on possible new projects before Phase I of LRP
- Work through the LRP process

List elements of projects (IE: RFQ, Contractor,)
- Consultant
- Meetings and associated costs
- Printing

One Year Goal(s)
- Participant evaluation of integrated LRP and budget for 1996 completed.
- Recommendation made for implementing a yearly plan and budget.

Other issues to be addressed

Other related projects, if any:

* Priority Legend
  - A= Mandatory
  - B= Critical
  - C= Non-critical
  - D= Deferred - not in budget

Yearly Project? Yes
Begin Date Nov-96 | Final Date May-97
Volunteer Hrs 360 | RFP Required? No

Obligated Contract Funds: $

Deferred Project Funds. $

608.97 LTEMP

Project title LTEMP - Long term environmental monitoring
Budget/LRP # 608
Responsibility OPA 90
* Priority : B

Project team members: SAC/LTEMP Subcommittee, Daphne Jenkins

Lead staff member: Lisa Ka'aihue

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$940
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E mail	
51000	Mail expense	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	$2,400
51600	Advertising	$500
51700	Education	
51800	Printing	$2,050
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$700,000
60000	Travel	$1,800
62000	Meeting Expense	$100
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$707,790

Definition of project (3-4 sentences that give a general description of the project)

This is an on-going RCAC project that involves collecting and analyzing mussels and sediment samples to establish a hydrocarbon baseline for selected sites in Prince William Sound and Gulf of Alaska

Specific components/milestones to be accomplished throughout the year

- Contract signed and in effect by July 1, 1996
- Final report brought to council
- Issue RFQ in Feb., 1997
- Select contractor to bring to council for approval March 1997

Explain budget amounts to the left as shown (IE: RFQ, Contractor.)

- RFQ
- Contractor
- Final report

One Year Goal(s)

- Well balanced, comprehensive and efficient environmental monitoring program established and maintained

Satisfies OPA 90 Monitor - Environment
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Input into Monitoring - Mitigate Environment
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment

Other related projects, if any:

* **Priority Legend**

A= Mandatory
B= Critical
C= Non critical
D= Deferred - not in budget

Yearly Project? Yes
Begin Date Jul-96
Volunteer Hrs 126

End Date Jun-97
RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

609.97 Sp. Reports

Project title **Special Reports to the Public**
Budget/LRP # 609
Responsibility Contract
* Priority A/B

Project team members: Depends on topic

Lead staff member: Patty Ginsburg

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Online E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	$125
51450	Professional Serv	$12,000
51600	Advertising	$6,000
51700	Education	
51800	Printing	$12,000
51900	Postage	$200
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$2,000
59500	Contracts	$10,000
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$42,325

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Definition of project (3-4 sentences that give a general description of the project)
Publish reports for the general public on issues important to enhancing or maintaining the safe transportation of oil and operation of the terminal and tankers.

Specific components/milestones to be accomplished throughout the year
- Annual report on RCAC activities published
- Topics appropriate for special reports identified, confer with committees
- Special report(s) published and distributed

List elements of projects (IE; RFQ, Contractor,)
- Contractors to assist in compiling technical information
- Vendors to design and print reports

One Year Goal(s)
- Special reports published and distributed
- Annual report published.

Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities

Other related projects, if any:

Yearly Project? Yes
Begin Date A/B-Dec End Date A/B March
Volunteer Hrs 30 hrs RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

610.97 Community Outreach

Project Title Community Outreach
Budget/LRP #: 610
Responsibility Contract
* Priority B

Project team members: Directors, Stan Stanley, Ginsburgs, POVTS, OSPR

Lead staff member: Patty Ginsburg

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Hors	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	$2,100
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	$2,500
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$13,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$17,600

Definition of project (3-4 sentences that give a general description of the project)
Develop and implement effective community outreach program to increase awareness of RCAC and facilitate communication between RCAC and its constituents.

(NOTE: During the budget worksession the council reaffirmed the need for a community relations staff position but stated that the final job description was not to be finalized until after the on-going staffing study had been completed and reviewed.)

Specific components/milestones to be accomplished throughout the year
- Board approves new staff position (May)
- Finalize position description
- Employee recruited and hired
- New employee trained
- Develop budget for new position and associated costs
- Communities visited, contacts made, public appearances

List elements of projects (IE: RFO, Contractor, etc.)
- Explore possibilities for summer interns • Job advertised • Travel budget • Office set-up

One Year Goal(s)
- Individual directors in one-on-one outreach assisted
- Effective communications between board members and the constituent group coordinated and facilitated
- Public presentations on timely topics of local interest initiated
- Communities in the region impacted by the EVOS visited and contacts initiated with community leaders
- RCAC at local events and functions.
- Contacts developed and maintained with interested individuals within the communities
- Annual schedule of visits to each community developed
- RCAC represented in public forums.
- Community contact notebook developed and maintained.

Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in Budget

Yearly Project? yes
Begin Date n/a
Volunteer Hrs 200
End Date n/a
RFP Required? no

Obligated Contract Funds: $
Deferred Project Funds: $

611.97 Export Ban Issues

Project Title: Export Ban Issues
Budget/LRP #: 611
Responsibility: OPA 90
* Priority: B

Project team members: Dawn, Sweeney, Leland, Stephens, NIS project team

Lead staff member: Leann Ferry

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$360
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Online Email	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	$200
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	
60000	Travel	$3,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$4,060

Definition of project (3-4 sentences that give a general description of the project)
Promote inclusion of non-indigenous species, chemical pollutant, oil spill response measures, appropriate tanker routing schemes and tug availability issues in the regulations that lift the export ban

Specific components/milestones to be accomplished throughout the year
- Comment on proposed regulations
- Comment on appropriate tanker routing schemes
- Investigate non indigenous species issues and promote protection from harmful NIS introduction
- Promote the complete protection of habitat
- Emphasize the continuing need for adequate planning and response preparedness considering the increased risk, given the shortcomings identified in existing C-plans

List elements of projects (IE: RFQ, Contractor,)
- Stay involved in the regulatory process and comment when appropriate
- Work with industry and regulators to include tugs and appropriate routing schemes in regulations

One Year Goal(s)
- Legislation and proposed regulations are monitored and comments prepared
- Environmental assessment reviewed and comments prepared
- Inclusion of nonindigenous species, oil spill response measures and appropriate tanker routing schemes in regulations promoted

Satisfies OPA 90 - Recommend Terminal/Environment

Other related projects, if any: Non-indigenous species and oil spill response tasks

Description of funds allotted:
- Conference calls money is for project team members to meet 3 times by teleconference.
- Postage money is for Federal Express and Express mail
- Miscellaneous expenses money is for unexpected costs on other line items in this task
- Travel money is for staff travel to Washington DC or elsewhere as needed to stay involved in the regulatory process.

*** Priority Legend**
- A= Mandatory
- B= Critical
- C= Non critical
- D= Deferred - not in budget

Yearly Project? Yes
Begin Date: July 1
Volunteer Hrs: 50

End Date: June 30
RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

612.97 Inside/outside PWS

Project Title **Inside/Outside PWS**
Budget HP # 612
Responsibility Contract
* Priority : B

Project team members: OSPR Committee

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$100
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Online E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	$500
51700	Education	
51800	Printing	$600
51900	Postage	$300
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$32,000
60000	Travel	$1,800
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$35,300

Definition of project (3-4 sentences that give a general description of the project)
Promote region-wide response capability, especially in the area outside PWS. Coordination with CIRCAC and other communities will be emphasized to promote unified positions, clear understanding of the issues and to reduce redundancy. Project will address the inequities between spill requirements and capabilities inside and outside PWS and work to remove the geographic distinctions and provide better protection for downstream communities from the impacts of oil transportation.

Specific components/milestones to be accomplished throughout the year
- Planning meetings, joint hearings with local government officials, CIRCAC, regulatory agencies
- Analyze and evaluate prepositioned equipment, training and drills outside PWS
- Continued development of Community Response Center concept, and assist communities in developing CRCs
- HAZWOPER training plan developed for local communities with clarification of HAZWOPER training requirements
- ADEC nearshore system continues to be developed

List elements of projects (IE: RFQ, Contractor,)
- Meetings and travel
- RFP processes
- Contracts ($20,000 for HAZWOPER training plan for local communities, $12,000 for continued development of the CRC concept, assisting communities in developing CRCs, analysis and evaluation of prepositioned equipment, training, and drills outside PWS
- Possible reports, training program guide
  Travel associated with training program, CRC development and support

One Year Goal(s)
- CIRCAC and communities consulted with to identify issues outside the PWS.
- Regulations worked for to address issues outside the Prince William Sound
- Industry worked with to address issues outside Prince William Sound.
- Protection established for areas outside Prince William Sound
- ADEC near-shore system developed and intact.

Satisfies RCAC/Alyeska - Other Concerns

Other related projects, if any: 603, 604

* **Priority Legend**
  - A= Mandatory
  - B= Critical
  - C= Non-critical
  - D= Deferred - not in budget

Yearly Project? Priority
Begin Date Jul-96 End Date Jun 97
Volunteer Hrs 200 - 300 RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

613.97 Participation

Project Title **Consistent broad based participation**
Budget/LRP # 613
Responsibility OPA 90
* Priority . B

Project team members: Directors, Marilyn Leland, Stan Stanley

Lead staff member: Michelle Mockstroth

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line Expense	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	$7,000
51600	Advertising	$3,000
51700	Education	
51800	Printing	$400
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$2,500
62000	Meeting Expense	$1,500
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$14,400

Definition of project (3-4 sentences that give a general description of the project)
Implement and maintain measures to encourage broad based participation from the region on the board and committees

Specific components/milestones to be accomplished throughout the year
* Assess reasons for lack of participation • Identify mitigating measures
* Advertise for volunteers • Update handbook as necessary
* Provide cross cultural training • Provide Robert's Rules training
* Integrate project with community outreach project

List elements of projects (IE: RFD, Contractor, etc.)
Visit the member entities on an annual basis, making phone contact on a consistent quarterly basis. To hold a cross cultural seminar for RCAC members. Also see goals below.

Professional Services - Cost to hire Father Oleksa for a Cross Cultural class, or Margery Punn for Robert's Rules class or [illegible] for a native pre history class on the PWS region
Printing - Cost to purchase updated RCAC handbooks on a quarterly basis and to send out status reports to member entities.
Travel - 1) Cost to bring staff and directors to Anchorage for a seminar
2) Cost to bring new directors to Anchorage and Valdez for an orientation session
Advertising - Cost to advertise on an annual basis for new committee members.

One Year Goal(s)
* Information briefs tailored for presentation by directors to member entities
* Briefs distributed to member entities on a regular basis through directors
* Directors encouraged and aided to report regularly to their member entities
* Ways to make involvement less demanding are identified
* Committee applicants solicited and encouraged from throughout the region
* Cross-cultural relationships promoted.
* Board training opportunities provided

Satisfies OPA 90 - Regional Balance
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Input into Monitoring - Mitigate Environment
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment
Satisfies RCAC/Alyeska - Continuing Development
Other related projects, if any:

* Priority Legend
A- Mandatory
B- Critical
C- Non critical
D- Deferred - not in budget

Yearly Project?
Begin Date
Volunteer Hrs 200

End Date
RFP Required?

Obligated Contract Funds: $

Deferred Project Funds: $

614.97 Comments to regulators

Project Title **RCAC comments to regulators**
Budget/LRP # 614
Responsibility OPA 90
* Priority B/D

Project team members: Committees, Directors, and staff

Lead staff member: Marilyn Leland

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$0

Definition of project (3-4 sentences that give a general description of the project)
Monitor proposed regulations and comment as necessary

Specific components/milestones to be accomplished throughout the year
- Monitor federal and state regulations
- Develop comments on regulations

List elements of projects (IE: RFO, Contractor, etc.)

One Year Goal(s)
- The process for monitoring and commenting on proposed regulations and informing RCAC membership is evaluated and improved
- Thorough comments to regulators are provided and membership is informed
- Unscheduled, unknown regulatory changes/rule makings are responded to

Satisfies OPA 90 - Advice - Regulations
Satisfies RCAC/Alyeska - Input into Monitoring - Mitigate Environment
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment
Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any:

(NOTE: Council deferred funds for this project noting that comments to regulators will usually fall under a specific existing project, and if not, money is available in task 600 contingency funds if necessary.)

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project?
Begin Date
Volunteer Hrs

End Date
RFP Required?

Obligated Contract Funds: $

Deferred Project Funds: $10,000

615.97 State C-Plans

Project Title **State Contingency Plans**
Budget RP # 615
Responsibility OPA 90
* Priority : A

Project team members: OSPR Committee representatives from TOEM, POVTS, and Administration
Lead staff member: Joe Banta

CODE	Account Name	Amount
50900	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$900
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	$1,300
51600	Advertising	$500
51700	Education	
51800	Printing	$300
51900	Postage	$300
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$18,000
60000	Travel	$1,500
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$22,800

Definition of project (3-4 sentences that give a general description of the project)
Review, monitor and comment on unresolved issues for state required oil spill prevention and response contingency plans for the Valdez Marine Terminal Facility and crude oil tankers transporting North Slope crude. Review, monitor and comment on any major plan revisions, new vessel plans, TAPS Phase II audit issues, or any work products from the PWS tanker plans Steering Committee, or other work groups. POVTS will provide OSPR input on issues of tanker and escort operations, including vessel traffic issues. Review the RCAC plan review protocols. Support RCAC in analysis of any proposed changes in contingency planning regulations, enforcement, and legislation, and in the continued development of the concept of near shore response.

Specific components/milestones to be accomplished throughout the year
• Nearshore response and other nearshore response issues addressed
• State regulator, enforcement, and legislative processes monitored
• Evaluate RCAC review protocols
• Participate in on-going working groups, including RC/states task force
• Interact with appropriate officials from communities to solicit their comments

List elements of projects (IE: RFQ, Contractor, etc.)
• Conference calls to support meetings (work groups, subgroups, special issues, etc.)
• Professional Services based on 1995/96 expenditures for plan review to support processes
• RFP processes for plan reviews
• Reviews and comments
• Contracts (review protocols, steering committee, plan reviews, review nearshore response, and other unresolved issues)

One Year Goal(s)
• Existing environmental regulations preserved. • Enforcement and funding monitored.
• Adequate Nearshore response in place. • Adequate contingency plans in place
• Steering Committee members worked with to improve process and plans. • Expert support contracted for
• Industry and regulators worked with formally and informally to improve Contingency Plan
• RCAC's C-Plan review protocols evaluated and refined.

Satisfies OPA 90 - Review - Contingency Plans
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Local and Regional Input to Mitigate Environment
Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any:

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? Yes
Begin Date Jul-96 End Date Jun-97
Volunteer Hrs 300+ RFP Required? Yes

Obligated Contract Funds: $
Deferred Project Funds: $

616.97 Terminal Maintenance

Project Title Terminal Maintenance Review
Budget/LRP # 616
Responsibility OPA 90
* Priority : B

Project team members: TOEM

Lead staff member: Joe Bridgman

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	EBC	
50500	Rent	
50600	Utilities/telephone and fax	
50650	Conference calls	$900
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
56000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	$22,400
60000	Travel	$5,000
62000	Meeting Expense	$1,500
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$30,300

Definition of project (3-4 sentences that give a general description of the project)
TOEM seeks to evaluate the effects of aging and facilitate preventive maintenance at the Valdez Marine Terminal, and to promote the progress of the Terminal Maintenance Working Group with genuine participation by all stakeholders by addressing VMT maintenance audit items.

Specific components/milestones to be accomplished throughout the year
- Prioritize audit items according to risk
- Make recommendations on systems analysis and maintenance operations
- Hire consultant with expertise in preventive maintenance and the effects of aging on major oil facilities

List elements of projects (IE: RFQ, Contractor,)
- Working group meetings
- RFP process
- Obtain information on ongoing audits
- Exchange information with Alyeska
- Consultant input

One Year Goal(s)
- Working group established, functioning and formulating recommendations.
- Audit items reviewed
- Issues prioritized

Other related projects, if any:

Account Descriptions
- Conference calls: Three terminal maintenance working group meetings at $300 per meeting
- Miscellaneous, contingency to cover incidental charges to this project
- Contracts: 160 consultant hours at $125/hour ($20,000) for overview of terminal audit results and completion of report for RCAC. Attend 1 or 2 meetings and possibly third Council (2 visits @ $700 airfare and $400 per diem each = $2,400).
- Travel: 4 people to attend 3 working group meetings ($415 per person x 3 meetings x 4 people = 4980, round to $5,000)
- Meeting expense: $500 per working group meeting

* **Priority Legend**
A = Mandatory
B = Critical
C = Non-critical
D = Deferred - not in budget

Yearly Project? yes
Begin Date: Jul 96 End Date: Jun 97
Volunteer Hrs: 100 RFP Required? No

Obligated Contract Funds: $

Deferred Project Funds: $

617.97 ACMP

Project Title: ACMP -Alaska Coastal Management Program
Budget/LRP #: 617
Responsibility: OPA 90
* Priority: B

Project team members: OSPR Committee
Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	FTC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$250
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line Fees	
51000	Minor cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$2,700
60000	Travel	$850
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$3,800

Definition of project (3-4 sentences that give a general description of the project)
Participate and support ACMP process and promote understanding of the process and its benefits for coastal communities and their residents

Specific components/milestones to be accomplished throughout the year
- Review of ACMP
- Provide report on status of ACMP
- Solicit input and comments from coastal districts in the RCAC region
- Develop a relationship with the coastal districts

List elements of projects (IE: RFO, Contractor, etc.)
- Meetings
- Conference call, to support communications with coastal districts and regulators
- RFP Process
- Contracts, analysis of impact of SB 308 and recommendations on how to clarify/improve the ACMP review process, report
- Travel, staff, committee meetings with coastal districts and regulators

One Year Goal(s)
- Alaska Coastal Management Program reviewed
- Work with agencies begun to improve review process and develop regulations.

Satisfies OPA 90 - Review - Contingency Plans
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment
Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any:
615

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical
D= Deleted - not in budget

Yearly Project? Yes
Begin Date: Jul-96 | End Date: Jun-97
Volunteer Hrs: 100 - | RFP Required? No

Obligated Contract Funds: $
Deferred Project Funds: $

618.97 Federal C-Plans

Project Title **Federal Contingency Plans**
Budget/LRP # 618
Responsibility OPA 90
* Priority A

Project team members: OSPR, POVTS, XCOM

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	$500
51700	Education	
51800	Printing	$300
51900	Postage	$300
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$20,000
60000	Travel	$2,800
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$23,900

Definition of project (3-4 sentences that give a general description of the project)
Continue reviews of federally required contingency plans for the VMT, crude oil tankers, area and regional plans, and the national contingency plan. POVTS will provide input regarding issues of tanker and escort operations. Draft comments for the council to send to the appropriate federal agencies. Interface with government planning organizations.

Specific components/milestones to be accomplished throughout the year
- Plan reviews as scheduled by agencies
- RCAC role in plan reviews understood by all participants
- Government planning operations monitored
- RCAC review protocols evaluated and refined
- Support the inclusion of local expertise/community members involvement in Area Committee Process

List elements of projects (IE: RFQ, Contractor, etc.)
- Meetings
- RFP's
- Contracts: review of the 22 federal tanker plans, VMT plans and area/regional and NCP plans
- Travel: staff and committee member travel to meet with coastal districts, contractors, regulators and attendance at ARRT and SERC meetings

One Year Goal(s)
- RCAC's role in plan reviews understood by all
- Regional Response Team and government response planning monitored
- Federal plans reviewed.
- RCAC's review protocols evaluated and refined.

Satisfies OPA 90 - Review - Contingency Plans
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment
Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any:
615

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? Yes
Begin Date: Jun-96 | End Date: Jul 97
Volunteer Hrs. 100+ | RFP Required? Yes

Obligated Contract Funds $
Deferred Project Funds: $

619.97 Wind/Current data

Project Title **Identify and coordinate wind data, current data and models**

Budget/LRP # 619
Responsibility OPA 90
* Priority B

Project team members: Resident Expert (Dave) Salmon), Tim Jones, POVTS Member

Lead staff member: Tom Sweeney

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$300
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$5,000
60000	Travel	$1,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$6,300

* Priority Legend
  - A - Mandatory
  - B - Critical
  - C - Non-critical
  - D - Deferred - not in budget

Definition of project (3-4 sentences that give a general description of the project)
Study wind and water current and other environmental factors in the vicinity of the terminal facilities, PWS and the Gulf of Alaska, which may affect the ability to prevent, respond to, contain, and clean up an oil spill.

Specific components/milestones to be accomplished throughout the year
- Bibliography developed and availability of updated and comprehensive wind and water current data and "other environmental factors" promoted
- Ensure that weather station data is archived and available for incorporation into spill trajectory models
- Coordination with the PWS Science Center
- Coordination with sensitive area working groups

List elements of projects (IE: RFQ, Contractor, etc.)

- Contract. Raw data which is derived from the weather stations would be put into a workable database. This data would be used by both RCAC and the Prince William Sound Science Center to better understand the climatological impacts of oil spills on the environment. Contract shared with OSPR and SA Committees. POVTS portion not to exceed $5,000

- Travel to Prince William Sound Science Center in Cordova.

One Year Goal(s)
- Bibliography developed and availability of updated and comprehensive wind and water current data and "other environmental factors" promoted

Satisfies OPA 90 - Research - Environmental Factors
Satisfies RCAC/Alyeska - Input into Monitoring
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment

Other related projects, if any:

Yearly Project? yes
Begin Date Jul-96 End Date Jun-97
Volunteer Hrs 50 RFP Required? no

Obligated Contract Funds: $
Deferred Project Funds: $

620.97 Escort System

Project Title **Escort System**
Budget RP # 620
Responsibility **OPA 90**
* Priority - **D/O**

Project team members: POVTS, Tex Edwards, Stephens, OSPH

Lead staff member: Tom Sweeney

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	EBC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$400
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	$4,000
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$20,000
60000	Travel	$13,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$37,400

Definition of project (3-4 sentences that give a general description of the project)
Escort vessel capabilities are a key element in reducing the risk inherent in TAPS trade tanker operations. Prior, and ongoing studies raise concerns and questions about the adequacy of the existing system. Participation in a broad range of forums that are addressing this topic is essential to ensure that citizen views are considered.

Specific components/milestones to be accomplished throughout the year
One Year Goal(s)
+ Review process for port operations and tankers defined.
+ Maximum assist capabilities attained
+ ASTM working groups participated in to develop escort vessel standards
+ BAT working group participated in.
+ Additional escort/tug simulation work performed.

List elements of projects (IE: RFQ, Contractor, etc.)
+ POVTS would like to have a contingency fund available for any additional simulator required as a result of the findings of the Risk Assessment, Interim Escort Tug Task Force, or BAT working groups. Cost to simulate alternative tug technologies not to exceed $35,000. - ***Council deferred a portion of this money as it is only to be used as a contingency and we already have task 600 for that purpose.***
+ Attendance at American Society of Testing Materials(ASTM): Tom Sweeney and Marilyn Leland are members of the ASTM-25 working group on escort vessels. Cost to attend two regional meetings not to exceed $4,000.
+ Attend ADEC sponsored Best Available Technology (BAT) meetings in Anchorage. Cost not to exceed $7,000
+ POVTS would like to test sonar capabilities for ice detection in Prince William Sound. Cost would include the possible charter of a local vessel. Cost not to exceed $1,000

+ International Tug and Salvage Conference (Sept 10-13, 1996) in Seattle, WA. Send up to 4 people to Seattle. Cost:

$2,300 Per diem (4 people-up to 5 days)($115x5x4=$2,300)
$4,000 Registration fees (4 people)
$2,000 Travel to Seattle
$ 650 Rental car(s) (4 people)

Satisfies OPA 90 - Advice/Recommendations - Port Operations
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment

Other related projects, if any:

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project Type
Begin Date Jul-96 End Date: Jun-97
Volunteer Hrs. 200+ RFP Required? no

Obligated Contract Funds: $

Deferred Project Funds: $ 16,000

621.97 Fire Capability

Project Title Fire Capability
Project/Item # 621
Uniqueness: OPA 90
* Priority B/D

Project team members: Blake Johnson, Tom McAlister, Jan Buala, Tom Copeland, Tex Edwards, Stan Stephens, George Skladal, Gordon Scott, Lee Majors, Joel Kopp.

Lead staff member: Leann Ferry

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	UI	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$720
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Online E-mail	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	$2,000
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	$300
52300	Conferences & Convention	$500
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$30,000
60000	Travel	$5,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$38,520

Definition of project (3-4 sentences that give a general description of the project)
Improve marine fire fighting response planning and response capabilities. Monitor fire fighting capability, training, drilling and equipment maintenance at the terminal.

Specific components/milestones to be accomplished throughout the year
- Comprehensive fire fighting plan established
- Regulatory authority for fire fighting is clarified
- Alyeska fire audit closures evaluated
- Investigate and evaluate Alaska's marine fire fighting training programs

List elements of projects (IE: RFO, Contractor,)
- Work with contractor and fire protection task force to develop adequate fire response plan
- Gross & Burke legal review of municipal, state, federal and industry fire fighting responsibilities
- Contractor review of audit closures - identify what has been done to close out items and make recommendations to RCAC on whether closure measures are adequate
- Present status of escort vessel fire response capabilities to Board and make recommendation for improvements if necessary
- Present status of marine fire fighting training programs to Board and make recommendation on how to promote more training in Alaska if necessary

One Year Goal(s)
- Alyeska fire audit closures evaluated
- Comprehensive fire fighting response plan established
- Regulatory authority for fire fighting is clarified
- Escort vessel operation evaluated considering fire fighting capabilities
- Marine firefighting school in Alaska investigated.
- Need for RCAC to promote a marine firefighting training program in Alaska assessed

Satisfies OPA 90 - Advice/Recommendations - Port Operations
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment
Satisfies RCAC/Alyeska - Continuing Development

Description of funds allotted:
- Conference calls money is for 6 project team teleconferences
- Legal fees money is for Gross & Burke reviews
- Postage money is for Federal Express and Express Mail to Consultant and project team
- Conferences and Conventions money is for project team attendance at fire drills and conferences if appropriate
- Contracts money is for Consultant fees (based on a 300 hour consultant project, 80 hours of ongoing consultant advice and direct costs (e.g. travel) associated with both the project and the ongoing advice -- all at $85 per hour x 380 hours = $32,300 plus $17,700 direct costs = $50,000
- Travel money is for staff business outside Valdez, drill monitoring, and conferences if appropriate

* Priority Legend
A= Mandatory
B= Critical
C= Non critical
D= Deferred - not in budget

Yearly Project? Yes
Begin Date: July 1
Volunteer Hrs. 250

End Date: June 30
RFP Required: No

Obligated Contract Funds: $30,000
Deferred Project Funds: $ 20,000

622.97 Air Transportation

Project Title: **Air transportation reliability/enhancement (VDZ)**

Budget/LRP #: 622
Responsibility: OPA 80
* Priority: B

Project team members: Bill Walker, Leann Ferry, Blocknan

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	$500
51700	Education	
51800	Printing	$100
51900	Postage	$100
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$35,000
60000	Travel	$700
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$36,400

Definition of project (3-4 sentences that give a general description of the project)
Ensure that the best available technology is available at the Valdez airport with corresponding navigational aids in applicable aircraft to better insure the ability of air transportation into Valdez during an incident. Explore alternate methods of highway transportation to Valdez in event of closure of air traffic to Valdez (i.e. via Gulkana airport)

Specific components/milestones to be accomplished throughout the year
- Assess causes of limitations
- Assess BAT
- RFP for data collection/BAT

List elements of projects (IE: RFQ, Contractor,)
- Contracts, analysis and evaluation of BAT at Valdez airport, identify and outline alternative transportation routes, provide recommendations for navigational aids to better insure ability to use air transportation to Valdez during an incident
- Travel: staff, committee members to meet with contractor, local agency representatives
- Identify funding

One Year Goal(s)
- Sources of limitation identified.
- Best available technology indentified.
- Alternate route of transportation identified
- RFP for data collection/BAT defined.
- Contractor selected
- Funding source for recommended upgrades identified.

Other related projects, if any: 603, 604

(Council added $30,000 to contracts and directed staff to investigate possible joint projects with the city councils. The final report to include information that could also be utilized at the Cordova and Kodiak Airports.)

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? No
Begin Date: Jul-96
Volunteer Hrs. 50+
End Date: Jun-97
RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

623.97 Human Factors

Project Title **Human Factors in shipping**
Budget RP # 623
Responsibility OPA 90
* Priority . B/D

Project team members: Stan Stanley, POVTS, Banta

Lead staff member: Tom Sweeney

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$300
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Online E mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	$450
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	$100
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$7,600
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$8,450

Definition of project (3-4 sentences that give a general description of the project)
Human factors R&D deals with issues such as training, certification, fatigue, stress, ergonomics, and individual and organizational behavior. It is essential that RCAC remains actively involved in this work.

Specific components/milestones to be accomplished throughout the year
- Review current research as it becomes available
- Develop RFP contingent upon findings of risk assessment

List elements of projects (IE: RFQ, Contractor,)
- Conference calls. Not to exceed $300.
- Conferences/Conventions.
- Human Factors Conference(Seattle, WA.). Not more than three people. cost $1,200/person (Travel $600, Per diem $400, Registration $150)
- National Research Council Human Factors Forum. Funds available to send up to two people to at least 2 of the proposed 4 regional meetings for 1996-97. Cost $4,000
- Develop an RFP which looks at further research and development in Human Factors contingent upon the final results of the Prince William Sound Risk Assessment Study
- Library. Recent publications dealing with Human Factors

One Year Goal(s)
- Current research reviewed as it becomes available

Satisfies OPA 90 - Review - Port Operations
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment
Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any:

*** Priority Legend**
- A= Mandatory
- B= Critical
- C= Non critical
- D= Deferred - not in budget

Yearly Project? yes
Begin Date Jul-96 End Date Jun-97
Volunteer Hrs 100 RFP Required? yes

Obligated Contract Funds: $

Deferred Project Funds: $ 50,000

624.97 Monitor Port Ops

Project Title **Monitor Port Operations**
Budget/LRP # 624
Responsibility OPA 90
* Priority B

Project team members: POVTS, Banta

Lead staff member: Tom Sweeney

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$300
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Online Charge	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$7,500
60000	Travel	$2,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$9,800

Definition of project (3-4 sentences that give a general description of the project)
Periodically review port organization, operations, incidents, and the adequacy and maintenance of the vessel traffic system

Specific components/milestones to be accomplished throughout the year
- Weather stations monitored and equipment evaluated
- VTS/ADSS monitored
- Adequate source of funding established for maintenance of weather stations
- Work toward establishing better system during presence of ice in traffic lanes

List elements of projects (IE: RFQ, Contractor, etc.)

+ Conference calls: $300

+ Contract: contingency fund set aside to assist with weather stations upkeep. Funds to be used to get appropriate people on site if, in an event, equipment requires maintenance

+ Travel: Attendance at Alaska State Pilot Board meetings. All meetings are held in state

One Year Goal(s)
- Weather station project monitored and equipment associated with project evaluated
- VTS/ADSS monitored.
- Adequate funding for weather stations maintenance provided.
- Work towards establishing a better transportation system during presence of ice in the traffic lanes.
- Develop tanker incident database in conjunction with U. S. Coast Guard and Washington State Office of Marine Safety.

Satisfies OPA 90 - Review - Port Operations
Satisfies OPA 90 - Research - Environmental Factors
Satisfies RCAC/Alyeska - Input into Monitoring
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment

Other related projects, if any:

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? yes
Begin Date Jul-96 End Date Jun-97
Volunteer Hrs 1.00 RFP Required? no

Obligated Contract Funds: $

Deferred Project Funds: $

625.97 Oil Tanker Assessment

Project Title **Oil Tanker Assessment Program**

Budget RP # 625

Responsibility OPA 90

* Priority : B/D

Project team members: POVTS, Baila

Lead staff member: Tom Sweeney

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	$1,000
50650	Conference calls	$500
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50950	Online E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	$1,200
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Svs	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	$2,500
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$10,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$15,200

Definition of project (3-4 sentences that give a general description of the project)

Closely monitor the standards for tankers using the terminal facility and work with industry to evaluate tanker integrity, safety and prevention measures

Specific components/milestones to be accomplished throughout the year

- Priorities established for maintaining escorts during double hull phase in
- Stay up to date on literature for double hull implementation
- ADEC's tanker review evaluated
- Tanker integrity database maintained and expanded
- Stay up to date on overflow/overfill, leak detection and stress monitoring devices
- RCAC is included in the SERVS/Alyeska vessel screening program
- Areas identified for additional research
- Tanker rating system in place as result of integration of system including personnel evaluation along with equipment evaluation
- Remain current on the possibilities of re-evaluation of OPA 90 and/or Jones Act

List elements of projects (IE: RFQ, Contractor,)

- Utilities - telephone and fax; access information on various tankers from the US Coast Guards PSIX system
- Dues and subscriptions: Lloyds Register and Casualty List.
- Conference calls dealing with OPA '90 tanker issues.
- Travel: To include up to two trips for up to three people to Washington D.C. regarding OPA '90 tanker issues, and one way travel back to Valdez from Seattle for up to three people conducting on-board tanker transits.
- Tanker school: Send one committee member and/or staff to Petroleum Tankship School.

One Year Goal(s)

- Priorities established for maintaining escorts during double hull phase-in.
- ADEC's tanker review program evaluated.
- Tanker integrity database maintained.
- To stay up to date on literature for double-hull implementation.

Satisfies OPA 90 - Review - Port Operations

Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment

(NOTE: Council deferred $5,000 from the travel budget)

* Priority Legend

A = Mandatory

B = Critical

C = Non critical

D = Deferred - not in budget

Yearly Project? yes

Begin Date Jul-96

Volunteer Hrs. 200

End Date Jun-97

RFP Required? no

Obligated Contract Funds: $

Deferred Project Funds: $ 5,000

626.97 Project Mgmt. Review

Project Title Project Management Review
Budget/FP # 626
Responsibility Other
* Priority : 0

Project team members: Tex Edwards, Stan Stanley, XCOM

Lead staff member: Marilyn Leland

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$1,500
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$1,500

Definition of project (3-4 sentences that give a general description of the project)
Assess the gap between budgeted work and accomplished work

Specific components/milestones to be accomplished throughout the year
- Hiring process - external "friendly" reviewer
- Review what worked, what didn't
- Ask why, ask why again
- Get picture of what prevents some projects from being completed

List elements of projects (IE: RFQ, Contractor,)
- Travel assumes three trips Anchorage to Valdez throughout the year by the Deputy Director to consult with staff on project management. No cost associated with consultations with staff in Anchorage

One Year Goal(s)
- Gap between the vision of work needed to be done and what we are actually doing closed

Other related projects, if any:

* **Priority Legend**
A= Mandatory
B= Critical
C= Non critical
D= Deferred - not in budget

Yearly Project? No
Begin Date
Volunteer Hrs None

End Date
RFP Required? No

Obligated Contract Funds $

Deferred Project Funds: $

628.97 NPDES

Project Title NPDES - National Pollution Discharge Elimination System Permit (BWTP)

Budget RP # 628

Responsibility OPA 90

* Priority B

Project team members: TOEM

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	$12,000
60000	Travel	$2,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$14,500

Definition of project (3-4 sentences that give a general description of the project)
Committee members with staff and consultants will work with regulators and Alyeska in a consensus building process to assure issuance of federal National Pollutant Discharge Elimination System permit that adequately protects the environment and public

Specific components/milestones to be accomplished throughout the year
- Review and comment on all drafts of permit
- Participate in working group meetings to recommend permit provisions, pursue consensus on caged mussels, changes in effluent toxicity program, full-life cycle (sediment) toxicity test, etc
- Monitor Alyeska/regulator negotiations to encourage consensus and discourage litigation
- Obtain water quality consulting help with expertise in regulatory and legal permit-related issues, such as mixing zone, chemical limits, AWQS and BMPP
- Promote tissue, water and sediment sampling and analysis near the VFDA hatchery according to parameters used during VFDA program in late 1980's

List elements of projects (IE: RFQ, Contractor,)
- Working group meetings
- Consultant input
- SAC input
- Recommendations to Alyeska and regulators

One Year Goal(s)
- Favorable permit approved.

Satisfies OPA 90 - Recommend Terminal/Environment
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Input into Monitoring

Other related projects, if any:

Accounts Description:
- Miscellaneous: Contingency to cover incidental charges to this project
- Contracts: Consultant to spend two days per month for six months reviewing and commenting on draft NPDES Permit. At $125 per hour, this works out to $2,000 per month, or $12,000

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? no
Begin Date Jul-96 End Date Dec-96
Volunteer Hrs 100 RFP Required? No

Obligated Contract Funds: $
Deferred Project Funds: $

629.97 Vapor Control

Project Title: Tanker Vapor Control
Budget RP #: 629
Responsibility: OPA 90
* Priority: B

Project team members: TOEM

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and Fax	
50650	Conference calls	$300
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	$20,000
60000	Travel	$1,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$21,800

Definition of project (3-4 sentences that give a general description of the project)
Alyeska is in the process of installing tanker loading vapor controls. Committee needs to encourage quality and timeliness of installation. We will have little choice but to hire a consultant because the new phase of this project (installation and quality control) will be even more technical than the previous phase (rulemaking).

Specific components/milestones to be accomplished throughout the year
- Review and comment on air quality control permit to operate
- Monitor ordering and procurement of supplies and materials

List elements of projects (IE: RFO, Contractor,)
- Hire technical consultant as appropriate
- Consultant input
- Information exchange with Alyeska, EPA, ADEC

One Year Goal(s)
- Monitor and verify timely installation of tanker vapor control system.

Satisfies OPA 90 - Recommend Terminal/Environment
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Input into Monitoring

Other related projects, if any:

Account Descriptions
- Conference calls: Host one conference call at $300
- Miscellaneous: Contingency to cover incidental charges to this project
- Contracts: Hire a consultant at one day per month in the first six months and 2 days per month in the last six months of the fiscal year (at $125/hour, this equals $18,000) plus one 4-day trip by consultant to tour facility during construction/installation (estimate at $2,000)
- Travel: Three people to travel to Valdez to tour installation of vapor control system, OR two people to travel to Juneau to comment on rulemaking related to installation

* Priority Legend
A= Mandatory
B= Critical
C= Non critical
D= Deferred - not in budget

Yearly Project? no
Begin Date: Jul-96 | End Date: Oct-98
Volunteer Hrs: 100 | RFP Required? Yes

Obligated Contract Funds: $
Deferred Project Funds: $

631.97 BWTF

Project Title **BWTF - Ballast Water Treatment Facility**

Budget/LRP #. 631

Responsibility OPA 90

* Priority : **0**

Project team members: TOEM, SAC

Lead staff member: Jon Bridgman

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$900
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract Labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
56000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	$101,200
60000	Travel	$3,000
62000	Meeting Expense	$1,500
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$107,000

Definition of project - The corporation with its staff and scientific consultants will identify and recommend environmental and/or ballast water effluent investigations to address any unresolved BWTF issues and evaluate and make recommendations regarding ballast water and its effects on the Port Valdez marine environment.

Specific components/milestones to be accomplished throughout the year

- Conduct a caged bivalve pilot study and promote incorporation of caged bivalve monitoring into the NPDES permit if appropriate
- Procure consultant with expertise in regulatory and permit-related issues, such as mixing zone, chemical limits, AWQS and BWPP
- Promote and participate in tissue, water and sediment sampling and analysis near the VFDA Solomon Gulch hatchery
- Participate in BWTF Working Group meetings to make recommendations and pursue consensus on BWTF-related issues
- Review data from ongoing Alyeska environmental/ballast water monitoring programs
- Seek consensus on performance of an investigation of BWTF effluent toxicity
- Seek consensus on need to prepare annual state of the environment report

Elements of project

- BWTF working group meetings • Consultant input • RFP process • Recommendations to Alyeska and regulators

One Year Goal(s)

- Caged bivalve pilot study performed • Studies developed to address unresolved BWT issues • Review of the results of Alyeska's environmental monitoring programs • consensus achieved on studies of effluent toxicity and state of the environment report

Account Descriptions

- Conference calls: amount based on actual 1995-96 fiscal year expenditures
- Miscellaneous: contingency to cover incidental charges to this project
- Contracts: 1) One consultant day per month for six months to review and support of caged mussel and other investigations and proposals $5,800 2) Estimated cost to implement caged mussel pilot study $75,000 3) One consultant day per month for 12 months reviewing data from ongoing Alyeska environmental and ballast water monitoring programs $11,000 5) Three consultant trips to Anchorage or Valdez to attend Ballast Water Working Group and/or other meetings: Airfare $2,100, Per Diem $750, Compensation $6,000
- Travel: Four people to attend three Ballast Water Treatment Facility Working Group meetings
- Meeting expense: $500 per working group meeting assuming RCAC hosts all three meetings

Satisfies OPA 90 - Recommend Terminal/Environment

Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability

Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities

Satisfies RCAC/Alyeska - Input into Monitoring

* Priority Legend

A= Mandatory

B= Critical

C= Non critical

D= Deferred - not in budget

Yearly Project? yes

Begin Date Jul-96 End Date Jun-97

Volunteer Hrs 100 RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

632.97 Non-Indigenous species

Project Title: Non-Indigenous Species in Ballast Water

Budget/LRP #: 632

Responsibility: OPA 90

* Priority: B

Project team members: Stan Stephens, Bob Benda, Ivan Frohne, David Hite, Paul McCollum, AJ Paul, Jim Steward, Dick Tremaine, Lisa Ka'aihue.

Lead staff member: Leann Ferry

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$720
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Online E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	$2,000
51700	Education	
51800	Printing	
51900	Postage	$200
52300	Conferences & Convention	$700
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$15,000
60000	Travel	$10,000
62000	Meeting Expense	$10,000
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$38,620

Definition of project (3-4 sentences that give a general description of the project)

Discourage the introduction of potentially harmful non-indigenous species in Alaska. Understand the status of nonindigenous species in Alaska. Promote tanker practices that reduce the risk of non-indigenous species introductions from ballast water discharged into PWS.

Specific components/milestones to be accomplished throughout the year

• Comment as necessary on legislation and proposed regulations • Review and comment on environmental assessment • Promote inclusion of non-indigenous species issues in regulations • Investigate issue of non-indigenous species in Alaska and promote protection from harmful NIS introductions

List elements of projects (IE: RFQ, Contractor, etc.)

• Stay plugged into regulatory process and comment as necessary • Conduct competitive bid process to hire NIS consultant. Consultant will develop NIS monitoring program (implementation of program in FY 97) • Maintain ongoing research on NIS issues worldwide • Stay up to date on NIS monitoring technology used worldwide • Maintain ongoing research on harmful NIS mitigation technology used worldwide

One Year Goal(s)

• Legislation and proposed regulations are monitored and commented on • Environmental assessment related to lifting of the export ban reviewed and commented on. • Inclusion of NIS in regulations is promoted. • Promote establishment of multi-agency/industry/RCAC working group for Alaska non-indigenous species introduction issues. • Co-sponsor a one day workshop on nonindigenous species introductions via ballast water. • Potential NIS transport investigated

Description of funds allotted:

+ Conference calls money is for 6 project team teleconferences.
+ Advertising money is for Request for Proposal process to hire a NIS consultant.
+ Postage money is for Federal Express and Express Mail.
+ Conferences and Conventions money is for staff and project team members to attend the International Zebra Mussel and Aquatic Nuisance Species Conference in March 97.
+ Contracts money is for hiring a NIS Consultant (based on 10 consultant hours per month at $120 per hour).
+ Travel money is for conference and workshop travel and staff business outside of Valdez.
+ Meeting expense money is to promote and take part in conducting a one day workshop in Anchorage that would bring some relevant scientists and other speakers as appropriate together to present and discuss Alaska marine non-indigenous species introduction issues with regulators, industry, academic institutions, RCAC and the public. The one-day workshop would be multi-sponsored and the funds allotted here would support RCAC's involvement and portions of the workshop that may relate to the Valdez Marine Terminal and associated tankers (e.g. potential ballast water non-indigenous species introductions).

* Priority Legend
- A= Mandatory
- B= Critical
- C= Non-critical
- D= Deferred - not in budget

Yearly Project? Yes

Begin Date: July 1 | End Date: June 30

Volunteer Hrs: 100 | RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

633.97 Influent Monitoring

Project Title **Influent Monitoring**
Budget/LRP # 633
Responsibility OPA 90
* Priority B

Project team members: TOEM, Lemon Perry

Lead staff member: Joel Kopp

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$500
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Outside Equip	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	$500
59500	Contracts	$28,800
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$29,800

Definition of project (3-4 sentences that give a general description of the project)
TOEM seeks to perpetuate the unannounced sampling of arriving tanker ballast water and ensure stable funding scenario for sampling, analysis, and review of data. This program seeks to compliment influent sampling already being conducted by ADEC and Alyeska.

Specific components/milestones to be accomplished throughout the year
- Monitor current programs in place by ADEC and Alyeska
- Recommend improvements to current sampling programs
- Conduct sampling events semi-monthly
- Promote effective program under new permit

List elements of projects (IE: RFQ, Contractor,)
- Cooperation between stakeholders
- Analysis and review by contractors and consultants
- Cooperation with non-indigenous sampling efforts

One Year Goal(s)
- Continuation of unannounced ballast water sampling
- Continued documentation of ballast water characteristics
- Review of program

Satisfies OPA 90 - Recommend Terminal/Environment
Satisfies RCAC/Alyeska - Local and Regional Input Into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Input into Monitoring

Other related projects, if any:

Account Descriptions
- Conference calls: Cost of holding conference calls on this subject
- Miscellaneous: Contingency to cover incidental charges to this project
- Contracts: Cost of 24 sampling events at $1200 each

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? yes
Begin Date Jun-94 End Date: none
Volunteer Hrs 100 RFP Required? no

Obligated Contract Funds: $

Deferred Project Funds: $

634.97 Dispersant

Project Title Dispersant Use
Budget/LRP # 634
Responsibility OPA 90
* Priority B

Project team members: SAC, Levine, Banta

Lead staff member: Lisa Ka'aihue

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$900
50700	Office supplies	
50800	Equipment/Lease Expense	
50850	Software	
50900	On-line Email	
51000	Non-cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$1,000
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	$1,000
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$54,000
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$56,900

* Priority Legend
A= Mandatory
B= Critical
C= Non critical
D= Deferred - not in budget

Definition of project (3-4 sentences that give a general description of the project)
Re-evaluate RCAC's dispersant use policy
Promote environmentally sound decisions regarding the use of dispersants by regulators.
Research dispersant use on North Slope crude.

- Identify resources through correspondence/teleconference
- Gather information (the review period is 1986 - 1996)
- Evaluate state of the science
- Re-evaluate RCAC's use policy relative to specific response technique

Specific components/milestones to be accomplished throughout the year
- Agreement on scope of project reached by September
- Contract brought to Sept. council meeting for approval
- Research conducted between Sept. and March
- Preliminary policy submitted to council at March council meeting
- Final policy submitted to council at May council meeting

List elements of projects (IE: RFQ, Contractor,)
- Correspondence/teleconference
- RFP process
- Contractor
- Bibliography
- Literature review
- Final policy

One Year Goal(s)
- Decision-making process evaluated for dispersant
- Approaches for evaluating effectiveness of dispersant on North Slope crude developed.
- RCAC's interim dispersant-use policy reevaluated
- Technology associated with dispersants researched

Other related projects, if any:

636 - In Situ Burning
626 - Bioremediation

Yearly Project? Possibly - Maintenance
Begin Date Jul-96 End Date Jun-97
Volunteer Hrs 200 RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

635.97 In-Situ Burn

Project Info In-Situ Burn
Budget GP # 635
Responsibility OPA 90
* Priority - B

Project team members: SAC, Banks

Lead staff member: Lisa Ka'aihue

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$200
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$1,000
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	$1,600
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$36,000
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$38,800

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Definition of project [3-4 sentences that give a general description of the project]
Develop RCAC burning policy by researching effects of burning and the technology associated with burning. Do literature review of in situ burning of North Slope crude and burning under Arctic conditions.

Specific components/milestones to be accomplished throughout the year
- Identify and gather existing information (the review period is 1966-1995)
- Identify scope of the project by September
- RFP issued by October
- Contract approval at Council meeting in December
- Research conducted/evaluated between September and March
- Present preliminary policy in May

List elements of projects (IE: RFQ, Contractor,)
- Correspondence teleconference
- RFP process
- Contractor
- Literature review

One Year Goal(s)
- Interim burning policy developed.
- Effects of burning researched.
- Technology associated with burning researched.

Other related projects, if any:

634 Dispersants
636 Bioremediation

Yearly Project? Possibly - Maintenance
Begin Date Jul-96 End Date Jun-97
Volunteer Hrs 200 RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

636.97 Bioremediation

Project Title Bioremediation
Budget/RP #: 636
Responsibility OPA 90
* Priority : B

Project team members: SAC, OSPR Member, Bob Renda

Lead staff member: Lisa Ka'aihue

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$300
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip.	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$1,000
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	$1,600
56000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$67,500
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$70,400

Definition of project (3-4 sentences that give a general description of the project)
Create an on-going project of RCAC to gather relevant/current information on the effectiveness of bioremediation of North Slope crude.
- Identify resources through correspondence/teleconference.
- Gather information (the review period is 1986-1995)
- Evaluate state of the science
- Develop RCAC's use policy relative to specific mitigation technique

Specific components/milestones to be accomplished throughout the year
- Agreement on scope of project reached by September
- Contract brought to Sept. council meeting for approval
- Research conducted between Sept. and March
- Preliminary policy submitted to council at March council meeting
- Final policy submitted to council May council meeting

List elements of projects (IE: RFQ, Contractor, etc.)
- Correspondence/teleconference
- RFP process
- Contractor
- Bibliography
- Literature review
- Final policy

One Year Goal(s)
- Relevant/current information on the effectiveness of bioremediation on North Slope crude gathered and collated. (annual)

Other related projects, if any:

634 Dispersants
635 In-Situ Burning

* **Priority Legend**
  - A= Mandatory
  - B= Critical
  - C= Non critical
  - D= Deferred - not in budget

Yearly Project? Possibly - Maintenance
Begin Date Jul-96 End Date Jun 97
Volunteer Hrs 200 RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

637.97 Scientific C-Plan

Project Title: Feasibility of a Scientific C-Plan
Budget/LRP #: 637
Responsibility: OPA 90
* Priority : B

Project team members: SAC, Dave Connors

Lead staff member: Lisa Kalohue

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$300
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
56000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$5,000
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$5,300

Definition of project (3-4 sentences that give a general description of the project)
Define problem. Identify players. Evaluate interest level for workshop. If enough interest is found at the workshop, host workshop to evaluate feasibility of creating a scientific C-plan in year two (fiscal year 1997-98).

Specific components/milestones to be accomplished throughout the year
- Project is defined by and evaluated by the end of the fiscal year
- If workshop is found feasible, ground work is begun for conducting workshop in 1997-98
- Possibly hire contractor

List elements of projects (IE: RFQ, Contractor,)
+ Working group meetings
+ Contractor
+ RFP

One Year Goal(s)
+ Problem defined.
+ Interest level for potential workshop evaluated.

Other related projects, if any:

* Priority Legend
A= Mandatory
B= Critical
C= Non critical
D= Deferred - not in budget

Yearly Project? Yes
Begin Date Jul-96
Volunteer Hrs.

End Date Jun-97
RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

638.97 Field Implementation

Project Title: **Field implementation of Contingency Plans monitored**

Budget/HP #: 638

Responsibility: OPA 90

* Priority: B

Project team members: Gordy Scott, Tom Copeland, Bill D'Alo, Kristin Stahl-Johnson

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$400
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	$500
51700	Education	
51800	Printing	$300
51900	Postage	$100
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$28,000
60000	Travel	$2,200
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$31,700

Definition of project (3-4 sentences that give a general description of the project)

Monitor the field implementation, placement and testing of spill response equipment (focusing on out-of-region response equipment) used to comply with C-plans. Develop a field monitoring plan to systematically analyze implementation, planning and testing; including documentation of information on storage depot and co-ops.

Specific components/milestones to be accomplished throughout the year

- Develop field equipment evaluation plan

List elements of projects (IE: RFO, Contractor,)

- RFP
- Contracts: develop detailed, systematic procedures for analyzing implementation, planning and testing. Include documentation of information about storage depots and co-ops in RCAC's region.
- Travel, meetings with regional industry, government and regulatory people.

One Year Goal(s)

- Field equipment evaluation plan developed and implemented.

Satisfies OPA 90 - Monitor - Drills/Contingency Plans

Satisfies RCAC/Alyeska - Local and Regional Input Into Alyeska's Response Capability

Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities

Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment

Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any: 610

* **Priority Legend**
  - A= Mandatory
  - B= Critical
  - C= Non-critical
  - D= Deferred - not in budget

Yearly Project? Yes

Begin Date: Jul 96 — End Date: Jun 97

Volunteer Hrs. 300+ — RFP Required? Yes

Obligated Contract Funds: $

Deferred Project Funds: $

639.97 Glacier Study

Project Title **Effects of Glaciers on Tanker Transportation**

Budget RP #: 638

Responsibility: OPA 90

* Priority: B

Project team members: POVTS, Hile

Lead staff member: Tom Sweeney

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$300
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	$250
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$500
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$100,000
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$101,050

Definition of project (3-4 sentences that give a general description of the project)
Study the effects of glacier movements and the potential for calved ice impacting tanker transportation

Specific components/milestones to be accomplished throughout the year
- Plan developed to identify potential impacts
- Compile a bidders list of qualified scientists to undertake project
- Develop an aerial photo file
- Develop time-lapse photo file
- Make real-time observations

List elements of projects (IE: RFQ, Contractor, etc.)

- Conference calls to coordinate with contractor(s)

- RFP - Cost of the contract to study the effects of glacier on tanker transportation not to exceed $100,000

One Year Goal(s)
- Plan developed to identify potential impacts.

Satisfies OPA 90 - Advice/Recommendations - Port Operations
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment

Other related projects, if any:

*** Priority Legend**
- A= Mandatory
- B= Critical
- C= Non-critical
- D= Deferred - not in budget

Yearly Project? no
Begin Date: Jul 96 | End Date: Jun-97
Volunteer Hrs: 100 | RFP Required? yes

Obligated Contract Funds: $

Deferred Project Funds: $

642.97 Sensitive Areas

Project Title **Environmentally sensitive areas and areas of public concern**

Budget/RP # 642

Responsibility OPA 90

* Priority B

Project team members: Kristin Stahl-Johnson, SAC member, Katilkue, OSPR Staff

Lead staff member: Joe Banta

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$200
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$5,000
60000	Travel	$1,100
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$6,300

Definition of project (3-4 sentences that give a general description of the project)

- Incorporation of a requirement for local knowledge of sensitive areas in contingency planning is promoted
- Work groups that identify environmentally sensitive areas and areas of public concern are participated in
- Ensure all appropriate scientific data and local knowledge are fully considered in the identification of sensitive areas and adequately drive the development of protective measures.

Specific components/milestones to be accomplished throughout the year

- Participation in working groups (local and area plan groups)
- Identify individuals with local knowledge/utilize local expertise
- Review and critique current documents
- Participate in work of area committee

List elements of projects (IE: RFQ, Contractor,)

- RFP process
- Printing to support RFP process, information to local citizens
- Contracts: compile all appropriate scientific data and local knowledge so that it is fully considered in the identification of sensitive areas and the development of protective measures
- Travel: for staff, committee members, and to support local citizens traveling to various working groups

One Year Goal(s)

- Incorporation of a requirement for local knowledge of sensitive areas in contingency planning is promoted
- Work groups that identify environmentally sensitive areas and areas of public concern are participated in

Satisfies OPA 90 - Identify - Sensitive Areas
Satisfies RCAC/Alyeska - Local and Regional Input Into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment
Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any:

* Priority Legend
A= Mandatory
B= Critical
C= Non critical
D= Deleted - not in budget

Yearly Project? On-going
Begin Date Jul-96 | End Date Jun-97
Volunteer Hrs 200+ | RFP Required? Yes

*Obligated Contract Funds: $

Deferred Project Funds: $

Project Title CIP Technical - Community Impacts
Budget/LIP # 643
Responsibility OPA 90
* Priority B

Project team members: Jenkins, Hahn-O'Leary, Weaverling, Stahl-Johnson, D'Atri, Tremaine, Banta, Ginsburg

Lead staff member: Lisa Ka'aihue

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$500
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Overhead	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$500
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$5,000
60000	Travel	
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$6,000

Definition of project (3-4 sentences that give a general description of the project)
Develop a model community response plan and identify common needs, components and tools required for communities to prepare for an individual community's response to the impacts of an oil spill, incorporating concepts such as:
- Integration of community response center concepts, parameters and options to choose from;
- Integration of community's spill response plan with local emergency response plan;
- Avenues for information dissemination

Specific components/milestones to be accomplished throughout the year
- Evaluate status of on-going project to date/draft technical plan
- Identify components
- Coordinate with development of CRC manual
- Evaluate funding options for community administration
- Evaluate work plan for contractor
- Develop recommendations for future workplan for project

List elements of projects (IE: RFO, Contractor,)
- Sub-committee meetings
- Coordinate with OSPRC
- Development of RFP
- Contractor

One Year Goal(s)
- Strategies to mitigate impacts developed and implementation begun

Satisfies OPA 90 - Mitigate Impacts of Oil Spills
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Public Awareness - Alyeska Capabilities
Satisfies RCAC/Alyeska - Input into Monitoring
Satisfies RCAC/Alyeska - Local and Regional Input to mitigate Environment
Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any: 644 CIP Social - Community Impacts

* Priority Legend
A= Mandatory
B= Critical
C= Non critical
D= Deferred - not in budget

Yearly Project Yes - maintenance
Begin Date Jul-96 End Date Jun-97
Volunteer Hrs. 100 RFP Required? Yes

Obligated Contract Funds: $
Deferred Project Funds: $

644.97 CIP-Social

Project Title: CIP Social - Community Impacts
Budget/LRP # 644
Responsibility OPA 90
* Priority : B

*Project team members: SAC, CIP Subcommittee

Lead staff member: Lisa Ka'aihue

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	$1,000
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	$3,000
51600	Advertising	
51700	Education	
51800	Printing	$1,500
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$40,043
60000	Travel	$5,400
62000	Meeting Expense	$200
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$51,143

Definition of project (3-4 sentences that give a general description of the project)
Develop means to lessen psychological and sociological impacts of an oil spill. Work with contractor in developing mental health demonstration project.

Specific components/milestones to be accomplished throughout the year
- Interim report August 1996
- Council presentation by contractor Sept 1996
- Final report (guidebook) submitted June 1, 1997

List elements of projects (IE: RFQ, Contractor,)
- Contractor
- Peer Review
- Final report and recommendation distribution

One Year Goal(s)
- Strategies and products implemented and evaluated.

Satisfies OPA 90 - Mitigate Impacts of Oil Spills
Satisfies RCAC/Alyeska - Local and Regional Input into Alyeska's Response Capability
Satisfies RCAC/Alyeska - Continuing Development

Other related projects, if any:

643 - CIP Technical

* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? No
Begin Date Feb-95 End Date Jun-97
Volunteer Hrs 200 RFP Required? Continuing project - no need for another RFP

Obligated Contract Funds: $ 40,043

Deferred Project Funds: $

646.97 OPA 90 Monitoring

Project Title: **OPA 90 Monitoring**
Budget RP #: 646
Responsibility: OPA 90
* Priority: B/D

Project team members: All staff and committees as appropriate

Lead staff member: Marilyn Leland

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	
62000	Meeting Expense	
70000	Governmental Allges	
70100	Auditing Fees	
	Totals	$0

Definition of project (3-4 sentences that give a general description of the project)
Monitor amendments to OPA 90 and comment as necessary.

Specific components/milestones to be accomplished throughout the year
- Monitor legislative-state for proposed amendments to OPA 90
- Provide comments to congress as appropriate

List elements of projects (IE: RFQ, Contractor, Etc)
- Travel for two people to Washington, DC twice during year

One Year Goal(s)
- Application submitted (annual).
- RCAC's efforts to promote partnership documented.
- Citizens and member entities alerted to importance of commenting on recertification
- Lists of accomplishments provided to document and justify public support

Other Issues to be addressed

Other related projects, if any:

(NOTE: Council deferred funds for this project noting that if comments are necessary, money is available in task 600 contingency fund.)

* **Priority Legend**
  - A= Mandatory
  - B= Crucial
  - C= Non-critical
  - D= Deferred - not in budget

Yearly Project? Yes
Begin Date
Volunteer Hrs: 100

End Date
RFP Required? No

Obligated Contract Funds: $

Deferred Project Funds: $5,000

648.97 CIRCAC

Project Title: CIRCAC - enhance relationship with CIRCAC
Budget/RFP #: 648
Responsibility: Gilber
* Priority: C

Project team members: All committees
Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	
50650	Conference calls	$100
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	Online E-mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv.	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$1,000
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$1,100

Definition of project (3-4 sentences that give a general description of the project)
Work cooperatively with CIRCAC on issues of mutual interest.

Specific components/milestones to be accomplished throughout the year
- Staff interaction to identify areas of mutual interest
- A joint SAC/EMC meeting
- Evaluate options for reporting Cook Inlet RCAC meetings

List elements of projects (IE: RFQ, Contractor, etc.)
- Travel - Cost for SAC to travel to Kenai to tour a facility with CIRCAC
- Teleconferences

One Year Goal(s)
- Both organizations' counterparts communicate regularly.
- PWS RCAC presence established at major CIRCAC meetings
- Better coordination of activities established and maintained

One Year Goal(s)
- Both organizations' counterparts communicate regularly.
- Establish and maintain better coordination of activities

Other issues to be addressed

Other related projects, if any:

* **Priority Legend**
A = Mandatory
B = Critical
C = Non-critical
D = Deferred - not in budget

Yearly Project? Yes
Begin Date
End Date
Volunteer Hrs
50 RFP Required? No

Obligated Contract Funds: $

Deferred Project Funds: $

649.97 Relationships

Project Title **Relationships - External relationships with industry, regulators and the Association**

Budget RP # 649

Responsibility Other

* Priority B

Project team members: Staff, directors and committee chairs

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	
60000	Travel	$15,000
62000	Meeting Expense	$750
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$15,750

Definition of project (3-4 sentences that give a general description of the project)
Nurture effective relationships with industry, regulators and legislators

Specific components/milestones to be accomplished throughout the year
+ Visit legislators and regulators in Valdez, Juneau and Washington, DC
+ Reciprocity and information exchange enhanced

List elements of projects (IE: RFO, Contractor,)
Alyeska, BP, SERVS, SeaRiver, and ARCO are on the distribution list for all Executive meeting agendas and minutes and well as Alyeska and BP are part of RCAC's quickmail system.

Travel: 1) One trip a year for the Executive Director and President to meet with BP in Cleveland, OH; ARCO in Los Angeles, CA, and SeaRiver in Houston, TX. 2) One trip a year for the Executive Director, Deputy Director, President and a director to meet with Coast Guard in Washington, D.C., and Juneau

One trip into Anchorage and one to Valdez for 3 directors to meet with Alyeska, Industry reps, Agency reps, etc.

Meeting Expense: Host a VIP meeting with Industry in Anchorage

One Year Goal(s)
+ People treated honestly, in a straight forward manner and with respect
+ Organization-wide system for documentation of all interactions developed by staff.
+ Reciprocity in information exchange enhanced.

Other issues to be addressed

Other related projects, if any:

* Priority Legend
A - Mandatory
B - Critical
C - Non-critical
D - Deferred - not in budget

Yearly Project? Yes
Begin Date
End Date
Volunteer Hrs
50 RFP Required? No

Obligated Contract Funds: $

Deferred Project Funds: $

650.97 LAC

Project title **LAC- Legislative Affairs**
Budget HP # 650
Responsibility Other
* Priority B

Project team members: XCOM, Kristin Stahl-Johnson, Stan Stephens, George Wuerch, Michelle Mockstroth, Jon Banta, Patty Ginsburg, Stan Stanley

Lead staff member: Marilyn Leland

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities telephone and fax	$150
50650	Conference calls	$800
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non cap equip	
51100	Due and subscriptions	
51200	Accounting	
51300	Legal fees	$2,000
51400	Contract labor	
51450	Professional Serv	$15,000
51600	Advertising	$2,000
51700	Education	$750
51800	Printing	$450
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$25,000
60000	Travel	$2,000
62000	Meeting Expense	
70000	Governmental Affairs	$4,000
70100	Auditing Fees	
	Totals	$52,000

Definition of project (3-4 sentences that give a general description of the project)
Monitor and develop positions on federal and state legislation as it arises.

Specific components/milestones to be accomplished throughout the year
- State legislative monitor in place
- Legislate in D.C.
- Prepare testimony as appropriate

List elements of projects (IE: RFO, Contractor,)
- Contract with monitor
- Contract with legislator (Professional Services)
- Travel
- Advertising for grassroots information
- Education - legislative process seminar for three people

One Year Goal(s)
- Federal and state issues defined (annually)
- These issues lobbied on behalf of (annually)

Other Issues to be addressed

Other related projects, if any:

* Priority Legend
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? Yes
Begin Date
Volunteer Hrs 150

End Date
RFP Required? Possibly

Obligated Contract Funds: $

Deferred Project Funds: $

651.97 Staff Mgmt Review

Project Title **Staff Management Review**
Budget/LRP # 651
Responsibility Other
* Priority C

Project team members: Stan Stanley

Lead staff member: Marilyn Leland

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non-cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract labor	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
59000	Miscellaneous Expenses	
59500	Contracts	$22,500
60000	Travel	$4,200
62000	Meeting Expense	$500
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$27,200

* Priority Legend
A - Mandatory
B - Critical
C - Non-critical
D - Deferred - not in budget

Definition of project (3-4 sentences that give a general description of the project)
Follow-up on 1995-96 staffing study project

Specific components/milestones to be accomplished throughout the year
- A staff retreat, with a facilitator

List elements of projects (IE: RFQ, Contractor,)
- Travel - Anchorage to Valdez for staff retreat for 10 staff and two consultants
- Meeting costs
- Facilitator for one-day staff retreat ($2,500)
- Consultant for Salary Review ($20,000)

One Year Goal(s)
- Allocation of staff time to projects and overhead evaluated
- Cost, in time and money, of meetings evaluated (staff, directors, and committees, unscheduled as well as scheduled).
- Plan developed for efficient use of available resources

Other issues to be addressed

Other related projects, if any:

Yearly Project? No
Begin Date
Volunteer Hrs. None

End Date:
RFP Required? Possibly

Obligated Contract Funds: $

Deferred Project Funds: $

655.97 PWS Risk Assessment

Project Title **PWS Marine Risk Assessment**
Budget RP # 655
Responsibility OPA 90
* Priority : 0

Project team members: Tex Edwards, Bill Walker, Michelle Hahn O'Leary

Lead staff member: Stan Stanley

CODE	Account Name	Amount
50000	Personnel Costs	
50100	FICA	
50200	ESC	
50500	Rent	
50600	Utilities-telephone and fax	$60
50650	Conference calls	
50700	Office supplies	
50800	Equipment Lease Expense	
50850	Software	
50900	On-line E-mail	
51000	Non cap equip	
51100	Dues and subscriptions	
51200	Accounting	
51300	Legal fees	
51400	Contract Admin	
51450	Professional Serv	
51600	Advertising	
51700	Education	
51800	Printing	$350
51900	Postage	
52300	Conferences & Conventions	
52400	Equipment Maintenance	
53000	Insurance	
54000	Library	
58000	Depreciation	
58000	Miscellaneous Expenses	
58500	Contracts	$88,327
60000	Travel	$5,500
62000	Meeting Expense	
70000	Governmental Affairs	
70100	Auditing Fees	
	Totals	$94,237

Definition of project (3-4 sentences that give a general description of the project)
Identify risks of tanker transportation system in PWS and implement risk reduction measures

Specific components/milestones to be accomplished throughout the year
- Participate in steering committee meetings
- Participate in XCOM meeting agenda item
- Participate in RCAC working group process document review

List elements of projects (IE: RFO, Contractor,)

Utilities - Fax
Printing - copier costs
Travel
Contract

One Year Goal(s)
+ Project completed
+ Mitigation measures implemented
+ Professional follow-up and reports required

Satisfies RCAC/Alyeska - Other Concerns
Satisfies OPA 90 - Advice/Recommendations - Port Operations
Satisfies OPA 90 - Review - Port Operations
Satisfies OPA 90 - Review Tankers
Satisfies OPA 90 - Monitor - Technology Developments
Satisfies OPA 90 - Mitigate Impacts of Oil Spills

Other related projects, if any:

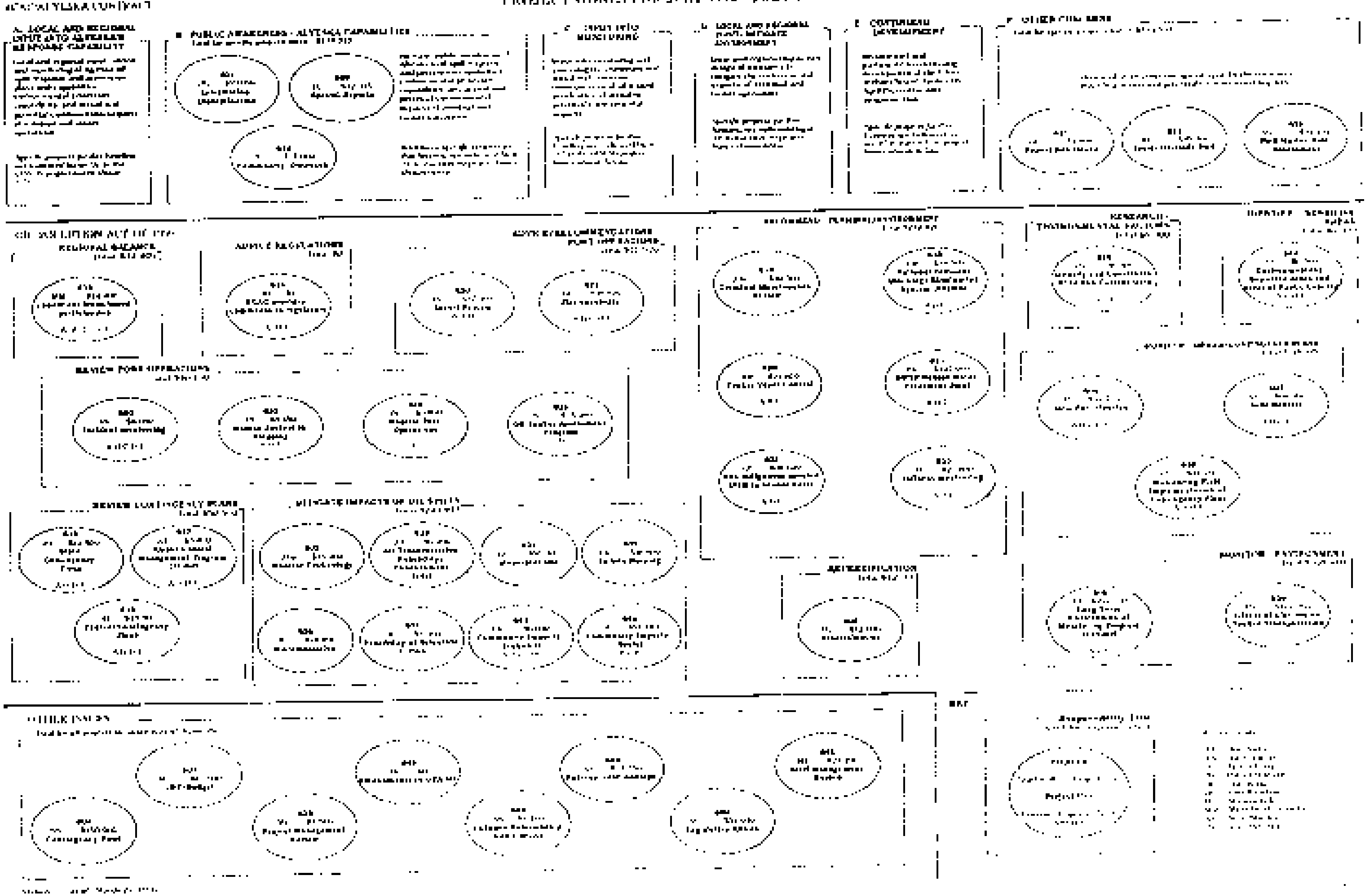
* **Priority Legend**
A= Mandatory
B= Critical
C= Non-critical
D= Deferred - not in budget

Yearly Project? no
Begin Date: End Date
Volunteer Hrs 200 RFP Req'd No

Obligated Contract Funds: $ 88,327

Deferred Project Funds: $

PRINCE WILLIAM SOUND REGIONAL CITIZENS ADVISORY COUNCIL
PROJECT GOALS FOR JULY 1996 - JULY 1997



Prince William Sound RCAC Visions

These visions were adopted in 1994 and have been retained without changes.

A. Effective external and internal communications

B. Directors speak with common voice despite different perspectives

C. Positive and direct relationship with owner companies and shippers

D. Citizens are vigilant and active in protecting the spill-impacted region

E. Industry and regulators respect the value of local expertise and resources

F. RCAC's identity and relationships are clear

G. Cooperative relationship with CIRCAC

H. RCAC is included in the decision-making process of regulators and industry

I. State and federal legislators truly balance citizens' and industry concerns

The following visions are to be addressed in future years of this planning process:

J. Utilization of best available technology in prevention and response

K. RCAC's advice is respected even in disagreement

L. A strong, healthy, environmentally-sensitive oil industry

M. No major oil spills in the last 10 years

N. Effective working relationship with member entities

O. A minimum of 50 percent funding available for special projects

P. Valdez Marine Terminal and related tanker traffic is the best and safest in the world

Q. Every community in the region has an active spill response plan and equipment and training

R. Improved working relationship between committees

S. Stable and adequate funding

T. Citizens in the spill-impacted region feel protected from pollution and future spills

U. Thriving coastal environment not tarnished by industrial pollution

V. Reasonable time demands and commitment from volunteers

W. RCAC is a model for other areas and other industries

Prince William Sound
Regional Citizens Advisory Council

Phase II Document
(January 12-13, 1996)

January 12, 1996

RCAC/Alyeska Contract

Oil Pollution Act of 1990

OTHER ISSUES TO BE ADDRESSED

CONTINGENCY

• PROJECT 600 - CONTINGENCY FUND

<u>One Year Goal(s)</u>
• No goals at this time.

ADMINISTRATIVE

• PROJECT 651 - STAFF MANAGEMENT REVIEW

<u>One Year Goal(s)</u>
- Allocation of staff time to projects and overhead evaluated.
- Cost, in time and money, on meetings evaluated (staff, directors, and committees, unscheduled as well as scheduled).
- Plan developed for efficient use of available resources.

• PROJECT 626 - PROJECT MANAGEMENT PERFORMANCE REVIEW

<u>One Year Goal(s)</u>
- Gap between the vision of work needed to be done and what we are actually doing closed.

OTHER ISSUES TO BE ADDRESSED

REOPENING OF OPA 90

- PROJECT 646 - TECHNICAL AMENDMENTS TO OPA 90

<u>One Year Goal(s)</u>
- Potential reopening of amendments monitored.
- RCAC position formulated as necessary.

LONG RANGE PLANNING AND BUDGET

- PROJECT 607 - LONG RANGE PLANNING AND BUDGET

<u>One Year Goal(s)</u>
- Participant evaluation of integrated LRP and budget for 1996 completed.
- Recommendation made for implementing a yearly plan and budget.

CIRCAC

- PROJECT 648 - ENHANCE RELATIONSHIP WITH CIRCAC

<u>One Year Goal(s)</u>
- Both organizations' counterparts communicate regularly.
- PWS RCAC presence established at major CIRCAC meetings.
- Better coordination of activities established and maintained.

RELATIONSHIPS

- PROJECT 649 - EXTERNAL RELATIONSHIPS

<u>One Year Goal(s)</u>
- People treated honestly, in a straight forward manner and with respect.
- Organization-wide system for documentation of all interactions developed by staff.
- Reciprocity in information exchange enhanced.

LEGISLATIVE AFFAIRS

- PROJECT 650 - LEGISLATIVE AFFAIRS

<u>One Year Goal(s)</u>
- Federal and state issues defined (annually).
- These issues lobbied on behalf of (annually).

One Year Goal(s)

- Relevant/current information on the effectiveness of bioremediation on north slope crude gathered and colated. (annual)

• PROJECT 637 - FEASIBILITY OF SCIENTIFIC C-PLAN

One Year Goal(s)

- Problem defined.
- Interest level for potential workshop evaluated.
- Workshop to evaluate feasibility of creating a scientific C-plan hosted.

RECERTIFICATION

• PROJECT 606 - RECERTIFICATION

One Year Goal(s)

- Application submitted (annual).
- RCAC's efforts to promote partnership documented.
- Citizens and member entities alerted to importance of commenting on recertification.
- Lists of accomplishments provided to document and justify public support.

Review and assess measures designed to mitigate impacts of oil spills.

• PROJECT 643 - COMMUNITY IMPACTS- TECHNICAL

One Year Goal(s)
- Strategies to mitigate impacts developed and implementation begun.

• PROJECT 644 - COMMUNITY IMPACTS- SOCIAL

One Year Goal(s)
- Strategies and products implemented and evaluated.

• PROJECT 634 - DISPERSANT USE

One Year Goal(s)
- Decision-making process evaluated for dispersant.
- Approaches for evaluating effectiveness of dispersant on north slope crude developed.
- RCAC's interim dispersant-use policy reevaluated.
- Technology associated with dispersants researched.

• PROJECT NEW - IN-SITU BURNING

One Year Goal(s)
- Interim burning policy developed.
- Effects of burning researched.
- Technology associated with burning researched.

• PROJECT 622 - AIR TRANSPORTATION RELIABILITY/ENHANCEMENT (VDZ)

One Year Goal(s)
- Sources of limitation identified.
- Best available technology indentified.
- Alternate route of transportation identified.
- RFP for data collection/BAT defined.
- Contractor selected.
- Funding source for recommended upgrades identified.

PROJECT 636 - BIOREMEDIATION

Study wind and water currents and other environmental factors in the vicinity of the terminal facilities which may affect the ability to prevent, respond to, contain, and clean up an oil spill.

• PROJECT 639 - IDENTIFY AND COORDINATE WIND DATA, CURRENT DATA AND MODELS

<u>One Year Goal(s)</u>

- Bibliography developed and availability of updated and comprehensive wind and water current data and "other environmental factors" promoted.

• PROJECT 619 - EFFECTS OF GLACIERS ON TANKER TRANSPORTATION

<u>One Year Goal(s)</u>

- Plan developed to identify potential impacts.

MONITOR - TECHNOLOGY DEVELOPMENTS

Monitor developments in oil spill prevention, containment, response, and cleanup technology.

Each person/committee is responsible to accomplish the following within their specific G&A budget.

- Conduct literature review annually.
- Attend conferences, trade shows, equipment demonstrations, industry R&D seminars on an annual basis.
- Identify relevant technical organizations.
- Establish liaisons.
- Continue to strengthen liaisons, establish rapport.

IDENTIFY - SENSITIVE AREAS

Identify highly sensitive areas which may require specific protective measures in the event of a spill in Prince William Sound.

• PROJECT 642 - ENVIRONMENTALLY SENSITIVE AREAS AND AREAS OF PUBLIC CONCERN

<u>One Year Goal(s)</u>

- Incorporation of a requirement for local knowledge of sensitive areas in contingency planning is promoted.
- Work groups that identify environmentally sensitive areas and areas of public concern are participated in.

MITIGATE IMPACTS OF OIL SPILLS

One Year Goal(s)
- Continuation of unannounced balast water sampling analysed and reviewed.

• PROJECT 616 - TERMINAL MAINTENANCE REVIEW

One Year Goal(s)
- Working group established functioning and formulating recommendations.
- Audit items reviewed.
- Issues prioritized.

MONITOR - DRILLS/CONTINGENCY PLANS

Monitor periodic drills and tests of the oil spill contingency plans for terminals and crude oil tankers.

• PROJECT 604 - DRILL PARTICIPATION

One Year Goal(s)
- HAZWOPER training plan for communities developed.
- Facilities and charter capabilities pre-contracted.
- RCAC's response plan updated annually.
- Staff/volunteer training maintained annually.
- Plan developed for environmental sampling during oil spills.
- Volunteers' roles clarified.
- Agreements with USCG and FAA regarding RCAC's air and water space developed.
- RCAC included in area plan.
- Charters researched.
- Local experts identified to be resources in spill response.
- HAZWOPER requirement clarified.

• PROJECT 605 - DRILL MONITOR

One Year Goal(s)
- Back-up/alternate drill monitor plan established.
- USCG prep guideline researched and analyzed to increase understanding.

• PROJECT 638 - MONITORING FIELD IMPLEMENTATION OF CONTINGENCY PLANS

One Year Goal(s)
- Field equipment evaluation plan developed and implemented.

RESEARCH - ENVIRONMENTAL FACTORS

RECOMMEND - TERMINAL/ENVIRONMENT

Recommend standards, stipulations for permits and site specific regulations intended to minimize the terminal's impact, recommend modifications to enhance environmental protection and mitigate environmental risks of terminal and tanker operations.

• PROJECT 628 - NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT (BALLAST WATER TREATMENT FACILITY PERMIT)

<u>One Year Goal(s)</u>

- Favorable permit approved.

• PROJECT 629 - TANKER VAPOR CONTROL

<u>One Year Goal(s)</u>

- Monitor and verify timely installation of tanker vapor control system.

• PROJECT 630 - CORROSION INHIBITOR

<u>One Year Goal(s)</u>

- Corrosion inhibitor use and toxicity tests are observed, reviewed and commented on to minimize environmental impact of corrosion inhibitors.
- Audit items reviewed.

• PROJECT 631 - BWTF (BALLAST WATER TREATMENT FACILITY)

<u>One Year Goal(s)</u>

- Studies developed with Alyeska to address unresolved BWT issues.

• PROJECT 632 - NON-INDIGENOUS SPECIES (NIS) IN BALLAST WATER

<u>One Year Goal(s)</u>

- Legislation and proposed regulations are monitored and commented on.
- Environmental assessment related to lifting of the export ban reviewed and commented on.
- Inclusion of NIS in regulations is promoted.
- Potential NIS transport investigated.

• PROJECT 633 - INFLUENT MONITORING

• PROJECT 624 - MONITOR PORT OPERATIONS

<u>One Year Goal(s)</u>

- Weather station project monitored and equipment associated with project evaluated.
- VTS/ADSS monitored.
- Adequate funding for weather states maintenance provided.
- Work towards establishing a better tranportation system during presence of ice in the traffic lanes.

• PROJECT 603 - INCIDENT MONITORING

<u>One Year Goal(s)</u>

- Incidents reviewed and commented as they occur (annually).
- Process established to track and promote integration of lessons learned.

REVIEW - TANKERS

Periodically review the standards for tankers using the terminal facilities.

• PROJECT 625 - OIL TANKER ASSESSMENT PROGRAM

<u>One Year Goal(s)</u>

- Priorities established for maintaining escorts during double hull phase-in.
- ADEC's tanker review program evaluated.
- Tanker integrity database maintained.
- To stay up to date on literature for double-hull implementation.

• PROJECT 627 - INVOLVEMENT IN ALYESKA'S TANKER ASSESSMENT PROGRAM

<u>One Year Goal(s)</u>

- Port operations and tankers review process defined.
- Agreement secured with Alyeska for RCAC involvement in Alyeska tanker assessment.
- Advice provided on port operations and tankers.
- Areas identified for additional research (fire capability, additional simulator runs, etc.)

- Review process for port operations and tankers defined.
- Maximum assist capabilities attained.
- ASTM working groups participated in to develop escort vessel standards.
- BAT working group participated in.
- Additional escort/tug simulation work performed.

• PROJECT 621 - FIRE CAPABILITY

<u>One Year Goal(s)</u>

- Alyeska fire audit closures evaluated.
- Comprehensive fire fighting response plan established.
- Regulatory authority for fire fighting is clarified.
- Escort vessel operation evaluated considering fire fighting capabilities.
- Marine firefighting school in Alaska investigated.
- Need for RCAC to promote a marine firefighting training program in Alaska assessed.

• PROJECT 655 - PRINCE WILLIAM SOUND RISK ASSESSMENT STUDY

<u>One Year Goal(s)</u>

- Project completed.
- Mitigation measures implemented.
- Professional follow-up and reports required.

REVIEW - PORT OPERATIONS

Periodically review port organization, operations, incidents, and the adequacy and maintenance of the vessel traffic service system.

• PROJECT 623 - HUMAN FACTORS RESEARCH AND DEVELOPMENT

<u>One Year Goal(s)</u>

- Current research reviewed as it becomes available.

- Well balanced, comprehensive and efficient environmental monitoring program established and maintained.

Review - Contingency Plans

Review the adequacy of oil spill prevention and contingency plans for the terminal facility and crude oil tankers operating in Prince William Sound and recommend modifications.

• Project 615 - State Contingency Plans

<u>One Year Goal(s)</u>

- Existing environmental regulations preserved.
- Enforcement and funding monitored.
- Adequate Nearshore response in place.
- Adequate contingency plans in place.
- Steering Committee members worked with to improve process and plans.
- Expert support contracted for.
- Industry and regulators worked with formally and informally to improve Contingency Plan.
- RCAC's C-Plan review protocols evaluated and refined.

• Project 617 - Alaska Coastal Management Program (ACMP)

<u>One Year Goal(s)</u>

- Alaska Coastal Management Program reviewed.
- Work with agencies begun to improve review process and develop regulations.

• Project 618 - Federal Contingency Plans

<u>One Year Goal(s)</u>

- RCAC's role in plan reviews understood by all.
- Regional Response Team and government response planning monitored.
- Federal plans reviewed.
- RCAC's review protocols evaluated and refined.

Advice/Recommendations - Port & Tanker Operations

Provide advice and recommendations on port/tanker operations, policies and practices and modifications to tanker operations and maintenance.

• Project 620 - Escort System

<u>One Year Goal(s)</u>

RCAC's RESPONSIBILITIES UNDER THE OIL POLLUTION ACT OF 1990

REGIONAL BALANCE

The council must have representation from: local commercial fishing industry organizations, aquaculture associations, Alaska Native Corporations and other native organizations, environmental organizations, recreational organizations, Alaska State Chamber of Commerce to represent tourist industry, and one representative from Cordova, Whittier, Seward, Valdez, Kodiak, Kodiak Island Borough, and the Kenai Peninsula Borough.

• PROJECT 613 - CONSISTENT BROAD-BASED PARTICIPATION

<u>One Year Goal(s)</u>

- Information briefs tailored for presentation by directors to member entities.
- Briefs distributed to member entities on a regular basis through directors.
- Directors encouraged and aided to report regularly to their member entities.
- Ways to make involvement less demanding are identified.
- Committee applicants solicited and encouraged from throughout the region.
- Cross-cultural relationships promoted.
- Board training opportunities provided.

ADVICE - REGULATIONS

Provide advice and recommendations on policies, permits and site-specific regulations related to the operating and maintenance of terminal facilities and crude oil tankers.

• PROJECT 614 - RCAC PROVIDES THOROUGH COMMENTS TO REGULATORS

<u>One Year Goal(s)</u>

- The process for monitoring and commenting on proposed regulations and informing RCAC membership is evaluated and improved.
- Thorough comments to regulators are provided and membership is informed.
- Unscheduled, unknown regulatory changes/rule makings are responded to.

MONITOR - ENVIRONMENT

Monitor the environmental impacts of terminal and tanker operations.

• PROJECT 608 - LONG TERM ENVIRONMENTAL MONITORING PROGRAM (LTEMP)

<u>One Year Goal(s)</u>

E. Continuing Development

Recommend and participate in continuing development of the Prince William Sound Tanker Oil Spill Prevention and Response Plan.

F. Other Concerns

Review of other concerns agreed upon by the committee regarding actual and potential environmental impacts.

PROJECT 611 - EXPORT BAN ISSUES

One Year Goal(s)

- Legislation and proposed regulations are monitored and commented on.
- Environmental assessment reviewed and commented on.
- Inclusion of nonindigenous species, oil spoill response measures and appropriate tanker routing schemes in regultaions promoted.

• PROJECT 610 - COMMUNITY OUTREACH

<u>One Year Goal(s)</u>

- Individual directors in one-on-one outreach assisted.
- Effective communications between board members and the constituent group coordinated and facilitated.
- Public presentations on timely topics of local interest initiated.
- Communities in the region impacted by the EVOS visited and contacts initiated with community leaders.
- RCAC at local events and functions.
- Contacts developed and maintained with interested individuals within the communities.
- Annual schedule of visits to each community developed.
- RCAC represented in public forums.
- Community contact notebook developed and maintained.

PROJECT 602 - CONSTITUENT SURVEY

<u>One Year Goal(s)</u>

- Objectives of survey defined.
- RFP issued.
- Contract awarded.
- Survey conducted.
- Follow-up by board begun.

C. INPUT INTO MONITORING

Input into monitoring and assessing the environmental, social and economic consequences of oil related accidents and actual or potential environmental impacts.

D. LOCAL & REGIONAL INPUT - MITIGATE ENVIRONMENT

Local and regional input into design of measures to mitigate the environmental impacts of terminal and tanker operations.

• PROJECT 612 - INSIDE-OUTSIDE PRINCE WILLIAM SOUND

<u>One Year Goal(s)</u>

- CIRCAC and communities consulted with to identify issues outside the PWS.
- Regulations worked for to address issues outside the Prince William Sound.
- Industry worked with to address issues outside Prince William Sound.
- Protection established for areas outside Prince William Sound.
- ADEC near-shore system developed and intact.

RCAC's RESPONSIBILITIES UNDER THE RCAC/ALYESKA CONTRACT

A. LOCAL AND REGIONAL INPUT INTO ALYESKA'S RESPONSE CAPABILITY

Local and regional input, review and monitoring of Alyeska oil spill response and prevention plans and capabilities, environmental protection capabilities, and actual and potential environmental impacts of terminal and tanker operations.

B. PUBLIC AWARENESS - ALYESKA CAPABILITIES

Increase public awareness of Alyeska's oil spill response and prevention capabilities, environmental protection capabilities, and actual and potential environmental impacts of terminal and tanker operations.

• PROJECT 601 - INFORMATION DISSEMINATION

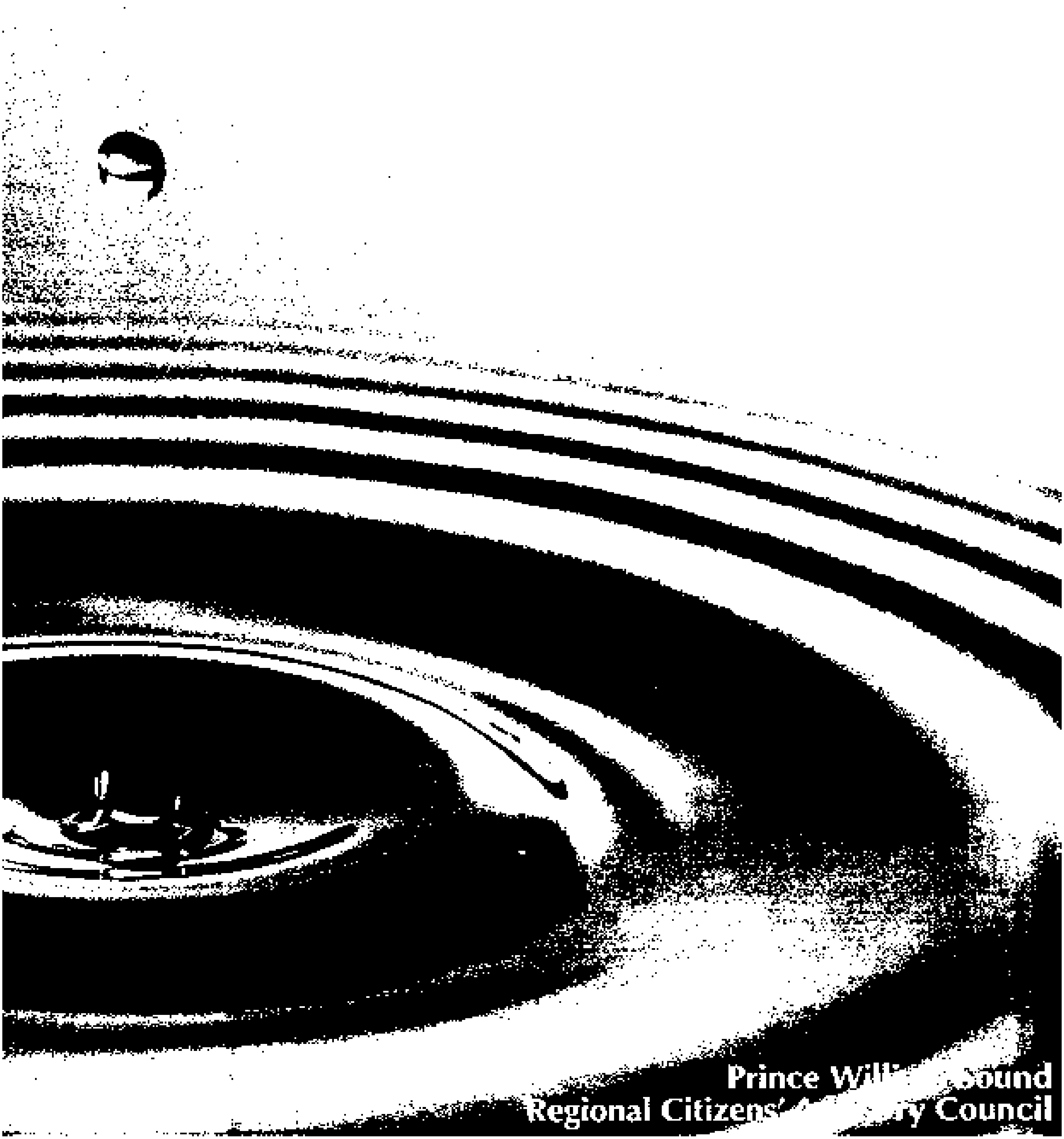
<u>One Year Goal(s)</u>

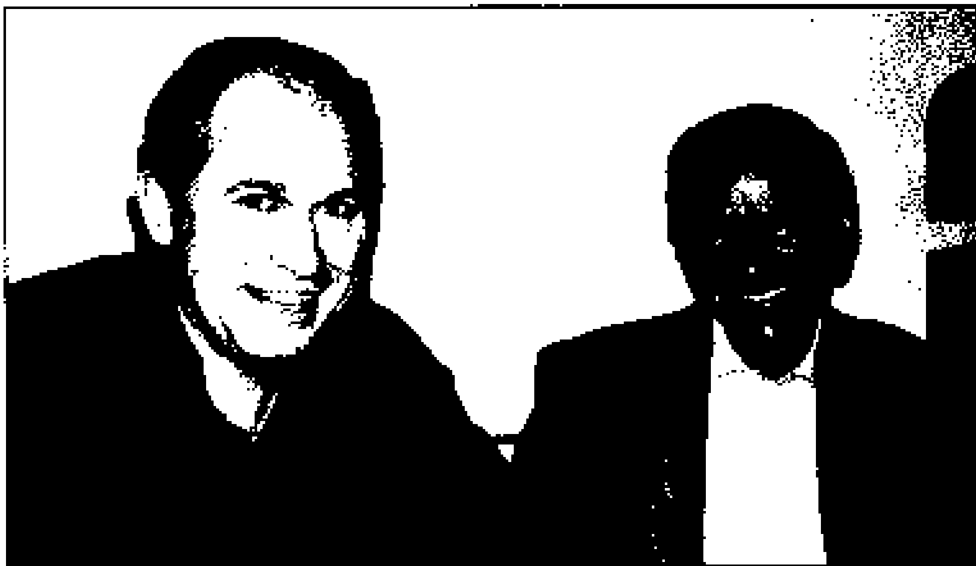
- The Observer published quarterly.
- Distribution of *Observer* evaluated.
- Feedback on possible improvements to *Observer cultivated.*
- Content of *Observer* evaluated.
- RCAC profile is heightened through media, conferences and booths.
- Public informed about terminal and tanker safety issues.
- Efforts to enhance terminal and tanker safety are reported.
- Production begun on new video.
- Internet opportunities explored.

• PROJECT 609 - SPECIAL REPORTS

<u>One Year Goal(s)</u>

- Special reports published and distributed.
- Annual report published.


Prince William Sound
Regional Citizens' Advisory Council



LETTER

Looking back over 1995, one theme in particular emerges as a hallmark of the year: cooperation and partnership produce results. RCAC achieved in 1995 a delicate balance between a partnership with industry and regulators, and the independence on which RCAC's credibility rests.

RCAC's advice and positions must reflect the interests and concerns of the communities and citizens at risk from TAPS trade oil transportation. Our ability to make the citizens' perspective count, to make a difference, rests squarely on how well those who ultimately make the decisions understand and appreciate that perspective.

Nineteen ninety-five was a year of unparalleled cooperative efforts. A long-standing source of conflict in our relationship with Alyeska was resolved with the formal signing of a protocol that spells out how we communicate and handle areas of disagreement. This protocol is important because it fosters Alyeska's desire to strive for consensus before issues flare up in the public spotlight, while respecting RCAC's independence, its open meetings policies and its right to advise on issues within its purview.

In another example of cooperation, RCAC became a partner in the Prince William Sound Risk Assessment, a study of national significance. Many of us are optimistic that the risk assessment will significantly expand our knowledge of the risks of oil transportation and corresponding risk reduction measures in Prince William Sound. This project has profound implications for preventing oil spills in the future.

In numerous other areas, RCAC worked side by side with Alyeska, oil shippers, the Alaska Department of Environmental Conservation and the U.S. Coast Guard on a wide range of issues. These efforts attract little attention, but they bear fruit nonetheless, sometimes fruit that has a very long life.

As a direct result of cooperation, new weather reporting equipment was installed in the summer of 1995, providing tanker crews and other mariners with better and more timely information about weather and sea conditions in Prince William Sound.

In another example of cooperation, scientists for RCAC and Alyeska are working together to resolve long-standing questions about the effects of terminal operations on the marine environment of Port Valdez.

And in yet another, RCAC, Alyeska and the U.S. Environmental Protection Agency reached consensus on requirements for air pollution controls at the terminal.

The year was not without challenge and tension, particularly in the area of spill response planning. Review of oil spill contingency plans is one of our most fundamental responsibilities and it is one we take very seriously. RCAC's role in the review of tanker contingency plans ended when the state approved the plans. However, as of this writing, RCAC hopes to help resolve several issues still in dispute.

* * *

The pages that follow document RCAC's efforts over the past year to put our mission — citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers — into action. Though the changes are sometimes small and incremental, oil transportation is becoming safer. We at RCAC are committed to continuing down that road.

MISSION
Responsibilities

The Prince William Sound Regional Citizens' Advisory Council is guided by its mission: citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers.

Consistent with that mission, RCAC's structure and responsibilities stem from two documents. Under a contract with Alyeska Pipeline Service Company, RCAC receives funding for services provided to Alyeska and the public. The second guiding document, enacted after RCAC was created, is the federal Oil Pollution Act of 1990 which provided for citizen oversight councils for Prince William Sound and Cook Inlet. The RCAC is certified as the citizen council for Prince William Sound.

Contract

The contract between Alyeska and the Regional Citizens' Advisory Council is explicit about RCAC's independence:

> *"The independence and public perception of independence of the Committee is of overriding importance to the Committee in fulfilling its functions and in meeting public needs. This contract shall be interpreted in such a way as to promote the independence, both actual and perceived, of the Committee from Alyeska. . . . Alyeska shall have no right . . . to have any degree of control over the formation or operation of the corporation. . ."*

Under the terms of its contract, the RCAC provides specific services to Alyeska and the public. They include:

- Review, monitor and comment on:
  - Alyeska's oil spill response and prevention plans
  - Alyeska's prevention and response capabilities
  - Alyeska's environmental protection capabilities and the actual and potential environmental impacts of terminal and tanker operations.
- Increase public awareness of:
  - Alyeska's oil spill response and prevention capabilities,
  - Alyeska's environmental protection capabilities, and
  - actual and potential environmental impacts of terminal and tanker operations.
- Comment on and participate in monitoring and assessing the environmental, social and economic consequences of oil related accidents.
- Provide input on actual or potential environmental impacts in or near Prince William Sound.
- Comment on the design of measures to mitigate the potential consequences of oil spills and other environmental impacts of terminal and tanker operations.
- Participate in development of the spill prevention and response plan, annual plan review and periodic review of operations under the plan including training and conducting exercises.
- Comment on and participate in selection of research and development projects.

The contract states that the council may work on other related issues not specifically identified when the contract was written. The RCAC was initially funded at $2 million per year. The funding is renegotiated every three years

Negotiations in 1995 set the funding level for the three years beginning 1996 at $2.1 million per year. Also in 1995, RCAC and Alyeska approved a protocol establishing notification and communication procedures designed to promote consensus whenever possible and minimize surprises and conflicts.

Oil Pollution Act of 1990

RCAC's contract with Alyeska predates the Oil Pollution Act of 1990 (OPA 90), but the similarities are not coincidental. Many of the people involved in the establishment of the RCAC also actively promoted citizen involvement provisions in the federal law.

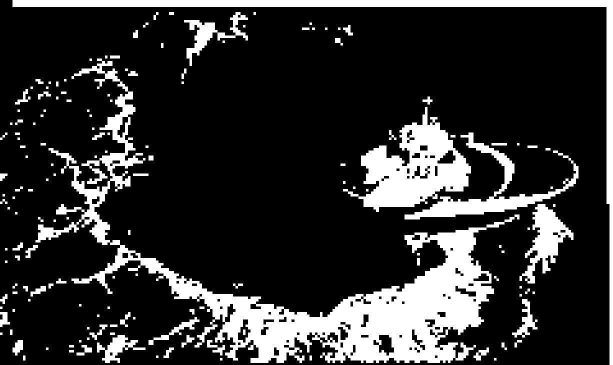
OPA 90 established two demonstration projects in Alaska – one in Prince William Sound, the other in Cook Inlet – designed to promote partnership and cooperation between local citizens, industry and government; build trust; and provide citizen oversight of environmental compliance by oil terminal facilities and tankers.

The law specifically allows an alternative, existing organization to fulfill the requirement for a citizen group and RCAC has done so since 1991. Each year the Coast Guard assesses whether the RCAC fosters the general goals and purposes of OPA 90 and is broadly representative of the communities and interests in the region as envisioned under OPA 90.

In 1995, the Coast Guard recertified RCAC for another year. As the certified council for Prince William Sound pursuant to OPA 90, RCAC:

- advises and makes recommendations on policies, permits and site-specific regulations relating to the oil terminal and tankers;
- monitors the environmental impacts of the terminal and tankers;
- monitors terminal and tanker operations that affect or may affect the environment in the terminal vicinity;
- reviews the adequacy of oil spill prevention and contingency plans for crude oil tankers operating in Prince William Sound;
- advises and makes recommendations on port operations, policies and practices;
- recommends standards and modifications for terminal and tanker operations to minimize the risk of oil spills and other environmental impacts, and enhance prevention and response.

ACTIVITIES 1995



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OIL SPILL PREVENTION

Special Report

RCAC published "Oil Spill Prevention: Improvements in Tanker Safety," a special report on tankers carrying North Slope crude through Prince William Sound. The 32-page report reviews changes in recent years that have made oil tanker traffic safer and discusses areas where RCAC believes improvements should be made. The report was written for the general public and addresses factors that contribute to oil spills and conversely, factors that help to prevent them.

Escort Tug Trials

In October, RCAC observers monitored and reported on the sea trials in New Orleans of the tug Kristian Condor, a 6,700 HP stern Z-drive tug powered by AquaMaster azimuthing propellers. Shippers considered, but ultimately rejected the Kristian Condor for winter escort duties in Prince William Sound.

Computer Simulations - Tug Escorts

RCAC commissioned a series of computer simulations to test how different tug escort technologies perform with tankers disabled under various conditions in Prince William Sound and the Gulf of Alaska. The purpose of the simulations was to answer questions and supplement information obtained from an earlier two-year study of disabled tanker towing.

Simulations completed in 1995 looked at the performance capabilities of Voith Schneider enhanced tractor tugs, conventional tugs and a 21,000 HP salvage tug. The simulations examined different tugs, combinations of tugs and configurations in Valdez Narrows, Valdez Arm and Hinchinbrook Entrance.

The 1995 simulations included using two tractor tugs through Valdez Narrows – the earlier study only looked at one tractor tug – and the capability of deep sea salvage tugs at Hinchinbrook Entrance where extreme conditions would preclude most escort tugs from successfully assisting a disabled tanker.

Prince William Sound Tanker Risk Assessment

In March 1995, RCAC was invited to join the steering committee of a risk assessment of the oil transportation system in Prince William Sound. The study was initiated by the Prince William Sound shippers, which are paying most of the cost. RCAC has committed $550,000 for the project, about 28 percent of the total cost.

The focus of the project is on preventing casualties. It will analyze human, equipment, weather and other factors related to risk of tanker casualty.

The project will provide research-based information specific to Prince William Sound about the relative risks of oil transportation and measures that might be effective in reducing those risks. The study is expected to produce credible scientific information for decisions by different agencies and industry.

The project includes examination of factors that contribute to risk, such as marine traffic, weather, human error, mechanical failure and other external environmental variables. Information is being gathered through interviews and questionnaires, review and analysis of existing records and data, and computer modeling.

The project is guided by a Steering Committee composed of Prince William Sound shipping companies, the U.S. Coast Guard, Alyeska Pipeline Service Co., the Alaska Department of Environmental Conservation and Prince William Sound RCAC.

Escort Vessel Operations

RCAC is a member of the working group established by the American Society of Testing and Materials to draft standards for escort vessel operation. The working group also includes representatives of the U.S. Coast Guard, oil shippers and some state governments.

Tanker Integrity

In light of a series of structural failures reported aboard TAPS tankers in 1997, RCAC began compiling a data file of each of the vessels calling at Valdez. The file includes information on vessel particulars including size (length, beam), cargo-carrying capacity (barrels), year built, vessel owner/operator, double hull replacement date, and any reported damage to the vessel. This document is updated constantly as new information is obtained.

Weather Reporting Equipment

New weather reporting equipment was installed in Prince William Sound in May 1998, capping two years of advocacy work by RCAC. The new equipment makes oil transportation in Prince William Sound safer by providing more accurate and timely information about weather and sea conditions.

ACTIVITIES 1995

Two weather buoys were installed, one at Hinchinbrook Entrance near Seal Rocks and one in the middle of Prince William Sound. Each buoy has equipment to measure wind speed and direction, barometric pressure, wave height and period, air and water temperature. Equipment was also installed near Bligh Reef to measure wind speed and direction, barometric pressure and air temperature. In addition, existing monitoring equipment at Potato Point was upgraded.

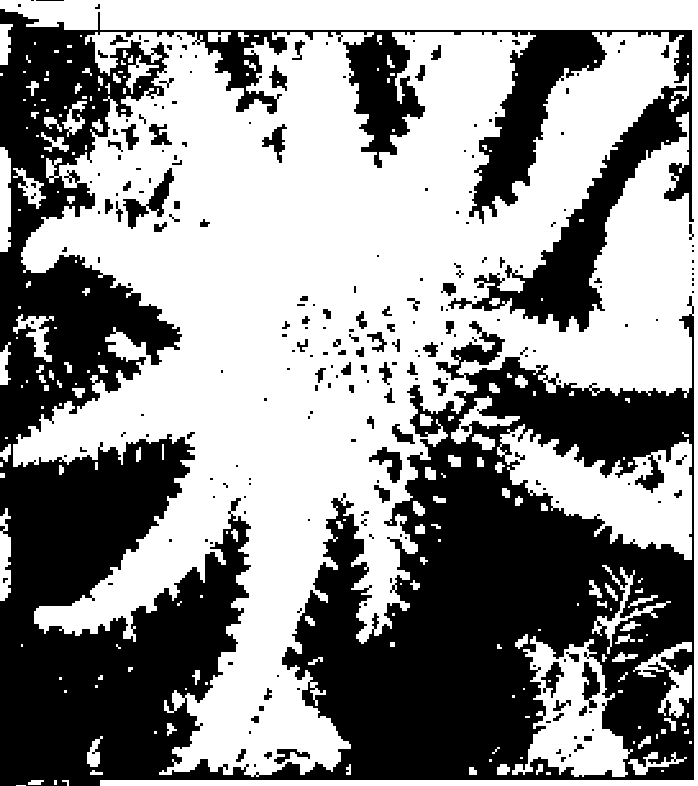
Industry groups, communities, interest groups and regulatory officials actively supported the federal appropriation.

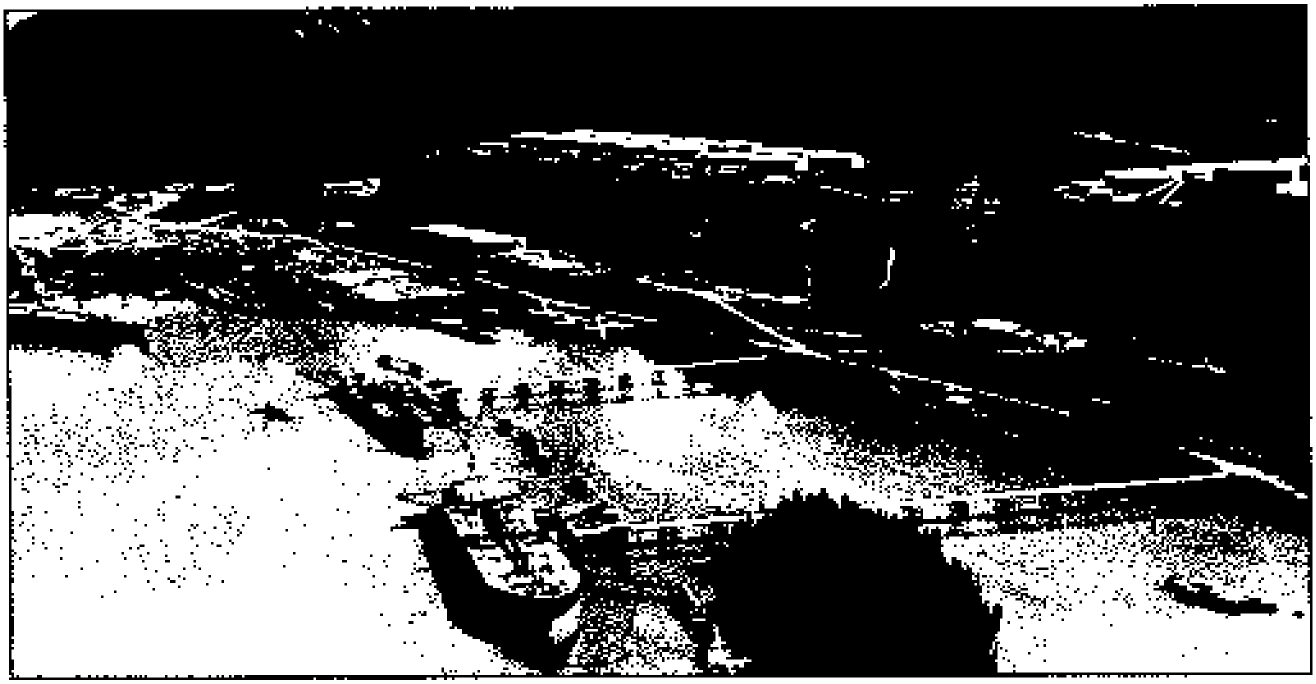
ENVIRONMENTAL PROTECTION

Long-Term Environmental Monitoring Project

The third year of monitoring was completed in a program collecting baseline data on hydrocarbon concentrations at specific sites in Prince William Sound and the Gulf of Alaska. Several changes were made in 1995. Intertidal mussels were sampled in March and July for polycyclic aromatic hydrocarbons, but not for aliphatic hydrocarbons as they were in the past. That portion was dropped because lipids in the mussel tissue made the results unreliable. Shallow sediments at most stations were monitored twice for polycyclic aromatic and aliphatic hydrocarbons. Monitoring of deep sediments was cut back from twice to once a year at most stations, because the numbers have been stable.

The study also identifies the source of any hydrocarbons present. The data provide a benchmark for assessing the impacts of oil transportation and future oil spills.





Very Deep Sediment Sampling

Samples of sediment from the floor of Prince William Sound were collected in July near Knight Island to determine whether oil from the Exxon Valdez sank and accumulated in deep areas of the Sound. RCAC had the samples taken in response to anecdotal reports from local fishermen who found oil residue. Laboratory analyses found evidence of oil, but the tests were inconclusive about the source of hydrocarbons. Information about the fate and effects of oil spilled from the Exxon Valdez would be useful in the event of any future spills.

Control of Tanker Loading Vapors

RCAC worked closely with representatives of Alyeska and the U.S. Environmental Protection Agency on the details of requirements for vapor controls to be installed at the Valdez Marine Terminal. The long-awaited federal rule on controls of tanker loading vapors was released in September. It requires large marine terminals to limit emissions of hazardous air pollutants released during ship loading. Vapor controls had been a high priority of RCAC since [illegible], because of the cancer-causing benzene released during tanker loading. The new requirements will eventually reduce hydrocarbon emissions by nearly [illegible] percent. Alyeska will have the controls in place early in [illegible].

Ballast Water Influent Sampling

In a cooperative effort with the Alaska Department of Environmental Conservation (ADEC), RCAC continued a program of sampling ballast from tankers arriving at the Valdez Marine Terminal. The primary objective of the influent monitoring program was to determine whether ballast water arriving at the terminal contains compounds not anticipated for treatment at the Ballast Water Treatment Facility. Because samplings were not announced in advance, the program also served as a deterrent against dumping of unauthorized substances. One to two tankers were tested each month.

Ballast Water Treatment Facility

RCAC continued through [illegible] to work with Alyeska Pipeline Service Company and regulatory agencies on issues related to the Ballast Water Treatment Facility at the Valdez Marine Terminal. The treatment facility discharges an average of almost [illegible] million gallons of treated effluent into Port Valdez per day. In January RCAC organized a two-day meeting of scientists and representatives from RCAC, Alyeska and regulatory agencies. The meeting was held to discuss the current body of knowledge about the treatment facility's effects on the ecosystem, and to identify environmental monitoring tools that would help protect the port from future degradation.

Sampling data to date has not shown that the waste water, or "effluent," from the ballast water treatment facility is having an effect on the Port Valdez ecosystem except in the area close to the discharge pipe. However

ACTIVITIES 1995

RCAC recommended some changes in Alyeska's existing monitoring program.

Ecological Risk Assessment in Port Valdez

In a cooperative project of RCAC and Alyeska scientists undertook a new approach to questions about pollution in Port Valdez. The Ecological Risk Assessment is a comparative study of the environmental impacts from all sources on Port Valdez. It will provide a more definitive picture of the extent of problems, if any, in the marine ecosystem and the sources of those problems.

The project will be an important step in identifying what effect, if any, the ballast water treatment facility has on the marine environment of Port Valdez. That cannot be determined without considering other sources of pollution. The project included public meetings in Valdez to elicit public concerns and local knowledge about potential "stressors" on Port Valdez. At year end, the project's initial draft report was being reviewed.

Federal Discharge Permit

RCAC continued to work with Alyeska, the U.S. Environmental Protection Agency and the Alaska Department of Environmental Conservation on a new pollution discharge permit for the Valdez Marine Terminal. Alyeska must have a National Pollutant Discharge Elimination System (NPDES) permit in order to discharge effluent from the Ballast Water Treatment Facility into Port Valdez. The permit expired in June 1994 but it remains in effect until the EPA issues a new permit. The new permit is expected to be issued in 1996.

In 1995 discussions focused on monitoring measures to be included in the new permit. RCAC has long advocated fine tuning the monitoring to provide more useful analyses of ballast water effluent and the aquatic environment in the vicinity of the terminal.

Corrosion Inhibitors

RCAC continued to monitor and comment on the use of corrosion-inhibiting chemicals in crude oil piping at the Valdez Marine Terminal. The products used to inhibit corrosion are highly toxic. RCAC had raised concerns about potential downstream impacts and the adequacy of toxicity testing. Late in the year, Alyeska requested approval to use a different product, which raised new questions about the chemical ingredients and toxicity testing. EPA suggested protocols that were informally agreed to by RCAC and Alyeska.

Alaska Water Quality Standards

RCAC submitted new comments on state water quality standards. RCAC repeated its earlier comments and added a new section on the human health risk level for carcinogenic substances. In the earlier comments, RCAC expressed concerns that the revised standards, as proposed, would no longer regulate suspended solids in effluent. RCAC also objected to proposed changes in analytical methods used under the petroleum hydrocarbons standard. The comment period was re-opened in 1995 because of a petition filed by the Sierra Club Legal Defense Fund.

Terminal Maintenance

Late in the year, RCAC proposed formation of a working group to oversee maintenance at the Valdez Marine Terminal. The working group would be composed of representatives from RCAC, Alyeska Pipeline Service Co., and several state and federal agencies. The concept of the special working group grew out of concerns over the increasing frequency of age-related problems at the terminal, especially a series of leaks in the vapor recovery system piping.

OIL SPILL RESPONSE & PREPAREDNESS

Oil Spill Contingency Plans

Among RCAC's core responsibilities, under both its contract with Alyeska and the Oil Pollution Act of 1990, is to provide local and regional input and review the adequacy of oil spill contingency plans. RCAC seeks to insure that planning and response action take place as required under law and as needed to protect the waters and livelihoods of citizens in the region impacted by the Exxon Valdez oil spill.

State Tanker Plans

In 1993, RCAC continued to participate in the State of Alaska's review of 22 contingency plans submitted by Prince William Sound oil shippers. RCAC spent more than a year reviewing the plans. In final comments on the plans submitted in May, RCAC recommended conditional approval of the plans and outlined areas it believes need improvement. RCAC identified six issues of highest concern, and 12 other major problem areas.

Over the course of the lengthy review process, RCAC raised numerous questions and identified sections in which information was missing, incomplete or inadequate. Many of those questions and concerns were addressed in the final plans. RCAC also participated along with the Alaska Department of Environmental Conservation (ADEC) and shippers in public hearings on the plans in Valdez, Kodiak, Cordova, Homer and Anchorage. After the plans were granted conditional approval in October, RCAC provided assistance to member organizations and individuals who appealed the ADEC's decision approving the plans.

Valdez Marine Terminal Plan

RCAC continued to review and comment on the oil spill contingency plan for the Valdez Marine Terminal. The process has been complicated by several factors, among them on-going revisions to the plan, correction of deficiencies at the terminal identified in several audits, reorganization at ADEC and Alyeska, and public concerns raised in review of the tanker plans that also apply to the terminal plan.

ACTIVITIES 1995

Area Plans

Area plans are geographically specific response plans that contain policy guidelines for industry response and cover the response by federal agencies if the federal government manages a spill response in that area. In 1995, RCAC reviewed the Cook Inlet Area-Regional Contingency Plan. RCAC also attended meetings of the Prince William Sound Area Committee and consulted with state and federal planners working on the Prince William Sound Area Plan, which RCAC reviewed in 1994. Review and analysis of the Kodiak Area-Regional Contingency Plan will begin in 1996.

Drill Monitoring

RCAC's drill monitoring work is supported by a contractor in Valdez, Tim Jones, who observes and reports each month on oil spill response drills, exercises and training. In 1995, Jones observed and reported on 40 drills, training exercises and related industry activities. RCAC staff and board members also participated in a three-day spill drill conducted in September by SeaRiver Maritime and Alyeska Pipeline. After the drill, RCAC submitted detailed comments and suggestions to SeaRiver, Alyeska and participating regulatory agencies.

Incident Monitoring

RCAC routinely monitors casualties, incidents, oil spills, port closures and potential problems occurring at the terminal, the port or on tankers. In 1995, RCAC monitored approximately 15 incidents, including a hydrocarbon vapor leak, small spills of diesel and hydraulic oil, two instances of equipment failure, a series of leaks from the terminal's vapor recovery system piping, tanker cracks and tankers traveling outside the tanker lanes.

Fire Protection

RCAC urged reactivation of a Fire Protection Task Force to develop a comprehensive marine fire response plan for Port Valdez and Prince William Sound. As of the end of 1995, the U.S. Coast Guard Marine Safety Office in Valdez had agreed to lead the reactivated task force, and

Alyeska Pipeline Service Co., SeaRiver, the Alaska Department of Environmental Conservation and the Cordova Fire Department had agreed to participate.

The earlier task force met from March 1992 to July 1994. It included representatives from BP, SeaRiver, other industry groups, the U.S. Coast Guard, the City of Valdez and RCAC. As before, it would be a joint working group organized to investigate fire prevention and response issues at the terminal, on board tankers and on tankers underway.

COMMUNITY RESPONSE PLANNING

Community Impacts: Mental Health Impacts Demonstration Project

RCAC is funding and directing this project, which is designed to provide communities with tools to help them deal with the mental health impacts of a major technological disaster, such as a catastrophic oil spill.

In 1995, strategies were developed for reducing the mental health impacts of technological disasters, such as a major oil spill. The strategies will be tested under a pilot program in Cordova in 1996. The strategies were developed by a team led by Dr. J. Steven Picou, University of South Alabama. Picou and his colleagues identified the mental health problems associated with the 1989 oil spill and identified and developed strategies believed to be effective in dealing with those problems. They worked closely with mental health professionals and high-risk groups in Cordova. After the demonstration project is completed, Picou will make changes as needed and produce a guidebook to enable other communities to apply the strategies.

Community Impacts: Technical

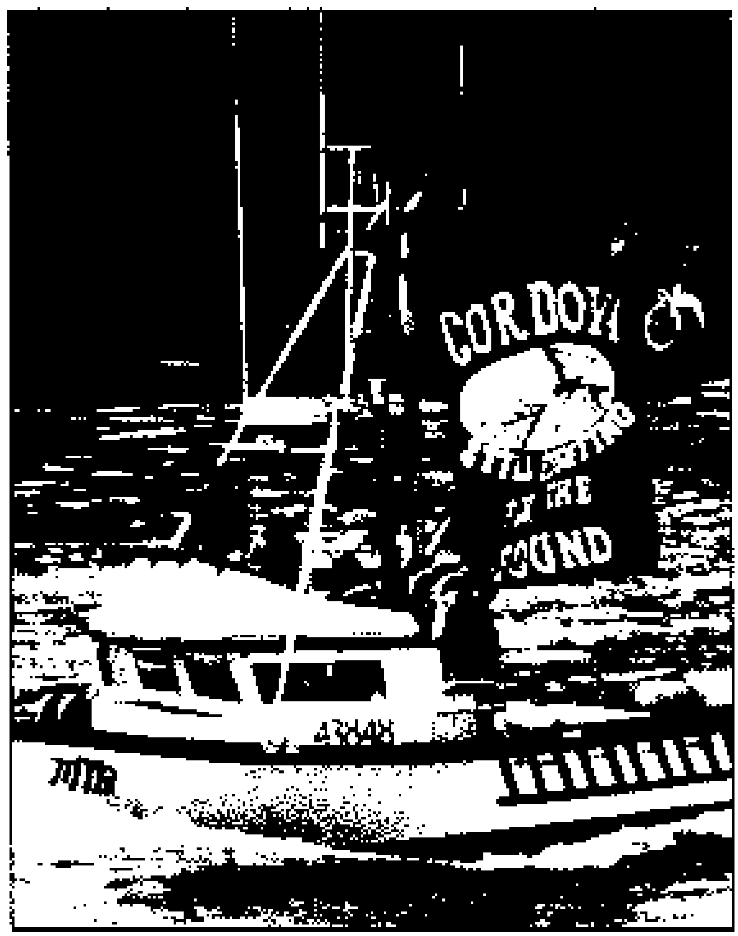
RCAC is developing tools to help communities respond to an oil spill, with emphasis on community response planning and communications during an oil spill. The objective is to lessen the impacts of oil spills on humans and their communities. A model community response plan will be completed in 1996.

Community Response Center Manual

RCAC and Cook Inlet RCAC together developed a manual for communities that want to establish community-based oil spill response centers. The manual provides information on the organizational options for forming a community response center. It also addresses related subjects, such as available resources, major players in oil spill response and their respective roles, and health, safety, training and legal issues. The manual is expected to be available in early 1996.

Legislation, Regulations and Policy

RCAC monitors legislation and regulations that relate to terminal and tanker operations, and oil spill prevention and response. At the state level, RCAC monitored half a



1995 ACTIVITIES

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dozen issues in 1995. They included proposals to change the Board of Marine Pilots, funding for spill response equipment, operating funds for spill prevention and response and spill technology research.

At the federal level, RCAC monitored legislation lifting the ban on export of North Slope crude oil. RCAC took no position on the export ban but did register questions and concerns about potential environmental implications of foreign exports. Specifically, RCAC raised questions about the potential for increased risk of oil spills, and introduction of nonindigenous species in ballast water.

RCAC also monitored federal legislation, regulations and policies related to the Oil Pollution Act of 1990. RCAC submitted comments on guidelines for oil spill removal organizations and prepared comments on proposed requirements for oil spill response vessels.

PUBLIC EDUCATION AND OUTREACH

The Observer

RCAC increased public awareness on a wide range of issues pertaining to crude oil transportation through publication of The Observer, a quarterly tabloid newsletter distributed to 28,000 post office boxes and homes in Prince William Sound, Lower Cook Inlet and Kodiak Island. The Observer is also sent on request to interested citizens outside the region as well as regulators and industry.

Each issue of The Observer includes coverage of RCAC activities, developments in the oil transportation industry and news about policy and operational issues related to marine oil transportation. Major oil spill drills are usually covered, and Alyeska Pipeline Service Co. writes its own column for each issue. In the course of preparing articles for The Observer, RCAC frequently invites feedback from appropriate industry and regulatory personnel.

Community Hearings and Meetings

RCAC participated in public work sessions in Valdez, Cordova, Kodiak, Homer and Anchorage on tanker oil spill contingency plans for Prince William Sound. RCAC also held three hearings in Valdez to obtain public input about sources of environmental impacts on Port Valdez. In addition, RCAC held quarterly board meetings in Cordova, Kodiak, Valdez and Anchorage. RCAC's technical committees also met in several communities in the spill-impacted region. RCAC staffed information booths at ComFish in Kodiak, and at the International Oil Spill Conference in Long Beach.

Papers & Guest Columns

RCAC routinely submits guest columns for publication in area newspapers and periodicals. An RCAC article on human factors in maritime casualties was printed in the May-June issue of Proceedings, published by the U.S. Coast Guard. Professional Mariner magazine ran a lengthy piece from RCAC in October to correct numerous inaccuracies of an earlier article. Most of the newspapers in the spill-impacted area used a guest column from RCAC on the Prince William Sound Risk Assessment project.

RCAC also gave papers or presentations at national conferences: "The citizens' role in oil spill planning" at Coastal Zone '95; a discussion of tanker escort study methodology at the annual meeting of the Society of Naval Architects and Marine Engineers; and "Prince William Sound Oil Spill Response Readiness" at the Land, Air and Water Conference at the University of Oregon.

COMMITTEES

Much of the council's work is done through volunteer committees, consisting of council members and other citizens with interest, experience and background in a given field. The committees work for the council, with assistance from staff provided by the council. All official policy is presented to the full council for approval and further action. Public members of the committees are selected through a formal application process.

Oil Spill Prevention and Response Committee

The Oil Spill Prevention and Response (OSPR) Committee works to minimize the risks and impacts associated with oil transportation through strong spill prevention and response measures, adequate contingency planning and effective regulations. In 1995, the OSPR Committee focused much of its energy and efforts reviewing tanker oil spill contingency plans.

Chair: Floyd Heimbuch, Anchorage
Members: Jerry Brookman, Kenai
Wayne Coleman, Kodiak (RCAC Board Member)
Tom Copeland, Cordova
Jim Dahlman, Seward
Carl Evanoff, Chenega Bay
Lee Majors, Valdez
Gordon Scott, Girdwood
Kristin Stahl-Johnson, Kodiak (RCAC Board Member)
Bob Tarel, Cordova
Leo Weaver, Valdez

Port Operations and Vessel Traffic Systems

The Port Operations and Vessel Traffic Systems (POVTS) Committee monitors port and tanker operations in Prince William Sound. It identifies and recommends improvements in the vessel traffic and navigation systems. The POVTS Committee is based in Valdez. In 1995, the POVTS Committee focused on projects related to tanker escorts.

Chair: H.E. Conley, Valdez
Members: Tex Edwards, Homer (RCAC Board Member)
O'Neil Vance Kelly, Valdez
John Kemper, Valdez
Pete Kompkoff, Chenega Bay
Linda Lee, Valdez
Dennis Lodge, Seward (RCAC Board Member)
Tim McAlister, Valdez
Vincent R. Mitchell, Valdez
Neil Schultz, Cordova

Scientific Advisory Committee

The Scientific Advisory Committee (SAC) sponsors independent scientific research. It also provides scientific assistance and advice to the other RCAC committees on technical reports, scientific methodology, data interpretation and position papers. SAC's primary projects are the Long Term Environmental Monitoring Program and the Mental Health Impacts Demonstration Project.

Chair: Richard Tremaine, Anchorage
Members: Bill Adams, Anchorage
Jocelyn Barker, Anchorage
Jean Foldere, Wasilla
Gig Currier, Cordova
David Hite, Anchorage
A.J. Paul, Ph.D., Seward
David Salmon, Ph.D., Cordova
Kristin Stahl-Johnson, Kodiak (RCAC Board Member)
Fred Thomas, Cordova
James H. Steward, Anchorage

Terminal Operations and Environmental Monitoring

The Terminal Operations and Environmental Monitoring (TOEM) Committee evaluates operations at the Valdez Marine Terminal with respect to their effect on the environment and identifies actual and potential sources of chronic pollution. The TOEM Committee is based in Valdez. In 1995, most of the TOEM Committee's efforts were devoted to water quality and monitoring issues associated with the ballast water treatment facility at the terminal.

Chair: E.A. Jim Levine, Anchorage
Suzie Kendrick, Soldotna
Members: Bob Benda, Valdez
David Connor, Valdez
Michael Evans, Anchorage
Julie Howe, Eagle River
Paul McCollum, Homer
George Skladal, Anchorage
Stan Stephens, Valdez (RCAC Board Member)

BOARD OF DIRECTORS

Executive Committee

Bill Walker
City of Valdez

Michelle Hahn O'Leary
Cordova District
Fishermen United

Charles K. Weaverling
Oil Spill Region
Environmental Coalition

Board of Directors

Charles Christiansen
Kodiak Village
Mayors Association

Larry Evanoff
Community of
Chenega Bay

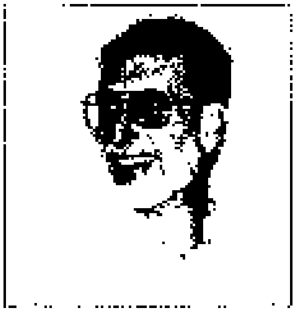
Mike Gallagher
City of Valdez

Gary Kompkoff
Community of Tatitlek

Bill Lindow
Prince William Sound
Aquaculture Corp.
(replaced Tim Copeland in September)

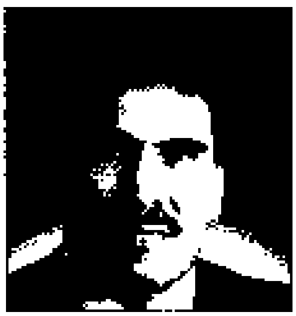
Dennis Lodge
City of Seward

Tim Volstad
City of Seldovia



Tex Edwards
City of Homer

Wayne Coleman
Kodiak Island Borough

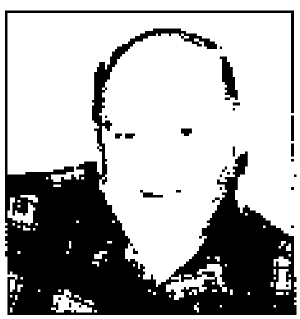


Keith Gordaoff
Chugach Alaska Corp.

Blake Johnson
Kenai Peninsula Borough

Margy Johnson
City of Cordova

Kristin Stahl-Johnson
City of Kodiak



Stan Stephens
Alaska Wilderness Recreation & Tourism Association

Carol Till
City of Whittier

George Wuerch
Alaska Chamber of Commerce

Ex-Officio Members

(non-voting)

Tom Chapple
Alaska Department of Environmental Conservation

Claudia Slater
Alaska Department of Fish and Game

Jerry Brossia/Ed Barber
Alaska Department of Natural Resources

Pete Petram
Alaska Division of Emergency Services

John Whitney
National Oceanic & Atmospheric Administration

Cmdr. Greg Jones
U.S. Coast Guard MSO Valdez

Doug Mutter
U.S. Department of Interior, Office of Environmental Affairs

Carl Lautenberger
U.S. Environmental Protection Agency

Larry Hudson
U.S. Forest Service

REPORTS 1995

Publications

• "Oil Spill Prevention: Improvements in Tanker Safety," September 1995. (Ref. #[illegible])

• 1994 RCAC "Year In Review," an overview of work and activities. (Ref. #[illegible])

• "The Observer," RCAC newsletter, Vol. 5, No. 1-4.

Consultants' Reports

• "ASP-Tug Escort Simulations in the Prince William Sound Area." Author: MSCN. 11/9/95. (Ref. #[illegible])

• Sixth Survey Report, Long Term Environmental Monitoring Program. Author: Kinnetic Laboratories, Inc. July '95. (Ref. #[illegible])

• Fifth Survey Report, Long Term Environmental Monitoring Program. Author: Kinnetic Laboratories, Inc. 4/26/95. (Ref. #[illegible])

• "Disabled Tanker Towing Study, AquaMaster Data Consultant Review." Author: George Rancal. [illegible]/95. (Ref. #[illegible])

• "Annual Monitoring Report – 1994," Long Term Environmental Monitoring Program. Author: Kinnetic Laboratories, Inc. Feb '95. (Ref. #[illegible])

• "Drill Monitoring Contractor Annual Report – 1994." Review of consultant's monitoring. Author: Tim Jones. Jan '95. (Ref. #[illegible])

Advice & Comments

• Comments to State of Alaska on proposed changes in regulations for marine pilots. 12/11/95. (Ref. #AC [illegible])

• Comments to U.S. Coast Guard on Draft Guidelines for Classifying Oil Spill Removal Organizations. 11/30/95. (Ref. #AC [illegible])

• Comments to ADEC on the Cook Inlet Sub-Area Regional Plan. 11/30/95. (Ref. #AC [illegible])

• Letter to ADEC regarding SeaRiver drill exercise of out of region equipment acquisition. 11/9/95. (Ref. #AC [illegible])

• Letter to regulatory agencies regarding decision about dispersant use in SeaRiver drill. [illegible]/95. (Ref. #AC [illegible])

• SeaRiver Drill Comments. 9/18/95. (Ref. AC #[illegible])

• Volume 1, Comments to ADEC on the Prince William Sound Tanker Spill Prevention and Contingency Plans and ADEC's Draft Findings. 5/19/95. (Ref. AC #[illegible])

• Volume 2, Comments to ADEC on the Prince William Sound Tanker Spill Prevention and Contingency Plans and ADEC's Draft Findings. 5/31/95. (Ref. AC #[illegible])

• Comments to ADEC regarding response to request for comments on water quality standards and petition filed by the Sierra Club Legal Defense Fund. 4/19/95. (Ref. AC #[illegible])

• Supplemental comments to EPA on proposed rule for marine tank vessel loading (Docket No. A-90-44). 4/6/95. (Ref. AC #[illegible])

• Comments to U.S. Coast Guard on TAPS vessel owners and operators OPA 90 Alternative Compliance Plan for Gulf of Alaska. 3/22/95. (Ref. AC #[illegible])

• Request to Alaska Division of Governmental Coordination for additional information on the Valdez Marine Terminal Contingency Plan. [illegible]/95. (Ref. AC #[illegible])

• Request to Alyeska to suspend use of corrosion inhibitors in the pipeline pending determination of the cause of a tank leak and comments on toxicity testing. 1/16/95. (Ref. AC #[illegible])

• Comments to ADEC on the Prince William Sound Tanker Oil Discharge and Response Plan, regarding availability of spill response equipment from outside the region. 1/13/95. (Ref. AC #[illegible])

RCAC STAFF (1996)

Anchorage

Executive Director .... Stan Stanley

Deputy Director .... Marilyn Leland

Executive Assistant/Volunteer Coordinator .... Michelle Meckstroth

Communications & Information Specialist .... Patty Ginsburg

Financial Operations Manager .... Linda Robinson

Information Systems Manager .... Daphne Jenkins

Administrative Assistant .... Andrea Archer

Program Coordinator, Oil Spill Prevention & Response .... Joe Banta

Project Assistant, Oil Spill Prevention and Response .... Becky Lewis

Program Coordinator, Scientific Advisory Committee .... Lisa (Tomrdle) Ka'aihue

Valdez

Program Coordinator, Terminal Operations and Environmental Monitoring .... Joe Bridgman

Program Coordinator, Port Operations and Vessel Traffic Systems .... Tom Sweeney

Project Manager .... Leann Ferry

Project Assistant .... Joel Kopp

Administrative Assistant .... Rita Salcedo

STAFF 1996

RCAC

Regional Citizens' Advisory Council

750 W. Second Ave., Suite 100 • Anchorage, Alaska 99501-2168 • Phone 907.277.7222 • Fax 907.277.4523
154 Fairbanks Drive • P.O. Box 3089 • Valdez, Alaska 99686 • Phone 907.835.5957 • Fax 907.835.5926

THE PROTOCOL

THIS PROTOCOL entered into by and between ALYESKA PIPELINE SERVICE COMPANY, and the REGIONAL CITIZENS ADVISORY COUNCIL, INC.

RECITALS

A. Alyeska Pipeline Service Company is a not for profit corporation, doing business in Alaska as operator of the Alyeska Pipeline and their terminal located at the pipeline's terminus in Valdez, Alaska. Alyeska as operator of the Transalaska Pipeline System and the Valdez Marine Terminal is the agent for Amerada Hess Pipeline Corp., ARCO Transportation Alaska, Inc. BP Pipelines (Alaska) Inc., Exxon Pipeline Co., Mobil Alaska Pipeline Co., Phillips Alaska Pipeline Corp., and UNOCAL Pipeline Co., collectively referred to herein as the "Owners." Alyeska Pipeline Service Company, is hereinafter referred to as "Alyeska."

B. The Regional Citizens Advisory Council, Inc. is an independent non-profit corporation currently qualified as an alternative voluntary advisory group under the Oil Terminal and Oil Pollution Environmental Oversight and Monitoring Act of 1990 (hereinafter OPA 90), 33 U.S.C. § 2732 (O) and is hereinafter referred to as "RCAC."

C. Alyeska and RCAC entered into an agreement governing the relationship between the two entities on February 1, 1990. A copy of this is attached as Exhibit 1 and is hereinafter referred to as the "Contract."

D. Alyeska and RCAC entered into an Addendum of the Contract in April of 1993. This Addendum is attached hereto as Exhibit 2 and is hereinafter referred to as the "93 Addendum."

E. The parties have determined that the provisions of the "Contract" and the "93 Addendum" require review and revision in light of the passage of OPA 90, changing conditions and lessons learned as the relationship between the entities has matured over time. Rather than attempt revision to either or both the Contract and 93 Addendum at this time, the parties believe that working together under interim protocols would be beneficial and would provide opportunity to identify and refine workable and formal agreement revisions which are acceptable to both parties.

THE PARTIES AGREE AS FOLLOWS:

1. ESTABLISHMENT OF PROTOCOL: Alyeska and RCAC agree to the establishment of this Protocol, in a spirit of cooperation, realizing that disagreements will occur. The parties further agree to avoid undue surprises on either part whenever possible.

2. SCOPE OF RCAC ACTIVITY: All issues related to TAPS trade terminal and tanker operations that have actual or potential environmental impacts in the region impacted by the Exxon Valdez oil spill are appropriate areas of RCAC activity. This Protocol is not intended to increase Alyeska's ability to speak on behalf of or to commit tanker owners or operators. RCAC agrees that during the life of this protocol, RCAC will not involve itself in issues involving the working conditions of persons employed at the Valdez Marine Terminal or Ship Escort Response Vessel System (SERVS); personnel, organizational, or commercial matters of a type generally considered confidential or, having little effect upon or relation to Alyeska's environmental obligations; nor will RCAC involve itself in any matters that are outside the scope of services to be rendered under Article II of the February 1990 Contract. This limitation does not preclude RCAC from addressing human factors that may affect the environmental impact of terminal and tanker operations.

3. PROCESS AND PROCEDURE:

   (a) Executive Level Meetings. The parties shall meet on a quarterly basis to discuss general issues of mutual concern and identify subject areas to be addressed by working groups.

(b) <u>Working Groups</u>. Working groups may be established from time to time to examine issues identified by mutual agreement.

(c) <u>Attendance at RCAC Committee Meetings</u>. Each party agrees to make a good faith effort to encourage communication and attendance at RCAC Committee meetings and joint working groups by knowledgeable and appropriately empowered persons from Alyeska and RCAC.

(d) <u>Duty to Submit Issues for Discussion Before Comment to Third Parties</u>. (1) RCAC and Alyeska commit to a consensus oriented process intended to resolve areas of disagreement in a cooperative, direct, and good faith manner.

(2) If either party identifies an issue that it considers sensitive, the other party shall either agree to establish a working group to deal with the issue under (b) above or agree to work informally to reach consensus on the issue. If an issue arises that has not been previously identified as sensitive but that either party, in good faith, recognizes to be a sensitive issue for themselves or the other party, then the parties commit themselves to contact each other concerning the issue and to work with each other formally or informally to reach consensus.

(3) If the parties are working to reach consensus on a sensitive issue or if the parties are obliged to seek consensus on an issue known to be sensitive but they have not yet begun the process, then the parties agree that they will not make any public pronouncements concerning the issue to the media until the process to reach consensus is complete and a joint position is reached, or until one (1) business day following notice by one party to the other that further efforts to reach consensus would not be productive. This agreement does not preclude RCAC or Alyeska from responding to inquiries about the fact that an issue is under discussion, but neither RCAC nor Alyeska shall announce any final conclusions or judgments concerning the sensitive

issue until consensus has been reached or one (1) business day has passed after the process to reach consensus has been terminated.

It is understood that RCAC committee meetings are normally open and available to the public and committees will bring their recommendations to the Executive Committee or full board for its approval. This protocol does not limit or restrict the committees' ability to communicate recommendations on any issue to the Executive Committee or the full board; or to discuss, debate and formulate those recommendations in the committee forum.

(4) If RCAC schedules an Executive Committee meeting or a full Council meeting to adopt recommendations or positions on any issues, RCAC agrees to provide Alyeska with notice of such meetings and a copy of a draft agenda at least 10 days prior to a full council meeting or three working days prior to an Executive Committee meeting. These time frames may be adjusted for issues that require more immediate action.

After notification, Alyeska may provide additional information or input concerning the proposed action or recommendation to RCAC. RCAC agrees to seriously consider Alyeska's input and may, at its sole discretion, decide to modify the recommendation or proposed action in response to the new information.

Once a decision or a position has been made using the above consensus process, the RCAC may not materially alter such recommendation or position without giving Alyeska ten (10) working days notice, during which time the parties will attempt to reach a consensus on the modified recommendation. In no event shall the parties make any public pronouncements concerning such recommendation to the media until one (1) business day has passed after the process to reach consensus has been terminated.

(5) RCAC and Alyeska will respect the need for timely review and consultation on urgent issues, and refrain from undue delays in consultation.

(6) RCAC and Alyeska are free to speak to issues that have already been discussed in accordance with this protocol.

Nothing in this section is intended to limit the right of Alyeska or RCAC to report violations of existing permits, laws, or regulations to appropriate authorities. Neither Alyeska nor RCAC will make public announcements or engage in discussions with third parties characterizing the other's intent in taking a particular position on any issue that is subject to this protocol. Each party shall speak to its own intent.

(e) Access to Information. Information requested of either party, which is relevant and reasonably necessary to an understanding of a matter or issue within the scope of this protocol, should be provided to the other party at least ten (10) business days following a written request unless additional time is necessary for reasons outlined in writing to the requesting party or, in any event, prior to a meeting at which the issue will be discussed.

(f) Confidentiality of Certain Information. The parties may agree to share confidential or proprietary information pursuant to a separate confidentiality agreement negotiated by the parties.

4. REQUESTS FOR TECHNICAL REVIEW: Absent an emergency, submission of all requests for technical review, except contingency plans, should occur at least ten (10) business days prior to the date of requested response so as to provide sufficient time within which to conduct a technical review of an issue and prepare appropriate comments.

5. IMPLICATION OF CONTRACT AND 93 ADDENDUM: Nothing herein is intended to limit the rights and obligations of either Alyeska or RCAC

arising under the Contract or the 93 Addendum. This Protocol is an effort to improve relations between the parties and toward that end, to the extent the terms of the Protocol differ from the terms of the Contract or 93 Addendum, the parties agree to abide by the terms of the Protocol so long as it is in effect.

6. TERM OF PROTOCOL: This Protocol will remain in effect for twelve (12) months from the date it is signed. Either party may terminate the Protocol on 24 hours written notice after a good faith effort has failed to resolve a material breach of this agreement. A material breach of this Protocol shall not constitute a material breach of either the Contract or the 93 Addendum; the sole remedy for a breach of this Protocol is the termination of the Protocol.

7. LOBBYING: Subject to the provisions of paragraph 3 (d) RCAC may lobby Congress, the legislature or administrative officials as it deems appropriate using Alyeska-provided funds on any issue within its scope. The parties both recognize that lobbying often requires immediate decisions to reach compromises or for other purposes; accordingly, while RCAC agrees to deal with sensitive issues that may come before the legislature in general accordance with paragraph 3(d) of this agreement, once a position is reached, through consensus or otherwise, RCAC may make minor modifications to its position as circumstances develop without the necessity of repeating the consensus building process set out in 3(d). Any significant changes to a previously approved RCAC position shall be referred to the Executive Committee or the Board for further consideration. In that case, Alyeska shall have an opportunity to participate in such deliberations.

8. FORMAL AGREEMENT REVISION COMMITTEE: The parties agree to explore ways in which the Contract and 93 Addendum should be amended. To this end, each party will identify at least three persons to serve on a contract committee that will meet within six (6) months from the date this Protocol becomes effective. The purpose of the meeting will be to evaluate the Protocol and determine if any of the provisions of the

Protocol should be formalized as amendments to the Contract or the 93 Addendum. The committee may consider, amongst other things, amendment or revision of the Protocol or substitution of an amended protocol for the Contract and 93 Addendum. The committee will prepare a written evaluation which will be submitted to both parties for their review within nine (9) months of the date this Protocol becomes effective.

9. MUTUAL WARRANTIES. Alyeska and RCAC agree that each will be responsible for taking steps reasonably necessary to assure that its representatives are familiar with and adhere to the process and procedures herein.

10. NOTICE: Notice to either party under this Protocol shall be sufficient if delivered by facsimile to the person and at the number identified below, or at such other numbers or addresses as may, from time to time, be designated by the respective parties in writing. If transmission by facsimile is, for any reason, not possible at the time the transmission should take place, then notice shall be provided by whichever means is best calculated to provide prompt notice to the other party.

11. EFFECTIVE DATE: The effective date of this Protocol is September 28, 1995.

EXECUTED by the parties on the dates indicated below:

ALYESKA PIPELINE SERVICE COMPANY

Date: 10/17/95 By: [signature]

David J. Pritchard, President

REGIONAL CITIZENS' ADVISORY COUNCIL, INC.

Date: 10/26/95 By: [signature]

William Walker, President